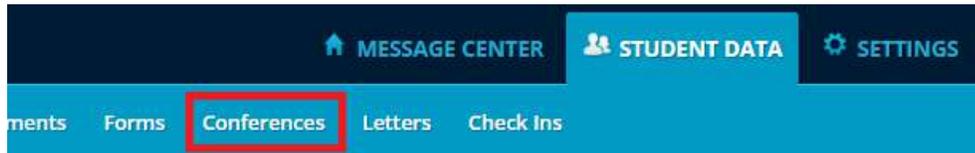
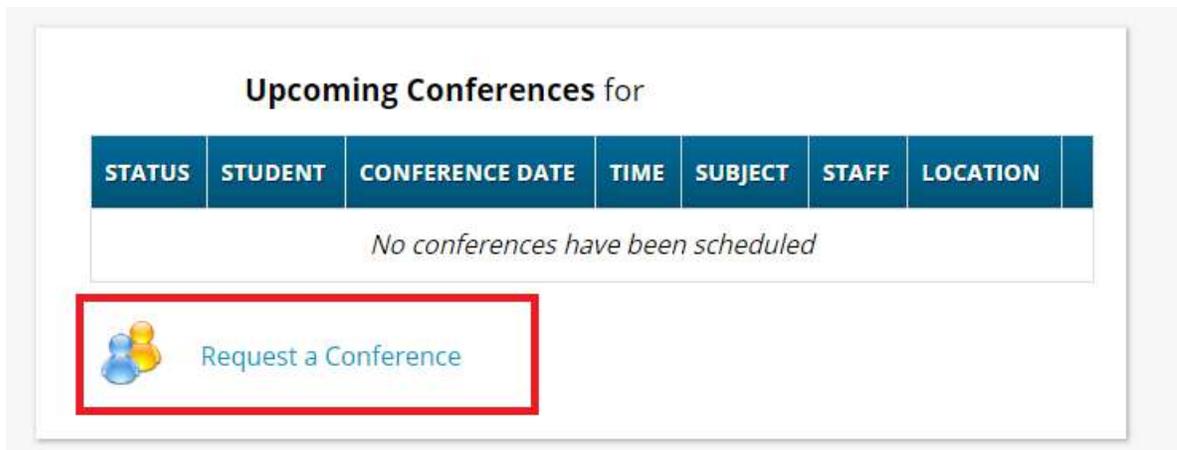


Scheduling a Parent-Teacher Conference

1. Log into the [Genesis Parent Portal](#) and select the “Conferences” tab:



2. Click on the “Request a Conference” link:



3. Select the “Week of” that the conferences are scheduled for (Nov 18th and Nov 25th this year), then select a time block on the day that conferences are available:

Available Conferences

[<< Previous Week](#) [Next Week >>](#)

	11/18/2019 MONDAY	11/19/2019 TUESDAY	11/20/2019 WEDNESDAY	11/21/2019 THURSDAY	11/22/2019 FRIDAY	11/23/2019 SATURDAY
Teacher, Name Subject				2:00PM-2:15PM 2:15PM-2:30PM 2:30PM-2:45PM 2:45PM-3:00PM 3:00PM-3:15PM 3:15PM-3:30PM 3:30PM-3:45PM 3:45PM-4:00PM 5:00PM-5:15PM 5:15PM-5:30PM 5:30PM-5:45PM 5:45PM-6:00PM 6:00PM-6:15PM 6:15PM-6:30PM 6:30PM-6:45PM 6:45PM-7:00PM		

Pemberton Families: Google Account Set-Up for Parent-Teacher Conferences

If you are planning to attend Parent-Teacher Conferences virtually, you **MUST access Google Meet links with a Google account**. This can either be a student account, a Gmail account, OR a Google Account created using another email address.

If you do not have a Google Account, you can simply **register for a FREE account** by following this link: <https://bit.ly/googlesignuplink>. Google accounts require only basic information, such as name, email address, and date of birth.



Create your Google Account

You'll need to confirm that this email belongs to you.

[Create a new Gmail address instead](#)

Use 8 or more characters with a mix of letters, numbers & symbols

 Show password

[Sign in instead](#)



One account. All of Google working for you.