

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

October 9, 2019
5:30 PM

MINUTES

PRESENT: Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Lori Williams and Scott Peterson.

Public attendees:

Chairman Clark called the meeting to order at: 5:30 pm

MOTION MADE BY STEVE SHERRY TO APPROVE THE SEPTEMBER 2019 MINUTES, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

FINANCIAL:

We have earned \$1,782,029 in adequacy aid however we are going to have to pay back \$6,505 in Kindergarten aid.

When it comes to adequacy aid Kindergarten will be treated as a regular grade going forward. We will start getting the same amount of adequacy aid for Kindergarten as we do the other grades. Our projected year-end budget surplus (deficit) is estimated to be \$ (235,561) and our projected year-end unrestricted fund balance will be \$ (15,562).

Thomas S. Smith, L.L.S. gave us a quote of \$2,550 to survey the Annex property.

The breakdown of his estimate is as follows:

Research - 4 hours @ \$100/hour, Field Work - 8 hours @ \$150/hour, Drafting - 6 hours @ \$125/hour.

MOTION MADE BY NINA BROWN TO ACCEPT THE QUOTE FOR THOMAS SMITH TO DO THE SURVEYING, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

We are asking for appraisals to build a new building where the Annex currently sits. The board would like to see the estimates that come in.

Medicaid billing is still up in the air. The billing process has not been clearly defined, we don't know yet what we can or can not bill for. The question is who is allowed to prescribe services... at one point the speech therapist or occupational therapist could prescribe, now they are saying it has to be a medical provider licensed in the state of NH. We will be submitting for our reimbursements backdated to the beginning of this school year, we just have not been able to yet.

BUILDING AND GROUNDS:

We had a service call for the walk in cooler \$429.18, it has been running fine since then. The generator upgrade is scheduled for 10.11.19 at 8 am. The power will be shut off. The steamer needs one carbon filter and one scale cartridge this will cost \$600 every 6 months. The circulator pump for the library is on order and will cost \$1,225. The P-2 is here - waiting for the new pipe/flange assembly. The solarium is leaking - to be removed will be \$45,000. Pricing to replace the windows only is scheduled for 10/16 & 10/17. We are now using Impact Fire for ansul & extinguishers- they already changed some out. Emergency lighting - control boxes or batteries needed? Chris will change the batteries first and verify they work during the power outage on 10.11.19. Irving Oil did our tank inspection on 9.30.19. ENE did the Fall P.M. - filters, greasing and cleaned three boilers. Ordered new gaskets and propane. The sprinkler inspection is done quarterly and will be done on 10.31.19.

BUDGET:

Working on it

POLICY HANDBOOK:

No Report

EXECUTIVE BOARD:

The overall budget for the SAU has gone down, however, Lisbon's portion has gone up. Bethlehem and Lafayette's portions each went down by \$13,000 and Lisbon's is going up \$13,000.

The other part of the meeting was the superintendent evaluation. It will be done through email this year and in years going forward. The budget hearing for the SAU budget will be November 18th.

The E Board meets every month. The full board with all board members meets twice a year. The first full meeting of this school year will be held on December 3rd.

NEGOTIATIONS (PROFESSIONAL STAFF):

No Report

NEGOTIATIONS (SUPPORT STAFF):

No Report

TRANSPORTATION:

No Report

TECHNOLOGY:

No Report

BROWN FUND:

No Report

LISBON EDUCATION FOUNDATION:

No Report

PRINCIPAL'S REPORT:

Our October 1st enrollment in grades K-12 is 350 students. We have 181 in K-6, 62 in middle school, and 107 in high school. We still have new students enrolling. We have 15 seniors and 21 juniors attending vocational classes at the Hugh Gallen Career & Technical Center in Littleton. The classes they are taking are auto, digital video production, building trades, computer technology, business, health sciences and teacher education. We are looking for someone to be on call to plow every third weekend this winter. Please let Chris know if you are interested. The senior project timeline has been handed out to the seniors. We will continue to meet to develop a portfolio defense process that may replace the senior project in the future. The portfolio defense will require the students to prove that they have met the exit outcomes. We are considering splitting the sophomore project into first and second semester, so that the students who have speech and research the first semester complete their projects while they are in the class. This would give each group of students the same amount of support to move through the process. The staff have begun working on their budget requests for the 2020-2021 school year.

IMPORTANT DATES:

October 10 – Fire Prevention Assembly/October Community Meeting – 8:00
October 11 – Polly Bath presentation in Berlin – No School – 8:00-2:30
October 14 – No School – Columbus Day/Indigenous People's Day
October 16 – PSATs for grades 9-11 – 7:45-11:30ish - Elementary Staff Meeting – 2:45
October 17 – Early Release – Staff Development – Stop the Bleed training?
October 18 – Class Meetings – 10:20-10:50
October 21 – Vision Screening – 8:00-11:30
October 23 - 7 th grade trip to Coutts-Moriarty
October 25 – Photo retakes November 1 – Quarter One ends
November 6 – ASVAB testing 7:30-11:00
November 7 – I Am College Bound application day - 8:00-10:30
November 8 – Early Release Staff Development – 12:00
November 11 – Veteran's Day – No School
November 12 – Bath No School - New Teacher Meeting – 2:45
November 13 – High School Staff Meeting 2:45-3:45 - School Board Meeting – 5:30

SUPERINTENDENT:

Jeannette Blodgett submitted her retirement letter today. She has been employed at Lisbon Regional School for 24 years.

MOTION MADE BY NINA BROWN TO ACCEPT JEANNETTE BLODGETT'S RETIREMENT LETTER, SECONDED BY STEVE SHERRY. ALL IN FAVOR. IT IS WITH DEEP SADNESS THAT WE APPROVE THIS REQUEST.

MOTION MADE BY STEVE SHERRY TO ACCEPT AMBER WRIGHT'S RESIGNATION FROM THE LISBON SCHOOL BOARD, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

Winter sports coaches appointments are as follows:

Varsity boys basketball - Sam Natti
Varsity girls basketball - Nikki Woods
Middle school boys basketball - Pat Riggie
Middle school girls basketball- we are looking for a coach

MOTION MADE BY ARTHUR BOUTIN TO ACCEPT THE WINTER SPORTS COACHES APPOINTMENTS, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

The town of Lisbon is having a meeting to accept the full \$133,465 from the Ruth Marzec donation. They are asking if it will be rolled into another scholarship or left to stand on its own. We want to honor Ruth Marzec by naming the scholarship after her.

As far as giving out this scholarship, it was originally discussed that we would see how much was earned by the principle and use only the interest.

The criteria for earning this scholarship was decided by Mrs. Mary Coleman (High School Guidance Counselor) and Mrs. Daniels. It will be as follows:

- financial need
- a minimum of a 2.8 GPA at the time of graduation
- proof of enrollment in college for the fall semester

Chairman Clark told the board that Alan Santy approached the Lion's Club to discuss possibly putting new soccer fields on his property. He said that he can't hay it, so it's just sitting there. The property is on Cole Plain Road. This is something to be considered. We are now waiting to hear back from Alan, as he is checking with his accountant to look into the tax write offs.

There being no additional business to come before the Board, MOTION MADE BY ARTHUR BOUTIN, SECONDED BY STEVE SHERRY TO ADJOURN THE MEETING AT 6:53 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey
Board Clerk