

Middle School Reopening Document

This is a living document. This document will be updated with relevant information

Student school hours are 7:45-2:35. Morning announcements begin at 7:55. Students arriving late to class are a disruption to the learning environment. Please make every attempt to have your child in school, on time.

Student arrival:

On your child's assigned days of classes, parents/guardians/students must complete the COVID screening online preceding their entry into the school building.

<https://entry.neric.org/npcsd>

This screening app link will be sent to you each day in an electronic format

Please do not send your child to school if they are displaying any COVID related symptoms

Considerations for the classroom:

Students and staff members are required to wear masks at all times except for those times designated for food consumption or mask breaks. Students may only remove their masks when eating or when a teacher designates a mask break.

The designated periods for mask breaks:

On A days: mask breaks will occur periods 1,3,5,7

On B days: mask breaks will occur periods 2,4,6,8

Mask breaks for students and staff members can take place inside or outside of the school building. When taking a mask break, everyone is required to adhere to the 6 ft social distancing guidelines. During mask breaks, there will be no talking and all students will be faced the same way. At the discretion of the staff member, specific adjustments will be made to accommodate specific needs.

All designated instructional spaces are outfitted with disinfectant, hand sanitizer and cleaning supplies.

To create a controlled learning environment, a preassigned classroom seating chart is created for all classrooms. When students are in school for in-person instruction, they must use the teacher's pre-assigned seating arrangement.

Drop off:

Due to supervision issues, the parent drop off time is no earlier than 7:45. **There shall be no student admitted into the school building prior to the 7:45 start time.** Students who are

dropped off gain access into the school building using the ramp door. At this entry point, temperature readings will occur in the front vestibule.

Bus:

After students disembark from buses upon arrival, preassigned entry points are designated, by grade level, to facilitate procedures for temperatures to be taken. Staff members are stationed at entry doors to take temperatures and to ensure that all students are properly socially distancing. If a student has an elevated temperature reading, the nurse will further employ the next safety protocols.

Students will enter the building at designated places: Signs will be displayed to direct all students into the school building:

6th grade - door that leads to the 6th grade hallway

7th grade - courtyard door on the left

8th grade - courtyard door on the right

At each of these entry points, school personnel will be taking student temperatures prior to students entering the building. Student temperature will not be recorded. If a student has a temperature, the school nurse will be notified for further evaluation.

Once student temperatures are taken, they will proceed to their first period classrooms.

Dismissal:

Students who walk or are picked up will exit the building first through the front doors near the main office. The remaining students will be dismissed by grade level. Sixth graders will use the door at the end of the sixth grade hallway as their exit point. Seventh grade will use the courtyard doors and eighth grade can exit the building by using the door on the front circle of the building or the courtyard doors.

There are no afterschool programs at this time.

We cannot issue any bus passes to students this school year.

Locker Use:

Due to safety concerns, lockers are inaccessible to students for this academic school year. To this end, students must transport their personal belongings in their backpacks. We know this is an inconvenience for many students but we asked that they keep their backpacks light and to refrain from bringing valuable items to school.

Additionally we are aware that students may have their cell phones with them during the school day. As a friendly reminder, **we have a school policy that prohibits cell phone use during the academic school day. All students must turn off their cell phones and they must remain in the backpacks while in the school building. Failure to comply with these rules will result in progressive disciplinary actions:**

1st time: warning

2nd time: warning and a phone call home from teacher

3rd time: cell phone will be taken, administration will be notified and parents/guardians will be called to pick the cell phone up at school.

Instructional Model:

Students who are assigned to Cohort A:

In person school on Monday and Tuesday

Advisory and asynchronous learning activities on Wednesday

ONL classes and asynchronous learning activities on Thursday and Friday

Students who are assigned to Cohort B:

ONL classes and asynchronous learning activities on Monday and Tuesday

Advisory and asynchronous learning activities on Wednesday

In person school on Thursday and Friday

Remote Students assigned to cohort A:

Live stream from teacher on Monday and Tuesday

Advisory and asynchronous learning activities on Wednesday

ONL classes and asynchronous learning activities on Thursday and Friday

Remote students assigned to cohort B:

ONL classes and asynchronous learning activities on Monday and Tuesday

Advisory and asynchronous learning activities on Wednesday

Live stream from teacher on Thursday and Friday

Student schedule:

Prior to the reopening of school, all students will receive their daily class schedule in the mail. It will also be emailed to all students. Remember ONL classes are classes that will remain online for the whole year. ONL classes are indicated in the schedule with ONL. Parents and students are encouraged to view their schedule and other pertinent information, via our parent portal on Powerschool. When students enter the building, they will go to their period 1 classroom.

Student movement in the building:

Student movement within the building is reduced. Students are assigned to a specific cohort and will remain with this group of students for the day; your child's teachers will switch classrooms throughout the school day. Students will move to some spaces in the building. For example: students will take physical education in the gym.

Attendance:

It is very important for students to be in school. Attendance will be taken for both in-person learning and asynchronous learning.

Hallway transitions:

During transitions within the hallways, students will adhere to the markings located on the floor within each hallway. While students are moving in the hallways, they must adhere to proper social distancing (6 feet space). Some of the hallways are one way and many stairways are one way as well. It is important that students follow the directional signs.

Bathroom usage:

During the school day, the use of the bathroom is permitted, but only one student at a time. Any student using the bathroom facility must knock before entering. All bathrooms will be cleaned twice a day at a minimum.

Study Halls:

All study halls will take place in the auditorium. The auditorium is a large space that can handle up to 50 students. There are no study halls larger than 25 at this time. A seating chart will be used for study halls. Each desk is numbered.

Outside Time/Space:

Teachers may utilize the school's outside space to the extent possible. Please have students dress accordingly. Please remember that students must continue to social distance and face coverings should remain over their noses and mouths even when outside.

Nurse's office:

The link for the nurse referral guide is here for your convenience. Students will not be able to stop by the nurse's office. The nurse must be notified of any students being sent to her office.
https://docs.google.com/document/d/1oVFcc9XytcDp_n-Vo-KU7-yHPITb7Drtdb6ZBEliW68/edit

This is the toolkit that will be used for all decisions that are COVID related. It is a comprehensive decision tree that is used by all schools in NYS for consistency.
[NYSDOH Covid Toolkit](#)

Disinfectant procedures/protocols:

There are cleaning supplies provided in each classroom. Hand sanitizer is available at each entry point, in every classroom as well as in various locations in the hallways. Handwashing protocol will be reviewed and frequent handwashing will be encouraged. Posters about proper handwashing are hung in all student restrooms. Every evening, the custodians will be following a cleaning checklist. On Wednesdays, a deep clean will take place between student cohorts.

Breakfast and Lunch:

Breakfast and lunch will be provided at no cost to students. Breakfast will be available for students in the morning as they enter the building. There will be stations set up in the hallways for students to access breakfast meals. Breakfast and lunch will be eaten in the classrooms.

The food service employees will deliver lunch to the classrooms. Teachers/Monitors are assigned to supervise students during lunch periods.

State Testing:

State tests have been ordered and state testing will happen in the Spring. If there are updates, it will be noted here.

Discipline Procedures regarding safety protocols:

When students return to the school building, safety protocols require that all students wear a mask that covers their face and nose. Safety protocols, routines and procedures will be discussed with students so all students are aware of the new expectations. If students fail to comply with the safety procedures, a progressive discipline approach will be used.

Water fountains:

All water fountains are available for student usage. The high touch surfaces have been treated with an antimicrobial shield. Water bottle filler stations are available for students and staff as well.

Visitors:

Parents, please call the school ahead of time if you plan on picking up your child at any other time during the school day. Parents/Guardians arriving to pick up their child will need to display their ID via the intercom and then wait outside/in the vestibule for their child.

Any parent who enters the building will be required to fill out the COVID screening.

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