

Dunbar Primary School

2019 - 2020 PARENT INVOLVEMENT POLICY

PART I. GENERAL EXPECTATIONS

Dunbar Primary School agrees to implement the following requirements:

- The school will put into operation programs, activities and procedures for the involvement of parents, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school will assure that its parent involvement policies meet the requirements of section 1118 (b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 111(d) of the ESEA.
- The school will incorporate the school parental involvement policy into its school plan developed under 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school district submits the plan to the state Department of Education.
- The school will involve the parents of children served by Title I Part A in decisions about how the funds reserved for parental involvement are spent.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two way, and meaningful communication involving student academic learning and other school activities, including ensuring....

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED PARENTAL INVOLVEMENT POLICY COMPONENTS

The following components (Section 1118(a)(2), ESEA) include actions/activities which satisfy statutory requirements.

1. **Dunbar Primary School** will take the following actions to involve parents in the joint development of its parent involvement plan under section 1112 of the ESEA:
Parents will serve on PTO/Volunteer Group or LSIC and participate in the development/ revision of the Parent Involvement Policy.
2. **Dunbar Primary School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA: **At the August Open House Meeting, as well as the September PTO/ Volunteer Group and LSIC meetings, the Strategic Plan and Title I section of the plan will be shared. The plan is also shared on the school website and a hard copy is available at the school. Dunbar Primary School** will provide the following necessary coordination, technical assistance, and other support in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

The Strategic Planning Committee will analyze data (DIBELS, My Math Benchmark Assessments, ST Math, Smarty Ants, etc.) and parent surveys to determine activities and needs of parents.

3. **Dunbar Primary School** will take the following actions to conduct, with the involvement of parents, and annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of the school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation of its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

The school will conduct a parent survey (culture survey) each year to determine if any changes are required of the total school program or of this policy. Revisions, as needed, will be made.

4. **Dunbar Primary School** will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. **Dunbar Primary School** will provide assistance to parents, as appropriate, in understanding topics such as the following, by understanding:

- the State's academic content standards
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments
- the requirements of Title I Part A
- how to monitor their child's progress, and
- how to work with educators;

Title I orientation session will be conducted at the Open House/Title I Orientation Meeting on August 9, 2019.

Parent conferences will be held November 12, 2019. Additional conferences will be held at the on other days as requested.

SAT meetings will be held bi-weekly as needed.

B. **Dunbar Primary School** will, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate to foster parental involvement by:

Title I Orientation at the Open House on August 9, 2019.

Family Nights/days to teach/train parents how to work with their children on specific reading and/or math skills as well as to provide social/emotional information and resources.

Newsletters, monthly calendars, and the school website will share important school information on programs and activities.

Midterm academic progress reports as well as nine-week reports will be shared with parents.

C. **Dunbar Primary School** will educate its teachers, pupil services personnel, and other staff, in how to reach out to, communicate with and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Information will be provided to staff members by guidance counselor and principal on tips for parent/teacher conferences and how to communicate (oral and written) more effectively with parents and ways to involve parents in the life of the school.

D. **Dunbar Primary School** will, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First and Parents as Teachers Program, and public preschool and other programs, and conduct activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

An annual Kindergarten round-up is conducted and an orientation session is held at the beginning of the school year so that the rising Kindergarten students may visit the classroom prior to the first day of Kindergarten.

E. **Dunbar Primary School** will take the following actions to ensure that information related to the school and parent programs, meetings and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Any type of parent request is considered, whether as an answer about a particular activity or as an explanation of a planned activity.

TITLE I PARENTS' RIGHT TO KNOW

Federal law allows parent to ask about the professional qualifications of their child's classroom teachers, and requires school systems to provide the information in a timely manner if they request it. Specifically, parents have the right to ask for information regarding teacher certification, college major and advance degrees. Parents also have the right to request similar information about aides or paraprofessional personnel who provide services to their child. Parents who desire this information may contact the Department of Human Resources, Kanawha County Schools 348-7721

PART IV. ADOPTION

This Parent Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This policy was adopted by the Parent Involvement Council (PTO) and LSIC on April 27, 2017. It will be in effect for the 2017-2018 school year. The school will distribute this *revised* policy to parents of participating Title I, Part A children on or before November 15, 2019.

Michelle Adams

(Signature of Principal)

Michelle Adams

(Signature of Parent Representative)

Gloria Richardson

May 8, 2019
(Date)