



**Waterford School District
Board of Education**

A G E N D A

Regular Meeting

Thursday, July 18, 2024

6:30 PM

Town Hall - Auditorium

Opening

Pledge of Allegiance

Roll Call

Approval of the Agenda

Closed Session By Roll Call Vote, the Board will recess to Closed Session for the purpose of considering the written opinion of legal counsel, in accordance with Section 8 of the OMA.

Public Comments on Action Items

Consent Agenda

- a. Minutes
 - 1. June 20, 2024, Regular Meeting
 - 2. July 9, 2024, Special Meeting/Closed Session
- b. Accounts Payable
- c. Support Staff Reports
- d. Resignations
- e. Teaching Contract Changes/Appointments

Information Items

- a. Title IX Policy Updates
- b. Leggett Purchase Agreement
- c. Honor Health Agreement

New Business

- a. Superintendent's Recommendations
 - 1. Recommendation 01-24-25 Relative to Designation of Newspaper to Publish Official Board Notices
 - 2. Recommendation 02-24-25 Relative to Appointment of Legal Counsel
 - 3. Recommendation 03-24-25 Relative to Designee to Represent the Board in Elections
 - 4. Recommendation 04-24-25 Relative to Authorization to Represent the Board on Property Matters
 - 5. Recommendation 05-24-25 Relative to School District Legal Reference Note
 - 6. Recommendation 06-24-25 Relative to Memberships
 - 7. Recommendation 07-24-25 Relative to Designation of Depositories
 - 8. Recommendation 08-24-25 Relative to Summer Tax Collection Resolution
 - 9. Recommendation 09-24-25 Relative to School Meal Prices 2024-2025
 - 10. Recommendation 10-24-25 Relative to Title IX Policy Updates
 - 11. Recommendation 11-24-25 Relative to Administrative Appointment(s)
- b. Consideration of Certain Purchases
 - 1. Recommendation 12-24-25 Relative to Purchase of Science Curricular Materials

Public Comments on Non-Action Items

Board of Education Reports

Adjournment

Audience participation is scheduled at the beginning and end of the agenda. Only those who want to speak on an action item and have completed a public comment card will be called upon at the beginning of the meeting. Those who have comments on non-action items and have completed a public comment card will be called upon before the conclusion of the meeting. The President of the Board is responsible for recognizing all speakers. Board packets are available on the District website, www.waterford.k12.mi.us.



Public Hearing on Proposed 2024-25 Budget and Millage
Regular Meeting
June 20, 2024

OPENING

The Public Hearing on the Proposed 2024-2025 Budget and Millage/Regular Meeting, held at Waterford Township Hall, 5200 Civic Center Drive, Waterford, Michigan, was called to order by President Ristich at 6:33 PM.

PLEDGE

The audience joined the Board in the Pledge of Allegiance.

In the absence of Secretary Torres, Member Sutherland served as Secretary.

ROLL CALL

Present: Members Ristich, Petrusha, Josselyn, Sutherland, and Donohue

Absent: Members Wagner and Torres

Others: Scott Lindberg, Sandy Elka, Susan File, Yvonne Dixon, Sarah Davis, Elizabeth Kutchev, Darin Holley, Nadine Milostan, Amy Dagenhardt, Jim Beaver, Jeremy Motz, Elisa Crabtree, Andrea Berry, Jessica Ristich, Russell Gerke, Margie Greenfield, KC Moyet, Tess Bell, Heather Cipponeri, Linda Spears, Karen Krupa, Tiana Gass, Nicole Navarro, Megan Roberts and others who did not register.

PUBLIC HEARING ON PROPOSED 2024-2025 BUDGET AND MILLAGE RATE

There were no comments on the proposed 2024-2025 budget and millage rate. The public hearing was closed at 6:35 PM.

APPROVAL OF THE AGENDA FOR THE REGULAR MEETING

The agenda was approved.

RECOGNITION OF ACHIEVEMENT

- a. Oakland County Support Person of the Year

Andrea Berry, Executive Director of the Oakland Schools Education Foundation, joined the Board of Education in recognizing Haviland Elementary ELD Paraprofessional Elisa Crabtree, for being named the 2024 Oakland County Support Person of the Year.

PUBLIC COMMENTS ON ACTION ITEMS

There were no comments on action items.

CONSENT AGENDA

- a. Minutes
 - a. May 16, 2024, Regular Meeting
 - b. June 13, 2024, Special Meeting
- b. Accounts Payable
- c. Financial Statement
- d. Support Staff Reports
- e. Resignations
- f. Teaching Contract Changes/Appointments
- g. Continuing Employment of Teaching Personnel
- h. Continuing Employment of Administrative Personnel
- i. Continuing Employment of Non-Affiliated Administrative Personnel

The consent agenda was approved as presented

INFORMATION ITEMS

- a. Graduation Report

President Ristich introduced a video highlighting Waterford School District 2024 Commencements, held June 2, 2024.

- b. Athletic Updates

Allison Sartorius, WSD Athletic Director, presented an update on the 2023-2024 athletics programs, accomplishments and participation and introduced the newly appointed assistant athletic directors.

- c. Science Curricular Materials

The CIA Department, in consultation with the Science teachers from Durant, Kettering, Mott and Durant have concluded a series of pilots of instructional materials and reviewed/analyzed other sources for use in Biology, Chemistry, and Physics. The teachers evaluated sources based on their design for three-dimensional learning, scientific accuracy and coherence and scope with Next Generation Science Standards (NGSS). The selected materials represent the Disciplinary Core Ideas, Science and Engineering Practices, and Crosscutting Concepts in a way that is scientifically accurate.

A recommendation will be presented on July 18, 2024, for the Board to approve the purchase of Science Curricular materials and digital licenses for High School Biology, Chemistry and Physics, from SAVVAS, for 6 years. The total cost is \$211,390, with \$154,270 paid by ESSER III and \$57,120 to be paid by General Funds.

VENDOR	DESCRIPTION	TOTAL
SAVVAS	Miller and Levine Biology	\$ 89,978
SAAVAS	Experience Chemistry	\$ 101,799
SAAVAS	Experience Physics	\$ 19,613
		\$ 211,390

Funding	Total
ESSER III	\$ 154,270
General Funds	\$ 57,120
	\$ 211,390

- d. Stepanski Snapshots

Sarah Davis, Director of Communication and Community Relations, provided an update on the new Stepanski Early Childhood Center and the Grand Opening Celebration on September 14, 2024, and the preceding campaign.

e. Sumer Tax Collection Resolution

A recommendation to approve the following summer tax collection resolution will be presented on July 18, 2024.

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2025 (2025-2026 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2025, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

f. School Meal Prices 2024-2025

A recommendation will be presented on July 18, 2024, to establish the following school meal prices for the 2024-2025 school year. Prices for breakfast and lunch remain the same as they were for the 2023-24 school year.

Breakfast	<u>23/24</u>	<u>24/25</u>
Elementary	\$2.00	\$2.00
Secondary	\$2.00	\$2.00
Adult	\$2.75	\$2.75

Lunch	<u>23/24</u>	<u>24/25</u>
Elementary	\$3.00	\$3.00
Secondary	\$3.25	\$3.25
Adult	\$4.50	\$4.50

OLD BUSINESS

Superintendent's Recommendations

1. Recommendation 69-23-24 Relative to Stepanski Easement

Moved by Member Sutherland and supported by Member Donohue that the Board of Education approve the stormwater drainage easement and Maintenance Agreement for the Road Commission of Oakland County (RCOC). It is further recommended that the Board authorize the Superintendent to sign the easement and maintenance agreement on behalf of the Board.

Moved by Member Petrusha and supported by Member Sutherland to table the recommendation for consideration at a future meeting to be determined.

Ayes: Members Josselyn, Sutherland, Donohue, and Ristich

Nays: None

Motion carried. (5-0)

NEW BUSINESS

a. Superintendent's Recommendations

1. Recommendation 82-23-24 Relative to Policy Updates

Moved by Member Sutherland and supported by Member Petrusha that the Board of Education approve the new and revised bylaws and policies as presented on May 16, 2024.

0115	Address
0144.4	Compensation
0164.1	Regular and COW Meetings
6108	Authorization to Use ETF and ACH Arrangements
6700	Fair Labor Standards Act
9150	School Visitors

Ayes: Members Josselyn, Petrusha, Sutherland, Donohue, and Ristich

Nays: None

Motion carried. (5-0)

2. Recommendation 83-23-24 Relative Summer Tax Collection Fees

Moved by Member Donohue and supported by Member Josselyn that the Board of Education approve the summer tax collection fees.

	2023-2024		2024-2025		Turn Over of Tax Money
	Total Collection Cost	Per Parcel Cost	Estimated Collection Cost	Per Parcel Cost	
Waterford (1)	\$82,784.46	\$2.58	\$82,784.46	\$2.58	Once a Week
White Lake (2)	\$10,314.00	\$5.40	\$10,314.00	\$5.40	Every Friday
Independence (3)	\$2,193.47	\$4.01	\$2,193.47	\$4.01	Every Friday
City of Lake Angelus (4)	\$332.00	\$4.00	\$332.00	\$4.00	Once a Week
West Bloomfield (5)	\$250.00	Flat Fee	\$250.00	Flat Fee	Every 2 Weeks

(1) The contract for summer tax collection is for three years (summer 2023, 2024, 2025).

(2) The contract for summer tax collection is for five years (summer 2022, 2023, 2024, 2025, and 2026). The cost for each year is \$5.40 per parcel.

(3) The contract for summer tax collection is for 2024.

(4) The contract for summer tax collection is for three years (summer 2023, 2024, 2025). The cost for each year is \$4.00 per parcel.

(5) The contract for summer tax collection is a flat fee of \$250.00.

Ayes: Members Josselyn, Petrusha, Sutherland, Donohue, and Ristich

Nays: None

Motion carried. (5-0)

3. Recommendation 84-23-24 Relative to 2023-2024 Revised Budget

Moved by Member Donohue and supported by Member Petrusha that the Board approve the following:

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2023-2024. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District.

BE IT FURTHER RESOLVED, that the revised total revenues of \$123,564,069 and unappropriated fund balance available of \$15,900,832 for appropriations in the General Fund of the Waterford School District for fiscal year 2023-2024. This is an increase of \$12,601,516 from the Original 2023-2024 budget. The increase in revenue is mainly due to an increase in revenues from the State of Michigan and an increase in Federal grant appropriations.

BE IT FURTHER RESOLVED, that \$122,963,022 is hereby appropriated in the General Fund.

BE IT FURTHER RESOLVED, that \$11,110,156 is hereby appropriated in the School Service Fund.

BE IT FURTHER RESOLVED, that \$7,009,677 is hereby appropriated in the Special Education Center Program Fund.

BE IT FURTHER RESOLVED, that \$20,061,594 is hereby appropriated in the Debt Retirement Fund.

Ayes: Members Josselyn, Petrusha, Donohue, and Ristich

Nays: Member Sutherland

Motion carried. (4-1)

4. Recommendation 85-23-24 Relative to Millage Rate

Moved by Member Donohue and supported by Member Petrusha that the Board of Education certify the following tax levy to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield, and the City of Lake Angelus for the 2024-2025 School District Tax Collection.

General Operating: (Non-Homestead)

Voted 2022 Total Authorized	18.1023	Mills
2024 Millage Permanently Reduced	18.0063	Mills
by Headlee Rollback		
Compound Reduction Fraction *	.9947	Based on \$3,405,954,096 Taxable Value
Total to be Levied	18.0000	Mills

Debt Retirement: (All Property)

Total to be Levied	6.75	Mills
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Total Levy:

Total Tax Levy Homestead	6.75	Mills
Total Tax Levy Non-Homestead	24.75	Mills

The total levy (100%) is to be made in July 2024.

Ayes: Members Josselyn, Petrusha, Sutherland, Donohue, and Ristich

Nays: None

Motion carried. (5-0)

5. Recommendation 86-23-24 Relative to 2024-2025 Original Budget

Moved by Member Donohue and supported by Member Petrusha:

RESOLVED, that this resolution shall be the general appropriations, Waterford School District for fiscal year 2024-2025. A resolution to make appropriations; and to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Waterford School District. The property tax rate will be 18.0000 mills on non-homestead property. The proceeds will be used to pay General Fund operating expenses.

BE IT FURTHER RESOLVED, that \$120,582,785 is hereby appropriated in the General Fund.

BE IT FURTHER RESOLVED, that \$11,110,156 is hereby appropriated in the School Service Fund.

BE IT FURTHER RESOLVED, that \$7,009,677 is hereby appropriated in the Special Education Center Program Fund.

BE IT FURTHER RESOLVED, that \$19,705,544 is hereby appropriated in the Debt Retirement Fund.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education hereby directs the superintendent to present an amended budget for discussion at the Committee of the Whole meeting on August 1, 2024, following the announcement of the State Education Budget, with a recommendation for approval presented at the August 15, 2024, Regular Meeting.

Ayes: Members Josselyn, Petrusha, Donohue, and Ristich
Nays: Member Sutherland
Motion carried. (4-1)

b. Consideration of Certain Purchases

1. Recommendation 87-23-24 Relative to eSports Machines

Moved by Member Donohue and supported by Member Josselyn that the Board of Education approve the purchase of 20 eSports machines and monitors, with a five-year warranty, under the REMC SAVE 2024 contract, with People Driven Technology, for our high school unified team. The total cost is \$37,567.80, funded by the 2020 Bond.

Ayes: Members Josselyn, Petrusha, Sutherland, Donohue, and Ristich
Nays: None
Motion carried. (5-0)

The Board of Education recessed the regular meeting at 8:14 and reconvened at 8:20 PM.

PUBLIC COMMENTS ON NON-ACTION ITEMS

The following individuals addressed the Board of Education regarding the hiring of Steve Wolf, Assistant Superintendent of Teaching and Learning, 6-Postsecondary.

- Becky Heichel
- Tess Bell
- Keith Simpson
- Nicole Navarro
- Heather Cipponeri

BOARD REPORTS

Member Petrusha commented on the retirement of Monica Bandlow.

Member Sutherland reported on the Wax Museum at Pierce and congratulated board colleagues Donohue and Ristich on recognition and awards presented at the OCSBA meeting.

Member Donohue recognized Member Sutherland for also receiving awards and recognition.

Member Ristich discussed upcoming summer school – Camp WSD.

SUPERINTENDENT'S REPORT

Superintendent Lindberg discussed the conclusion of the school year and wished everyone a great summer.

ADJOURNMENT

The regular meeting was adjourned by President Ristich at 8:44 PM.



BOARD OF EDUCATION MEETING MINUTES

SPECIAL MEETING

MINUTES

July 9, 2024

OPENING

A Special Meeting of the Board of Education, located at the Kurzman Administrative Services – Crary Campus, 501 N. Cass Lk. Rd., was called to order by President Ristich at 6:34 PM.

PLEDGE

The Board of Education led the Pledge of Allegiance.

ROLL

Present: Members Josselyn, Petrusha, Sutherland, Ristich, Donohue, Wagner and Torres (6:40PM)

Absent: None

Others: Scott Lindberg, Sandy Elka, Carla Ramirez, Jeremy Motz, Dan Jerome, Larry Bukowski, and Megan Roberts

APPROVAL OF THE AGENDA

The agenda was approved as printed.

CLOSED SESSION

By roll call vote, the Board of Education recessed to Closed Session at 6:35 PM for the purpose of considering the written opinion of legal counsel, in accordance with Section 8(h) of the OMA.

Josselyn (Yes), Ristich (Yes), Petrusha (Yes), Donohue (Yes), Wagner (Yes), and Sutherland (Yes)

The Special Meeting was reconvened by President Ristich at 7:13 PM.

PUBLIC COMMENT

There were no public comments.

OLD BUSINESS

a. Superintendent's Recommendations

1. Recommendation 69-23-24 Relative to Stepanski Easement

Moved by Member Torres and supported by Member Donohue that the Board of Education approve the stormwater drainage easement and Maintenance Agreement for the Road Commission of Oakland County (RCOC) and authorize the Superintendent to sign the easement and maintenance agreement on behalf of the Board.

A portion of the drainage area picks up some stormwater draining from the road. The Road Commission of Oakland County (RCOC) requires an easement for that storm drain section to ensure the land isn't modified to remove that road drainage area. Approval of the easement will allow the RCOC to approve the design of the drainage area that is in the right of way on the Stepanski property.

Ayes: Members Donohue, Josselyn, Wagner, Sutherland, Torres, and Ristich

Nays: Member Petrusha

Motion carried. (6-1)

ADJOURNMENT

The Special Meeting was adjourned by President Ristich at 7:15 PM.

:mr

Board Secretary

WATERFORD SCHOOL DISTRICT
Board of Education
501 North Cass Lake Road
Waterford, MI 48328

ITEM NO:
TOPIC: ACCOUNTS PAYABLE FOR JUNE 2024

RECOMMENDATION: It is recommended that the Board of Education approve the Check/Electronic Funds Transfer Register for the month of June 2024 as listed on pages 1-183, and the P-Card Account Statement listed on the last four pages.

EXPENDITURES BY DISBURSEMENT TYPE:

1. ACCOUNTS PAYABLE (CHECKS)

General Fund/Pooled Cash	\$ 2,645,739.98
Special Ed Center Program	17,386.97
Community Service Fund	58,117.97
Food Service Fund	151,694.79
Debt Service Fund	(6,164.04)
Capital Projects: 2016 Series IV	-
Capital Projects: 2020 Series I	-
Capital Projects: 2020 Series II	2,856,401.62
Student Activity	103,487.72
TOTAL ACCOUNTS PAYABLE	\$ 5,826,665.01

2. PAYMENTS BY WIRE OR ACH:

6/3/2024	5/3 Bank Card Fees-Merchant	53.85
6/4/2024	Authnet Gateway Billing	33.40
6/4/2024	Food Service PayPal Payment Fees	25.00
6/4/2024	Edustaff Contracted Substitutes/Staff	942.71
6/6/2024	Arbiter Pay-Kettering HS	2,000.00
6/7/2024	Edustaff Contracted Substitutes/Staff	4,939.20
6/10/2024	Food Service Magic Wrighter	34.95
6/11/2024	5/3 Bank Merchant ACH-MPS Billing	250.20
6/11/2024	5/3 Bank Food Service ACH-MPS Billing	62.45
6/11/2024	Office of Retirement Service Payroll 5/31/2024	136,740.08
6/11/2024	Office of Retirement Service Payroll 5/31/2024	980,930.84
6/14/2024	Edustaff Contracted Substitutes/Staff	145,476.77
6/26/2024	5/3 Bank Purchasing Cards - May Expenses	31,070.28
6/26/2024	Office of Retirement Service Payroll 6/14/2024	148,292.79
6/26/2024	Office of Retirement Service Payroll 6/14/2024	962,804.24
6/26/2024	Office of Retirement Service Payroll 6/14/2024	1,018,944.70
6/28/2024	Edustaff Contracted Substitutes/Staff	50,830.05

TOTAL WIRES OR ACH **\$ 3,483,431.51**

TOTAL DISBURSEMENTS JUNE 2024 **\$ 9,310,096.52**

RATIONALE: Invoices have been processed by Accounts Payable and Purchasing per requisitions submitted by various departments.

BUDGETARY INFORMATION: All within prescribed budget allocations.

EXHIBITS: Attached Schedule.

RESOURCE PERSON(S):
Sandra Elka, Assistant Superintendent of Business & Operations
Amy Dagenhardt, Director of Finance & Budget
Date of Board of Education Meeting: JULY 18, 2024

**WATERFORD SCHOOL DISTRICT
SUPPORT STAFF REPORT
JULY 2024**

CONTRACT CHANGES/RESIGNATIONS

Osley, Lashawnda – Food Service Assistant (MESPA III)
Mason Middle School
Resignation Effective: June 7, 2024

Reid, Wilhelmina – Food Service Assistant (MESPA III)
Haviland Elementary School
Resignation Effective: June 10, 2024

Wyse, Josie – Food Service Assistant (MESPA III)
Haviland Elementary School
Resignation Effective: June 10, 2024

Combs, Benjamin – Building Support (NAE)
Grayson Elementary School
Resignation Effective: June 11, 2024

Trimm, James – Building Support (NAE)
Mott High School
Resignation Effective: June 11, 2024

Clark, Nichelle – Behavior Support Specialist (NAE)
Multiple locations
Resignation Effective: June 12, 2024

Coleman, Linda – Academic Paraprofessional (NAE)
Haviland Elementary School
Resignation Effective: June 12, 2024

Eliades, Rachel – Special Education Paraprofessional (NAE)
Haviland Elementary School
Resignation Effective: June 12, 2024

Hoornaert, Erika – Administrative Technician (NAE)
Kettering High School
Resignation Effective: June 12, 2024

Hunt, Sophie – Academic Paraprofessional (NAE)
Beaumont Elementary School
Resignation Effective: June 12, 2024

*Jennings, Adonica – Bus Driver Substitute (NAE)
Transportation
Resignation Effective: June 12, 2024

*Jennings, Jessica – Bus Driver Substitute (NAE)
Transportation
Resignation Effective: June 12, 2024

Leser, Stuart – Transportation Aide (MESPA III)
Transportation
Retirement Effective: June 12, 2024

Maxwell, Melinda – Library Technician (MESPA II)
Haviland & Schoolcraft Elementary School
Resignation Effective: June 12, 2024

Parks, Lindsey – Instructional Aide (MESPA II)
Kingsley Montgomery School
Resignation Effective: June 12, 2024

Ryan, Dylan – Behavior Support Specialist (NAE)
Multiple locations
Resignation Effective: June 12, 2024

Westermann, Elizabeth – Special Education
Paraprofessional (NAE)
Beaumont Elementary School
Resignation Effective: June 12, 2024

Zdybel, Marie – Building Support (NAE)
Building Support
Resignation Effective: June 12, 2024

Soderberg, Kimberly – Child Care Coordinator (NAE)
Donelson Hills Elementary School
Resignation Effective: June 13, 2024

Bowen, Emilee – Food Service Assistant (MESPA III)
Beaumont Elementary School
Resignation Effective: June 14, 2024

Brien, Nathan – Building Support (NAE)
Stepanski Early Childhood Center
Resignation Effective: June 14, 2024

Darling, Barbra – Child Care Coordinator (NAE)
Knudsen Elementary School
Resignation Effective: June 14, 2024

Noack, Jessica - Headstart Assistant Teacher (NAE)
Stepanski Early Childhood Center
Resignation Effective: June 14, 2024

Rodriguez, Madison - GSRP Associate Teacher (NAE)
Stepanski Early Childhood Center
Resignation Effective: June 14, 2024

Wilfong, Marie - GSRP Teacher (NAE)
Stepanski Early Childhood Center
Resignation Effective: June 14, 2024

Okar, Elizabeth – Secretary (MESPA I)
Lifetracks/Student Support Services
Resignation Effective: June 28, 2024

Riley, Jennifer – Central Enrollment Pupil Account
Coordinator (NAE)
Kurzman-Crary Administration Building
Resignation Effective: June 28, 2024

Long, Melissa – Secretary (MESPA I)
Mason Middle School
Resignation Effective: June 30, 2024

*Indicates HR was just notified

CONTRACT CHANGES/APPOINTMENTS	
<p>Schliem, Elizabeth – Lifeguard/Student Worker (NAE) Kettering/Mott High School Pool & Fitness Center Effective: June 5, 2024</p> <p>Osley, Lashawnda – Food Service Assistant (MESPA III) Mason Middle School Effective: June 8, 2024</p> <p>Nelson, Chloe – Child Care Assistant (NAE) Haviland Elementary School Effective: June 17, 2024</p> <p>Mitchell, Rebecca – Instructional Aide (MESPA II) Kingsley Montgomery School Effective: June 25, 2024</p> <p>Schmaltz, Lisa – Secretary (MESPA I) Lifetracks/Student Support Services Effective: June 25, 2024</p> <p>Hensen, Finnegan – Lifeguard/Student Worker (NAE) Kettering/Mott High School Pool & Fitness Center Effective: June 26, 2024</p> <p>Laurent, Tess – Lifeguard/Student Worker (NAE) Kettering/Mott High School Pool & Fitness Center Effective: June 26, 2024</p>	

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Consent Agenda
TOPIC :	Retirements/Resignations/Leave of Absence Expirations

It is recommended that the Board of Education accept the following resignation(s)/retirement(s):

Cox, Morgan – Speech & Language Pathologist
Location: Beaumont Elementary
Resignation
Effective: July 1, 2024

Mazei, Cassidy – Psychologist
Location: Beaumont Elementary
Resignation
Effective: June 27, 2024

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N Cass Lake Road
Waterford, Michigan 48328

ITEM NO.: Consent Agenda
TOPIC: Teaching Contract Changes/Appointments

It is recommended that the Board of Education approve the following teaching contract changes and appointments for the 2024-2025 school year:

Clough, Trisha – Social Worker
Location: Multiple Schools
Effective: August 19, 2024
Annual Contract

Replacing: Leslie Toto (xfer)

Daly, Lisa – Teacher
Location: Mott High School
Effective: August 19, 2024
Probationary Contract

Replacing: Jane Decker

Fendler, Susan – Occupational Therapist
Location: Stepanski (.80 FTE)
Effective: August 19, 2024
Probationary Contract

Replacing: Kathleen Mailloux

Gagliardo, Kelly – Teacher
Location: Mott High School
Effective: August 19, 2024
Probationary Contract

Replacing: Angela Chen

Gleason, Libbie – Social Worker
Location: Durant High School
Effective: September 4, 2024
Annual Contract

Replacing: Carrie Summers

Halling, Jill - Teacher
Location: Mott High School
Effective: August 19, 2024
Probationary Contract

Replacing: Susan Robertson

Jennings, Sarah – Teacher
Location: Kettering High School
Effective: August 19, 2024
Probationary Contract

Replacing: Adrienne Novales

Resource Person(s): Susan K. File, Executive Director of Human Resources

Date of Board of Education Meeting: July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (a)
TOPIC:	Title IX Policy Updates

Neola has issued a special update regarding the recent changes to the Title IX regulations. The law requires that school districts have new/revised policies in place by August 1, 2024.

In June 2024, the special update was released to include a new policy (2264) and revisions to an existing policy (2266). Policy 2264 addresses the new 2024 Title IX regulations. Policy 2266 was originally adopted to address the 2020 Title IX regulations. OCR announced when it released the 2024 regulations that any “reports” or “formal complaints” involving allegations of sex-based harassment that involved conduct alleged to have occurred prior to August 1, 2024 (the effective date of the 2024 regulations), must be processed in accordance with the 2020 Title IX regulations. Revising the existing policy will address this requirement.

Policy updates have been prepared and reviewed by Neola’s legal counsel to guarantee statutory compliance. Further, these policies have been reviewed by administration, including Title IX Coordinators, to ensure consistency with compliance and practice.

To meet the August 1, 2024 deadline, the Board of Education will be asked to approve the following policies under New Business.

- Policy 2264-Nondiscrimination on the Basis of Sex in Education Programs or Activities (NEW – 2024 Regulations)
- Policy 2266-Nondiscrimination on the Basis of Sex in Education Programs or Activities (REVISED – 2020 Regulations)

Resource Persons: James Beaver, Director of Safety, Security, and Health
Nadine Milostan, Executive Director of Student Support Services

Date of Board of Education Meeting: July 18, 2024

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (b)
TOPIC:	Purchase Agreement: Leggett Campus

Sandra Elka, Assistant Superintendent of Business and Operations, will present a purchase agreement for the Leggett Campus/Senior Center.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations

Date of Board of Education Meeting: July 18, 2024

INFORMATION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	Information Item (c)
TOPIC:	Honor Health InterAgency Agreement

Honor Health (officially know as Oakland Integrated HealthCare Network or OIHN) has operated a school based health care clinic at Durant High School, Mason Middle School, and Children's Village for Waterford School District students for several years.

The agreement is for extension until May 14, 2028. It combines the previous agreements that were done for each of the sites into one document. There is a standard termination clause with 90 days notice.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations

Date of Board of Education Meeting: July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
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Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a(1) Superintendent's Recommendation 01-24-25
TOPIC:	Designate Area Newspaper to Publish Official Board Notices

It is recommended that the Board of Education designate The Oakland Press for publication of legal notices for the 2024-2025 school year.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a(2) Superintendent's Recommendation 02-24-25
TOPIC:	Appointment of Legal Counsel

It is recommended that the Board of Education hereby recognize and appoint the following law firms as 2024-2025 approved legal counsel for the Waterford School District to be utilized as determined by the Superintendent of Schools or designee.

- Miller Johnson
- Thrun Law Firm
- Clark Hill
- Richard E. Kroopnick, PLC

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (3) Superintendent's Recommendation 03-24-25
TOPIC:	RESOLUTION - Appointment of Superintendent or Designee to Represent the Board of Education in all Elections

WHEREAS, The School Code of 1976 (as amended) provides that, "*The secretary of a school district, a local act district, or an intermediate school district, shall be the chief election officer of the respective district with authority to delegate election duties to a member of the district's administrative staff*". (380.1001(2)).

BE IT RESOLVED, That the Board of Education hereby appoints Scott A. Lindberg, Superintendent of Schools, and his designee, Sandra Elka, Assistant Superintendent, Business and Operations, to represent the Board in all elections.

BE IT FURTHER RESOLVED, that the appointees have taken the official Constitutional Oath of Office to affirm that they will faithfully discharge the election duties of the Secretary of the Waterford School District Board of Education in all school district elections to the best of their ability.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (4) Superintendent's Recommendation 04-24-25
TOPIC:	Authorization to Represent Waterford School District in Property Matters

It is recommended that the Board of Education authorize Sandra Elka, Assistant Superintendent, Business and Operations, to represent the Waterford School District Board of Education in all property matters for the 2024-2025 school year, enabling her to sign Board approved purchase, sale and lease agreements on the Board's behalf.

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (5) Superintendent's Recommendation 05-24-25
TOPIC:	School District Legal Reference Note

This note is added (or attached) to the minutes of the July 18, 2024, Regular meeting of the Board of Education as a legal reference status of our school district:

1. Legal name of school district: The Board of Education, Oakland County, DBA Waterford School District
2. This district is a general powers school district by operation of law.
3. The Board of Education is comprised of seven (7) members, who are elected for terms of six (6) years. Members holding office on July 1, 2024 and the expiration of their current terms are listed below:

Pat Donohue	term expires 2028
Julie Josselyn	term expires 2024
Robert Petrusha, Jr.	term expires 2028
Michael Ristich, Ph.D.	term expires 2026
Joan Sutherland	term expires 2024
John Paul Torres	term expires 2028
Kristen Wagner	term expires 2026
4. Members of the Board of Education are elected in the November election, even years.

Legal Citation: MCL 380.11a, 380.1031

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (6) Superintendent's Recommendation 06-24-25
TOPIC:	Renewal of Memberships

It is recommended that the Board of Education authorize the administration to renew Waterford School District memberships for the 24-25 school year in the following organizations:

Metropolitan Detroit Bureau of School Studies, Inc.
Michigan Association of School Boards
Michigan Association of School Boards Legal Trust Fund
Michigan High School Athletic Association
Middle Cities Educational Management
Michigan Association of School Administrators
Waterford Area Chamber of Commerce

Resource Person: Scott A. Lindberg, Superintendent of Schools

Date of Board of Education Meeting: July 18, 2024

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, MI 48328

ITEM NO.:	NEW BUSINESS a (7)
	Superintendent's Recommendation 07-24-25
TOPIC:	Resolution: Designation of Depositories

It is recommended that the Board approve the following resolution designating legal depositories of District money for the 2024-2025 school year.

DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the following list of financial institutions are designated as legal depositories of the moneys belonging to Waterford School District:

Comerica Bank
Chase Bank
Fifth Third Bank
Huntington National Bank
Birmingham Bloomfield Credit Union
Metro North Federal Credit Union
PNC Bank
Waterford Bank NA (Formerly Clarkston State Bank)

These financial institutions are hereby authorized to accept for its credit and/or collection, any and all checks, drafts and other negotiable instruments when endorsed in its name by rubber stamp or otherwise; and

BE IT FURTHER RESOLVED, THAT

Comerica Bank, Chase Bank, Waterford Bank NA, Fifth Third Bank, Huntington National Bank, PNC Bank and Metro North Federal Credit Union be authorized depositories for internal school funds of the district; and

BE IT FURTHER RESOLVED, THAT

The Board of Education Treasurer is hereby authorized to sign for Certification/Declaration of signatures and/or names of Authorized Signers and Authorized Agents for all accounts opened under such captions as may be necessary or desirable; and

BE IT FURTHER RESOLVED, THAT

Any and all funds credited to such accounts with the depositories may be paid out or withdrawn upon checks drawn against the respective accounts when signed by the Superintendent, Scott A. Lindberg.

In the absence of the Superintendent, the lines of authority in decision making and signing will be as follows and the Superintendent informed:

Assistant Superintendent, Business & Operations
Assistant Superintendents, Teaching & Learning Services

Resource Person: Sandra Elka, Assistant Superintendent, Business and Operations

Board of Education Meeting: July 18, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (8) Superintendent's Recommendation 08-24-25
TOPIC:	Summer Tax Collection – Board Resolution

WHEREAS, the Waterford School District currently receives 100% of the school taxes during the summer from the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus, and

WHEREAS, the school district operates on a fiscal year basis from July 1 through June 30, and

WHEREAS, 1982 Public Act No. 333 sets forth certain procedures whereby a school district may avail itself of summer tax collections, and

WHEREAS, on December 19, 1996 the board adopted a resolution to institute a 100% summer property tax levy for the entire Waterford School District, to remain in effect until revoked by the Board,

NOW, THEREFORE BE IT RESOLVED, that a summer property tax levy of 100% of the school property taxes be adopted for Waterford School District, for the year of 2025 (2025-2026 school year),

BE IT FURTHER RESOLVED, that the President of the Board prior to January 1, 2025, forward a copy of this resolution to the Charter Townships of Waterford, Independence, White Lake, West Bloomfield and the City of Lake Angelus and request that they continue collecting the summer property tax levy,

BE IT FURTHER RESOLVED, that the Superintendent is empowered to initiate any alternate means necessary to secure summer tax collection for the school district as set forth in 1982 Public Act No. 333.

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Amy Dagenhardt, Director of Finance and Budget

Date of Board of Education Meeting: July 18, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
Waterford, Michigan 48328

ITEM NO.:	NEW BUSINESS a (9) Superintendent's Recommendation 09-24-25
TOPIC:	Meal Prices: 2024-2025 School Year

The Administration recommends that the Board of Education establish the following school meal prices for the 2024-2025 school year.

Breakfast	<u>23/24</u>	<u>24/25</u>
Elementary	\$2.00	\$2.00
Secondary	\$2.00	\$2.00
Adult	\$2.75	\$2.75
Lunch	<u>23/24</u>	<u>24/25</u>
Elementary	\$3.00	\$3.00
Secondary	\$3.25	\$3.25
Adult	\$4.50	\$4.50

Resource Persons: Sandra Elka, Assistant Superintendent, Business & Operations
Michael Williams, Director of Food Services

Date of Board of Education Meeting: July 18, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
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ITEM NO.:	NEW BUSINESS a (10) Superintendent's Recommendation 10-24-25
TOPIC:	Title IX Policy Updates

It is recommended that the Board of Education approve the following policy updates:

- Policy 2264-Nondiscrimination on the Basis of Sex in Education Programs or Activities (NEW – 2024 Regulations)
- Policy 2266-Nondiscrimination on the Basis of Sex in Education Programs or Activities (REVISED – 2020 Regulations)

Resource Persons: James Beaver, Director of Safety, Security, and Health
Nadine Milostan, Executive Director of Student Support Services

Date of Board of Education Meeting: July 18, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
501 N. Cass Lake Road
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ITEM NO.:	New Business a (11) Superintendent's Recommendation 11-24-25
TOPIC:	Administrative Appointment

It is recommended that the Board of Education approve the following administrative contract changes and appointments for the 2024-2025 school year:

Henning, Stephan – Principal
Location: Mason Middle School
100% Administrator Contract
Effective Date: July 22, 2024

Kurse, Anne – Principal
Location: Durant High School
100% Administrator Contract
Effective Date: July 22, 2024

Resource Persons: Susan File, Executive Director, Human Resources
Date of Board of Education Meeting: July 18, 2024

ACTION

WATERFORD SCHOOL DISTRICT
Board of Education
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ITEM NO.:	NEW BUSINESS: Consideration of Certain Purchases b (1) Superintendent's Recommendation 12-24-25
TOPIC:	Science Curricular Materials for Biology, Chemistry and Physics

The CIA Department, in consultation with the Science teachers from Durant, Kettering, Mott and Durant have concluded a series of pilots of instructional materials and reviewed/analyzed other sources for use in Biology, Chemistry, and Physics. The teachers evaluated sources based on their design for three-dimensional learning, scientific accuracy and coherence and scope with Next Generation Science Standards (NGSS). The selected materials represent the Disciplinary Core Ideas, Science and Engineering Practices, and Crosscutting Concepts in a way that is scientifically accurate.

It is recommended that the Board approve the purchase of Science Curricular materials and digital licenses for High School Biology, Chemistry and Physics, from SAVVAS, for 6 years. The total cost is \$ 211,390, with \$154, 2700 paid by ESSER III and \$57,120 to be paid by General Funds.

VENDOR	DESCRIPTION	TOTAL
SAVVAS	Miller and Levine Biology	\$ 89, 978
SAAVAS	Experience Chemistry	\$ 101, 799
SAAVAS	Experience Physics	\$ 19, 613
		\$ 211, 390

Funding	Total
ESSER III	\$ 154, 270
General Funds	\$ 57, 120
	\$ 211, 390

Resource Persons: Yvonne Dixon, Director of School Improvement, Professional Learning & Grants
Steven Wolf, Assistant Superintendent, 6-Postsecondary

Date of Meeting: July 18, 2024