



SC	West Lafayette CSC
IM	Ice Miller LLP
MA	Baker Tilly

# WEST LAFAYETTE COMMUNITY SCHOOL CORPORATION

## PROPOSED TIMETABLE

### OPERATING REFERENDUM ON **NOVEMBER 2023** BALLOT

(Revised June 6, 2023)

DATE	ACTION	RESPONSIBLE PARTY
June 1 – 21, 2023	Schedule Meeting with Auditor to discuss calculation of percentages	SC & MA
June 1 – July 9, 2023	School drafts Proposed Revenue Spending Plan	SC
June 12, 2023 (6:30)	<b>Board of Trustees meeting to:</b>  <input type="checkbox"/> adopt resolution to authorize Superintendent to send proposed tax rate to the Auditor for calculation of percentages in the Ballot Question <input type="checkbox"/> discuss form of public question	SC
June 13, 2023	School Corporation contacts Ice Miller with proposed form of public question	SC
June 13 – 30, 2023	Bond Counsel sends draft of public question to Department of Local Government Finance ("DLGF") for preliminary review	IM
July 10, 2023 (5:30)	<b>Board of Trustees meeting to:</b>  <input type="checkbox"/> adopt resolution in which the Board determines it cannot carry out its public education duty unless it imposes a referendum tax levy <i>(Note: This action begins the period in which the School Corporation may not use its facilities, people on the clock, or money to promote a position on the referendum)</i>	IM drafts, SC adopts
July 11, 2023	Superintendent sends formal request to County Auditor to discuss calculation of percentages	SC

July 18, 2023 (or sooner if Auditor's Certificate received)  <i>(Send to DLGF immediately after Board meeting)</i>	School Corporation sends certified resolution containing ballot language to DLGF for review and approval and includes Annual Spending Plan and County Auditor's certification of percentages for ballot question	IM drafts, SC sends to DLGF (or SC can forward to IM who will send to DLGF)
July 18 – 28, 2023	DLGF reviews public question and either approves or denies ballot language and sends to School Corporation <i>(DLGF response required within 10 days of submission)</i>	
By August 1, 2023 (noon)	School Corporation certifies resolution containing approved ballot language to the County Clerk, on behalf of the County Election Board and the County Council (for informational purposes only)  <i>(Must be accomplished by noon on August 1, 2023)</i>	IM drafts documents; SC executes and sends
August 2023	School Corporation should request draft ballot to proof form of question	SC
August 2023	County Election Board holds meeting to adopt resolution approving ballot language and scheduling election	No action needed by SC but a representative may want to attend
<b>November 7, 2023</b>	<b>Election</b>	

**Assumptions:**

All bodies comply with Indiana Open Door Law

Board of School Trustees meets on the second Monday of each month (6:30 p.m.) at the Happy Hollow Building, LGI

Work Session is held on the third Wednesday of each month, as needed)

*Lafayette Journal and Courier* publishes daily; *Lafayette Leader* publishes on Thursdays

All action taken during regularly scheduled meetings, unless otherwise noted

**Previous Referendum Question from May 2017:**

“For the seven (7) calendar years immediately following the holding of the referendum, shall the West Lafayette Community School Corporation continue to impose a property tax rate that does not exceed thirty- seven cents (\$0.37) on each hundred dollars (\$100) of assessed valuation for the purpose of funding academic and educationally related programs, to manage class sizes and to retain teachers? The tax rate requested in this referendum was originally approved by the voters in the West Lafayette Community School Corporation 2010.”



**Sample Draft Form of Public Question for Operating Referendum {\$0.37 or less}:**

"Shall **West Lafayette Community School Corporation** continue to impose increased property taxes paid to the school corporation by homeowners and businesses for **eight (8) years** immediately following the holding of the referendum for the **purpose of retaining and attracting teachers and staff and funding academic programming and operating expenditures with the renewal of the current maximum referendum property tax rate of \$0.37**? The property tax increase requested in this referendum was originally approved by the voters in **2017** and if extended will increase the average property tax paid to the school corporation per year on a residence within the school corporation by \_\_\_\_\_% and if extended will increase the average property tax paid to the school corporation per year on a business property within the school corporation by \_\_\_\_%."

**After 7.1.2023 - Renewal:**

"Shall West Lafayette Community School Corporation continue to impose increased property taxes paid to the school corporation by homeowners and businesses for eight (8) years immediately following the holding of the referendum for the purpose of funding \_\_\_\_\_? The property tax increase requested in this referendum was originally approved by the voters in \_\_\_\_\_ and if extended will increase the average property tax paid to the school corporation per year on a residence within the school corporation by \_\_\_\_\_% and if extended will increase the average property tax paid to the school corporation per year on a business property within the school corporation by \_\_\_\_%."

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