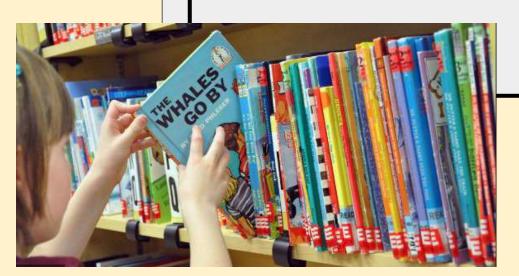
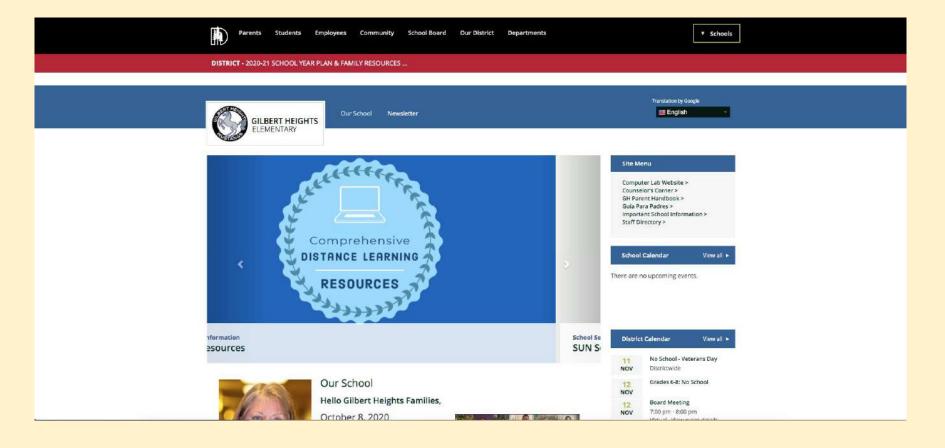
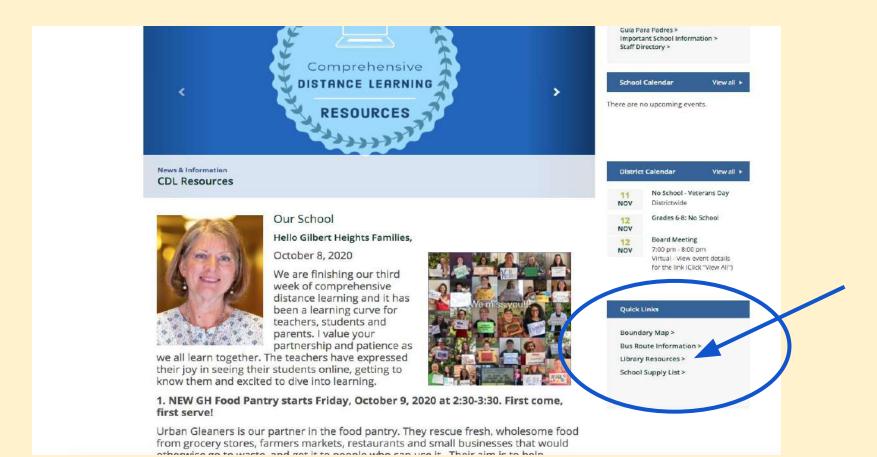
How to Place Holds on Library Books



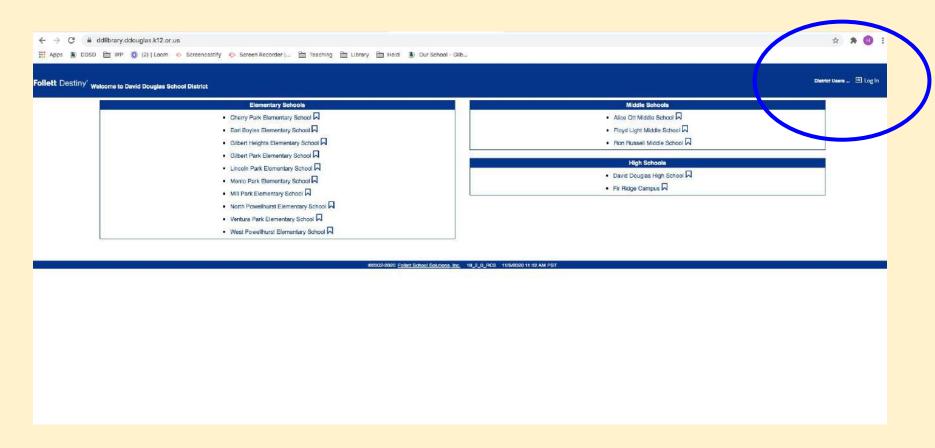
Step 1: Go to the Gilbert Heights Elementary web page



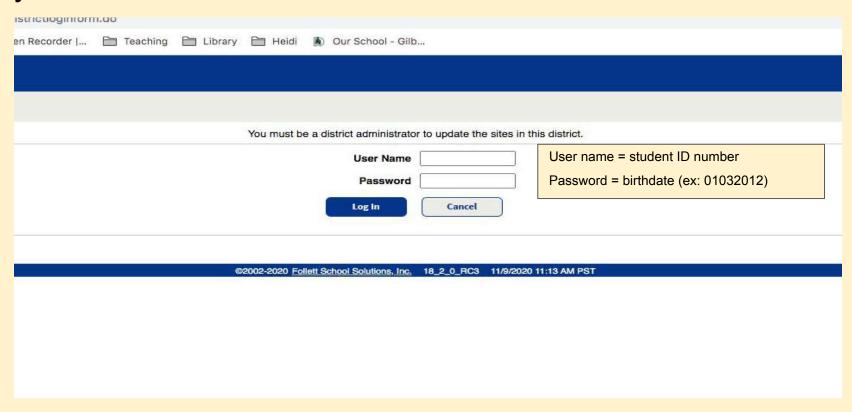
Step 2: Scroll down to "Quick Links" (lower right side) and click on "Library Resources"



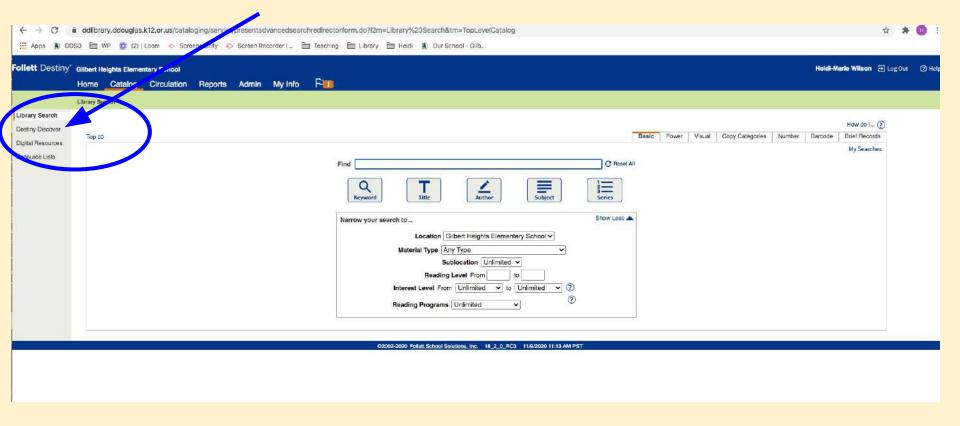
Step 3: Log in (upper right corner)



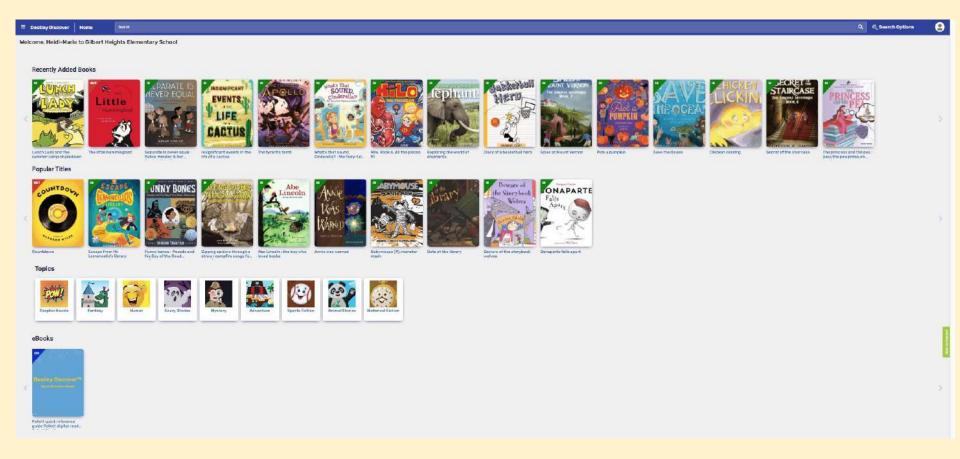
Step 4: Enter your school ID number for "User Name" and your birthdate for "Password"

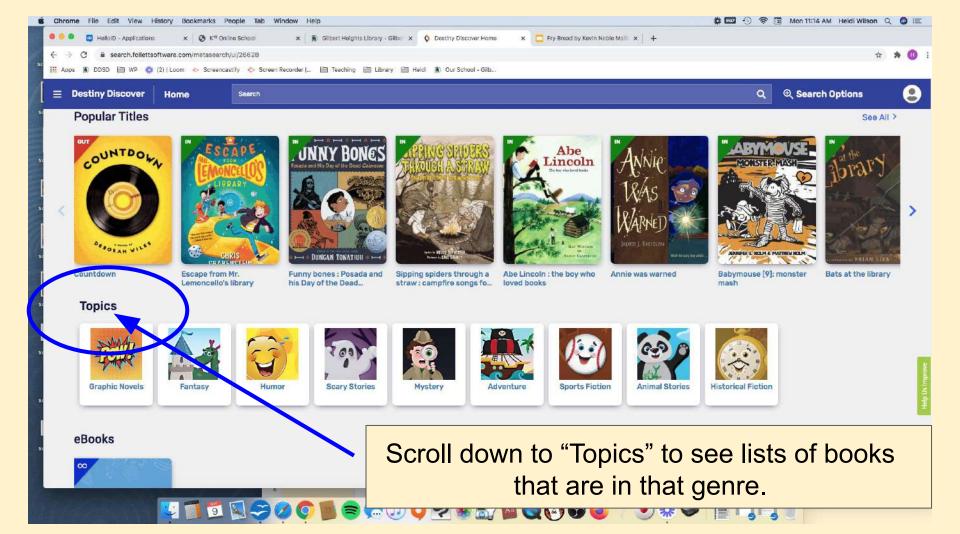


Step 5: Click on "Destiny Discover" (left side of screen)

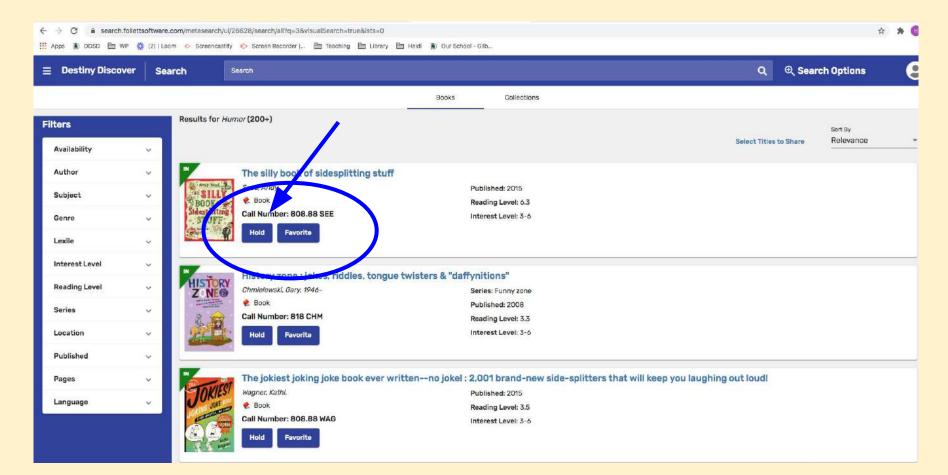


This is the Destiny Discover page! There are colorful pictures of book covers... You can click on any of them to go to that title. "Recently Added" are new books. "Popular Titles" are books others are checking out.

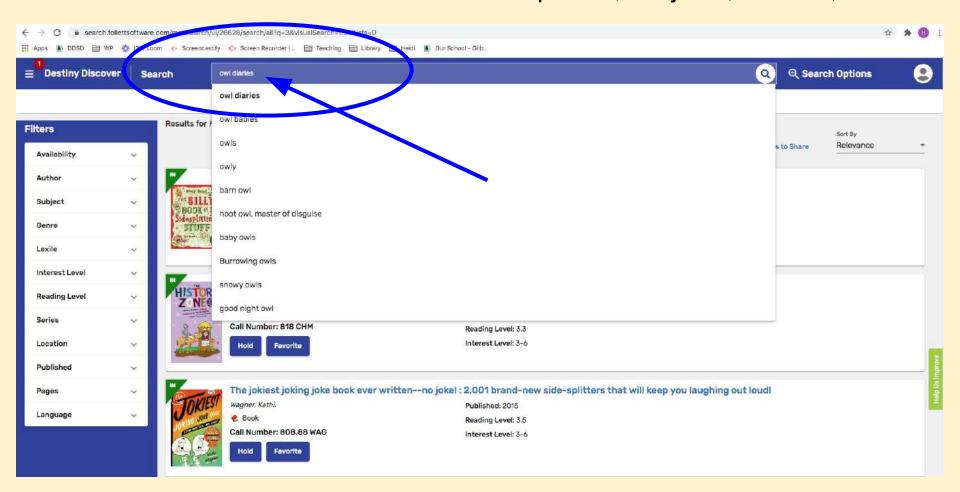




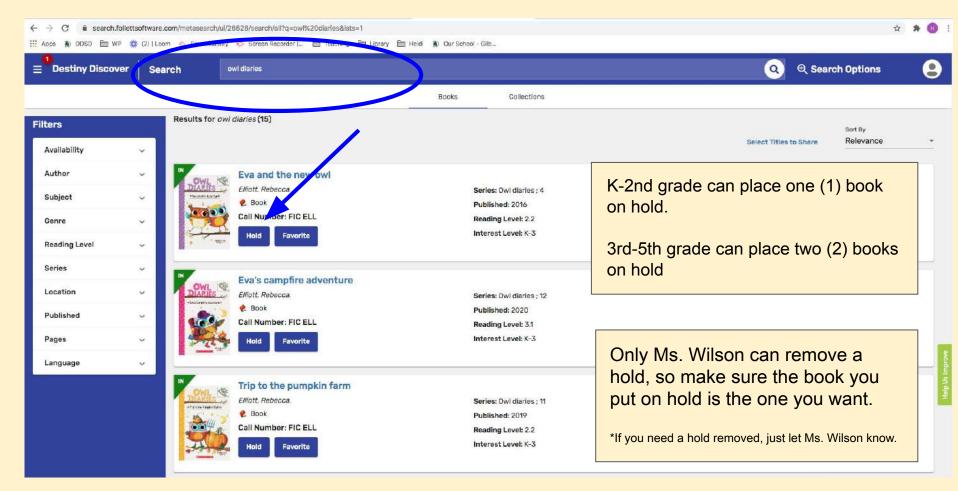
Click on "Hold" to place a hold on a book.



You can also use the "Search" bar to look up titles, subjects, authors, etc.



Click on "Hold" to place a hold on the book you want!



What happens next

 When you place a hold on a book, Ms. Wilson will get an email saying you want it.

• She will check it out to you and have it ready for you to pick up on Fridays from 12-2pm in front of the school.

 She will also have a cart full of books on Fridays, so if you don't place a hold on a book, you can still come by and check something out!

How to get your books

- Curbside check out is every Friday from 12-2 pm
- If that time doesn't work for you, books on hold can be picked up on Tuesday and Wednesday afternoons from 2:30-3:30 pm (Ms. Wilson will NOT be outside during these times, but she will be at the school).
- You can email Ms. Wilson your book requests at:
 heidimarie_wilson@ddsd40.org or leave a message at 503-256-6500 ext. 8941
- You can also tell your teacher what book you want and have them email Ms. Wilson.