WADDELL LANGUAGE ACADEMY
Remote Learning Tips for Parents

Our goal is to support families and help to ensure students and families are prepared and organized for Remote Learning Academy starting on August 17th. Here are some tips for a successful start of the year.

BEFORE THE FIRST DAY

1. Be sure you are aware of any upcoming orientations and information sessions offered by the school prior to August 17. Check the website, call the school, or ask questions.
2. If you are in need of a computer/or internet, reach out to your school. Be aware of when distribution date and times for pick-up. Especially if you have a broken device.
3. Attend any parent workshops, especially for Canvas-check your district website
4. Be sure to **attend your child's Virtual Open House.** Write any questions you may have in advance. Obtain your child's: Login Information, Daily Schedule, Teacher's Name, Attendance and Grade Expectations -Check the school's website for date and time for zoom virtual open house.
5. Have your child log into **Canvas at least a week prior to the first day of class**. Allow them to navigate the system and check Canvas for any updates from the teacher. Contact your child's teacher for information about student log-ins if your child has not obtained their log-in.
6. Check the school webpage at least once a week. (Monday mornings are usually a good time as most teachers post updates for the upcoming week on Fridays or Sundays.)
7. Be sure you and your child are aware of the names of the counselors, teachers and administrators responsible for attendance and your child's grade level. **Keep their emails and phone numbers handy.**
8. Update your contact information for your school with your phone number and email address. If you are not sure, call the school registrar to verify. ConnectEd calls, ParentSquare and Social media will be a form of communication from our school. Be aware of calls from unknown local numbers, as they may be the school or district calling to inform you of some important information. If you miss the call, it is usually followed up with an email.
9. About three days before **the first day,** begin getting your child on a sleep regimen and some sort of routine. Detox from playing video games, watching television or staying up late. The goal is to get your child back on a school schedule.

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DAY/NIGHT BEFORE FIRST DAY

1. Post the schedule where it can be easily viewed by all to help keep you and your child/ren informed and aware of the daily schedule.
2. Ensure that both you and your child are aware of the scheduled times to log-in, and where they are expected to log into first. Your child will receive a lot of codes to join their classes. **Keep a notebook handy to record the different class codes.**
3. Review your child's schedule with them.
4. Establish a time for lunch, recess, etc. Your goal is to establish a consistent routine and create supports to help your child with reminders (a timer may help).
5. Have a healthy snack handy. Having something to chew on activates a portion of your child's brain which can actually promote focus (everyone knows that I love Super Bubblegum).
6. Keep the schedule handy.

FIRST DAY/WEEK

1. Have your child wake up and follow a morning routine which requires them to get dressed as if they are going to school. Make sure they are up early enough to get dressed and eat breakfast. This will lead to more productivity and help them to mentally prepare to take the remote instruction seriously.
2. Have your child begin the log-in process at least 10 minutes before start time. This will ensure they are not rushing and panicking to find group codes and also will help to ensure that all links are functioning properly.
3. Make sure your child has all essentials and materials ready and within reach prior to the start of the class.
4. When the class begins, especially for older students, leave them be. Allow them to work independently but also assure them that you are there to support them if they get stuck.