

Online Payments Available in Harmony FamilyAccess

We are now accepting payments through Harmony FamilyAccess.

Log in to your FamilyAccess account, select the student you want to make payment for. Under "on-line payment" touch "make a payment" and complete the payment information. You will be directed to a secure site hosted by Vantiv Integrated Payments to enter your credit card number and expiration date. The school does not store or keep your credit card information.

You will see a confirmation screen when the payment is complete and you will receive an email receipt for your payment.

There is a nominal fee of \$2 per lunch transaction and \$8 per textbook transaction for this service which will be shown on the payment screen. The school corporation will continue to accept checks and cash for school lunch and textbook payments. The credit online payments is just another option for parents.

Here is a video for parents showing how to do On-line Payment

<https://vimeo.com/259383147>

STEPS TO FOLLOW IN HARMONY

1) Log in to your child's Harmony account. Select the Online Payment option from the left hand column.



2) Enter your credit card information in the form that opens. The form includes your child's name at the top and also has a current lunch and textbook balance amount. You will need to enter an email address (where the payment receipt will be sent).



Scottsburg Middle School

Payment Processing

(cancel / close window)

Name (as it appears on card)

Street Address (billing address for this card)

City, State, Zip

Phone Number

Email (a receipt will be sent to this address)

Pay my... ☐ Textbook Rental ... \$0.00 due
☐ Lunch Account ... (\$0.40 left in account)

Payment Amount

Total Charge

Card Number CVV code

Expiration Month Year

Click this button only once!

You will see a confirmation page when your payment is processed.

3) Select the Make a Payment button only once for each transaction.

Online Payment Q and A

1. When does my deposit show up in the account?

Payments made will show up in the account within one hour.

2. Will I be charged extra for using this system?

When you enter the amount of payment, an automatic charge of \$2.00 per lunch transaction and \$8.00 per textbook / preschool transaction will be added to your total. That transaction payment covers the banking cost of the transaction.

3. Can I make payments for multiple students at one time?

No. The payment system links to accounts individually. The transactions will need to occur one at a time through each student's Harmony portal.

4. Is paying on Harmony secure?

Our Harmony website is protected with industry standard SSL data encryption. In addition, Harmony utilizes the Skipjack Transaction Network; a secure, high speed payment gateway that provides one of the strongest data encryption protocols in the industry.

Your financial information is never stored within our system. You will be prompted to enter your credit card information each time you make an online payment in harmony. We are confident that your data will be secure.

5. How will I know that my payment went through?

You will receive a confirmation email that includes a receipt number and transaction number. After your transaction has posted (within one hour on your payment date), you will be able to look at your student's lunch balance or textbook fee balance online and see the effect of your payment. If you have any questions or issues with a payment, please email the Administrative Assistant at your child(ren)'s school right away at (812) 817-0900 and press one of the following options

1 – Ferdinand Elementary

2 – Cedar Crest Intermediate

3 – Pine Ridge Elementary

4 – Forest Park Jr Sr High School

5 – Superintendent's Office.

6. Can I still make a payment with check or cash?

The traditional methods of making a cash or check payment is to include the following information - - - Student's name and grade level, along with a payment notation indicating how much to apply to either school lunch or textbook rental. Students or parents can make such payments any morning in the cafeteria or any time, any day in the office.