



Kip Crain, Superintendent
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Reception beginning at 7:00 pm with Board, Superintendent, Staff, Students & Community welcome!

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, October 21, 2015

7:30 p.m.

Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the October 21, 2015 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Public Hearing to consider the proposed 2016-2017 School Year Calendar (copies available) **(Voice)**
- F. Outstanding Business Partner
 - 1. Moog Flo-Tork of Orrville
- G. Student and Staff Recognition
 - 1. Warren Caskey, Criminal Justice Instructor, WCSCC Staff Excellence Award
 - 2. Twila Weaver, Computer & Accounting Office Specialist, WCSCC AE Exceptional Student of the Month
 - 3. Laura Romero, ABLE, WCSCC AE Most Dedicated Student
 - 4. Linda Michaels, Computer & Accounting Office Specialist, WCSCC AE Most Dedicated Student
 - 5. Thomas Nudd, Electronics & Computer Networking, WCSCC Student of the Month from Triway
 - 6. Jennifer Maynard, Dental Assisting, WCSCC Student of the Month from Triway
 - 7. Jacob Collins, Building & Grounds, WCSCC Perseverance Award from Triway
 - 8. Erika Abundo, Patient Care Technologies, WCSCC Achievement Award from Triway

9. Kristina Leohr, Criminal Justice, WCSCC Student of the Month from Wooster
10. David Ward, Powerline Technologies, WCSCC Student of the Month from Wooster
11. Nicholas Williams, Interactive Media, WCSCC Perseverance Award from Wooster
12. Alexis Clark, Animal Care & Management, WCSCC Achievement Award from Wooster
13. Kelsey Feltner, Graphic Design & Photography, First Place in the WCSCC Student Art Contest from Orrville

H. Motion to approve the minutes from the September 23, 2015 Regular Meeting **(Exhibit B) (Voice)**

I. Board Committee Reports **(Exhibit C)**

1. Communications, Community Relations & Retention Committee

Chair: Janice Grim
Asst. Chair: Sue Williams
Staff Liaison: Kip Crain

2. Curriculum Committee

Chair: Susie Lawson
Asst. Chair: Janice Gallagher
Staff Liaison: Jeff Schleich

3. Facilities Committee

Chair: Frank Besancon
Asst. Chair: Curt Denning
Staff Liaison: Lynn Moomaw

4. Finance and Legislative Committee

Chair: Susie Lawson
Asst. Chair: Doug Stuart
Staff Liaison: Mary Workman

5. Personnel Committee

Chair: Greg Roadruck
Asst. Chair: Kurt Steiner
Asst. Chair: Doug Stuart
Staff Liaison: Matt Brown

6. Student Services Committee

Chair: Douglas Zook
Asst. Chair: Philip Keener
Staff Liaison: Matt Brown

7. Technology and Assessment Committee

Chair: Don Noble
Asst. Chair: Larry Acker
Staff Liaison: Cheryl Boyer

J. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT'S REPORT (VOICE)

- A. Director's Report (**Exhibit D**)
- B. Principal's Report (**Exhibit E**)
- C. Straight A Grant Application (information to be presented at Board meeting)
- D. Important Upcoming Dates and Times

EVENT	DATE	LOCATION	TIME
Advisory Committee Meetings	11/5/15	WCSCC Commons	4:45-7 p.m.
Thanksgiving Break	11/26-11/27/15		
Board of Education Meeting	11/30/15	G101/Board Room	7:00 p.m.

Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
The Treasurer recommends the following actions:

A. Finance

- 1. Approval of the list of purchase orders and budgetary check register for September 2015 (**Exhibit F**)
- 2. Approval of the Financial Reports for September 2015 (**Exhibit G**)
- 3. Approval of the October 2015 Five Year Forecast (**Exhibit H**)
- 4. Approval of the FY16 Amended Appropriations (**Exhibit I**)
- 5. Approval to designate the following depositories for a five year period beginning December 8, 2015 and ending December 7, 2020:

Farmers National Bank
Orrville, OH

First Merit Bank, N.A.
Wooster, OH

PNC
Wooster, OH

- 6. Approval to accept the following donations:
 - a. 18" Starrett brand Master Precision Level in a wood case for use in the Precision Machining lab from Mr. Jacob Hart, with an approximate value of \$450
 - b. 14 gently used polo shirts and 5 gently used fleece pullovers from People to People Ministries to our Dean of Students Office. This donation will be used to assist students from economically disadvantaged families to be in compliance with dress code. Approximate value is \$190.

- c. 200 ft. of 3" SCH 160 pipe from Worthington Industries for use in the Welding & Metal Fabrication program, with an approximate value of \$3,590

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of the updated Bargaining Unit Members and Full-time Certified Staff Seniority List effective October 21, 2015 (**Exhibit J**)
2. Approval of X-Option pay for Certified Personnel per list to be provided at the Board meeting due to the fact that calculations have to be made based on enrollment as of the second Monday in October, and the negotiated agreement requires payment as of the first pay in November
3. Approval of the employment of the following part-time Clinical Nursing Instructor for the 2015-2016 school year per Board Policy and the negotiated agreement:

NAME	CONTRACT	CLASS	STEP	EFFECTIVE
Nussbaum, Connie	New 1 (as needed/per time sheets, not to exceed 29.5 hrs/week)	IV - \$29.47/hr	10	10/08/15

4. Employment of the following Certified Personnel for Extended time from July 1, 2015 through June 30, 2016 per the negotiated agreement:

High School

Kelly Miller 5 days

5. Approval of the following additions to the 2015-2016 Supplemental Positions list per the negotiated agreement:

HSTW		
HSTW Classified Committee Chair	2.0%	Barb Houmard
HSTW Common Core English/Social Studies Co-Chair	1.0%	Amanda Mowrey
HSTW Common Core Math/Science Co-Chair	1.0%	Jennifer Majka
HSTW Common Core Math/Science Co-Chair	1.0%	Luke Power
HSTW CTE Performance Chair	2.0%	Andy Nicholson

HSTW Student Services Co-Chair	1.0%	Linda Plybon
HSTW Student Services Co-Chair	1.0%	Liala Zimmerman

6. Employment of the following certified personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, for the 2015-2016 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Vizzo	Allison	Instructor, ABLE, Adult Literacy	Masters	1	\$16.00	10/22/15

7. Employment of the following certified individuals to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	LONG-TERM SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Sherwood	Justine	Academic	10/22/15
Yablonski	Barb	Academic	10/22/15

B. Classified Employment

- Approval of the resignation of Kathleen Bumgardner, AA Attendance, for the purpose of retirement effective at the end of the day on Monday, February 29, 2016
- Approval of the updated Bargaining Unit Members and Full-Time Classified Staff Seniority List effective October 21, 2015 (**Exhibit K**)
- Employment of the following person(s) to substitute in area(s) indicated for the 2015-2016 school year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Heim	Kimberly	Classified Sub – AA	5	\$11.30	10/22/15
		Classified Sub – Aide/Monitor	0	\$9.74	10/22/15

C. Consultant Contracts (none)

D. Volunteers

- Approval of the following volunteers for Adult Basic & Literacy Education (ABLE) and English for Speakers of Other Languages (ESOL) for the 2015-2016 school year:

LAST	FIRST	BACKGROUND INFORMATION
Graves	Kathleen	Wooster ABLE Volunteer, retired public school teacher
Moore	Jonathan	Wooster ABLE Volunteer, retired from Carson Oil Co.
Shelly	Sharon	Wooster ESOL Volunteer, retired from College of Wooster

E. Approval to dispose of the following items:

1. Various/miscellaneous items from IT to be disposed of via the Buildings and Grounds recycling program (copies available)
2. Various old nursing textbooks (copies available)
3. Various instructional materials such as outdated textbooks, broken calculators, view screens, and etc. (copies available)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval to accept a renewal grant in the amount of \$125,000 from the Board of Wayne County Commissioners through the Department of Job and Family Services of Wayne County for the WCSCC Alternative Education Program effective 10/1/15-9/30/16
2. Approval to enter into a contract with School Datebooks for the purpose of printing our Student/Parent Handbook for the 16-17, 17-18 and 18-19 school years (copies available)
3. Approval of a Shared Services Agreement for shared transportation services between Wooster City Schools and the Wayne County Schools Career Center (copies available)
4. Approval of a clinical agreement with Aultman Medical Group (copies available)
5. Approval of an articulation agreement with The University of Akron College of Applied Science and Technology for Adult Automotive Technology (copies available)
6. Approval of an articulation agreement with The University of Akron College of Applied Science and Technology for Adult Cosmetology (copies available)
7. Approval of an articulation agreement with The University of Akron College of Applied Science and Technology for Adult Dental Assisting (copies available)
8. Approval of an articulation agreement with The University of Akron College of Applied Science and Technology for Adult Law Enforcement (copies available)
9. Approval of an articulation agreement with The University of Akron College of Applied Science and Technology for Adult Medical Assisting (copies available)
10. Approval of an articulation agreement with The University of Akron College of Applied Science and Technology for Adult Practical Nursing (copies available)
11. Approval of an articulation agreement with The University of Akron College of Applied Science and Technology for Adult Welding (copies available)
12. Approval to enter into a contract with WQKT/WKVX for advertising during high school basketball game broadcasts (approximately 30 games) for a maximum total of \$1,320 to be paid from the Carl D. Perkins grant (copies available)

13. Approval for an institutional membership in the Ohio Association for Career and Technical Education (OACTE) for the FY16 school year at a cost of \$1,000 (copies available)
14. Approval for application for State of Ohio Straight A Grant (participation in Ohio CTE Consortium)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (**Roll Call**) (none)

C. Documents and Materials (**Voice**)

1. Approval of the Course of Study for Landscaping and Turf Management (copy available)
2. Approval of the following overnight field trip requests (copies available):
 - a. *Approximately 2 students, Recreation Unlimited staff*
Key Club
Ohio Key Leader Conference
Recreation Unlimited – Ashley, OH
November 13-15, 2015
 - b. *Approximately 6 students, 1 advisors, and 0 parents to attend*
IT Media Senior Young Entrepreneurship (YEC) Video Team
YEC Video Project
Marietta College and Marietta City Schools – Marietta, OH
October 22-23, 2015
 - c. *Approximately 24 students, 2 advisors, and 0 parents to attend*
SkillsUSA
Fall Leadership Conference
Greater Columbus Convention Center – Columbus, OH
October 29-30, 2015
 - d. *Approximately TBD after state competition students, 3 advisors, and 0 parents to attend*
HOSA
State Leadership Conference
University of Toledo – Toledo, OH
April 5-6, 2016
 - e. *Approximately 12 students, 2 advisors, and 0 parents to attend*
FCCLA
State Leadership Conference
Ohio Expo Center – Columbus, OH
April 27-29, 2016

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL) (none)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (for the purpose of discussion of disputes involving the Board that are the subject of pending or imminent court action) **(Roll Call)**
- B. Executive Session (for the purpose of consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Board Meeting will be held on Monday, November 30, 2015.
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**