

**ABINGTON SCHOOL DISTRICT  
Abington, PA 19001**

**HUMAN RESOURCE MEMO #46  
November 21, 2022**

**POSITION:** Data Specialist, Department of Teaching and Learning

**RESPONSIBILITIES:**

- Support the collection of data for PVAAS rostering and preparing data reports on growth measures for extraction to LinkIt!, completion and reporting of PDE and Federal Program reports in the FRCPP system.
- Support the scheduling and data management of Skyward by maintaining and exporting student rosters, ensuring all programs are connected to classes, provide course verification letters, crystal report management, inputting and exporting data reports, developing a reporting system for Grade Reports to LinkIt!, coordinating with Food Services, assisting with Senior High transcripts, managing parent and teacher online conference schedules and cloning gradebooks.
- Support the management and district assessment calendar and data extractions from online programs and uploads into LinkIt!.
- Analyze data for Elementary MTSS and support the data analytics for Secondary MTSS and oversight of multiple data points.
- Cooperate with the Department of Teaching and Learning to develop and implement an online assessment system based upon District developed curriculum assessments, and to develop a tracking system for Flex Professional Development hours and run reports for building principals using Frontline Eval..
- Manage data reports and users in IXL and iReady.
- Cooperate with the Department of Teaching and Learning

**QUALIFICATIONS:**

- Excellent oral and written communication, interpersonal, analytical, problem-solving and report-writing skills, the ability to establish and maintain effective relationships and ability to exercise good judgment
- Competence in PDE technology platforms including Data Recognition Corporation's Insight (PSSA, Keystone), PVAAS Pennsylvania (Growth Data, Attribution Information), Future Ready Comprehensive Planning Portal (Mandated Reports) and Merged with e-Grant system (Federal Program Reports) preferred
- Competence in Abington School District technology platforms including Skyward (Student Information System), LinkIt! (Data Analytics and Warehouse Platform), i-Ready, IXL, Frontline PD (Flex Program, Act 48, Induction), Frontline Eval (Act 13 of 2020, Evaluation Reports) and other online curriculum or program platforms from a variety of publishers or vendors preferred

**APPLICATION:** Interested individuals should send a letter of application and resume to:  
Office of Human Resources  
HR@abington.k12.pa.us  
(215) 881-2509 (tel) (215) 881-2589 (fax)

**DEADLINE:** December 2nd, 2022 FOR INTERNAL APPLICANTS ONLY  
**EXTERNAL APPLICANTS WILL BE CONSIDERED AFTER December 2<sup>nd</sup>. 2022**

Abington School District is committed to complying fully with all Federal and state laws banning discrimination on the basis of race, color, national origin/ethnicity, veteran status, gender, age, disability, sexual orientation, gender identity/expression, or religion with regard to instructional programs, extracurricular activities, and employment practices. For more information see the Pennsylvania Human Relations Act at the following: PHRC Website.

Any person who believes they are a victim of discrimination by the school district should refer the matter to the attention of the building principal and/or area supervisor, and the District Equity Officer. If the matter is not resolved satisfactorily, it should be brought to the attention of the Superintendent of Schools. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Kristopher Brown, District Equity Officer; 970 Highland Avenue, Abington, PA 19001; 215-881-2519; [equity@abington.k12.pa.us](mailto:equity@abington.k12.pa.us)