



**Waterford School District  
Board of Education**

***A G E N D A***

***Regular Meeting***

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**Thursday, March 21, 2024**

**6:30 PM**

**Town Hall - Auditorium**

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Opening

Pledge of Allegiance

Roll Call

Approval of the Agenda

Recognition of Achievement

- a. Craig Blomquist
- b. Eugene Davis

Public Comments on Action Items

Consent Agenda

- a. Minutes
  - a. February 15, 2024, Regular Meeting
  - b. March 7, 2024, COW Meeting/Closed Session
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations

Information Items

- a. Music in Our Schools Month Performance
- b. Extended Continuity of Learning
- c. Stepanski Snapshot
- d. Enrollment Campaign
- e. Bus Cameras
- f. Stepanski Digital Sign
- g. Purchase of Algebra I and Geometry Curriculum
- h. Purchase of Social Studies Materials for High School and Grades 3, 4, 5 and 8

New Business

a. Superintendent's Recommendations

- 1. Recommendation 56-23-24 Relative to Tentative Agreement - Calendar
- 2. Recommendation 57-23-24 Relative to Easement: Stepanski
- 3. Recommendation 58-23-24 Relative to Resolution: Music In Our Schools Month
- 4. Recommendation 59-23-24 Relative to Resolution: National Reading Month
- 5. Recommendation 60-23-24 Relative to Resolution: Support of RCOC Funding Application
- 6. Recommendation 61-23-24 Relative to Intergovernmental Agreement
- 7. Recommendation 62-23-24 Relative to Administrative Appointments
- 8. Recommendation 63-23-24 Relative to Athletic Cooperatives

b. Consideration of Certain Purchases

- 1. Recommendation 64-23-24 Relative to Roof Replacements
- 2. Recommendation 65-23-24 Relative to Building Enclosure
- 3. Recommendation 66-23-24 Relative to Mott High School Weight Room Equipment

Public Comments on Non-Action Items

Board of Education Reports

Superintendent's Report

Adjournment

|             |
|-------------|
| RECOGNITION |
|-------------|

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

|                                    |
|------------------------------------|
| TOPIC.: Recognition of Achievement |
|------------------------------------|

**Craig Blomquist**

Annually, the Michigan Association of Secondary School Principals partners with the Michigan Association of Student Councils and Honor Societies, to select the Michigan Principal of the Year. The qualifications for this award speak volumes to each nominee's commitment to the well-being of students and staff as well as their problem-solving and communication skills. Being nominated for this award is a significant honor and demonstrates exemplary educational leadership. This evening, I am pleased to introduce and recognize Waterford Mott Principal Craig Blomquist – Principal of the Year Nominee. Please join me in congratulating Mr. Blomquist on this distinguished honor and recognizing his outstanding leadership as Waterford Mott High School Principal!

**Eugene Davis**

The Waterford School District pleased to introduce and honor Mason Middle School Safety Coordinator, Eugene Davis. On February 5, 2024, during lunch at Mason Middle School, a student began choking. Mr. Davis approached the student who appeared unresponsive and in serious distress. Without hesitation, he administered life-saving techniques and was able to dislodge food caught in the student's airway. We are incredibly grateful for Eugene's swift response and applaud his quick thinking and calm approach to administer life-saving aide to this student. On behalf of the Board of Education, administration and entire Waterford School District community, Mr. Eugene Davis is recognized as a Waterford Hero!

Resource Persons: Scott A. Lindberg, Superintendent

Date of Board of Education Meeting: March 21, 2024



## BOARD OF EDUCATION

## MEETING MINUTES

### Regular Meeting February 15, 2024

#### OPENING

The Regular Meeting of the Waterford Board of Education, held at the Waterford Township Hall, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Ristich at 6:34 PM.

#### PLEDGE

The Board of Education led the Pledge of Allegiance.

#### ROLL CALL

Present: Members Josselyn, Ristich, Donohue, Wagner, Sutherland and Torres  
Absent: Member Petrusha  
Others: Sandy Elka, Amy Dagenhardt, Lisa Eldredge, Yvonne Dixon, Sarah Davis, Elizabeth Kutchey, Darin Holley, Nadine Milostan, Allison Sartorius, Kyle Schultz, Shelly Cendrowski, Sid Tippet, Jason Pratt, Kellie Determan, Ava Wagner, Carla Ramirez, Tony Miller, Sharon Thomas, Robin McGregor, Megan Roberts and others who did not register.

#### APPROVAL OF THE AGENDA

The agenda was approved as presented.

#### BOARD RECOGNITION FROM PIERCE MIDDLE SCHOOL STUDENTS

Pierce Administration, Art Teacher Kelly Determan, and Pierce students presented special artwork to the Board of Education in honor of Board Appreciation Month.

#### PUBLIC COMMENTS ON ACTION ITEMS

There were no audience comments on action items.

#### CONSENT AGENDA

- a. Minutes
  - a. January 18, 2024, Organizational Regular Meeting/Closed Session
  - b. February 1, 2024, COW Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes and Appointments

Seeing no objection, the consent agenda was approved as presented.

## INFORMATION ITEMS

### a. Career and Technical Education

In honor of CTE Month, CTE Coordinator Tony Miller presented information on the program in Waterford School District. Waterford offers over 40 classes in 10 State approved programs. Students can earn industry recognized certifications. Over 150 certifications were earned by our student sin the last 12 months. WSD Programs include Family and Consumer Science, Education General, Information Technology (Programing, Web Design and Networking), Business and Finance and Marketing.

### b. Stepanski Snapshot

Sarah Davis, Director of Communication and Community Relations, presented an update on the events, activities and communication strategies to ensure our community is brought along on the journey of opening a new Stepanski Early Childhood Center. An update will be provided at each regular meeting until the grand opening.

### c. Roof Replacements 2024

As part of the 2020 Bond, approved by voters on August 4, 2020, roof replacements were included. The District's roof consultant, SME, annually assesses all of the District's roofs to determine which areas need replacing each year. This year, two buildings will have partial roof replacements: Waterford Kettering (old gym, track hallway, pool hallway) and Waterford Pierce Middle School (media center, 100 wing). A recommendation to award the bid to Division 7 Building Contractors Inc. in the amount of \$505,190 for Kettering High School and \$478,495 for Pierce Middle School will be presented at the March 21, 2024 Board meeting. Funds for these projects are in the 2020 Bond.

### d. Building Enclosure Bid 2024

During the districtwide roof assessments, SME does limited secondary observations of perimeter cladding (such as masonry walls, EIFS, and metal panels) that exhibit distress and can allow water into the building enclosure or envelope. SME recommended a more thorough assessment of the cladding components and the openings for each building to prioritize repairs. Instead of reviewing all twenty buildings during a single assessment, the District elected for a phased approach of five buildings at a time. Mott High School, Crary Campus, and Kingsley Montgomery School (KMS) were three of the buildings. Based on an issue seen at Mott HS, a limited assessment for the same concern was done at Kettering High School. The bid was prepared for site work at those four buildings: Mott High School, Kettering High School, Crary Campus, and KMS. A recommendation will be presented to the Board at the March 21, 2024, Board meeting. This project will be funded from the 2020 Bond.

### e. Waterford Mott High School Weight Room Equipment

With the assistance of donated funds, the District is purchasing new equipment for the Mott High School Weight Room. The current room is not large enough for the needs of the students using it. A larger space, like at Waterford Kettering High School, was needed. Mott HS's weight room will be relocated to the second floor, near the current room on the first floor. This new area will have more space to allow for the new equipment. Some existing equipment will also be moved to the new space. A bid was created for the equipment and installation as the total anticipated cost exceeded the bid limit. Funds from donations (already received), bond dollars, and athletic funds are being used for this new equipment. Bid responses are due February 21, 2024. A recommendation for Board action will be presented at the March 21, 2024, Board meeting.

## NEW BUSINESS

### a. Superintendent's Recommendations

#### 1. Recommendation 49-23-24 Relative to MASB Board of Directors

Moved by Member Torres and supported by Member Wagner that the Board of Education select candidate Birgit McQuiston, Lake Orion Community Schools, to represent Region 8 for a three-year term on the MASB Board of Directors.

The MASB Board of Directors is comprised of elected representatives of active member school boards. The board shall oversee MASB activities, establish operating policies for MASB, speak for member boards between meetings of the Delegate Assembly and appoint an executive director who shall administer the affairs of MASB.

This year, nine seats are up for election (three-year terms unless otherwise noted). Three candidates are unopposed, in Regions 2 and 4 and Group V. Region 1 has a vacant seat as no nominations were received. Thus, MASB will only be distributing ballots for Regions 5, 6, 7 and 8. Waterford School District is in Region 8 (Oakland, Macomb, and Wayne).

Ayes: Members Josselyn, Sutherland, Wagner, Torres, Donohue, and Ristich

Nays: None

Motion carried. (6-0)

#### 2. Recommendation 50-23-24 Relative to School Social Work Week

Moved by Member Torres and supported by Member Wagner that the Board of Education approve the resolution in support of School Social Work Week, March 3-9, 2024.

Ayes: Members Josselyn, Sutherland, Wagner, Torres, Donohue, and Ristich

Nays: None

Motion carried. (6-0)

#### 3. Recommendation 51-23-24 Relative to Mott High School Foreign Travel: Costa Rica

Moved by Member Torres and supported by Member Wagner that the Board of Education approve Mott High School's request for foreign travel to Costa Rica, June 13-24, 2025, as presented.

Ayes: Members Josselyn, Sutherland, Wagner, Torres, Donohue, and Ristich

Nays: None

Motion carried. (6-0)

#### 4. Recommendation 52-23-24 Relative to Reinstatement of Student G-23-24

Moved by Member Torres and supported by Member Wagner that the Board of Education approve the recommendation of the Reinstatement Committee to reinstate student G-23-24, with conditions.

Ayes: Members Josselyn, Sutherland, Wagner, Torres, Donohue, and Ristich

Nays: None

Motion carried. (6-0)

b. Consideration of Certain Purchases

1. Recommendation 53-23-24 Relative to Stepanski Office Furniture

Moved by Member Donohue and supported by Member Wagner that the Board approve the purchase of office furniture for the new Stepanski Early Childhood Center from NBS Commercial Interiors not to exceed \$200,000. The pricing for the items is from the E&I, Omnia, and NCPA cooperatives. Funds will come from the 2020 Bond.

The office furniture included in this purchase is for the teachers in their classroom and office, professional staff in their offices, the main office staff areas, the Welcome Center and the Parent Resource Room, and two staff conference rooms. The list of furniture has been streamlined for only the necessary desks, conference tables, a few bookcases, some public seating, and task chairs.

Ayes: Members Josselyn, Sutherland, Wagner, Torres, Donohue, and Ristich

Nays: None

Motion carried. (6-0)

2. Recommendation 54-23-24 Relative to PAC Improvements – Mott and Kettering High Schools

Moved by Member Donohue and supported by Member Wagner that the Board of Education approve the bidders and the award amounts below for the Performing Arts Center (PAC) Improvements at Mott and Kettering High Schools. The funds for this project are included in the 2020 Bond.

| Bid Category                      | Contractor            | Base Bid              |
|-----------------------------------|-----------------------|-----------------------|
| General Trades                    | LMS Construction      | \$248,813.28          |
| Flooring                          | Omega Floors          | \$131,000.00          |
| Painting                          | Gemstone Painting LLC | \$25,000.00           |
| Electrical                        | Shoreview Electrical  | \$2,674,000.00        |
| <b>Total Base</b>                 |                       | <b>\$3,078,813.28</b> |
| Alternate 1 Kettering             | Shoreview Electrical  | \$175,000.00          |
| Alternate 2 Mott                  | Shoreview Electrical  | \$175,000.00          |
| <b>Total Award Recommendation</b> |                       | <b>\$3,428,813.28</b> |

Ayes: Members Josselyn, Sutherland, Wagner, Torres, Donohue, and Ristich

Nays: None

Motion carried. (6-0)

3. Recommendation 55-23-24 Relative to Transportation Building Remodel

Moved by Member Donohue and supported by Member Wagner that the Board of Education approve the following bidders and amounts for the bid to remodel the Transportation Building. These funds are included in the 2020 Bond approved by the voters on August 4, 2020.

| Bid Category         | Contractor                              | Base Bid           |
|----------------------|---|--------------------|
| Selective Demolition | Blue Star, Inc                          | \$79,900           |
| General Trades       | City Contracting Svcs                   | \$895,000          |
| Flooring             | Omega Floors                            | \$40,000           |
| Painting             | Continental Contracting Co LLC          | \$35,500           |
| Mechanical           | Ecker Mechanical                        | \$208,300          |
| Electrical           | Parkway Electrical & Communications LLC | \$184,854          |
| <b>Total</b>         |   | <b>\$1,443,554</b> |

Ayes: Members Josselyn, Sutherland, Wagner, Torres, Donohue, and Ristich

Nays: None

Motion carried. (6-0)

## **PUBLIC COMMENTS ON NON-ACTION ITEMS**

Robin McGregor addressed the Board regarding the oversight of the Senior Center.

## **BOARD REPORTS**

Member Wagner thanked Pierce for the self-portraits and shared information on the Governor's budget. Universal preschool will be moved up to this fall.

Member Torres thanked students for the Board Recognition gifts and talked about the Mott/Kettering game and the success of our student athletes.

Member Ristich spoke to the unique experiences we offer our students.

## **SUPERINTENDENT'S REPORT**

On behalf of Superintendent Lindberg, Sarah Davis, Director of Communication and Community Relations, shared our new Points of Pride promotion and introduced the latest Waterford Why video.

## **ADJOURNMENT**

The regular meeting was adjourned by President Ristich at 8:22 PM.

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Board Secretary



## COMMITTEE OF THE WHOLE

March 7, 2024

### OPENING

The Committee of the Whole (COW) Meeting of the Waterford School District Board of Education, held at the Kurzman Administration Services – Crary Campus, 501 N. Cass Lake Road, Waterford, Michigan, was called to order by President Ristich at 6:34 PM.

### PLEDGE

The Board of Education led the Pledge of Allegiance.

### ROLL CALL

Present: Members Ristich, Wagner, Sutherland, Donohue, and Torres

Absent: Members Petrusha and Josselyn

Others: Scott Lindberg, Lisa Eldredge, Sarah Davis, Sandy Elka, Elizabeth Kutchev, Susan File, Amy Dagenhardt, Kyle Schultz, Shelley Cendrowski, Radhika Issac, Cliff Snitgen, Jessica Ristich, Lauren Wiseman, Chris Cyporyn, Devon McKee, Alex Sekulovski, Andy Capers, Amy Klopman, Susan Robertsen, Susan Harley, Andrew Miller, Katie Miller, Kenzie Ogden, Kathleen Downing, Danielle Toeper, and Megan Roberts

### APPROVAL OF THE AGENDA

The agenda was approved as printed.

### PUBLIC COMMENTS

There were no public comments.

### DISCUSSION

#### a. Teaching & Learning Services

##### 1. Professional Learning

Darin Holley presented an overview of WSD “In the Middle” focused on our middle schools. The CIA middle school support team was introduced, including Lauren Wiseman, Devon McKee, Jessica Ristich and Chris Cyporyn. The goals, which align with the strategic plan, include the following:

- Select and provide high-quality and research-based curriculum resources
- Establish a high level of layered support and professional learning
- Create a system and a culture that encourages honest feedback
- Remain flexible and responsive to student and staff needs
- Monitor both fidelity of implementation and progress in a systematic way

The 2023-2024 layered professional learning plan was reviewed and discussed, along with implementation and progress.

##### 2. Instructional Goal Setting

Darin Holley, Director of K-8 Instruction, middle school principals Kyle Schultz and Radhika Issac, along with middle school assistant principals Shelley Cendrowski and Cliff Snitgen, presented information on instructional goal setting to keep students on track to success and added supports provided after school.



b. Business & Operations

1. Resolution in Support of RCOC Funding Application

The Edgeorge Street and Emburke Blvd. bridges, over the Clinton River, were inspected as part of the Road Commission of Oakland County (RCOC) inspection schedule. Following the inspection, a load analysis was performed and it was determined that these bridges be posted with Gross Vehicle Weight (in tons) 10T/single truck or bus/truck and trailer or tractor and semi-trailer. These load restrictions will impact common vehicles, including school buses.

The RCOC is working to secure grant funding to repair/replace these structures and remove these load restrictions. To assist in their funding application, RCOC has requested that Waterford Township and Waterford School District provide board approved resolutions in support. The resolution will be presented for Board approval on March 21, 2024, prior to the April 1, 2024, deadline

2. Intergovernmental Agreement Update

A recommendation to approve the updated Intergovernmental Agreement for Fiscal Recovery Fund Distribution Between Oakland County and Waterford School District will be presented for action on March 21, 2024.

**RECESS TO CLOSED SESSION**

At 8:30 PM, by Roll Call Vote, the Board recessed to Closed Session in accordance with Section 8(1)(c) of the Open Meetings Act.

Roll Call Vote: Torres (Yes), Sutherland (Yes), Ristich (Yes), Wagner (Yes), Josselyn (Yes), and Donohue (Yes)

**ADJOURNMENT**

President Ristich reconvened and adjourned the COW meeting at 9:47 PM.

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Board Secretary

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 North Cass Lake Road  
Waterford, MI 48328

ITEM NO:  
TOPIC: ACCOUNTS PAYABLE FOR FEBRUARY 2024

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of February 2024 as listed on pages 1-234, and the P-Card Account Statement listed on the last six pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

|                                  |                        |
|----------------------------------|------------------------|
| General Fund/Pooled Cash         | \$ 3,222,424.07        |
| Special Ed Center Program        | 32,224.68              |
| Community Service Fund           | 44,732.10              |
| Food Service Fund                | 312,567.56             |
| Debt Service Fund                | -                      |
| Capital Projects: 2016 Series IV | -                      |
| Capital Projects: 2020 Series I  | -                      |
| Capital Projects: 2020 Series II | 1,479,052.65           |
| Student Activity                 | 78,590.03              |
| <b>TOTAL ACCOUNTS PAYABLE</b>    | <b>\$ 5,169,591.09</b> |

2. PAYMENTS BY WIRE OR ACH:

|                           |  |                        |
|---------------------------|--|------------------------|
| 2/2/2024                  | Authnet Gateway Billing                        | 30.70                  |
| 2/2/2024                  | 5/3 Bank Card Fees-Merchant                    | 21.50                  |
| 2/5/2024                  | Food Service PayPal Payment Fees               | 25.00                  |
| 2/6/2024                  | Office of Retirement Service Payroll 1/29/2024 | 134,179.88             |
| 2/6/2024                  | Office of Retirement Service Payroll 1/29/2024 | 901,535.02             |
| 2/6/2024                  | Office of Retirement Service Payroll 1/29/2024 | 1,018,944.70           |
| 2/9/2024                  | 5/3 Bank Merchant ACH-MPS Billing              | 143.57                 |
| 2/9/2024                  | 5/3 Bank Food Service ACH-MPS Billing          | 62.45                  |
| 2/9/2024                  | Edustaff Contracted Substitutes/Staff          | 140,345.20             |
| 2/12/2024                 | Food Service Magic Wrighter                    | 34.95                  |
| 2/20/2024                 | Office of Retirement Service Payroll 2/9/2024  | 79,871.80              |
| 2/20/2024                 | Office of Retirement Service Payroll 2/9/2024  | 890,893.54             |
| 2/23/2024                 | Edustaff Contracted Substitutes/Staff          | 148,973.45             |
| 2/27/2024                 | 5/3 Bank Purchasing Cards - January Expenses   | 16,265.16              |
| <b>TOTAL WIRES OR ACH</b> |  | <b>\$ 3,331,326.92</b> |

|  |                        |
|--|------------------------|
| <b>TOTAL DISBURSEMENTS FEBRUARY 2024</b> | <b>\$ 8,500,918.01</b> |
|--|------------------------|

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S):  
Sandra Elka, Assistant Superintendent of Business & Operations  
Amy Dagenhardt, Director of Finance & Budget  
Date of Board of Education Meeting: MARCH 21, 2024

**WATERFORD SCHOOL DISTRICT  
STATEMENT OF REVENUES AND EXPENDITURES  
GENERAL FUND  
FOR THE EIGHTH MONTH ENDED FEBRUARY 2024**

| <b><u>REVENUE</u></b> | <b><u>BUDGET</u></b> | <b><u>ACTUAL PLUS<br/>ENCUMBRANCE</u></b> | <b><u>PERCENT<br/>OF BUDGET</u></b> |
|-----------------------|----------------------|---|-------------------------------------|
| LOCAL                 |                      |   |                                     |
| PROPERTY              | \$ 13,982,021        | \$ 13,056,375                             | 93.4%                               |
| OTHER                 | 1,149,946            | 808,522                                   | 70.3%                               |
|                       |                      |   |                                     |
| TOTAL                 | 15,131,967           | 13,864,897                                | 91.6%                               |
| STATE                 |                      |   |                                     |
| MEMBERSHIP AID        | 52,561,298           | 33,481,547                                | 63.7%                               |
| CATEGORICAL AID       | 26,329,703           | 16,772,021                                | 63.7%                               |
|                       |                      |   |                                     |
| TOTAL                 | 78,891,001           | 50,253,568                                | 63.7%                               |
| FEDERAL               | 9,837,327            | 5,761,291                                 | 58.6%                               |
| INCOMING TRANSFER     | 7,502,258            | 5,001,505                                 | 66.7%                               |
|                       |                      |   |                                     |
| TOTAL REVENUE         | \$ 111,362,553       | \$ 74,881,261                             | 67.2%                               |

**EXPENDITURES**

|                   |            |            |       |
|-------------------|------------|------------|-------|
| INSTRUCTION:      |            |            |       |
| ELEMENTARY        | 10,815,891 | 7,156,935  | 66.2% |
| MIDDLE SCHOOL     | 4,388,396  | 2,568,780  | 58.5% |
| HIGH SCHOOL       | 6,301,275  | 3,770,285  | 59.8% |
| SUMMER SCHOOL     | 98,452     | 67,913     | 69.0% |
| EARLY CHILDHOOD   | 2,117,519  | 852,066    | 40.2% |
| SPECIAL ED        | 12,032,609 | 5,392,877  | 44.8% |
| COMP ED           | 2,927,279  | 983,081    | 33.6% |
| VOC ED            | 960,840    | 609,551    | 63.4% |
|                   |            |            |       |
| TOTAL INSTRUCTION | 39,642,261 | 21,401,488 | 54.0% |
| SUPPORT SERVICE:  |            |            |       |
| PUPIL SERVICE     | 9,762,533  | 4,267,845  | 43.7% |
| INSTR STAFF       | 2,258,860  | 1,347,673  | 59.7% |
| GENERAL ADM       | 1,274,410  | 718,357    | 56.4% |
| SCHOOL ADM        | 4,203,819  | 2,431,896  | 57.8% |

|                        |                   |                   |              |
|------------------------|-------------------|-------------------|--------------|
| BUSINESS               | 14,238,758        | 12,224,819        | 85.9%        |
| CENTRAL                | <u>25,910,855</u> | <u>24,606,413</u> | <u>95.0%</u> |
| TOTAL SUPPORT          | 57,649,235        | 45,597,003        | 79.1%        |
| OTHER:                 |                   |                   |              |
| ATHLETICS              | 1,702,374         | 1,009,609         | 59.3%        |
| COMMUNITY SERVICE      | 58,852            | 33,064            | 56.2%        |
| FEDERAL PROGRAMS       | 10,230,406        | 5,991,500         | 58.6%        |
| DEBT                   | 527,667           | -                 | 0.0%         |
| INTERFUND TRANSFERS    | <u>800,000</u>    | <u>533,333</u>    | <u>66.7%</u> |
| TOTAL OTHER            | <u>13,319,299</u> | <u>7,567,507</u>  | <u>56.8%</u> |
| TOTAL EXPENDITURES     | \$ 110,610,793    | \$ 74,565,998     | 67.4%        |
| REV. OVER/(UNDER) EXP. | <u>\$ 751,760</u> | <u>\$ 315,263</u> |              |

**WATERFORD SCHOOL DISTRICT  
SUPPORT STAFF REPORT  
MARCH 2024**

|                                      |
|--------------------------------------|
| <b>CONTRACT CHANGES/RESIGNATIONS</b> |
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| <p>Chamberlain, Kristi – GSRP Teacher (NAE)<br/>Stepanski Early Childhood Center<br/>Resignation Effective: February 2, 2024</p> <p>Conklin, Rilee – Student Worker (NAE)<br/>Kettering &amp; Mott High School Pool &amp; Fitness<br/>Resignation Effective: February 2, 2024</p> <p>Richards, Sherri – Head Start Teacher (NAE)<br/>Stepanski Early Childhood Center<br/>Resignation Effective: February 9, 2024</p> <p>Jackson, Ni-Keya – Special Education Paraprofessional (NAE)<br/>Children’s Village School<br/>Resignation Effective: February 22, 2024</p> <p>Hudson, Brian – Bus Driver (MESPA III)<br/>Transportation<br/>Death: February 26, 2024</p> <p>Birchett, Connie – Food Service Assistant (MESPA III)<br/>Mason Middle School<br/>Job Abandonment Effective: February 27, 2024</p> <p>Medaris, Danielle – Food Service Assistant (MESPA III)<br/>Kettering High School<br/>Resignation Effective: February 28, 2024</p> |  |
|--|--|

| CONTRACT CHANGES/APPOINTMENTS   |  |
|---|--|
| <p>Brien, Nathan – Building Support (NAE)<br/>Stepanski Early Childhood Center<br/>Effective: February 5, 2024</p> <p>McCarthy, Christina – Special Education Paraprofessional (NAE)<br/>Mott High School<br/>Effective: February 5, 2024</p> <p>Fett, Steven – Student Worker (NAE)<br/>Kurzman-Crary Campus<br/>Effective: February 7, 2024</p> <p>Williams, Katie – Senior Center Assistant Technician (NAE)<br/>Waterford Senior Center<br/>Effective: February 7, 2024</p> <p>Groat, Amanda – Special Education Paraprofessional (NAE)<br/>Cooley Elementary School<br/>Effective: February 8, 2024</p> <p>McCullough, Kelly – Food Service Assistant (MESPA III)<br/>Mott High School<br/>Effective: February 15, 2024</p> <p>Black Arder, Brittany – Instructional Aide (MESPA II)<br/>Kingsley Montgomery School<br/>Effective: February 21, 2024</p> <p>Berden, Lacey – Food Service Assistant (MESPA III)<br/>Mott High School<br/>Effective: February 21, 2024</p> <p>Birchett, Connie – Food Service Assistant (MESPA III)<br/>Mason Middle School<br/>Effective: February 27, 2024</p> |  |
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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N Cass Lake Road  
Waterford, Michigan 48328

ITEM NO.: Consent Agenda

TOPIC : Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Amboian, Cynthia – Teacher  
Location: Haviland Elementary  
Retirement  
Effective: June 12, 2024

Casadonte, Leslie – Speech & Language Pathologist  
Location: Cooley Elementary  
Retirement  
Effective: March 15, 2024

Chambers, Erin – Social Worker  
Location: Houghton Elementary  
Resignation  
Effective: March 22, 2024

Collins, Dale – Teacher  
Location: Mott High School  
Retirement  
Effective: June 30, 2024

Dombrowski, Julie – Teacher  
Location: Donelson Hills Elementary  
Retirement  
Effective: June 12, 2024

Follick, Pamela – Teacher  
Location: Knudsen Elementary  
Retirement  
Effective: June 30, 2024

Leavenworth, Breanna – Teacher  
Location: Riverside Elementary  
Resignation - following leave of absence  
Effective: February 28, 2024

Smith, Michelle – Teacher  
Location: Durant High School  
Resignation  
Effective: February 23, 2024

Wilcox, Deneb – Teacher  
Location: Pierce Middle School  
Retirement  
Effective: July 1, 2024

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: March 21, 2024

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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

|           |  |
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| ITEM NO.: | Information Item (a)                   |
| TOPIC:    | Music in Our Schools Month Performance |

Waterford School District students will perform in honor of *Music in Our Schools Month*.

Resource Persons: Yvonne Dixon, Director of 9-12 Instruction

Date of Board of Education Meeting: March 21, 2024



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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | Information Item (b)            |
| TOPIC:    | Extended Continuity of Learning |

Lisa Eldredge, Assistant Superintendent of Teaching and Learning, will present the K-12 NWEA data and Extended Continuity of Learning (ECOL) final report.

Resource Persons: Lisa Eldredge, Assistant Superintendent of Teaching and Learning

Date of Board of Education Meeting: March 21, 2024

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Board of Education  
501 N. Cass Lake Road  
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| ITEM NO.: | Information Item (c) |
| TOPIC:    | Stepanski Snapshot   |

Sarah Davis, Director of Communications and Community Relations, will provide a monthly snapshot of the progress, events and activities involving the new Stepanski Early Childhood Center.

Resource Persons: Sarah Davis, Director of Communications and Community Relations

Date of Board of Education Meeting: March 21, 2024

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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
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| ITEM NO.: | Information Item (d) |
| TOPIC:    | Enrollment Campaign  |

Sarah Davis, Director of Communications and Community Relations, will share an update on the District's current enrollment campaign.

Resource Persons: Sarah Davis, Director of Communications and Community Relations

Date of Board of Education Meeting: March 21, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | Information Item (e) |
| TOPIC:    | Bus Cameras          |

Waterford School District installed cameras in its buses several years ago to assist with protecting staff and students. The system the District currently uses is not as good as some of the current options available. In addition, more cameras in each bus would capture more angles, including exterior views, through a stop arm camera.

The District has transitioned to REI cameras and systems with its newer buses, which offer a significant improvement in video quality and user-friendly software. With funds from the 31aa grant, the District has funds to upgrade thirty existing buses with 5 or 6 cameras, a substantial increase from the current 2 or 3 cameras, providing a comprehensive view of both the interior and exterior of the bus.

Pricing from REI is \$125,727.50. Pricing is from the TIPS cooperative.

Funding for this purchase is from the 31aa State categorical grant for 2023-24.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Jim Beaver, Director of Safety, Security and Operations  
Tammy Layton, Supervisor of Transportation  
Darald Shrider, Transportation Maintenance Coordinator

Date of Board of Education Meeting: March 21, 2024

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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
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| ITEM NO.: | Information Item (f)       |
| TOPIC:    | Stepanski ECC Digital Sign |

When the voters approved the 2020 Bond on August 4, 2020, a new Stepanski ECC building was included. One of the final items to be determined is the new sign for the building. A digital sign was suggested as the building is on two main roads and would add to the District's visibility and communication plan.

The new sign design will be located near the current sign, which is on Airport Road near the traffic light at Airport Road and Hatchery Road. The sign will have a digital component on each side, the name and address of the building, and the District's logo.

Several options for signs were reviewed but the committee decided to go with the Daktronic brand to match the signs at the high schools. Using Daktronics allows District staff at various buildings to learn one system.

A quote based on cooperative pricing were received from Daktronic for \$22,819. Installation is separate but is estimated to be around \$16,000.

A recommendation for the sign and installation will be presented at the April 18, 2024 Board meeting. The sign will be installed over the summer before the start of the 2024-2025 school year.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Budget & Finance  
Sidney Tippet, Director of Maintenance & Capital Projects

Date of Board of Education Meeting: March 21, 2024

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WATERFORD SCHOOL DISTRICT  
Board of Education  
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| ITEM NO.: | Information Item (g)                   |
| TOPIC:    | 2024 Algebra I and Geometry Curriculum |

Over the last several years the Waterford School District has been in the process of identifying new research-based mathematics programs for students in the elementary, middle and high school grades. After intensive study and review of several highly rated programs, the elementary, middle school and high school Algebra 2 programs adopted the SAAVAS EnVision mathematics program materials. The success of the programs at all three levels as viable options for instruction that received a green rating for each gateway in the Ed report, supports expansion of the curriculum materials to our final two grade levels for Algebra and Geometry content.

It is the recommendation that the Board of Education adopt Envision Math Algebra1 and Geometry. This adoption will ensure consistency in scope and sequence as well as mathematics alignment in grades K-11. As the previous mathematics recommendations have attested, WSD will be able to leverage common lesson structures, digital platforms and language in providing high quality coherent instruction for our students and teachers. This purchase includes comprehensive digital and print resources as well as job-embedded professional development throughout our implementation.

| Description                           | Total     |
|---------------------------------------|-----------|
| Savvas Algebra I and Geometry 6 Years | \$275,000 |

| Funding       | Total        |
|---------------|--------------|
| ESSER 3       | \$180,900.00 |
| General Funds | \$94,100.00  |

Resource Persons: Yvonne Dixon, 9-12 Director of Curriculum, Instruction & Assessment

Date of Board of Education Meeting: March 21, 2024

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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | Information Item (h) |
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| TOPIC: | TCI Social Studies 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 8 <sup>th</sup> grades & all High School Social Studies<br>6-year bundle |
|--------|---|

Waterford has enjoyed an extensive partnership with TCI Social Studies Curriculum for multiple years. The materials bring history alive and provide a flexible program that enables teachers to provide a seamless integration of content with high impact teaching strategies. Our current materials have aged and are overdue for replacement. The TCE curriculum textbooks and digital resources continue to offer comprehensive teacher supports and standards alignment which earned them the choice for adoption over a decade ago. Given our satisfaction with the current resources, we are renewing our commitment with updated versions of texts and digital licenses for another 6 years.

Grade 11- Government Alive! and Econ Alive!  
Grade 10 – History Alive! World Connections  
Grade 9 – History Alive! Pursuing American Ideals  
Grade 8 – History Alive! The United States Through Industrialism  
Grade 5- Social Studies Alive! America’s Past  
Grade 4- Social Studies Alive! Regions of our Country  
Grade 3- Social Studies Alive! Our Community and Beyond

| Description                             | Total        |
|---|--------------|
| TCI Textbooks and 6 year license Bundle | \$329,664.00 |

Funding: ESSER III and General Fund

Resource Persons: Yvonne Dixon, 9-12 Director of Curriculum, Instruction & Assessment

Date of Board of Education Meeting: March 21, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | NEW BUSINESS a (1)<br>Superintendent's Recommendation 56-23-24 |
| TOPIC:    | Tentative Agreement: Calendar                                  |

It is recommended that the Board of Education approve the tentative agreement for the 2024-2025 calendar, as ratified by the Waterford Education Association.

Resource Person(s): Susan File, Executive Director, Human Resources

Date of Board of Education Meeting: March 21, 2024



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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | NEW BUSINESS a (2)<br>Superintendent's Recommendation 57-23-24 |
| TOPIC:    | Stepanski ECC Drainage Easement                                |

It is recommended that the Board of Education approve the attached stormwater drainage easement for the Road Commission of Oakland County (RCOC). It is also recommended that the Board approve the Superintendent to sign the easement for the Board.

A portion of the drainage area picks up some stormwater draining from the road. The Road Commission of Oakland County (RCOC) requires an easement for that storm drain section to ensure the land isn't modified to remove that road drainage area. Approval of the easement will allow the RCOC to approve the design of the drainage area that is in the right of way on the Stepanski property.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance and Budget  
Sidney Tippet, Director of Maintenance & Operations

Date of Board of Education Meeting: March 21, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | NEW BUSINESS a (3)<br>Superintendent's Recommendation 58-23-24 |
| TOPIC:    | Resolution: Music In Our Schools Month                         |

It is recommended that the Board of Education approve the following resolution in recognition and support of Music In Our Schools Month, March 2024.

WHEREAS, for more than 30 years, March has been officially designated by the National Association for Music Education as Music In Our Schools Month, encouraging communities across the nation to focus on music education; and

WHEREAS, music education is part of a well-rounded education for every student as outlined in the Every Student Succeeds Act; and

WHEREAS, the purpose of this celebration is to raise awareness of the lasting positive impact of music education on the academic, personal, and professional growth of our students; and

WHEREAS, music education shapes the way our students understand themselves and the world around them, allowing for a deep engagement with learning; and

WHEREAS, music educators, students and communities throughout Michigan demonstrate the importance of quality music education programs to the lives of young people;

NOW, THEREFORE, BE IT RESOLVED, the Waterford Board of Education, hereby proclaims March 2024 as “**Music In Our Schools Month®**” and encourages all citizens to celebrate and acknowledge that Music Education is an important part of every student’s well-rounded education.

Resource Persons: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: March 21, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

|           |  |
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| ITEM NO.: | NEW BUSINESS a (4)<br>Superintendent's Recommendation 59-23-24 |
| TOPIC:    | Resolution: Reading Month                                      |

It is recommended that the Board of Education approve the following resolution in recognition and support of Reading Month, March 2024.

**WHEREAS**, in honor of the birthday of one of America's most admired authors and illustrators, Theodor (Dr. Seuss) Geisel, March is celebrated as Reading Month to celebrate and promote the joys and the importance of reading across our state and nation; and,

**WHEREAS**, reading plays a crucial role in our lives, stimulating our imagination, expanding our knowledge of the world and each other, and helping us to develop language skills; and,

**WHEREAS**, reading is also associated with early childhood learning and development, as it helps children to learn sounds, words, and language, expand literacy skills, and develop the ability to focus, concentrate, socialize, and communicate; and,

**WHEREAS**, reading has long-lasting health benefits for individuals of all ages, including increased cognitive function, memory, empathy, and decreased levels of stress; and,

**WHEREAS**, during this month, we are encouraged to read every day, spend ample time reading our favorite books, and recommit ourselves to making sure children and young adults read diverse literary works early and often so they can see themselves and others in what they read;

**NOW, THEREFORE**, the Waterford Board of Education joins the State of Michigan in proclaiming March 2024 as Reading Month. As Dr. Seuss said, "The more you read, the more things you will know. The more that you learn, the more places you will go."

Resource Persons: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: March 21, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | NEW BUSINESS a (5)<br>Superintendent's Recommendation 60-23-24 |
| TOPIC:    | Resolution: Support of RCOC Funding Application                |

**RESOLUTION SUPPORTING ROAD COMMISSION FOR OAKLAND COUNTY'S REQUEST FOR  
LOCAL BRIDGE PROGRAM FUNDING FOR FISCAL YEAR 2027 FOR BRIDGES ON EMBURKE  
BLVD AND EDGEORGE ST. IN WATERFORD TOWNSHIP**

WHEREAS, the Road Commission for Oakland County (RCOC) maintains public roadways in Waterford Township; and

WHEREAS, in June 2023, a meeting was conducted with RCOC, Waterford Township, the Waterford School District, and Waterford Regional Fire Department to discuss the deterioration of two bridges over the Clinton River on two subdivision streets in Waterford -- Emburke Blvd. and Edgeorge St., both within a large residential subdivision and in close proximity to Riverside Elementary School, a Waterford School District building; and

WHEREAS, the Waterford Regional Fire Department, who provides both fire and EMS services to the community, reviewed the impact of options to remove or replace these deteriorating bridges in this area; and

WHEREAS, it was determined that removing the bridge on Emburke Blvd. would have very little impact on Fire services as streets on the North and South side maintain two entrances, and that removal of the Edgeorge St. bridge would cause several significant concerns that would impact response time and Fire service; and

WHEREAS, it was agreed upon by all parties at this meeting that the best course of action to address these infrastructure concerns would be to pursue removal of the bridge on Emburke Blvd., and replacement of the bridge on Edgeorge St. for the safety and welfare of all motorists, homeowners, and the school community near them.

IT IS THEREFORE RESOLVED, that the Waterford School District Board of Education supports the Road Commission for Oakland County's request for funding for fiscal year 2027 through the Local Bridge Program to remove the bridge on Emburke Blvd., and to replace the bridge on Edgeorge St. in Waterford Township.

Resource Persons: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: March 21, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
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| ITEM NO.: | NEW BUSINESS a (6)<br>Superintendent's Recommendation 61-23-24 |
| TOPIC:    | Intergovernmental Agreement                                    |

It is recommended that the Board of Education approve the updated Intergovernmental Agreement for Fiscal Recovery Fund Distribution Between Oakland County and Waterford School District.

Resource Person(s): Sandra Elka, Assistant Superintendent, Business and Operations

Date of Board of Education Meeting: March 21, 2024

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WATERFORD SCHOOL DISTRICT  
Board of Education  
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Waterford, Michigan 48328

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| ITEM NO.: | New Business a (7)<br>Superintendent's Recommendation 62-23-24 |
| TOPIC:    | Administrative Appointment                                     |

It is recommended that the Board of Education approve the following administrative appointments for the 2024-2025 school year:

Cendrowski, Shelly – Assistant Principal  
Pierce Middle School  
100% Administrator Contract  
Effective Date: July 29, 2024

Nuckolls, Heather - Principal  
Grayson Elementary School  
100% Administrator Contract  
Effective Date: July 29, 2024

Resource Persons: Susan File, Executive Director, Human Resources

Date of Board of Education Meeting: March 21, 2024

WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Rd  
Waterford, MI 48328

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| ITEM NO: | NEW BUSINESS a (8)<br>Superintendent's Recommendation 63-23-24            |
| TOPIC:   | Resolution: Cooperative Program for JV Girls Soccer and JV Girls Softball |

It is recommended that the Waterford Board of Education approve the attached resolution to form and support a cooperative program for Girls JV Soccer and Girls JV Softball. The individual programs at Mott and Kettering High School are experiencing low participation. By unifying Mott and Kettering High School we will ensure the opportunity remains available for our students. Furthermore, this will allow us to meet participant requirements for placing as a team in events and will afford greater like level competition for our student athletes.

Resource Persons: Allison Sartorius, Athletic Director

Date of Board of Education Meeting: March 21, 2024



## SENIOR HIGH APPLICATION TO FORM AND SUPPORT A COOPERATIVE TEAM

(Page 1 of 2 – Complete All Sections and All Signatures. Board of Education Resolution on Page 2)

1. It is requested that the Michigan High School Athletic Association, Inc. receive and accept this application to form a cooperative team in the sport(s) of ☐ boys ☒ girls Soccer  
☐ boys ☒ girls Softball  
☐ boys ☐ girls \_\_\_\_\_

2. The sponsors of this proposed cooperative team are members in good standing of the Michigan High School Athletic Association, Inc. and are identified as:

|             |                     |                          | Enrollment | Class |
|-------------|---------------------|--------------------------|------------|-------|
| (Primary)   | Waterford Mott      | High School of Waterford | City 1220  | _____ |
| (Secondary) | Waterford Kettering | High School of Waterford | City 1015  | _____ |
| (Secondary) | _____               | High School of _____     | City _____ | _____ |
| (Secondary) | _____               | High School of _____     | City _____ | _____ |
| (Secondary) | _____               | High School of _____     | City _____ | _____ |
| (Secondary) | _____               | High School of _____     | City _____ | _____ |

3. This agreement is being formed under the following MHSAA Handbook Regulation: **(Check one only)**

- ☐ Combined enrollment under 1,000 (Sect. 1[E]) ☒ Subvarsity ONLY (Sect. 1[E-1])  
☐ Multi-School District in named sports – four-year experiment (Sect. 1 [E-2])  
☐ Combined enrollment under 3,500 in specific sports (gym, lax, swim, ski, tennis) (Sect. 1[F-1])  
☐ Combined enrollment under 5,500 in ice hockey (Sect. 1[F-2])  
☐ Four-year startup program in above five sports in excess of 3,500 – first time sponsoring (Sect. 1[F-3])  
☐ Four-year lifeline in above five sports if school or coop dropped the sport previously (Sect. 1[F-4])

4. Indicate all levels of teams that you intend to sponsor in the coop:
- |                 |                                       |  |                                |
|-----------------|---------------------------------------|--|--------------------------------|
| Sport: Softball | V <input checked="" type="checkbox"/> | JV <input checked="" type="checkbox"/> | Fresh <input type="checkbox"/> |
| Sport: Soccer   | V <input checked="" type="checkbox"/> | JV <input checked="" type="checkbox"/> | Fresh <input type="checkbox"/> |
| Sport: _____    | V <input type="checkbox"/>            | JV <input type="checkbox"/>            | Fresh <input type="checkbox"/> |
| Sport: _____    | V <input type="checkbox"/>            | JV <input type="checkbox"/>            | Fresh <input type="checkbox"/> |

5. Did any of the schools sponsor the sport(s) last year? If so, indicate the school(s) and sport(s):

Schools Kettering- JV Soc NOT Soft Sports Mott- JV Soft, NOT soccer

6. The schools in this application have a current agreement in another sport: Yes ☒ or No ☐

If yes, in what sport(s) is an agreement currently operating? lax, tennis, golf, hockey, gym, swim

7. This cooperative agreement shall commence 3/21/2024 and continue for a minimum of two years.
8. Written support from the applicable league, **or from four future opponents if there is no league**, is attached. Name of league or conference (if applicable): yes \_\_\_\_\_
9. The applicants seeking cooperative team approval certify by **their signatures on page two (2)** that all approvals, required study, planning and review have been completed.



10. Will this team be known or named something other than a school name? Yes ☒ or No ☐

If Yes, what will the name be? Waterford United JV Soccer, Waterford United JV Softball

(Note: Generally, the MHSAA uses the primary school as the designated title of the team.)

Each Board of Education should review the advance preparation material included with this Resolution.

**COOPERATIVE PROGRAM BOARD OF CONTROL**  
**(Submit with Application and Letter of League Support)**

We, the undersigned, agree to the conditions and content of this Resolution and will work cooperatively for the success of the program and benefit of our children.

Representing Kettering School

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Board of Education Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Athletic Director Signature

\_\_\_\_\_  
Date

Representing Mott School

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Board of Education Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Athletic Director Signature

\_\_\_\_\_  
Date

Representing \_\_\_\_\_ School

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Board of Education Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Athletic Director Signature

\_\_\_\_\_  
Date

Representing \_\_\_\_\_ School

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Board of Education Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Athletic Director Signature

\_\_\_\_\_  
Date

Representing \_\_\_\_\_ School

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Board of Education Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Athletic Director Signature

\_\_\_\_\_  
Date

Representing \_\_\_\_\_ School

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Board of Education Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Athletic Director Signature

\_\_\_\_\_  
Date

Arrangements detailed in the "Advance Preparation Materials: Questions and Guidelines for Schools to Consider," plus those unique to the cooperating schools on a separate sheet, should be addressed by the boards of education when considering this Resolution. The MHSAA will file the advance preparation material if the school submits it with the application.

**Name of Person Completing this Application:** Allison Sartorius (AD)

**Phone:** (248) 674-0113 **Email:** SARTOA01@WSDMI.ORG

Email completed forms to: [coops@mhsaa.com](mailto:coops@mhsaa.com)

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| ACTION |
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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | NEW BUSINESS (b) 1<br>Superintendent's Recommendation 64-23-24 |
| TOPIC:    | Roof Replacements 2024   |

It is recommended that the Board award the bid for roof replacements to Division 7 Building Contractors Inc. in the amount of \$505,190 for Kettering High School and \$478,495 for Pierce Middle School for a total award of \$983,685.

Funds for these projects are in the 2020 Bond.

The specific work is partial roof replacements at Waterford Kettering (old gym, track hallway, pool hallway) and Waterford Pierce Middle School (media center, 100 wing).

Additional information about the work being completed, the bid tab, and aerial pictures of the buildings with the roof sections identified are attached.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance and Budget  
Sidney Tippet, Director of Maintenance and Operations

Date of Board of Education Meeting: March 21, 2024

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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
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| ITEM NO.: | NEW BUSINESS (b) 2<br>Superintendent's Recommendation 65-23-24 |
| TOPIC:    | Building Enclosure Bid 2024                                    |

It is recommended that the Board award the building enclosure bid to National Restoration in the amount of \$294,425 for Kettering and Mott High Schools and to JMD Building Restoration in the amount of \$125,800 for Crary Campus and KMS for a total award of \$420,225.

This project will be funded from the 2020 Bond.

| Bidder                      | Kettering HS | Mott HS    | Crary Campus | KMS       | Total        |
|-----------------------------|--------------|------------|--------------|-----------|--------------|
| Davenport Masonry           | 74,900.00    | 353,900.00 | 229,500.00   | 23,800.00 | 682,100.00   |
| DC Byers                    | 234,450.00   | 585,670.00 | 258,000.00   | 30,000.00 | 1,108,120.00 |
| JMD Building Restoration    | 128,650.00   | 440,925.00 | 111,000.00   | 14,800.00 | 695,375.00   |
| National Restoration        | 60,625.00    | 233,800.00 | 147,900.00   | 19,350.00 | 461,675.00   |
| Pullman SST Inc             | -            | -          | 363,250.00   | 59,650.00 | 422,900.00   |
| RAM Construction Services   | 186,800.00   | 695,940.00 | 270,250.00   | 35,650.00 | 1,188,640.00 |
|                             |              |            |              |           |              |
| <b>Award Recommendation</b> |              |            |              |           |              |
| National Restoration        | 60,625.00    | 233,800.00 |              |           | 294,425.00   |
| JMD                         |              |            | 111,000.00   | 14,800.00 | 125,800.00   |
| Total Award                 |              |            |              |           | 420,225.00   |

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Budget & Finance  
Sidney Tippet, Director of Maintenance and Operations

Date of Board of Education Meeting: March 21, 2024

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WATERFORD SCHOOL DISTRICT  
Board of Education  
501 N. Cass Lake Road  
Waterford, Michigan 48328

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| ITEM NO.: | NEW BUSINESS (b) 3<br>Superintendent's Recommendation 66-23-24 |
| TOPIC:    | Waterford Mott High School Weight Room Equipment               |

It is recommended that the Board award the bid for the Waterford Mott High School Weight Room Equipment to Strengthio Fitness LLC in the amount of \$51,976.

The awarded amount includes the base bid of \$52,476, alternate #1 of \$300 (moving existing equipment to the second floor) and alternate #2 of (\$800) (purchasing some existing equipment from the District).

The District recommendation is not the low bidder but it is the vendor who designed and installed the Waterford Kettering High School weight room. This will create equity between the two high schools with the same equipment, logo art and school name on the equipment.

Funds from donations (already received), bond dollars, and athletic funds are being used for this new equipment.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations  
Amy Dagenhardt, Director of Finance and Budget  
Sidney Tippet, Director of Maintenance and Operations  
Allison Sartorius, Director of Athletics

Date of Board of Education Meeting: March 21, 2024