



DECAL NUMBER ASSIGNED: _____

Valid Driver License _____

(office use only)

D.H. Conley High School
Student Driving/Parking Registration Form 2018-2019
ALL information must be provided or decal will not be issued

Student Name: _____
(First) (Middle) (Last) (Grade on Aug. 2018)

Primary Vehicle:

Color: _____ Make: _____ Model: _____ Year: _____

Primary Vehicle License Plate #: _____

Primary Vehicle-Registered Owner Name: _____ Phone #: _____

Secondary Vehicle:

Color: _____ Make: _____ Model: _____ Year: _____

Secondary Vehicle License Plate #: _____

Secondary Vehicle-Registered Owner Name: _____ Phone #: _____

My son/daughter and I have both read and fully understand the Student Driving/Parking Regulations as set forth by D.H. Conley High School. We understand that by submitting this application, parental permission has been granted for the applicant to purchase a parking decal and to park a motor vehicle on the campus of D.H. Conley High School. We acknowledge that certain violations of school driving/parking rules and regulations may result in revocation of driving/parking privileges, and/or towing of any vehicle in violation of the regulations (at the owner or applicant's expense). We understand and agree that this includes any driving/parking violation while on this campus or attending any Pitt County Schools sanctioned event held off campus. We further understand that D.H. Conley High School is not responsible for theft or damage to any vehicle or the contents of any vehicle while the vehicle is parked on this campus. We are also fully aware that D.H. Conley High School reserves the right to reissue the assigned space upon a student's withdrawal from school, student's forfeiture of driving privileges due to violation(s) of parking regulations or student does not have classes on DHC campus.

*All student drivers must enter and exit the campus via **Edwards Farm Road (rear of the campus)** from 7:30-8:30 AM and 3:30-4:30 PM, **unless otherwise directed by school officials.***

1. Parking Decal may not be loaned out or sold. Replacement cost \$10.00
2. **Only** the student **and** car on the registration form may park on campus.
3. The student on the registration form **must** be the driver.
4. Enter and exit using DH Conley road to Edwards Farm Road.
5. Only students with classes on DH Conley campus will be issued a parking decal. If student schedule shows all online/PCC classes, parking pass will automatically be reissued. Students visiting DHC must park in visitor parking and check into the front office upon arrival.
6. If students withdraws from DH Conley, his/her parking decal will be reissued by DH Conley. No refunds.
7. Parking space available on school days, 7:30 AM – 3:35 PM.

I understand the rules above and on the regulation sheet. Failure to comply with these rules may result in loss of parking decal.

Student Applicant's Signature: _____ Phone # _____

Parent/Guardian's Signature: _____ Phone # _____



**D.H. Conley High School
Student Driving/Parking Regulations**

2018-2019

Students in grades 10-12 with a valid driver's license, insurance and registration may apply for the privilege to drive on campus by purchasing a DH Conley parking decal. Parking decals are valid for the current school year only, not transferrable and may not be resold. All past and present fees must be paid.

All applications are subject to approval by administration.

Parking Rules and Regulations

1. Park in the assigned parking space. Space is available to student on school days, 7:30 AM – 3:35 PM.
2. Place parking decal on rearview mirror, printed side facing outward. Decal replacement cost \$10.00.
3. Parking Decal may not be loaned, switched or sold. Parking Decal may only be used by the student listed on Parking Registration, failure to follow rules will result in loss of parking decal for the remainder of the year.
4. All traffic laws, signs, and markings must be obeyed, unless otherwise directed by administration.
5. Vehicles must keep all wheels on the pavement. DO NOT drive off the road unless directed.
6. Students must enter and exit the campus via Edwards Farm Road, unless directed otherwise. Plan to arrive before 8:00 AM. All students must exit the campus by 4:00 PM, unless under direction of a staff member.
7. Speed limit is 10 MPH on campus – do not pass or cut off other vehicles. Do not cut across parking spaces.
8. Speed limit is 15 MPH on DH Conley Road – keep all 4 tires on pavement.
9. Students who return to their vehicles during the school day without authorization or leave campus in their vehicles during the school day without authorization will be considered skipping, an automatic forfeiture of parking privileges.
10. If a student leaves campus, with authorization, and returns to pick-up another student after school, they must get in the parent pick up line and pick up the student in front of the old gym, entering from Edwards Farm Road. Follow all directions.
11. Any student, non driver/driver, leaving campus without administrative approval will not be eligible to purchase a parking decal for the remainder of the school year.
12. Music CANNOT be played loudly. Music heard outside the vehicle, is considered loud.
13. Students can register up to 2 vehicles. Any change in a vehicle must be reported same day the car is driven.
14. Registered student is responsible for all contents inside their vehicle. If illegal contraband/materials are discovered in the vehicle while parked on campus the parking privileges of the registered student will lose their parking privileges for the remainder of the year.
15. If a traffic accident or any alleged vehicle damage occurs on campus, all parties should remain at the scene until law enforcement has been notified and discrepancies have been resolved.
16. Any vehicle parked on campus, not registered to the parking place, or not displaying a parking decal will be towed at owners expense, without notification.
17. Students should not participate in any behavior that could cause injury or damage to another student's vehicle.
18. Students should not participate in any behavior that could result in damage to themselves or another person.
19. Any student with a parking decal who withdraws from school will have their parking decal re-sold. If the student re-enrolls the same school year, they may purchase a new parking decal, if available.
20. The DH Conley parking lot is not a place to change clothes. All athletes should report to the locker room to change into their uniform or workout clothes. All others, please change clothes off campus! Do Not change clothes for any reason in the DH Conley parking lot.
21. Students may not stay in the parking lot and visit with friends. All students must enter the building immediately when arriving at school.
22. Only students with classes on DH Conley campus will be issued a parking decal, any student with all online/PCC classes will have their parking pass reissued. When visiting DHC student must sign in as a Visitor.

**SPEED LIMIT ON D.H. CONLEY ROAD: 15 MPH
KEEP ALL FOUR TIRES ON THE PAVEMENT
(DO NOT DRIVE OFF THE ROAD)
FAILURE MAY RESULT IN A TRAFFIC CITATION
AND/OR LOSS OF PARKING PRIVILEGES**