

Owatonna Middle School Art Department

Camera Contract

Date: _____

RE: **OMS Camera Acceptable Use Agreement**

Student Name: _____

Address: _____

Telephone (H)(C) _____

Dear Parent or Guardian,

Your son or daughter has signed up to take photography at Owatonna Middle School and we are very excited to open their eyes up to the world of photos! OMS students are incredibly lucky to have an opportunity to take this class!

This course will teach students about the history and development of the camera, the power and effect of the camera on society, compositional techniques to improve the visual impact of a photo, and the functions of a Digital Single Lens Reflex camera (DSLR). OMS received a grant to provide our school with 20 Canon EOS Rebel T6i cameras. These excellent cameras cost \$700 to replace, so in order for your student to learn on one of these cameras, we need both a student and parent or guardian signature on the attached Camera Accept Use Agreement stating that the camera will be cared for with the utmost respect and responsibility, and that you and your child will take financial responsibility for negligent/intentional loss or damage while it is in your student's care. (In my experience with teaching photography, the occurrence of this is extremely rare.)

If your family owns a DSLR and is willing to allow your child to use their personal camera at school, we will provide a place for the camera to be kept under lock and key while it is on campus. Using a family camera will ensure their ability to work individually with a camera as they learn and practice what they learn at home.

Please contact me with any questions or concerns. E-mailing is the most effective way to reach me. I look forward to working with your student this semester!

Sincerely,

Manufacturer: Canon
Model: EOS Rebel T6i
Serial Number: _____
District ID Tag: _____

I understand that I am issued an EOS Rebel T6i camera to facilitate student instruction and enhance student achievement; it will be in my possession for use at school.

I understand that I am responsible for the EOS Rebel T6i camera issued to me and that I will care for the equipment in such a manner as to prevent loss or damage. I further understand that:

- The camera is an instructional tool and should be used for school-related purposes.
- The camera shall be transported with care and stored carefully so it is not susceptible to damage. I may not make any permanent personally identifying marks on the camera including adhesive labels/stickers.
- The camera shall never be left unattended in any unlocked area: i.e. classroom, instructional area, office, vehicle or common area. Acceptable storage of the camera during school hours includes locked locker, drawer or other secured spaces.
- The camera shall never be loaned out to others.
- In the case of any negligent/intentional damage, loss or abuse of the camera, I understand I will be held responsible for payment of repairs or replacement as determined by school district administration.
- In the event of loss or theft of the camera, I am responsible to obtain an incident specific police report immediately.
- In the event of damage, loss or theft of the camera, I will immediately notify my principal or his/her designated representative and Mrs. Beschnett for repair or replacement matters.
- The camera and any other accessories/components will be returned to the school at the end of each school day.
- The replacement cost is \$700.00.
- It is recommended that parents look into adding the camera to their current homeowner insurance policy.

I agree to the above terms and conditions as such, agree to fully cooperate with property loss reporting and requirements with property loss incident investigations.

My signature below indicates that I have thoroughly read and understand the above information.

Student's Signature: _____ Date: _____

Parent/Guardian Name: _____ Signature: _____

Date: _____