

**Hattie E. Casey Elementary School**  
**Parent Involvement Plan**  
**2020-2021**

**I. PLAN INVOLVEMENT** Casey's Parent Involvement Plan is developed with and given to all parents of participating children. We will, to the extent possible, provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of homeless children, and parents of migratory children. We will also be adjusting events to accommodate for all CDC guidelines during the ongoing Covid-19 pandemic. The subsequent programming described herein will be altered in order to provide safe opportunities for parents, students and staff. We will provide information and school reports in a language that the parent can understand. We will coordinate and integrate parent activities at the school level with other federal, state, and district programs. The Parent Involvement Plan is updated as needed and reviewed annually by a team of people that includes parents, community members, administrators, and teachers. The Plan is presented for discussion and approval with parents and the community during the initial annual Title I meeting. The Plan's goal is to continuously meet the changing needs of our parents, students, and school.

**II. SHARED RESPONSIBILITY: PARENT-SCHOOL COMPACT** The School-Parent Compact is jointly developed with, agreed upon, and distributed to all parents. It describes how parents, students, and the entire school staff, share in the responsibility for high student achievement. A team of people-including parents, community members, school and district administrators and school faculty and staff – annually review the School Compact.

**III. ACTION PLAN**

To ensure effective involvement of parents, and to support a partnership among the parents, community and school to improve student achievement, we will:

1. Assist parents in understanding Mississippi's academic and achievement standards by distributing hand-outs, and conducting parent-teacher conferences, parent workshops, and open houses.
2. Communicate and monitor a child's progress by midterm progress reports, report cards every nine weeks, Individualized Education Plan (IEP) meetings, telephone calls, Zoom Conference Call, Active Parent, parent-teacher conferences, dissemination of Mississippi Academic Assessment Program (MAAP) information, as needed, with explanatory materials.
3. Assist parents in helping them to improve achievement of their children through virtual parenting sessions with homeroom teachers, electronic newsletters that provide activities and suggestions, students' weekly folders, online surveys, technology training, and orientation.
4. Educate teachers and other staff members, with the assistance of parents, in reaching out to, communicating with, and working with parents through PTA, conferences, workshops, and staff development.
5. Send information related to school and parent programs, meetings, and other activities to the parents in a format and language they can understand through teacher-generated newsletters, PTA meetings, Site Council, school calendar, parent/student handbook, Active Parent, and school website.
6. Provide opportunities for open communication between parents and school through communication folders, electronic means, Blackboard Connect robo -phone calls, phone calls, and scheduled visits.
7. Provide other activities to promote parental involvement such as the following: beautification of the campus, Field Day, Teacher Appreciation Week, field trips, after school activities, incentive activities, Red Ribbon Week, Book Fair, Grandparents' Day, parenting workshops, Watch D.O.G.S. and the Accelerated Reader Program. Due to the limitations surrounding the Covid-19 pandemic, Casey will adjust programs to accommodate CDC guidelines.

8. Provide opportunities for parents to voice concerns to Site Council if a school decision is not satisfactory. The channel of communication goes in this order: Teacher, Principal, Site Council. If other parent leaders become aware of concerns, they can also refer them to the Principal and then to Site Council for review.

**The Parent Involvement Plan has been developed jointly with parents. Additional activities are needed to ensure parents' full participation in the Title I programs of each school. These activities include:**

- a. *Convening an annual meeting at a convenient time to inform parents of the school's participation in the Title I program, the requirements of Title I law, and their right to be involved.*

Casey Elementary School provides information concerning Title I programs and its requirements at a Title I meeting in August/September. This meeting outlines the supplemental academic services provided to students, additional staff, continuous staff development, and other ways the funds are utilized. The school web site has a Title I link with Casey information.

- b. *Offering a flexible number of meetings and parent trainings at convenient times for parents to participate, give suggestions, and take part in decisions regarding the instructional program of the school.*

These opportunities are ongoing. Site Council, PTA, Make It/Take It Night, workshops, WatchDOGS programs, afternoon events, flexible scheduling for teacher conferences. Casey Elementary offers meetings at convenient times for parents to give their input on Title I programs. Opportunities are offered in the morning, during the day, and in the evening.

- c. *Involving parents in an "organized, ongoing, and timely way," in the planning, review and improvement of the Parent Involvement Plan and Title I Programs. Parents will receive timely information about Title I programs.*

The Parent Involvement Plan is reviewed throughout the year as PTA, Site Council, Community Partners, and other parent groups meet. Changes to the program, new information, as well as a review and evaluation of the policy and programs are included as an agenda item for these meetings.

- d. *Providing parents of participating children timely information about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessment used, and if requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate in decisions relating to the education of their children.*

Throughout the year, parents are provided information regarding Title I programs, curriculum and assessment in these types of ways: Make It-Take It Night in September (Arts Integration Curriculum), weekly bulletins, memos from the principal, and evening events explaining assessment. Suggestions are solicited through Comment Cards, surveys, and verbal feedback.

- e. *Submitting concerns to the Local Education Authority (LEA), i.e., the school district, if the Schoolwide Plan is not satisfactory to parents.*

After consultation with the principal, the Site Council takes any parent concerns to the LEA.

- f. *Jointly developing and reviewing the school-parent compact with parents of participating students.* Annually, the compact is reviewed by parents and the Site Council and updated as needed.

- g. *Building teachers' and parents' capacity for strong parental involvement*

Teachers build capacity for parental engagement through their Professional Learning Communities, team meetings, and faculty meetings. Parents are encouraged to communicate through various media of their choice: phones, apps, email, written notes. Workshops are offered to build parent capacity.

- h. *Providing opportunities for the participation of migrant and homeless parents, those with limited English proficiency, and/or disabilities.*

Casey is handicap accessible and provides a free and appropriate education for students with disabilities. Staff works with families with special challenges such as homelessness or migrant status to provide holistic services and connect with community and LEA resources. English Language Learners are assessed and given learning plans with referral to additional LEA services as needed.

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