

SUMMIT SCHOOL DISTRICT

Dear Parents and Guardians:

Summit School District uses a **POS** (point of sale) cash register system in all the cafeterias which allows you to have your cash or checks deposited directly into your child's lunch debit account! This will reduce time-consuming cash transactions and make our lunch lines move much faster.

Note that while "good old fashioned cash" will still be accepted in the cafeteria, our hope is that many parents will appreciate the ease and convenience of prepaying for their child's lunch. No more lost lunch money...no more forgotten lunch money...no more "losing the change" to the \$10 bill...your prepaid funds will be held safely in trust by the school district.

Additionally, we offer an optional internet payment program, www.payforit.net, to allow parents to pay by credit card or ACH (electronic check). Parents may also use www.payforit.net to view their child's cafeteria purchases on-line, as well as to receive automated account statements and low-balance reminders via email. There is even an optional auto-replenishment feature, similar to EZ Pass, which allows you to set up a low-balance threshold upon which the system will automatically charge your credit card or bank account a pre-determined amount. If using this feature for automatic replenishment, it is important to note that this feature will automatically turn off every year in late May to avoid accounts loading just before the summer break. Therefore each September this option will need to be selected again to activate it for the new school year. Those of you currently using this system from previous years will be able to add your newly enrolled elementary school child to your existing Payforit account.

When your child is ready to make a purchase in the cafeteria, they will be required to enter their student ID number into a PIN PAD located next to the cash register. This is how a student will be identified at the time of purchase to access the funds on their account. Please remind your students not to share this number with anyone.

As a parent, you can also choose whether your child can have unrestricted use of prepaid funds, (meaning that they can purchase anything sold in his/her school's cafeteria), or if you prefer, you can restrict your child's purchases to "Lunch Only." There is also the ability to post a note to your child's account advising of food allergies. Please call our cafeteria office at 908-918-2124 if you would like to restrict or note your child's lunch account.

All middle and high school students should bring their deposits directly to their school's cafeteria. Elementary students will hand their deposit to their classroom teacher in the mornings. For Elementary students we ask that you send in all transactions with your child's name clearly printed on the envelope. If sending in a check, it will need to be made payable to: "Summit Board of Education." Your Child's name Student ID will need to be in the memo line. If you are setting up an account in payforit you must enter your son/daughters name exactly as it is entered in PowerSchool. Again, although it is preferred for students to utilize the new debit system, cash will still be accepted at all registers and all students will have a lunch account regardless of the method of payment.

Note that any debit account funds left in the system (positive or negative) at the end of the school year will be "rolled over" to the next school year. If you have any questions, feel free to contact us at pomptonian@summit.k12.nj.us or psmith@summit.k12.nj.us

Sincerely,

Donna Mitchell

Food Service Director
Pomptonian Food Service

