

**BOARD OF EDUCATION  
HOWELL TOWNSHIP, NEW JERSEY  
M E M O R A N D U M**

TO: Members of the Operations Committee  
(MaryRose Malley – Chairperson, Stephen Levine, and Joseph Mauer)  
Citizen Members: Matthew Clarke, Laurence Gurman, and Stefania Kohler

FROM: Ronald Sanasac  
Assistant Superintendent for Business Administration/Board Secretary

DATE: August 3, 2023

RE: **OPERATIONS COMMITTEE MEETING**

The Operations Committee Meeting of the Howell Township Board of Education will be meeting on Wednesday, August 9, 2023, at 7:00 p.m., at the Administration Building, Suite G, Large Conference Room, 4567 Route 9 North, Howell, New Jersey. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975.)

AGENDA:

1. Project Update
2. Buildings & Grounds Update
3. Transportation Update
4. Food Service Update
5. Information Technology Update
6. Any other items that may arise

**PLEASE NOTE A QUORUM OF THE BOARD MAY BE PRESENT.  
FORMAL ACTION WILL NOT BE TAKEN.**

*Ronald Sanasac*

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c: Members of the Board of Education, Administrators  
Asbury Park Press, News Transcript, Tri-Town News, Star Ledger  
District Wide Email  
POSTED: Administration Building, All Schools and District Website