## **Enrollment/Registration Steps**

## Emmis ISD

## New to the District? Registration with Skyward Family Access is available starting Monday, June 10, 2019

- Parent will use the link for new student enrollment on the EISD website (http://ennis.k12.tx.us) to request a Skyward Family Access account.
- Once the request is made, the parent will receive an email with verification information. Follow the emailed link to reset your password and log into Skyward.
- After you have logged into Skyward, you will click on the box for "19-20 New Student Enrollment"
- Follow through all of the steps for the online form and submit when finished.
- You are allowed to stop the process if you need to come back to it at a later time.
- Once all information is entered and submitted, the campus will receive notification and will review the information entered.
- Check your Skyward Family Access for messages and notifications. You will need to supply to the campus all required documentation.
- Your student is now ready to begin the 2019-2020 school year with Ennis ISD!

## Returning Students? Online registration for 2019-2020 using Skyward Family Access begins Monday, July 8, 2019

- For students that completed the 18-19 school year at Ennis ISD. Registration begins Monday, July 8, 2019.
- Parent/Guardian will log into their parent Skyward Family Access Account (If you have trouble accessing your account, please contact skyward@ennis.k12.tx.us)
- Click on the box for 19-20 Back to School Form. Follow through all of the steps
  for the online form and submit when finished. If you made any changes to your
  address, you will need to provide proof of residence to your child's campus.
- You are allowed to stop the process if you need to come back to it at a later time, however Junior High and High School students must be registered before schedules are released.
- Once all information is entered and submitted, the campus will receive notification and will review the information entered.
- Check your Skyward Family Access for messages and notifications. Once accepted and approved, your student is now ready to begin the 2019-2020 school year with Ennis ISD!

For questions, or for more information, contact
Skyward@ennis.k12.tx.us

