

## Whiteford Virtual Education Lab / Media Center Expectations

Student last name: \_\_\_\_\_ First Name: \_\_\_\_\_

SEMESTER ONE COURSE: 1ST CHOICE \_\_\_\_\_, 2ND CHOICE \_\_\_\_\_

Strong organizational skills, study habits, and discipline will serve all students well as they strive for academic success. ALL online course grades, both passing and failing, will be posted on the students' transcripts at Whiteford Schools.

Whiteford's virtual education environment is a **NO PHONE ZONE for ALL virtual education students**. Violations of these classroom and school expectations will be handled by the Dean of Students. Please see the updated cell phone policy in the handbook and Bobcat Blitz.

**If a course has pretesting and it is on,**

students must complete all tests and the exam on campus, on a monitored computer, and must be in compliance with the 'no phone zone' rule.

If a student does not score more than an 80% on a test when pretesting is on, they must take the entire section. If a student still needs an additional retake on a test or quiz, they must show their written notes for the retake section.

**If pretesting is off,**

Students must complete all tests and the exam on campus, on a monitored computer, and must be in compliance with the 'no phone zone' rule .

If a student fails a test without pretesting, they must submit their notes to the instructor prior to additional retakes being granted.

To prove competency and earn credit, Whiteford Virtual students must:

Pass the semester exam and have over a 60% to receive credit for the class.

OR

Must have 78% or higher final grade after taking the semester exam.

IMPORTANT: Exams are **one-shot only** (just like regular courses) **if taken on the last day**. Please study and determine with your instructor if notes are permitted on the exams.

Quiz re-takes: not granted unless you have **at least one page** of written notes

TEST RE-TAKES: not granted unless you have **at least two pages** of written notes

Exam re-takes: not granted unless you have at least 10 pages of written notes

**Credit recovery students:** *For credit deficient students, you may access educationally appropriate websites only! You must remain on task to stay efficient and recover credits as quickly as possible. Please stick to the learning platform websites only.*

## All students:

GOOGLE/BING/SEARCH SITES/ANSWER SITES: If you are logged on or visually seen using a search engine on an

**Assignment or pre-test:** NO MORE PRE-TESTS for the semester; reset unit

**Quiz or test:** Reset tests and assignments from unit or section

**Exam:** Reset course

**2nd offense on a test or quiz:** Reset course

**CHAT GPT/ AI: We will check for Chat GPT and AI. If your assignment shows the use of either, you will receive a zero unless you can prove that it is your work (show your revision history or repeatable knowledge). We recommend completing all assignments on a google doc, including reflections and discussion posts!**

**Testing days: Every Friday. Major unit tests and midterms on these days only. (All unit one tests will be locked. If you work ahead and take other tests, and then fail unit one, we will reset all work past unit 1).**

RUBRICS/ASSESSMENT GUIDELINES: Found within your course content online.

ASSIGNMENTS: Found within your course content online

REMINDERS: Students will not receive an "A" on ANY assignment if they do not utilize grammar check features. Communicate your ideas in a clear, grammatically correct manner! Spend an extra minute and submit assignments worthy of the "A" grade.

### **LATE WORK POLICY:**

- **Complete the first half of your course by the end of the quarter.**
- **Assignments/assessments from the first half will lock and you will not receive credit for those assignments.**
- **Complete all your assignments two days before the first exam date of the semester**

Thanks and have a great year!

Mr. VanBrandt - Virtual Education Coordinator/Lead Teacher

Mrs. Andrews - Success Coach, Mentor, Virtual Education Assistant

I have read the aforementioned rules/expectations and understand that I must follow these along with the attendance policies and all school rules outlined in the student handbook. I also understand the importance of following the pacing guide so I do not fall behind in my course.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_