

Professional Development Leadership Team
January 11, 2017
Meeting Notes

Members present: Sara Berglund, Dawn Sipma, Kim Schwartz, Troy Kuntz, Naomi Thorson, Juli Wardner, Diana Stroud, Christy Beck, Amanda Fisher, Lisa Nauman, Elisa Kensinger, Doug Sullivan and Melanie Kathrein

PDLT Purpose (reviewed and no changes suggested)

- To provide input on district-wide professional development needs and the use of district professional development days
- To communicate needs and plans for professional development

DPS Professional Development Philosophy (reviewed and no changes suggested)

Professional development in Dickinson Public Schools should:

- Enhance student learning
 - Focus on the use of best practices
 - Be linked to school improvement
 - Be sustained over time
 - Include teacher collaboration
1. Developing meeting norms
 - Start and end on time
 - Meet @ 4:00 and try to limit to one hour
 - Stay on topic/task
 - Be open minded and respect others ideas/thoughts
 2. District professional development days 2016-17 – The group reviewed the activities for the 2016-17 full professional development days.
 - August 22 and 23
 - Danielson Framework training (focus on student engagement) – all certified staff K-12
 - Building level day
 - October 3
 - K-5 – each building reviewed / analyzed student achievement data and reviewed / discussed plans to meet their school improvement goals.
 - 6-8 - participated in Kagan Cooperative Learning training

- DHS - The training varied and included the following: technology training, math team collaboration and student achievement data review
- January 16
 - K-5 - NWEA training (to meet the AdvancED recommendation)
 - 6-8 - Youth mental health training (to meet state requirement)
 - DHS - Kagan Cooperative Learning training

3. Calendar 2017-18

Melanie shared the draft calendar chosen by the Calendar Committee with the group. As a starting point for discussion, early release days were placed on the 2017-18 calendar in the same week as the current year. The PDLT made the following recommendations to the calendar committee:

- Move the Sept. 20 early release to the Sept. 27
- Move the PD day on Oct. 2 to Oct. 9
- Move the Nov. 29 early release to Dec. 6 or Dec. 13 (depending on principal preference)
- Leave Jan. 15 professional development day
- Move March 21 early release to March 14

Troy Kuntz made a motion to recommend the changes in professional development days suggested by the committee. There was a second and carried unanimously.

4. Youth Mental Health Training

Melanie reviewed the state requirements for youth mental health training. The requirements are:

- All certified staff must complete 8 hours of youth mental health training every two years.
- All certified staff in grades 6-12 must complete 2 hours of suicide prevention training each year. One year you can integrate your suicide prevention training into the youth mental health training, but the next year you cannot.

The following lists how we have met the requirement at the different grade level spans.

- Last year the DHS did the full training offered through the Dept. of Public Instruction for youth mental health. This year DHS will have to complete two hours of suicide prevention training.
- Last year the middle school teachers did the 2-hour suicide prevention training. This year they will complete the youth mental health training. Two hours of their training will focus on suicide prevention. This training will take place on Jan. 16.
- The K-5 certified staff completed their 8 hours of youth mental health training over a two-year span.

5. ALICE Training (Active Shooter Response)

- The district will begin implementation of the ALICE program at the beginning of 2017-18 school year.
- A district-wide Safety and Security Committee has been established
- The ALICE training is 4 hours
- All staff will be included in the training.
- The Cabinet would like the training to occur during the August In-service days prior to the start of school.
- Is the PDLT in favor of holding the training on those days?
- Would schools be willing to be flexible with the start and end times, so we could do two sessions in one day?
- Melanie asked committee members to bring back feedback from their schools regarding the willingness of their staff to be alter the start / end times for the day of the ALICE training. (i.e. shift the start and end time of the day so that trainers can do two training sessions in different schools)

Amanda Fisher motioned to do the ALICE training in August. Troy Kuntz seconded the motion. The motion was carried unanimously.

6. Next Meeting

- Dates for the next meeting will be sent out on a Doodle