

Summary of Minutes
Regular Board Meeting
Monday, October 9, 2012

The Board of Education of the Wilkes-Barre Area School District held a Regular Board Meeting on Monday, October 9, 2012. **President, Maryanne W. Toole** called the meeting to order at 6:30 PM.

Interim Superintendent Dr. Bernard S. Prevuznak led the Pledge of Allegiance to the Flag.

Board Secretary Leonard B. Przywara called the roll.

8 MEMBERS PRESENT: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

1 MEMBER ABSENT: Quinn

President Toole stated:

- The chair wishes to announce that the Board held an Executive Session on September 20, 2012, October 3, 2012, October 4, 2012 and prior to the Regular Board Meeting of October 9, 2012.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

Mr. Latinski moved, seconded by Ms. Evans, to approve the minutes of the Special Board Meeting of August 29, 2012, and dispense with the reading of those minutes. The vote was as follows:

All In Favor: 8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

Miss Katsock moved, seconded by Ms. Evans, to approve the minutes of the Regular Board Meeting of September 10, 2012 and the Special Board Meeting of September 14, 2012 and dispense with the reading of those minutes. The vote was as follows:

All In Favor: 8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

Treasurer's Report

Mr. William Keating, FNCB, presented the Treasurer's Report for the month ending August 31, 2012.

Miss Katsock moved, seconded by Ms. Evans, to accept the Treasurer's report for the month ending August 31, 2012. The vote was as follows:

8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

Mr. Gary Salijko, Senior Estimator, Apollo Group, Inc. presented the following report:

Subject: **Revised Status Report**

RE: **Current Projects**

Meyers High School:

Boiler Building Roof – At a site meeting WBASD, Apollo and a roof contractor determined the **most economical temporary repair of roof was the removal and replacement of damaged roof** areas. It is possible that temporary repairs may be in excess of \$10,000, thus advertising may be required.

Permanent repairs would require the design, advertising, bid phase and the replacement of the entire Boiler Building Roof.

05-02-12 Update. District solicitor to investigate if advertising and bid phase will be required if the project is funded by an insurance claim.

06-06-12 Update. Design is complete. Bid date is June 20, 2012.

07-03-12 Update. Bids received. Recommendation forwarded to District.

08-08-12 Update. Apollo contacted Keystone Purchasing Network (KPN) and a roofing firm (Tremco) that is a member of the Joint Purchasing Agreement (JPA). Due to JPA guidelines for roofing, the contacts believed it would be more economically feasible for the owner to seek public bids.

09-05-12 Update. The low responsive bidder has agreed to hold their price until October 01, 2012.

10-03-12 Update. Notice of award forwarded to contractor. Contract forwarded to Atty. Wendolowski for review. Work schedule approximately five weeks from notice to proceed.

Meyers Stadium:

Stadium Lighting – Existing underground conduit may contain moisture that caused existing lighting to malfunction. Recommendations for repair have been forwarded to District.

Solomon School:

Solomon Track – ATT Sports Inc. inspection report forwarded to District.

G.A.R. High School:

G.A.R. Stage and HVAC Unit – Pittsburgh Stage Inc. Safety Inspection Report of July 18, 2012 provided detailed

information, recommendations and budget for stage renovations to meet current standards. The HVAC system that serves the auditorium/stage area should be modified to ensure the unit is operating at peak efficiency and eliminate humidity that is present in the summer. An engineering firm can design modifications to the existing system that is the most efficient. The District approved architect/engineering firms have provided proposals for (1) survey/report, and (2) design of stage support system (if required) and (3) modifications to the auditorium/ stage HVAC system.

10-03-12 Update: Apollo waiting on direction from the Board.

Gary Salijko
Project Manager
Contract File 0401

The Board discussed with Mr. Salijko the contents of the report and after all concerns and questions were addressed the following motions were made.

Dr. Susek motioned, seconded by Mr. Galella, to prepare an RFP for the replacement of damaged stained glass windows at GAR High School and to include in the RFP an option to remove stained glass and store stained glass. The vote was as follows:

All In Favor: 8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

Mr. Latinski motioned, seconded by Dr. Corcoran, to contract with the low bidder for engineering services in regard to HVAC design. The vote was as follows:

8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

At this time Jennifer Welgosh and Beth Ann Owens, Projects Managers of the FACES of Wilkes-Barre Initiative, along with Dr. Debra Mileski, Director of Pupil Personnel, provided the Board with a power point presentation outlining the programs the FACES Program provides to the students, faculty and staff of the Wilkes-Barre Area School District. The Board was informed that in light of the recent events in the Wyoming Valley involving suicide, all school psychologists and counselors are on high alert to address any student issues that are brought to their attention.

It was also noted that the Harvest Festival was going to be held at Meyers High School on November 7, 2012 from 4:00 PM to 8:00 PM and all Board Members are invited to attend.

Communication from Superintendent

Dr. Prevuznak thanked Ms. Welgosh, Ms. Owens and Dr. Mileski for their informative presentation and also noted his gratitude for their proactive response to the recent events within Wyoming Valley in regard to student suicides.

Dr. Prevuznak also expressed his gratitude to the Board who has been at the fore front of addressing issues of student suicides and supportive of any and all programs that can be made available to any student in need of assistance. Dr. Prevuznak further stated his gratitude to all psychologists, counselors, faculty and staff who have been so diligent in regard to recognizing student needs and their willingness to respond.

At this time, David Feller, Food Service Director of the Nutrition Group addressed the Board. Mr. Feller informed the Board that the 2012-2013 school year in regard to food service was off to a good start. Mr. Feller introduced Noelle Altavilla, registered dietitian for the Nutrition Group, assigned to Wilkes-Barre Area School District. Mr. Feller stated that Ms. Altavilla will address any special dietary needs of any student within the Wilkes-Barre Area School District and also provide nutrition education to students within Wilkes-Barre Area School District. Mr. Feller also stated that since the beginning of the 2012-2013 school year, as of today, 140,000 lunches have been served to the students. Mr. Feller informed the Board of the many changes that food service is facing. Mr. Feller stated that the last school year (2011-2012), Mary Filler addressed the Board in regard to the Healthy Hunger Free Kids Act and discussed the changes that would be mandated for the 2012-2013 school year. Mr. Feller informed the Board that those mandated changes have already been implemented.

There were **no bids to be opened**

Unfinished Business

Dr. Corcoran motioned, seconded by Mr. Latinski, to adopt the Hiring Policy for Professional Teachers.

The vote was as follows:

4 Ayes: Corcoran, Elmy, Galella, Latinski

4 Nays: Evans, Katsock, Susek, Toole

Motion did not pass

President Toole thanked Dr. Corcoran and the Ad Hoc Hiring Policy Committee for all the time and effort they have put forth in developing the Hiring Policy.

Mr. Galella informed the Board and Business Manager/Board Secretary, Leonard Przywara, that he has received numerous phone calls from tax payers in regard to paying taxes. Mr. Galella stated that he was informed that, if a tax payer does not include a self-addressed stamped envelope to Berkheimer, they will not receive a receipt.

Mr. Galella also asked the following three (3) questions:

1. Mr. Przywara, have you been in contact with Berkheimer Tax Administrators?
2. Will there be a Wilkes-Barre location established with a representative from Berkheimer Tax Administrators present, to accept tax payments from Wilkes-Barre Taxpayers?
3. Will a tax payer be required to make separate payments for each property, in the event they own more than one property?

Mr. Przywara responded that Act 32 could possibly mandate that Berkheimer Tax Administrators establish an office in Wilkes-Barre. Mr. Przywara stated that since Berkheimer will need to be re-appointed, the Board can mandate that they have an office in Wilkes-Barre as a condition of their re-appointment.

At this time Miss Katsock stated that it has not been decided by this Board that Berkheimer would be re-appointed.

Miss Katsock motioned, seconded by Ms. Evans, to prepare an RFP for quotes for collection of all applicable taxes for Wilkes-Barre Township and Wilkes-Barre City as of July 1, 2013. The vote was as follows:

6 Ayes: Corcoran, Evans, Galella, Katsock, Latinski, Toole

1 Nay: Elmy

1 Abstain: Susek

There were no **Communications from Citizens**

Ad Hoc Hiring Policy Committee

Dr. Corcoran stated that there was no report from the Ad Hoc Hiring Policy Committee.

Ad Hoc Facilities Committee

Dr. Susek stated that there was no report from the Ad Hoc Facilities Committee.

LUZERNE INTERMEDIATE UNIT

Ms. Katsock informed the Board that the minutes of the last meeting of the LIU are available for review.

WILKES-BARRE AREA CAREER AND TECHNICAL CENTER

Mr. Latinski stated that the next meeting of the Wilkes-Barre Career and Technical Center will be held on October 15, 2012.

CURRICULUM COMMITTEE REPORT

Mr. Latinski presented the following report and recommendations for the Board's approval:

1. That approval be given for the District to enter into a Service Agreement with The Keystone Community Resources, Inc., Clarks Summit, PA to provide a pre-vocational work-study program with the District's Special Education Department for students who are physically and mentally disabled within an Adult Day Program. The District will provide the psychological evaluation and academic training. A complete copy of the Agreement (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this Resolution with full force and effect as if same had been pronounced in its entirety herein.

Mr. Latinski moved, seconded Dr. Corcoran, to adopt the report. The vote was as follows:

8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

BUDGET FINANCE COMMITTEE REPORT

Dr. Corcoran presented the following report and recommendations for the Board's approval:

A. ADMINISTRATIVE

1. That approval be given to exonerate the following listed property owners from the payment of real property taxes. The Pennsylvania State Veterans' Commission for Real Estate Tax Exemption has verified with the Department of Veterans Affairs that the property owner is totally and permanently disabled as a result of service connected causes incurred during a period of war or armed conflict.

PROPERTY OWNER	ADDRESS	EFFECTIVE DATE
Joseph Wincek	177 North Main Street Plains, PA	April 3, 2012
Edward J. Jarnot	238 Gilligan Street Wilkes-Barre PA	June 8, 2012

2. That ratification be given to the Repository Tax Sales by Northeast Revenue Service, LLC, as agent for the Luzerne County Tax Claim Bureau as follows:

OWNER	PARCEL NO	PROPOSED BID
John D. & Emile H. Fine 181 Lehigh Street Wilkes-Barre, PA	73-19NE2-048-021	\$500.00
447 New Grove Street, LLC 447 New Grove Street Wilkes-Barre, PA	73-19NE4-013-009	\$500.00

3. That approval be given to contribute \$17,200.00 to Wilkes-Barre City for the 2012- 2013 maintenance of the Municipal Athletic Fields. This is the same amount as was contributed for the 2011-2012 school year.
4. That approval be given to enter into a Contract with Luzerne County Head Start, Inc. which would allow this organization to purchase meals from this District for the 2012- 2013 school year. A copy of this contract is on file in the Office of the Board Secretary.
5. That approval be given to engage the services of Berkheimer OneSource to manage the processing, printing and mailing of the 2012 "Homestead/Farmstead ACT-1 Application, as required by the Taxpayer Relief Act, Act 1 of Special Session 1 of 2006. The cost of these services is \$0.443 per application, plus postage.
6. That approval be given to refund TFP Limited II, LP, 1140 Route 315, Wilkes-Barre, PA 18702 real estate taxes in the amount of \$70,998.04 for years 2009 to 2011. This refund, which is stipulated by Luzerne County Court of Common Pleas, Orders No. 11294 and 14435 of 2010 is the result of a reduction in the assessed value of certain property located in Wilkes-Barre Township.

B. FEDERAL

That, in accordance with the authority of the Board, the following Federal Project wire transfers #125 and Chapter I wire transfers #1036-1046 and check #574 and checks #1139-1142 were drawn for payment since the last special meeting of the Board of Education held on September 14, 2012 be approved

- C. That payment be approved for the following General Fund wire transfers #1794-1815 and checks #29128-29369 and Food Service checks #2037-2062 which were drawn for payment since the last special meeting of the Board of Education held on September 14, 2012.
- D. That the checks listed on the following pages # 29730-29571 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

Dr. Corcoran moved, seconded by Mr. Latinski, to adopt the report. The vote was as follows:

8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

1 Nay: Katsock – C & D

There was no **ATHLETIC COMMITTEE REPORT**

There was no **TRANSPORTATION/SAFETY COMMITTEE REPORT**

CONTRACTED SERVICES COMMITTEE REPORT

Dr. Susek presented the following report and recommendations for the Board's approval:

1. That approval be given to accept the "Certificate of Substantial Completion" from Apollo Group, Inc., the construction manager and A&E Group, Inc., the architect for the EL Meyers Water Line Replacement contract with G. Weinberger Company, with an established date of August 17, 2012.
2. That approval be given to renew the Basic Maintenance Services Agreement with NRG Controls North, Inc., P.O. Box 235, Selinsgrove, PA in respect to the Schneider Elect. TAC-Invensys, Environmental Control Systems which controls the heating, ventilating and air conditioning systems of various District facilities. The cost of this contract for year 1 (partial year: 8 months) is \$13,600.00. The District may elect an option providing for a three year term in which either party may terminate the contract with (30) days written notice prior to the next anniversary date of same. A copy of the agreement (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

Dr. Susek moved, seconded by Ms. Evans, to adopt the report. The vote was as follows:

8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

BUILDING & GROUNDS COMMITTEE REPORT

Dr. Susek presented the following report and recommendations for the Board's approval:

1. REQUESTS FOR USE OF SCHOOL FACILITIES:

E.L. MEYERS HIGH SCHOOL

- a. Joan Harris Dance Centre requests permission to use the auditorium for dance recitals on the following dates:

Saturday, October 20, 2012	8:00 AM to 6:00 PM	
Sunday, October 21, 2012		11:00 AM to 5:00 PM
Saturday, December 8, 2012	9:00 AM to 7:00 PM	
Saturday, December 9, 2012	11:00 AM to 5:00 PM	

2. Requests for USE OF GYMS, STADIUMS & FIELDS:

DAN FLOOD ELEMENTARY

- a. John Mooney, Dean of Students at Dan Flood Elementary, requests permission to hold an after school "Basketball Program" at Dan Flood Elementary, Monday through Thursday from 6:30 PM to 8:00 PM. There also will be Saturday games between the Dan Flood students who participate in the Basketball Program. There are no fees involved for the students and there will not be any custodial fees incurred by the District.
- b. Dan Flood Elementary PTO requests permission to hold a "Halloween Party" on Friday, October 26, 2012 from 7:00 PM to 9:00 PM in the gym at Dan Flood Elementary School.

DODSON ELEMENTARY

- a. Aidan McKenna, Dean of Students at Dodson Elementary requests the use of the Dodson Elementary School gym for a five week "Basketball Program" for 4th, 5th and 6th grade students. The program is free of charge to all students who participate and all staff members involved will volunteer their time. There will not be any fees incurred by the Wilkes-Barre Area School District.

The Basketball Program will be held on the following dates:

Saturday, November 3, 2012 – 9:00 AM to 12:00 PM
Saturday, November 10, 2012 – 9:00 AM to 12:00 PM
Saturday, November 17, 2012 – 9:00 AM to 12:00 PM
Saturday, December 1, 2012 – 9:00 AM to 12:00 PM
Saturday, December 8, 2012 – 9:00 AM to 12:00 PM

SOLOMON/PLAINS EDUCATIONAL COMPLEX

- a. ~~John Wołoski, Principal and Brian Fischer, Activities Director, of Solomon/Plains Jr. High, request permission to hold a "Winter Wonderfest Dinner Dance" for 7th and 8th grade students to be held in the cafeteria on Friday, February 8, 2013 from 6:00 PM to 10:00 PM. TABLED~~
- b. ~~John Wołoski, Principal, Brian Fischer, Activities Director, of Solomon/Plains Jr. High and Sean Flynn, Principal of Solomon/Plains Elementary, request permission to hold a "Charity Basketball Game" to raise funds for local charities on Friday, March 1, 2013 from 6:00PM to 10:00 PM. All faculty, staff and administration who participate in the event will sign an insurance waiver. TABLED~~

WILKES-BARRE MEMORIAL STADIUM

- a. Brian Grohowski, President, of the Jarad Grohowski Foundation requests permission to use Wilkes-Barre Memorial Stadium for a "Football Camp" to be held on June 25, 26 and 27, 2013 from 5:00 PM to 8:00 PM. Mr. Grohowski is also requesting that the Board waive the \$50.00 Per Hour fee for the rental of the stadium. Proceeds of monies raised will benefit the Student/Athletic Scholarship Fund of the Jarad Grohowski Foundation. The Wilkes-Barre Area School District will not incur any custodial fees and proof of liability insurance will be provided to the Wilkes-Barre Area School District.

Dr. Susek moved, seconded by Miss Katsock, to adopt the report. The vote was as follows:

7 Ayes: Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole
Dr. Corcoran was not present for the vote

There was no **LEGISLATIVE /FEDERAL REPORT**

There was no **MATERIAL SUPPLIES REPORT**

The Board went into Executive Session at 8:15 PM

The Board returned from Executive Session at 9:10 PM and President Toole read the following statement:

Pursuant to the Pennsylvania Sunshine Act the chair wishes to announce that the Board went into closed or executive session at 8:15 PM. The subjects discussed in Executive Session related solely to matters of employee relations, labor negotiations, and/or threatened or actual litigation.

PERSONNEL COMMITTEE REPORT

Dr. Susek presented the following report and recommendations for the Board's approval:

All appointments are made pending receipt of required clearances.

A. Professional

1. That **Laura Satkowski** be granted an intermittent leave under FMLA, beginning August 27, 2012 through June 6, 2013.
2. That **Jennifer Roman** be granted a maternity leave under FMLA, beginning October 29, 2012 through January 31, 2013.
3. That **Jenny Carlo** be granted a maternity leave under FMLA, beginning November 2, 2012 through February 4, 2013.
4. That **Beth Gagliardi** be granted a maternity leave under FMLA, beginning January 9, 2013 through February 7, 2013.
5. That the retirement of **Carter Nelson** be accepted with regret, effective August 31, 2012.
6. That **Daniel O'Brien** be appointed SES Manager for the 2012-13 school year, not to exceed a maximum of eighteen (18) hours per week.
7. That the following be appointed as SES Teachers for the 2012-2013 School Year, as required under NCLB Legislation:

Melissa Matello
Mary Trancuch
Annette Delassandro
Nadine Sebastian
Lesley Gunn
Elise Mosca
Laura Satkowski
Jaime Baldoni
Tanyia Burton
Cynthia Craig
Lori Frank

Justin Correll
Mary Jo Petlock
Erika Goyne
Carrie Cilvik
Megan Peters
Kristen DeMaranville
Alice Ewonishon
Amy Wargo-Secor

B. CLASSIFIED

Secretary

1. That the resignation of **Debbie Manarski** be accepted with regret, effective October 10, 2012.

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Para Professional

1. That **Bridget Ryan** be granted a maternity leave under FMLA, beginning November 5, 2012 through February 4, 2013.
2. That the resignation of **Helen Berezich** be accepted with regret, effective January 31, 2013.
3. That **Paula Ciaverella** be appointed 32.5 hour per week Para Professional, effective October 10, 2012.

Teacher Associates

1. That **Gloria Watson** be appointed 12.5 hours/week Teacher Associate, effective October 10, 2012.
2. That **Melanie Cunius** be appointed 12.5 hours/week Teacher Associate, effective October 10, 2012.
3. That **Lana Chuckinos Bidwell** be appointed 12.5 hours/week Teacher Associate, effective October 10, 2012.

Custodial

1. That the retirement of **Michael Lavan** be accepted with regret, effective December 31, 2012.

Bus Aide

1. That the resignation of **Veronica Early** be accepted with regret, effective September 21, 2012.

Crossing Guard

1. That the status of **Dawn Griffin** be changed from Substitute Crossing Guard to Crossing Guard, effective September 14, 2012.

C. School Athletic Program

1. That the resignation of **Joseph Ellis**, Boys Basketball Assistant Coach, be accepted with regret, effective September 20, 2012.
2. That the resignation of **Colleen Spellman**, Varsity Girls Assistant Swim Coach, Be accepted with regret, effective October 10, 2012.
3. That **Brent Jones** be appointed ½ time Jr. High, First Assistant Football Coach, effective August 27, 2012.
4. That _____ be appointed Jr. High Assistant Wrestling Coach at Meyers HS, effective October 10, 2012. **TABLED**
5. That **Mark Williams** be appointed Jr. High Assistant Boys Basketball Coach at Meyers HS, effective October 10, 2012.
6. That **Maureen Lisman** be appointed Jr. High Assistant Girls Basketball Coach at Meyers HS, effective October 10, 2012.

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7. That **Cheyenne Dudley** be appointed Varsity Girls Volleyball Assistant Coach at Coughlin HS, effective October 10, 2012.
8. That **Keith Ferenchick** be appointed Jr. High Boys Basketball Head Coach at Coughlin HS, effective October 10, 2012.
9. That **Nancy Pacheco** be appointed Tennis Coach at G.A.R HS, effective October 10, 2012.
10. That **Mike Polakoski** be appointed Jr. High Boys Basketball Coach at G.A.R HS, effective October 10, 2012.
11. That **Alex Banaszek** be appointed Wrestling Coach at G.A.R, effective October 10, 2012.

Dr. Susek moved, seconded by Ms. Evans, to adopt the report. The vote was as follows:

8 Ayes: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

Mr. Latinsk presented Resolution #1

RESOLUTION

WHEREAS, the recent death of **JUDY TOTON HADVANCE** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she was an Administration Secretary for the Wilkes-Barre Area School District; and

WHEREAS, her passing on September 18, 2012, will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her daughter, Lyndsey; her son, Robert; and to her entire family.

Wilkes-Barre, PA
October 9, 2012

Mr. Latinsk motioned, to accept the Resolution by Acclamation.

Mr. Galella presented Resolution #2

RESOLUTION

WHEREAS, the recent death of **ELIZABETH DePASQUALE** has brought sorrow to her family, friends, and all who knew her; and

WHEREAS, she was a Guidance Counselor for the Wilkes-Barre Area School District; and

WHEREAS, her passing on August 24, 2012, will leave an unfillable void in the lives of all who knew and loved her.

THEREFORE, BE IT RESOLVED, that her death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to her son, Joseph; and to her entire family.

Wilkes-Barre, PA
October 9, 2012

Mr. Galella motioned, to accept the Resolution by Acclamation.

Mr. Elmy presented Resolution #3

RESOLUTION

WHEREAS, the recent death of **SEAN FLAHERTY** has brought sorrow to his family, friends, and all who knew him; and

WHEREAS, he is the son of Kevin Flaherty, Electrician for the Wilkes-Barre Area School District School; and

WHEREAS, his passing on September 27, 2012 will leave an unfillable void in the lives of all who knew and loved him.

THEREFORE, BE IT RESOLVED, that his death be recorded in the minutes of the Board of School Directors and that the Secretary be instructed to express the sympathy of the members of the Board to his wife, Lindsay; his children, Matthew, Sophia, and Lorraine; his father, Kevin; and to his entire family.

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Mr. Elmy motioned, to accept the Resolution by Acclamation.

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New Business

Ms. Evans motioned, seconded by Miss Katsock, to instruct the High School principals to inform all athletic coaching staffs that they are mandated to determine a home game that will be designated as a “Pink Out Day” in honor of Breast Cancer Awareness Month and to instruct all participants that pink will be worn/displayed in some form at the designated game

The vote was as follows:

7 Ayes: Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

1 Nay: Corcoran

Ms. Evans motioned, seconded by Miss Katsock, to donate 10 % of the proceeds to the American Cancer Society from a home football game that was designated as a “Pink Out Day”. The vote was as follows:

7 Ayes: Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole

1 Nay: Corcoran

At this time, President Toole informed the Board that she had received a request from Plains Recreation Board for a monetary donation from the Wilkes-Barre Area School District. President Toole noted that the Plains Recreation Board has resurfaced the tennis courts and stated that Coughlin High School girls and boys tennis team utilizes the courts. Mrs. Toole also noted that baseball, lacrosse and possibly soft ball teams also use some of the Plains fields.

Business Manager/Board Secretary, Leonard B. Przywara noted that \$2,000 was designated in the 2012-2013 Budget for the plains recreation Board.

President Toole complimented the decorations placed at the back and front entrances of the Administration Building by Lenny Sawicki, Custodian, and noted that the entrances are a warm welcome to anyone entering the Administration Building. Mrs. Toole requested that Patricia Wallace, Assistant Board Secretary send a letter of appreciation to Mr. Sawicki and his wife.

There were no **Communications from Solicitors**

Report of the Secretary

November Board Meetings

Regular Board Meeting

Monday, November 5, 2012 – 6:30 PM

Ms. Evans moved, seconded by Dr. Corcoran, to adjourn the Meeting.

President Toole adjourned the Meeting at 9:36 PM.