

Kanawha City Elementary School
2022-2023 Parent & Family Involvement Policy

PART 1: DESCRIPTION OF PARENT & FAMILY INVOLVEMENT POLICY COMPONENTS

Kanawha ELEMENTARY SCHOOL shall take the following actions to meet ESSA Title I Parent & Family Involvement requirements:

- **Parents and family will be involved in the school improvement process through the annual joint development/review of the Parent & Involvement Policy, School/Parent Compact, and the school's Strategic Plan. Further, the Strategic Plan will be periodically reviewed throughout the school year.**

Action Steps:

- Parents/families will annually review the Parent & Family Involvement Policy, School/Parent Compact, and the school's Strategic Plan during a Local School Improvement Council (LSIC) meeting whose membership includes parent representation.
- KCE staff and parents/families will periodically review the Strategic Plan to analyze student progress.
- **An annual meeting will be held in a timely manner to inform parents of the school's participation in title I, the right of parents to be involved, and to explain required program requirements.**

Action Steps:

- At the first PTA meeting, the agenda will include the following required Title I information: the right for parents to be involved, a description of the school's curriculum and assessments, and the proficiency levels students are expected to meet.
- Title I information will be sent home to parents throughout the year and posted on the school website.
- **Upon parent request, regular meeting opportunities will be provided for parents to formulate suggestions and to participate in educational decisions. Further, the staff will respond to suggestions in a timely manner.**

Action Steps:

- The staff will work with parents/families through the PTA and LSIC to increase parent participation.
- PTA and LSIC meetings will be held throughout the school year to encourage parent participation.
- **Parents will be provided assistance in understanding the state's academic content and student achievement standards, local academic standards, and how to monitor a child's progress as well as work with teachers to improve the achievement of their children.**

Action Steps:

- Parents will receive information related to their child's proficiency on the state assessment.
- Informational meetings will be held regarding state content and academic standards and student academic progress.
- An open-door policy will be maintained to provide timely assistance to parents.
- **The staff will provide materials and training to assist parents to work effectively with their children to improve their achievement. Further, the staff will be provided training to work more effectively with parents/families.**

Action Steps:

- The staff will host collaborative parent and family events to focus on improving student achievement.

PART II: ADOPTION

Kanawha City Elementary School ensures that this Parent & Involvement Policy meets Title I requirements as indicated in section 1116 of the Every Student Succeeds Act (ESSA). This school Parent & Family Involvement Policy was developed jointly with an agreed upon by parents and was adopted by Kanawha Elementary School on August 6, 2021. It will be in effect for the 2021-2021 school year. The policy will be distributed via the

student handbook, which posted on school website on August 30, 2021.

Cathi Bradley, Principal

August 19, 2022