

**Franklin Public Schools
Annual Notices**

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Academic Standards

The Franklin Public School District is committed to the use of bench-marked and rigorous academic standards, that set high expectations for student learning, and that prepare students for college and career goals. Each year, the Franklin Public School District implements a K-12 curriculum based on these academic standards.

The Franklin Public School Board of Education has previously reviewed and approved the curriculum being implemented during the 15-16 academic year. Additionally, the Franklin Public Schools Board of Education reviews and approves the K-12 academic standards used in the areas of literacy, math, science, history, & geography on an annual basis. For the 15-16 academic year, the following standards have been adopted by the Board, and will be utilized in these subject areas:

K-12 ELA (Reading & Writing)	The Common Core State Standards for English Language Arts
K-12 Literacy in All Subjects	The Common Core State Standards for Literacy in All Subjects
K-12 Math	The Common Core State Standards in Mathematics
K-12 Science	The Wisconsin Model Academic Standards in Science The Next Generation Science Standards
K-12 History & Geography	The Wisconsin Model Academic Standards in Geography The Wisconsin Model Academic Standards in History The NCSS National Standards for Social Studies Teachers

Students, parents, and community members are also able to find all 15-16 Board adopted K-12 standards, as well as associated curriculum information, through the school district website.

Asbestos Notification

Within the last year, the School District has conducted planned asbestos removal at the following buildings:

Franklin High School

In addition, Operations and Maintenance work has been carried out at all of buildings. The School District also requires that all new building materials introduced into the School District are free from asbestos. For all new buildings/additions, the architect

responsible for the design certifies that to the best of their knowledge, no asbestos containing materials are used. If new buildings are acquired, they too will be inspected.

The School District has a list of the location(s) and type(s) of asbestos containing materials found in the building and a description and timetable for their proper management. A copy of the Asbestos Management Plan is available for review in the School District office as well as individual school offices. Our goal is to be in full compliance with AHERA. It is our policy to maintain a safe and healthful environment for our students and our staff members. This shall be accomplished by strict enforcement of the policies regarding asbestos by the asbestos manager and the school officials.

Confidentiality of Student Records

See Board Policy 5500 Confidentiality of Student Records

The federal Family Educational rights and Privacy Act (FERPA) gives parents/guardians and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- The right to inspect and review the student’s education records (34 CFR 99.10) within 45 days of the date the school receives a request for access. The school will notify the parent or the “eligible student” of the time and place where the records may be inspected.
- The right to submit a written request for an amendment of the student’s education records (34 CFR 99.20, 99.21, and 99.22) that the parent or student believes are inaccurate or misleading.
- The right to consent to disclosure of personally identifiable information contained in the student’s education records except as specified by law (34 CFR 99.30 and 99.31)
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office Department of Education, 400 Maryland Avenue, SW Washington, DC 20202-4605

Directory Data: Pupil directory data, which includes the following student records: student name, grade, school attending, participation in officially recognized activities and sports, weight/height of athletic team members, dates of attendance, degrees and awards received, and photographs, is considered public record and shall be released upon receipt of an open records request.

Directory data may be disclosed to any person unless the adult student or parent of a minor student informs the school that all or any part of the directory data may not be released without the prior consent of the adult student or parent of a minor student. Persons requesting restriction of directory data should contact the student’s school to

obtain the “Request to Restrict the Release of Student Directory Data.” To restrict disclosure, the requester must complete and return the form or otherwise notify the student’s school within 14 days of the date of the annual notice. The District will attempt to honor requests to restrict disclosure which occur after the expiration of the 14-day time period.

Recruiter Access to Student Records: The Federal No Child Left Behind Act requires the district, upon request, to provide military recruiters and institutions of higher education, secondary school students’ names, addresses, and telephone listings unless restricted by the parent/guardian. Persons requesting restriction of directory data or restriction of release to the military should obtain the “Request to Restrict” form from their child’s school.

Educational Options

Educational options available to Franklin Public School District students include public schools, private schools participating in a parental choice program, charter schools, virtual schools, full-time open enrollment, youth options, course options, and home based private education. To explore these options in more detail click on the links provided.

Public Schools (Franklin Public School District): The district contains 5 elementary schools, 1 middle school, and 1 high school. Please see the District website for a listing of schools and more information.

Private Schools that Participate in a Parental Choice Program: The following private school(s) in the Franklin community participate in the Wisconsin Parental Choice Program. For more information about this school, please click on the link provided.

St Martin of Tours

For more information on the statewide parental choice program, please visit the Department of Public Instruction website.

Full-time Open Enrollment: The inter-district public school open enrollment program allows parents to apply for their children to attend public school in a school district other than the one in which they reside. For more information, please visit the Department of Public Instruction website.

Virtual Schools: There are a number of virtual school options for students. These include:

- a. Bridges Virtual Academy - Merrill School District
- b. E-Achieve - Waukesha School District
- c. I Forward - Grantsburg School District

- d. Wisconsin Connections - Appleton School District
- e. Wisconsin Virtual Learning School - Northern Ozaukee School District
- f. Wisconsin Virtual Academy - McFarland School District

Youth Options: Wisconsin's youth options program allows public high school juniors and seniors who meet certain requirements to take postsecondary courses at a UW institution, a Wisconsin technical college, one of the state's participating private nonprofit institutions of higher education, or tribally-controlled colleges. Approved courses count toward high school graduation and college credit. For more information on youth options, please visit the Department of Public Instruction Website.

Course Options: Course Options law allows a pupil enrolled in a public school district to take up to two courses at any time from another educational institution. Wisconsin Educational institutions are defined under the Course Options statute as:

- A public school in a nonresident school district;
- the University of Wisconsin System;
- a technical college;
- nonprofit institutions of higher education;
- a tribal college;
- a charter school; and
- a nonprofit organization that has been approved by the Department of Public Instruction (DPI).

For more information on course options, please visit the Department of Public Instruction Website.

Home Based-Private Education: Under Wisconsin Statute 118.15(4), a parent or guardian has the right to select a home-based private educational program, commonly referred to as homeschooling, for his or her child or children, in order to comply with the compulsory school attendance law. If this option is chosen, the parent or guardian is required to complete the online PI-1206 Homeschool Enrollment Report. Wisconsin Statute 115.001(3g) states, "Home-based private educational program means a program of educational instruction provided to a child by the child's parent or guardian or by a person designated by the parent or guardian. An instructional program provided to more than one family unit does not constitute a home-based private educational program."

For more information on home based private education please visit the Department of Public Instruction Website.

For more information on course options, please visit the Department of Public Instruction Website.

Prohibited Use of Electronic Communication Devices

*Please See Policy 4001: Privacy in Locker Rooms and Dressing Areas
Policy 5211 Student Acceptable Use of Technology*

The Franklin School District, in compliance with Wis. Stat. § 175.22, and in order to ensure the privacy rights of persons using School District locker rooms and/or dressing areas.

Prohibitions on the Use of Cell Phones in Locker Rooms and Dressing Areas:

Students, and other individuals who are not specifically permitted under another subsection of this policy, are prohibited use of a cell phone or recording device within the locker rooms and/or dressing areas. All use of a cell phone is prohibited, including but not limited to the capture, record, or transfer a representation of a nude or partially nude person in the locker room. (ref. Policy #5211, Student Use of Technology).

Prohibition on the Use of Recording Devices: A “recording device” means a camera, a video recorder, or any other device that may be used to record or transfer images. A recording device may not be used in a locker room and/or dressing area, except as specified in other sections of this policy. Students, and other individuals who are not specifically permitted under another subsection of this policy, are prohibited use of a cell phone or recording device within the locker rooms and/or dressing areas. All use of a cell phone is prohibited, including but not limited to the capture, record, or transfer a representation of a nude or partially nude person in the locker room. (ref. Policy #5211, Student Use of Technology).

Any person violating this policy may be subject to civil prosecution. Employees in violation of this policy will be subject to disciplinary action including termination. Students may face suspension and/or recommendation for expulsion.

Homeless Education Assistance

It is the policy of the Franklin Public School District to ensure homeless children and youth are provided with the following: equal access to our educational programs, an opportunity to meet the same challenging academic standards of the State of Wisconsin and Franklin Public Schools and safeguards that protect them from discrimination or segregation on the basis of their homelessness.

Questions about rights and responsibilities in regard to homeless children can be addressed to Mary Jo Herrmann, Franklin Public Schools Homeless Liaison, at (414)525-7634 or Kristine Nadolski Wisconsin Department of Public Instruction Education for Homeless Children and Youth Program Coordinator at (608)-267-7338.

Meningococcal Disease

Meningococcal Disease is a bacterial infection that can cause severe swelling of the brain and spinal cord (meningitis) or a serious blood infection (meningococemia). It is a rare, but potentially fatal disease.

Early symptoms are similar to common viral illnesses. Symptoms may include high fever, severe headache, stiff neck, nausea, vomiting, sensitivity to light, confusion, exhaustion, and/or a rash.

Meningococcal Disease is spread through direct contact with respiratory and/or oral secretions from an infected person. The disease can develop and spread quickly.

A meningococcal vaccine is available for use among people between the ages of 11 and 55. The vaccine provides protection against four of the five types of bacteria that cause meningococcal disease. A vaccine may help prevent up to 83 percent of cases among teens and college students. Immunization is the most effective way to prevent this disease.

Due to demand for the conjugate meningococcal vaccine outpacing current available supply, the CDC has temporarily recommended deferring vaccination of 11 to 12 year old children at the preadolescence doctor's visit until sufficient vaccine supply is available.

To learn more about meningococcal disease, vaccine information and public health resources visit the following web sites:

- Ask your doctor or nurse. They can give you the vaccine package insert or suggest other sources of information.
- Call your local or state health department.
- Contact the Centers for Disease Control and Prevention (CDC):
 - Call **1-800-232-4636 (1-800-CDC-INFO)**
 - Visit CDC's National Immunization Program website at www.cdc.gov/nip
 - Visit CDC's meningococcal disease website at www.cdc.gov/ncidod/dbmd/diseaseinfo/meningococcal_g.htm
 - Visit CDC's Travelers' Health website at www.cdc.gov/travel

National School Lunch Program

The Franklin Public School District shall participate in the National School Lunch Program (NSLP), a federally assisted meal program. Applications for free and reduced lunches are available in school offices and at the Education and Community Center (8255 W. Forest Hill Avenue) or by calling 414-529-8220. Applications can be found at www.franklin.k12.wi.us

Non-Discrimination Policy

Please See Policy 0001: Non Discrimination Policy

Franklin Public Schools Board Policy #0001: Non-Discrimination Policy prohibits discrimination or harassment against pupils on the basis of sex, race, religion, national origin, ethnicity ancestry, color, creed, pregnancy, marital or parental status, sexual orientation, arrest or conviction record, physical, mental, emotional, or learning disability or handicap disability or any other category protected by state, federal or local law in any curricular, extracurricular, pupil services, recreational or other programs or facets of the district's operations.

The District encourages informal resolution of complaints under this policy. If any person believes that Franklin Public Schools or any part of the school district has failed to follow this policy or in some way discriminated against students on the bases listed above, he/she may bring or send a complaint to the following address: Equity Coordinator – Dr. Steve Patz, District Administrator 8255 West Forest Hill Avenue, Franklin, Wisconsin 53132 or call (414) 529-8220.

If a complaint is not resolved informally, the complainant may initiate formal procedures according to the steps listed below:

Step 1: A Discrimination Complaint form will be completed by the individual filing the complaint, or will be attached to any letter filed as a complaint. The Equity Coordinator will send the complainant written acknowledgement of the complaint within 5 days after receiving the complaint. The Equity Coordinator will investigate complaints promptly, thoroughly, and impartially. The Equity Coordinator will prepare a written report regarding the investigation, including a description of the District's conclusions and any action taken, within 40 days after the District receives the complaint. The Equity Coordinator will send a copy of the report to the complainant, the person who allegedly discriminated, and the Superintendent. Complainants should send complaints to the following address:

Equity Coordinator – District Administrator or Designee, Franklin Public Schools 8255 West Forest Hill Avenue, Franklin, Wisconsin 53132 or by calling (414) 529-8220. This response will be retained in the District Administrator's office for no less than 5 years after the date of the original complaint.

Step 2: Following an investigation by the Equity Coordinator, if either party is not satisfied with the results of the investigation, he or she may appeal the decision to the Board of Education. To appeal the decision, a party must submit a written appeal to the Board within 10 days after the Equity Coordinator sends the investigation report to the parties. The Board of Education will hold a private conference with the parties within 30 days after the Board receives the written appeal. A written determination of the complaint shall be made by the Board within 90 days of receipt of the complaint unless the parties agree to an extension of time; appeals under 20 USC Section 1415 and Chapter 115 Wisconsin Statutes relating the identification, evaluation, educational placement, or the provisions of free, appropriate public education of a child with a disability, and shall be resolved through the procedures authorized by Chapter 115, subsection V Wisconsin

Statutes. For special education services complaint procedure, see Policy 5012. Exceptional Education Services.

Step 3: If a complainant wishes to appeal a negative determination by the Board, they have the right to appeal the decision to the State Superintendent within 30 days of the Board's decision. In addition, the complainant may appeal directly to the State Superintendent if the Board has not provided written acknowledgment within 10 days of receipt of the complaint or made a determination within 90 days of receipt of the written complaint. Appeals should be addressed to State Superintendent, Wisconsin Department of Public Instruction, 125 South Webster Street, P.O. Box 7841, Madison, Wisconsin 53707-7841.

Step 4: Discrimination complaints on some of the above bases may be filed with the federal government at the Office for Civil Rights, U.S. Department of Education, 500 W. Madison St. Suite 1475, Chicago, Illinois 60661, (312-730-1560).

Programs for English Language Learners

The Franklin Public School District sponsors programs for English language learners. Parents of children participating in this program will receive notifications regarding:

- 1) Placement and reason why their child was identified as ELL
- 2) Child's levels of academic achievement and English proficiency
- 3) The methods used for language instruction
- 4) How the language program will meet the child's instructional needs and academic standards for promotion or graduation
- 5) The exit requirements for the language program
- 6) An explanation of parent's right, including the parent's right to enroll or remove a child from the ELL program

School Accountability Report

This year, the Wisconsin Department of Public Instruction is prohibited by state law from publishing an accountability report. However, past reports can be found on-line at <https://apps2.dpi.wi.gov/reportcards/>

School Performance Data

Per state statute, school boards are required to notify students and parents/guardians of their right to request a school and school district performance reports. District and school data regarding test results, graduation, attendance, other academic indicators, teacher quality, and more can be located on the Department of Public Instruction website at <http://wisedash.dpi.wi.gov/Dashboard/portalHome.jsp> If you do not have home web access, visit the Franklin Public Library or contact your school building for access to a

district computer. For more information or assistance, please call the district office.

Special Education

The Franklin Public School District provides a free, appropriate public education to all qualified children with disabilities as defined by state and federal law.

It is the intent of the district to ensure that children who have disabilities are identified, evaluated, have an individualized education program developed, and are offered a placement in the child's least restrictive environment.

A qualifying individual with a disability is a child for whom the IEP team identifies one or more impairments, and who, as a result of the impairment, requires special education. A disability can be any or a combination of the following impairments: Autism, Intellectual Disability, Emotional-Behavioral Disability, Hearing Impairment, Specific Learning Disability, Orthopedic Impairment, Other Health Impairment, Speech/Language Impairment, Traumatic Brain Injury, Visual Impairment or Significant Developmental Delay as defined by state and federal law.

For more information regarding the District's Special Education programming, please call 414-529-8220.

Special Needs Scholarship (Voucher) Program

Franklin Public School District, in compliance with Wisconsin Act 55, and beginning with the 2016-17 school year, will allow a child with a disability to receive a voucher in the amount of \$12,000 to attend a participating private school of the child or the child's parent's choice, if that child has previously been rejected from attending school in a nonresident district under the open enrollment program. An eligible child may begin attending an eligible school at any time during the school year. There is no income eligibility test for the special education voucher and no limit on number of eligible children that can receive voucher.

An "eligible child" is a child who has an individualized education program (IEP) or services plan in place; has attended a Wisconsin public school for the entire school year immediately preceding the school year in which the child first receives a voucher and has applied for open enrollment in one or more nonresident school districts for the same year for which he or she is submitting an application for a voucher and was rejected or prohibited from attending (except that a child may have attended part of the 2015-16 school year to be eligible for a voucher in 2016-17 if they had applied to attend a public school in one or more nonresident school districts in at least one of the previous five school years, was rejected by the school boards of each district or prohibited from attending public school in the nonresident districts).

An “eligible child” may participate in the special education voucher program as long as the child attends an eligible private school, until the child graduates from high school, or until the end of school term in which the child is age 21, whichever comes first. If an IEP team unanimously determines the child is no longer a child with a disability, the child is ineligible to receive a special education voucher beginning the following school term.

An “eligible school” is a private school located in Wisconsin that is either (1) approved by the State Superintendent as a private school under state requirements; or (2) accredited as of August 1 preceding the school term in which pupils first attend the school under this program. Private schools participating in the program must meet several requirements specified in statute. Please contact the District Office at 414-529-8220 for more information.

Student Anti-Harassment/Anti-Bullying

Please see Policy 5020: Student Anti-Harassment/Anti Bullying

Students have the right to attend school without fear of any form of harassment or bullying. Students have the responsibility to engage in behavior that fosters positive human relations in a multicultural society.

All school staff members and school officials who observe or become aware of acts of harassment or bullying are required to report these acts. Any student who believes they have been subjected to harassment or bullying may file a written or oral complaint with the complaint officer who has been designated by the District administrator. In the case of a school, the principal has been designated as the complaint officer.

Student Attendance

The regular school attendance of children enrolled in the Franklin Public School District is a shared responsibility among the school, parents or legal guardians, child and the legal officers of the community.

Except as provided by state statutes, any person having under their control a child between the ages of 6 and 18 years shall cause the child to attend 5-year-old kindergarten through 12th grade regularly during the full periods and hours, religious holidays excepted, that the public or private school in which the child should be enrolled is in session until the end of the school term, quarter or semester of the school year in which the child becomes 18 years old. In compliance with Wisconsin State Statutes, the Franklin Public School District shall specify the reasons for which students may be permitted to be absent from regular school attendance.

Per state statute, parents have the right to request the school to provide students with program or curriculum modifications. *Please see Policy 5100 School Attendance for*

information on the decision making process to be used in responding to such requests.

Student Locker Search and Seizure-

Please see Policy 5260: Search and Seizure- Vehicle, Locker and Student

The authority granted educators and schools under the Wisconsin State Statutes provides school authorities with the right to inspect students' lockers, student owned or operated vehicles parked on school grounds, and/or articles carried on their person during the school day or at related school-sponsored activities. Desks will be subject to the same search standards as lockers. Principals, associate principals, teachers, custodians, police liaison officers, secretaries, educational assistants, and other administrative personnel may conduct searches as part of their overall responsibilities.

Searches may be conducted if school officials reasonably suspect that the search will yield contraband, evidence of a school rule violation, ordinance or crime. Searches may also be conducted without reasonable suspicion if school officials have obtained consent from the student and in the case of random locker or desk searches conducted by school authorities. Searches may be conducted without notice, without student consent, and without a search warrant. The scope of a search must not be excessively intrusive and should take into consideration the age and sex of the student and the severity of the alleged violation involved.

Searches should be conducted by at least two (2) authorized individuals. Any illegal or unauthorized item(s) found in a search may be removed and held by the school for return to the parent/guardian of the student, retained for disciplinary proceedings, or turned over to law enforcement officials. The adult student or parent/guardian of a minor student shall be notified of the item(s) removed from the locker or desk and turned over to law enforcement officials.

Vehicles

Parking on school property is a privilege, not a right. Searches of a vehicle located on District property, including searches of a student's personal property located within the vehicle, may be conducted when school personnel have a reasonable suspicion to believe that illegal or unauthorized materials are contained inside. Searches may also be conducted without reasonable suspicion if school officials have obtained consent from the student. Students are responsible for the contents of their vehicles.

Lockers and Desks

The school provides lockers for students' convenience to be used solely and exclusively for the storage of outer garments, footwear, and school-related material. The school retains ownership and possession control over all school lockers. Lockers are the sole property of the District and are always under the control of its agents. Students are responsible for the assigned lockers and its contents. Students are prohibited from putting

private locks on their assigned lockers. School authorities for any reason may conduct periodic general or random inspections of lockers at any time, without notice, without students' consent, and without a search warrant. Desks are subject to the same search standards as lockers.

Student's Person and/or Personal Belongings

While school officials are statutorily prohibited from conducting strip searches, students and/or their personal belongings may be subject to search.

Student Religious Accommodations

Please see Policy 6122: Release Time for Religious Instruction

Policy 0001: Non Discrimination Policy

The Franklin Public School District recognizes a pupil's right to pursue religious instruction. The District Administrator has developed guidelines for the release of pupils from school for religious instruction purposes. Please see Policy 6122 for more information on the process for receiving and resolving complaints. For complaint procedure, please see Policy 0001.

Title I

The Franklin Public School District participates in the Title I Program. Parents of students involved in this program may request and obtain information regarding: the professional qualifications of their child's teachers, the achievement level of their child on each of the state academic assessments as soon as is practicably possible after the assessment is taken, and appropriate supplemental education services. For questions regarding this program, contact Chris Reuter, Ed. D at 414-529-8220. More information on the assessment and performance of Wisconsin public school districts can be found at <http://dpi.wi.gov/osa-oea>

Voluntary Student Transfer Program Chapter 220

The Franklin Public School District participates in the Chapter 220 Program. This program provides resident students access to a variety of educational programs within Milwaukee Public Schools including Montessori, four-year-old kindergarten (4K), language immersion, schools for the arts and other specialty areas. This program also gives ethnically diverse students from Milwaukee an opportunity to attend the Franklin Public School District. Bus transportation is provided as part of this program. The registration period for Chapter 220 will be the month of February 2016 for the 2016-17 school year. Please contact the Auxiliary Services Coordinator, Mary Jo Herrmann at 414-525-7634 with questions.