

# **NEPTUNE TOWNSHIP SCHOOL DISTRICT**

## **HUMAN RESOURCES**

### **Online Health Benefits Systems**

All employees enrolled with district health benefits are strongly encouraged to enroll in two, online insurer portals. These systems help participants maximize their insurer benefits by providing 24/7 access to participating provider information, instant access to identification cards, current and settled claims, etc. The CVS system also allows online reorders of mail order prescriptions.

#### **☐ MEDICAL BENEFITS**

**Insurer:** Horizon Blue Cross Blue Shield of New Jersey

**Web Address:** [www.Register.HorizonBlue.com](http://www.Register.HorizonBlue.com)

- Click on the “Register” option at the bottom of the “MEMBER SIGN IN” box on the left of the home page.
- Register using the “Member ID Number” that appears on your ID card (without the NJX prefix). If you have not yet received an ID card by mail, you may register using your Social Security Number.
- An online account is required to view/print claim and payment information. Horizon only mails claims information when a paper check is issued for a claim submitted by a non-participating provider.
- Use of the online account is the only way participants may obtain replacement ID cards – the Payroll Office has no way to provide this service.

#### **☐ PRESCRIPTION BENEFITS**

**Insurer:** CVS/Caremark

**Web Address:** [www.caremark.com/startnow](http://www.caremark.com/startnow)

- Register using the “Member ID Number” that appears on your ID card. If you have not yet received an ID card by mail, select the registration option at the bottom of the page that says “Proceed to enter all your info.”
- Following setup of an online account, participants can download a convenient app (iPhone or Android) and sign in using their online account information.
- The smartphone app can be used to display the participant’s ID card. Requests for additional plastic ID cards should be submitted to the Payroll Office, and will carry a \$10 charge.