

**Northwest Collegiate & Technical Academy
PBIS Viking Pride Matrix**

Expectations	Classroom	Cafeteria	Bathrooms	Hallways	Buses	Library/ Viking den/computer labs	All school grounds/ Assemblies
Proactive	-Follow teacher directions - Begin work as soon as you enter classroom -Complete work without disturbing anyone -Enter and exit quietly	-Walk slowly -Clean up behind yourself -Sit correctly and use inside voice	- Report problems to an adult -No smoking	-Walk slowly -Remain quiet	-Listen to and follow directions of the bus driver at all times -Report issues or concerns - Stay seated	-Enter quietly and remain quiet until further directions are received from the teacher	-Follow adult directions -Keep your feet on the ground - Respect each other
Respect	-Follow directions -Raise your hand -Use appropriate language -Use appropriate tone - Actively listen -Group discussion, debate which related to lesson respectfully	-Follow cafeteria rules -Adhere to adult directions -Exhibit good table manners -Keep food on your	-Respect the privacy of others -Keep the facilities clean -Use soft/inside voices - Keep hands, feet	-Keep hands & feet to yourself - Keep to the right in hallways. - Be aware of people around you -Observe personal	-Follow bus rules and procedures -Wait in line -Listen to the bus driver at all times -Share space seats with others	-Follow directions -Use your quiet/ inside voice & tone -Raise your hand to be recognized - Respect school property	-Use appropriate language -Obey fire/Tornado drills & procedures - Be honest - Be aware of personal space

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	- Use standard & professional language with peers.	plate or in your mouth -Keep hands and feet to yourself -Use appropriate language & tone with peers and adults.	and objects to yourself - After using restroom, flush well and discard used materials (paper towels ...etc.) - Follow the 15-15 rules	<i>bubble</i> space -Listen to adults in hallway -Use your quiet/inside voice & tone	-Use appropriate language -Refrain from bullying on the bus	- Get permission to visit different websites. - Electronic devices permitted for instructional purposes only. - Respect school and personal property	- Behave professionally -Respond in a positive manner - Treat all teachers, guests and peers respectfully - Listen well and wait your turn -Listen and obey hosts, chaperones and volunteers. - Respect all school policies/ procedures
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Integrity	<ul style="list-style-type: none"> - Follow the classroom rules and consequence - Work the entire period / block as directed - Seek assistance when needed - Complete work assignments in timely manner. - Turn cell phones off during instructional time 	Pay for all items -Be honest and choose good choices -Respect different culture of the food - Stay in assigned area/seat – -Self –respect	<ul style="list-style-type: none"> - Maintain personal hygiene - Report vandalism - Refrain from flushing foreign objects 	Having a Viking pass is Mandatory at all the times. - Give assistance when needed	<ul style="list-style-type: none"> - No loud talking -Seat in your assigned area. 	<ul style="list-style-type: none"> -Turn in technology school policy agreement - Turn off the computer when you leave -Return materials on time. -Complete online assignments in timely manner 	Follow the dress code -Help others when needed -Respect diversity regardless of religion , color , culture and individual. Etc. - Encourage individual talents - Ask permission to leave - Treat others with dignity
Discipline/safety	<ul style="list-style-type: none"> -Enter the classroom in an orderly manner -Keep your hands & feet to yourself -Stay in designated work place -place supplies in designated areas -Keep your cell phones off during instructional time. 	<ul style="list-style-type: none"> - Report directly to cafeteria during your designated time -Clean your eating area and make sure it's ready for the next scholar - Stay in seat until dismissed by an adult 	<ul style="list-style-type: none"> -Use restroom for intended purpose only!!! - Maintain personal space - Use appropriate gender bathrooms. - Wash hands with soap and water 	<ul style="list-style-type: none"> -Wear appropriate shoes & clothing at all times -Walk quietly and promptly to your destination -Keep hallways clean and uncluttered -Report dangerous situations 	<ul style="list-style-type: none"> -Enter and exit in an orderly fashion - Stay in your seat -Report any incidents to the bus driver - No standing up on the bus - No throwing objects 	<ul style="list-style-type: none"> -Enter and exit in an orderly fashion - Do not touch cords or wires -Stay in your seat -Report any/all incidents. - Respect school property 	<ul style="list-style-type: none"> -Use equipment correctly -Keep hands & feet to yourself -Keep all areas clean - Use water fountains and restrooms for intended purpose - Exit the building immediately

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		- Maintain inside voice/ tone.	-Report spills. - No skipping	/bullying to an adult - No loitering			after school or be in designated area by 3:30 pm -Stay in supervised areas.
Excellence / Responsibility	-Employ active listening -Participate actively Turn off the cellphones and put in your book- bag during school time -Listen, learn and participate with great respect. - Bring your instructional materials (Pencil, paper, pen ets.)	-Stay in designated area -Clean up your eating area. - Wipe the tables and desks -Follow rules when leaving cafeteria	-Take care of personal matters & leave -Flush the toilet -Throw trash in designated receptacles - Wash hands -Report problems, vandalism, etc.	-Quietly walk and keep your hands and feet to your self	-Be on time -Have your items/ Materials are ready entering and exit from the bus.	- Use school appropriate sites. -Complete online assignments. -Turn in technology policy agreement	-Recognition/ awards for students who meet or exceed criteria -Protect and care for property and plants - Return equipment and material to their proper place .