

**MONTOURSVILLE AREA SCHOOL DISTRICT
BOARD MEETING
TUESDAY, OCTOBER 12, 2021
7:00 P.M.
MONTOURSVILLE AREA SCHOOL DISTRICT**

AGENDA

- I. Roll Call to Order**
 - A. Salute to the Flag**
 - B. Recognitions and Presentations**
 - C. Student Representative Presentation**
- II. Reading of the Minutes; Approval**
- III. Prior Presentation Period (5 minutes/person)**
 - A. Pastor Matthew Waggoner, Twin Hills Church of the Nazarene**
- IV. Public Comment on Agenda Items (3 minutes/person). Residents and Tax Payers may comment on matters of concern, official action, or deliberating before the board. Members of the Public will be provided one unpaused three-minute time frame**
- V. Business Manager's Report**
 - A. General Fund and Cafeteria Treasurer's Report**
 - B. Budgetary Transfers**
 - C. Presentation of Bills (Roll Call)**
 - D. Business**
- VI. Superintendent's Report**
- VII. Agenda Items**
- VIII. Other Reports**
 - A. Committee Reports**
 - 1. PSBA**
 - 2. Policy Committee**
 - 3. IU Representative**
 - 4. LCTC Representative**
 - 5. Memorial Gardens**
 - 6. Budget**
 - 7. Building and Grounds**
 - 8. Montoursville Foundation**
 - 9. Extra-Curricular**
- IX. Public Comment (3 minutes/person). Residents and Tax Payers may comment on matters of concern official action, or deliberating before the board. Members of the Public will be provided one unpaused three-minute time frame.**
- X. Adjournment**

**Montoursville Area School District
Business Manager's Report
October 12, 2021
7:00 PM
Virtual**

Treasurer's Report:

TR-1 General Fund (Attachment)

TR-2 Cafeteria Fund (Attachment)

Presentation of Bills:

PB-1 General Fund (Attached)

Approve list of bills per attached list:

Amounts paid from General Fund	\$	2,792,009.23
Amounts to be paid at this meeting	\$	<u>577,863.76</u>
Total	\$	3,369,872.99

PB-2 Cafeteria Fund (Attached)

Approve list of bills per attached list:

Amounts paid since last meeting	\$	38,257.96
Amounts to be paid at this meeting	\$	<u>78,624.83</u>
Total	\$	116,882.79

TREASURER'S REPORT

GENERAL FUND

	SEPTEMBER	YEAR TO DATE	21-22 BUDGET
Beginning Balance	\$15,189,626.75	\$6,546,075.17	
Receipts:			
Current Real Estate Taxes	1,603,311.54	10,875,610.94	12,221,820.00
Current Interim Real Estate Taxes	2,993.34	3,628.60	20,000.00
Public Utility Realty Tax	0.00	0.00	15,000.00
Current In-Lieu of Taxes	0.00	45,447.25	45,000.00
Current Earned Income, Act 511	334,285.58	690,314.04	4,000,000.00
Real Estate Transfer, Act 511	28,547.01	64,806.51	220,000.00
Del. Real Estate Taxes	69,030.87	69,030.87	500,000.00
Del. Per Capita	0.00	0.00	0.00
Interest	128.07	332.71	20,000.00
Admissions	14,094.29	17,848.29	45,000.00
Activity Participation Fee	210.00	8,075.00	9,000.00
Other District Activity Income	12,626.00	13,337.96	18,000.00
Federal Revenue from Other Sources	0.00	0.00	0.00
I. U. Federal Funds	0.00	0.00	325,722.00
Rentals	0.00	0.00	3,000.00
Donations	5,300.00	9,800.00	0.00
Summer School	0.00	0.00	8,750.00
Tuition Payments	0.00	0.00	45,000.00
Driver Ed - Student Payments	0.00	0.00	26,250.00
Refund Prior Yr Expenses	6,450.00	7,351.14	0.00
Misc. Revenue	789.14	1,811.66	20,000.00
Basic Instructional Subsidy	0.00	1,091,916.00	7,156,416.00
FICA Taxes	0.00	(47,741.96)	476,100.00
Tuition Payment 1305/1306	0.00	0.00	0.00
Vocational Education	0.00	0.00	0.00
Special Education	202,586.00	405,172.00	1,319,628.00
Transportation	0.00	0.00	480,113.00
Rental & Sinking Fund Payments	0.00	0.00	308,900.00
Medical & Dental Services	35,000.00	35,000.00	34,000.00
Property Tax Relief	0.00	256,091.00	512,182.00
Safe Schools Grant	0.00	0.00	0.00
Ready to Learn Grant	0.00	0.00	264,755.00
PA Smart Grant	0.00	0.00	0.00
Retirement	653,618.84	(185,642.95)	2,133,100.00
IDEA	0.00	0.00	0.00
Title I	0.00	0.00	314,021.00
Title II	0.00	0.00	55,053.00
Title IV	0.00	0.00	21,542.00
Other Restricted Federal Grants	0.00	0.00	0.00
ESSER II Funds	0.00	0.00	750,000.00
ESSER III Funds	0.00	0.00	750,000.00
Other CARES ACT Funding	0.00	0.00	0.00
PA Access Funding	0.00	0.00	0.00
Medical Assistance Reimbursement	0.00	2,470.12	0.00
Interfund Transfers	0.00	0.00	0.00
Sale of Fixed Assets	40.00	1,030.00	0.00
Insurance Recoveries	0.00	0.00	0.00
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	\$2,969,010.68	\$13,365,689.18	\$32,118,352.00
Total Receipts & Beg. Balance	\$18,158,637.43	\$19,911,764.35	\$32,118,352.00

	SEPTEMBER	YEAR TO DATE	21-22 BUDGET
Expenditures:			
Regular Programs	1,121,542.31	1,605,538.06	14,020,588.00
Special Programs	140,695.39	178,997.16	3,886,397.00
Vocational Programs	24,876.72	85,341.16	295,396.00
Other Instructional Programs	2,574.20	101,023.03	358,575.00
Nonpublic Programs	123.00	123.00	0.00
Pupil Personnel	61,540.13	84,154.00	922,883.00
Instructional Staff	90,241.13	319,391.53	1,485,823.00
Administration	111,717.25	374,544.65	1,831,885.00
Pupil Health	23,463.56	32,802.10	406,773.00
Business	36,339.00	99,228.23	447,081.00
Operation & Main. of Plant	113,744.40	494,989.80	2,549,685.00
Student Transportation	136,707.09	162,198.07	1,106,260.00
Student Activities	4,951.33	4,972.17	102,000.00
School Sponsored Athletics	28,651.38	57,500.09	571,244.00
Existing Building Improvement	0.00	0.00	0.00
Refund of Prior YR Receipts	0.00	0.00	0.00
Transfer to Capital Reserve	0.00	0.00	1,206,668.00
Transfer to Debt Service	0.00	0.00	2,411,350.00
Transfer to Food Service	0.00	0.00	0.00
Transfer to Activity Fund	0.00	0.00	5,000.00
Extraordinary Items	0.00	0.00	0.00
Fund Transfers	0.00	0.00	0.00
Budgetary Reserve	0.00	0.00	1,000,000.00
Total Expenditures	<u>\$1,897,166.89</u>	<u>\$3,600,803.05</u>	<u>\$32,607,608.00</u>
Accounts Receivable	77,278.66	1,538,669.17	
Accounts Payable	1,201,692.76	2,712,574.03	
Ending General Ledger Cash Balance	<u>\$15,137,056.44</u>	<u>\$15,137,056.44</u>	
Santander Gen Fund Acct Balance	\$0.00	\$0.00	
PSDLAF Balance	\$15,055,637.33	\$15,055,637.33	
FNB Bank Balance	\$81,419.11	\$81,419.11	
Ending Balance	<u>\$15,137,056.44</u>	<u>\$15,137,056.44</u>	

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2021 To 09/30/2021

TR-1

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
000's							
1110	REGULAR PROGRAMS	13,682,233.00	1,577,143.61	1,577,143.61	11.94	57,827.94	12,047,261.45
1190	FEDERAL PROGRAMS - REG	338,355.00	28,394.45	28,394.45	8.39	0.00	309,960.55
1100	*TOTALS*	14,020,588.00	1,605,538.06	1,605,538.06	11.86	57,827.94	12,357,222.00
1211	LIFE SKILLS SUP-IV	248,618.00	0.00	0.00	0.00	0.00	248,618.00
1221	HEAR IMPAIRED SUP SRVCS	70,492.00	0.00	0.00	0.00	0.00	70,492.00
1224	BLIND OR VISUALLY IMPAI	4,348.00	0.00	0.00	0.00	0.00	4,348.00
1225	SPEECH AND LANGUAGE	227,197.00	12,724.58	12,724.58	5.60	0.00	214,472.42
1231	EMOTIONAL SUPPORT	510,207.00	20,315.80	20,315.80	3.98	0.00	489,891.20
1233	AUTISTIC SUPPORT	164,965.00	0.00	0.00	0.00	0.00	164,965.00
1241	LEARNING SUP-ELEMENTARY	2,038,898.00	130,045.17	130,045.17	6.37	0.00	1,908,852.83
1243	GIFTED SUPP/ELEM/SEC	20,940.00	3,487.53	3,487.53	16.65	0.00	17,452.47
1260	PHYS OCCUP SUP SRVCS	70,282.00	0.00	0.00	0.00	0.00	70,282.00
1271	MULTI-HANDICAPPED SUPP	0.00	0.00	0.00	0.00	0.00	0.00
1290	LEARNING SUPPORT	530,450.00	12,424.08	12,424.08	2.56	1,201.22	516,824.70
1200	*TOTALS*	3,886,397.00	178,997.16	178,997.16	4.63	1,201.22	3,706,198.62
1390	OTHER VOC ED PROGRAMS	295,396.00	85,341.16	85,341.16	28.89	0.00	210,054.84
1300	*TOTALS*	295,396.00	85,341.16	85,341.16	28.89	0.00	210,054.84
1410	DRIVERS EDUCATION	21,475.00	3,888.23	3,888.23	18.10	0.00	17,586.77
1420	OTH INSTR PROG-SUMMER	14,300.00	10,668.80	10,668.80	74.60	0.00	3,631.20
1430	HOMEBOUND INSTRUCTION	9,800.00	0.00	0.00	0.00	0.00	9,800.00
1441	ADJUDICATED/COURT PLACE	0.00	0.00	0.00	0.00	0.00	0.00
1442	ALTERNATIVE EDUCATION	313,000.00	86,466.00	86,466.00	27.62	0.00	226,534.00
1490	ADDITNL OTH INST PROG	0.00	0.00	0.00	0.00	4,080.00	-4,080.00
1400	*TOTALS*	358,575.00	101,023.03	101,023.03	29.31	4,080.00	253,471.97
1500	NONPUBLIC SCHOOL	0.00	123.00	123.00	0.00	0.00	-123.00
1500	*TOTALS*	0.00	123.00	123.00	0.00	0.00	-123.00
ajor Function - 1000's		18,560,956.00	1,971,022.41	1,971,022.41	10.95	63,109.16	16,526,824.43
000's							
2120	GUIDANCE SERVICES	791,883.00	84,044.19	84,044.19	10.61	42.96	707,795.85
2140	PSYCHOLOGICAL SERVICES	122,059.00	0.00	0.00	0.00	0.00	122,059.00
2150	SPEECH & HEARING SVRS	8,941.00	109.81	109.81	7.22	535.80	8,295.39
2100	*TOTALS*	922,883.00	84,154.00	84,154.00	9.18	578.76	838,150.24
2220	TECHNOLOGY SUPPORT SERV	0.00	0.00	0.00	0.00	0.00	0.00
2240	COMPUTER ASSISTED SVRS	918,413.00	277,690.87	277,690.87	80.39	460,687.13	180,035.00

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2021 To 09/30/2021

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
2250	SCHOOL LIBRARY SERVICES	280,990.00	29,012.10	29,012.10	11.90	4,429.12	247,548.78
2260	CURRICULUM	25,500.00	0.00	0.00	0.00	0.00	25,500.00
2261	SPECIAL EDUCATION	227,220.00	11,688.56	11,688.56	5.37	525.23	215,006.21
2270	STAFF DEVELOPMENT	33,700.00	0.00	0.00	0.00	0.00	33,700.00
2271	STAFF DEVELOPMENT-CERT	0.00	1,000.00	1,000.00	0.00	0.00	-1,000.00
2280	NONPUBLIC SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2200	*TOTALS*	1,485,923.00	319,391.53	319,391.53	52.83	465,641.48	700,789.99
2310	BOARD SERVICES	31,735.00	15,761.97	15,761.97	49.66	0.00	15,973.03
2330	TX ASSES & COLLECT SRVC	110,400.00	23,103.18	23,103.18	20.92	0.00	87,296.82
2350	LEGAL & ACCT SVR	82,700.00	11,138.30	11,138.30	13.46	0.00	71,561.70
2360	OFFICE SUPERINTDNT SVCS	342,858.00	70,462.85	70,462.85	20.57	68.91	272,326.24
2370	COMMUNITY RELATIONS	0.00	0.00	0.00	0.00	0.00	0.00
2380	OFFICE PRINCIPAL SVCS	1,264,192.00	254,078.35	254,078.35	21.39	16,432.82	993,680.83
2300	*TOTALS*	1,831,885.00	374,544.63	374,544.63	21.34	16,501.73	1,440,838.62
2420	MEDICAL SERVICES	93,727.00	0.00	0.00	0.00	0.00	93,727.00
2440	NURSING SERVICES	313,046.00	32,802.10	32,802.10	11.27	2,496.41	277,747.49
2400	*TOTALS*	406,773.00	32,802.10	32,802.10	8.67	2,496.41	371,474.49
2500	BUSINESS OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
2511	SUPRV OF FISCAL SVRS	182,830.00	41,899.02	41,899.02	22.91	0.00	140,930.98
2519	OTHER FISCAL SERVICES	205,176.00	45,997.44	45,997.44	22.41	0.00	159,178.56
2540	PRINTING & PUBL SVRS	0.00	0.00	0.00	0.00	0.00	0.00
2590	OTH SUPP SVCS-BUSINESS	59,075.00	11,331.77	11,331.77	19.25	43.91	47,699.32
2500	*TOTALS*	447,081.00	99,228.23	99,228.23	22.20	43.91	347,808.86
2611	SUPV OF OP & MAINT SVRS	123,418.00	21,027.28	21,027.28	17.03	0.00	102,390.72
2619	SUPV OF OP & MAINT-OTHR	81,934.00	12,040.14	12,040.14	14.69	0.00	69,893.86
2620	OPER OF BLDG SVCS	2,055,273.00	437,783.30	437,783.30	28.67	151,643.12	1,465,846.58
2630	CARE & UPKEEP OF GROUND	143,954.00	22,724.47	22,724.47	15.78	0.00	121,229.53
2660	BUILDING SECURITY GUARD	145,106.00	1,414.61	1,414.61	0.97	0.00	143,691.39
2600	*TOTALS*	2,549,685.00	494,989.80	494,989.80	25.36	151,643.12	1,903,052.06
2700	STUDENT TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
2720	VEHICLE OPERATION SVCS	1,005,000.00	149,744.73	149,744.73	14.92	300.00	854,955.27
2730	MONITORING SERVICES	81,260.00	12,453.34	12,453.34	15.32	0.00	68,806.66
2750	NONPUBLIC TRANSPORTATN	20,000.00	0.00	0.00	0.00	0.00	20,000.00
2700	*TOTALS*	1,106,260.00	162,198.07	162,198.07	14.68	300.00	943,761.93
Major Function - 2000's		8,750,390.00	1,567,308.38	1,567,308.38	25.19	637,205.41	6,545,876.21

Condensed Board Summary Report

Fund: 10 GENERAL FUND
From 07/01/2021 To 09/30/2021

fabrdcon

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD \$ Used	Unliquidated Encumbrances	Balance
000's						
3210 STUDENT ACTIVITIES	102,000.00	4,972.17	4,972.17	16.62	11,986.05	85,041.78
3250 SCHL SPONSORED ATHLETICS	571,244.00	57,500.09	57,500.09	16.01	33,967.35	479,776.56
TOTALS	673,244.00	62,472.26	62,472.26	16.10	45,953.40	564,818.34
3310 COMMUNITY RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
ajor Function - 3000's	673,244.00	62,472.26	62,472.26	16.10	45,953.40	564,818.34
000's						
1600 EXISTING BLDG. IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
ajor Function - 4000's	0.00	0.00	0.00	0.00	0.00	0.00
000's						
5110 DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
5130 REFUND OF PRIOR YEAR RE	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
5220 TRANS TO SPEC REV FUND	0.00	0.00	0.00	0.00	0.00	0.00
5230 TRANS TO CAP RESERVE FD	1,206,668.00	0.00	0.00	0.00	0.00	1,206,668.00
5240 TRANSFER TO DEBT SER	2,411,350.00	0.00	0.00	0.00	0.00	2,411,350.00
5251 TRANSFER TO FOOD SERVIC	0.00	0.00	0.00	0.00	0.00	0.00
5280 TRANSFER TO ACTIVITY FD	5,000.00	0.00	0.00	0.00	0.00	5,000.00
TOTALS	3,623,018.00	0.00	0.00	0.00	0.00	3,623,018.00
5520 EXTRAORDINARY ITEMS-LOS	0.00	0.00	0.00	0.00	0.00	0.00
TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
5900 BUDGETARY RESERVE	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
TOTALS	1,000,000.00	0.00	0.00	0.00	0.00	1,000,000.00
ajor Function - 5000's	4,623,018.00	0.00	0.00	0.00	0.00	4,623,018.00

EXPENDITURE Totals	32,607,608.00	3,600,803.05	3,600,803.05	13.33	746,267.97	28,260,536.98
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Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2021 To 09/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
5000's							
6111	CURRENT REAL ESTATE TX	-12,221,820.00	-10,875,610.94	-10,875,610.94	88.98	0.00	-1,346,209.06
6112	INTERIM REAL ESTATE TAX	-20,000.00	-3,628.60	-3,628.60	18.14	0.00	-16,371.40
6113	PUBLIC UTIL REALTY TX	-15,000.00	0.00	0.00	0.00	0.00	-15,000.00
6114	PAYMENTS LU OF CURR TX	-45,000.00	-45,447.25	-45,447.25	100.99	0.00	447.25
6120	CUR PER CAP TX SEC 679	0.00	0.00	0.00	0.00	0.00	0.00
6141	CUR 511 PER CAPITA TX	0.00	0.00	0.00	0.00	0.00	0.00
6151	CUR 511 EARN INCOME TX	-4,000,000.00	-690,314.04	-690,314.04	17.25	0.00	-3,309,685.96
6153	CUR 511 RL EST TRANS TX	-220,000.00	-64,806.51	-64,806.51	29.45	0.00	-155,193.49
6100	*TOTALS*	-16,521,820.00	-11,679,807.34	-11,679,807.34	70.69	0.00	-4,842,012.66
6411	DELINQ REAL ESTATE TAX	-500,000.00	-69,030.87	-69,030.87	13.80	0.00	-430,969.13
6420	DELINQ PER CAPITA 679	0.00	0.00	0.00	0.00	0.00	0.00
6441	DELINQ PER CAP ACT 511	0.00	0.00	0.00	0.00	0.00	0.00
6452	DELINQUENT OCCUPAT TAX	0.00	0.00	0.00	0.00	0.00	0.00
6400	*TOTALS*	-500,000.00	-69,030.87	-69,030.87	13.80	0.00	-430,969.13
6510	INTEREST	-20,000.00	-332.71	-332.71	1.66	0.00	-19,667.29
6520	INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00
6500	*TOTALS*	-20,000.00	-332.71	-332.71	1.66	0.00	-19,667.29
6710	ADMISSIONS	-45,000.00	-17,848.29	-17,848.29	39.66	0.00	-27,151.71
6740	PARTICIPATION FEE	-9,000.00	-8,075.00	-8,075.00	89.72	0.00	-925.00
6790	OTHER LEA ACTIVITIES	-18,000.00	-13,337.96	-13,337.96	74.09	0.00	-4,662.04
6700	*TOTALS*	-72,000.00	-39,261.25	-39,261.25	54.52	0.00	-32,738.75
6820	REV IUS-COMWLTH FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
6821	STATE REV RECD OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6831	FED REV FROM OTHER PUBS	0.00	0.00	0.00	0.00	0.00	0.00
6832	FED IDEA REVENUE	-325,722.00	0.00	0.00	0.00	0.00	-325,722.00
6837	CARES ACT PASS THROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6839	FED REV FROM OTH INTEM	0.00	0.00	0.00	0.00	0.00	0.00
6800	*TOTALS*	-325,722.00	0.00	0.00	0.00	0.00	-325,722.00
6910	RENTALS	-3,000.00	0.00	0.00	0.00	0.00	-3,000.00
6920	DONATION FROM PRIVATE	0.00	-9,800.00	-9,800.00	0.00	0.00	9,800.00
6941	REG DAY SCHOOL TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942	SUMMER SCHOOL TUITION	-8,750.00	0.00	0.00	0.00	0.00	-8,750.00
6944	TUITION FROM OTHER LEA	-45,000.00	0.00	0.00	0.00	0.00	-45,000.00
6949	DRIVER'S EDUCATION	-26,250.00	0.00	0.00	0.00	0.00	-26,250.00
6980	COMMUNITY SERV ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00
6991	REFUND PRIOR YR EXP	0.00	-7,351.14	-7,351.14	0.00	0.00	7,351.14

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2021 To 09/30/2021

fabrdcon

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6992 ENERGY EFFICIENCY REV	0.00	0.00	0.00	0.00	0.00	0.00
6999 ALL OTHER INCOME	-20,000.00	-1,811.66	-1,811.66	9.05	0.00	-18,188.34
6900 *TOTALS*	-103,000.00	-18,962.80	-18,962.80	18.41	0.00	-84,037.20
Major Function - 6000's	-17,542,542.00	-11,807,394.97	-11,807,394.97	67.30	0.00	-5,735,147.03
000's						
7111 BASIC INSTRUCTIONAL SUB	-7,156,416.00	-1,091,916.00	-1,091,916.00	15.25	0.00	-6,064,500.00
7112 SOCIAL SECURITY REIMB	-476,100.00	47,741.96	47,741.96	-10.02	0.00	-523,841.96
7160 SEC 1305 & 1306	0.00	0.00	0.00	0.00	0.00	0.00
7100 *TOTALS*	-7,632,516.00	-1,044,174.04	-1,044,174.04	13.68	0.00	-6,588,341.96
7220 VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7271 SP ED EXTRAORID COSTS	-1,319,628.00	-405,172.00	-405,172.00	30.70	0.00	-914,456.00
7200 *TOTALS*	-1,319,628.00	-405,172.00	-405,172.00	30.70	0.00	-914,456.00
7311 S P TRANSPORTATION	-480,113.00	0.00	0.00	0.00	0.00	-480,113.00
7312 N P TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7320 RENT & SINKING FUND PAY	-308,900.00	0.00	0.00	0.00	0.00	-308,900.00
7330 MED & DENTAL SERVICES	-34,000.00	0.00	0.00	0.00	0.00	-34,000.00
7340 PROPERTY TAX REDUCTION	-512,182.00	-256,091.00	-256,091.00	50.00	0.00	-256,091.00
7360 SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361 SAFE SCHOOL	0.00	-35,000.00	-35,000.00	0.00	0.00	35,000.00
7300 *TOTALS*	-1,335,195.00	-291,091.00	-291,091.00	21.80	0.00	-1,044,104.00
7505 READY TO LEARN GRANT	-264,755.00	0.00	0.00	0.00	0.00	-264,755.00
7506 PASMART GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7599 OTHER STATE REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
7500 *TOTALS*	-264,755.00	0.00	0.00	0.00	0.00	-264,755.00
7820 RETIREMENT REIMBURSE	-2,133,100.00	185,642.95	185,642.95	-8.70	0.00	-2,318,742.95
7800 *TOTALS*	-2,133,100.00	185,642.95	185,642.95	-8.70	0.00	-2,318,742.95
Major Function - 7000's	-12,685,194.00	-1,554,794.09	-1,554,794.09	12.25	0.00	-11,130,399.91
000's						
3512 IDEA PART B	0.00	0.00	0.00	0.00	0.00	0.00
3514 TITLE I	-314,021.00	0.00	0.00	0.00	0.00	-314,021.00
3515 TITLE II	-55,053.00	0.00	0.00	0.00	0.00	-55,053.00
3517 TITLE IV - DRUG FREE SC	-21,542.00	0.00	0.00	0.00	0.00	-21,542.00
3500 *TOTALS*	-390,616.00	0.00	0.00	0.00	0.00	-390,616.00

Condensed Board Summary Report

Fund: 10 GENERAL FUND

From 07/01/2021 To 09/30/2021

fabrdcon

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD \$ Used	Unliquidated Encumbrances	Balance
8690 OTHER RESTRICTED FED GR	0.00	0.00	0.00	0.00	0.00	0.00
8600 *TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
8741 ESSER I FUND	0.00	0.00	0.00	0.00	0.00	0.00
8742 GEER I FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8743 ESSER II FUNDS	-750,000.00	0.00	0.00	0.00	0.00	-750,000.00
8744 ESSER III FUNDS	-750,000.00	0.00	0.00	0.00	0.00	-750,000.00
8745 GEER II FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
8749 OTHER CARES ACT FUNDING	0.00	0.00	0.00	0.00	0.00	0.00
8700 *TOTALS*	-1,500,000.00	0.00	0.00	0.00	0.00	-1,500,000.00
8810 PA ACCESS FUNDING	0.00	0.00	0.00	0.00	0.00	0.00
8820 MED ASST TRANS COST	0.00	-2,470.12	-2,470.12	0.00	0.00	2,470.12
8800 *TOTALS*	0.00	-2,470.12	-2,470.12	0.00	0.00	2,470.12
Major Function - 8000's	-1,890,615.00	-2,470.12	-2,470.12	0.13	0.00	-1,888,145.88
9000's						
9200 PROCEED EXT TERM LEASE	0.00	0.00	0.00	0.00	0.00	0.00
9200 *TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
9310 GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9340 DEBT SERVICE FUND TRANS	0.00	0.00	0.00	0.00	0.00	0.00
9380 ACTIVITY FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
9300 *TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
9400 SALE OF FIXED ASSETS	0.00	-1,030.00	-1,030.00	0.00	0.00	1,030.00
9400 *TOTALS*	0.00	-1,030.00	-1,030.00	0.00	0.00	1,030.00
9990 INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	0.00
9900 *TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 9000's	0.00	-1,030.00	-1,030.00	0.00	0.00	1,030.00
REVENUE Totals	-32,118,352.00	-13,365,689.18	-13,365,689.18	41.61	0.00	-18,752,662.82

Condensed Board Summary Report

Fund: 50 CAFETERIA

From 07/01/2021 To 09/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
3000's							
3100	FOOD SERVICES	0.00	46,788.70	46,788.70	0.00	152.76	-46,941.46
3100	*TOTALS*	0.00	46,788.70	46,788.70	0.00	152.76	-46,941.46
Major Function - 3000's		0.00	46,788.70	46,788.70	0.00	152.76	-46,941.46
EXPENDITURE Totals		0.00	46,788.70	46,788.70	0.00	152.76	-46,941.46

Condensed Board Summary Report

Fund: 50 CAFETERIA

From 07/01/2021 To 09/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
6000's							
6510	INTEREST	0.00	-173.49	-173.49	0.00	0.00	173.49
6500	*TOTALS*	0.00	-173.49	-173.49	0.00	0.00	173.49
6611	DLY SLS SCH LUNCH PROG	0.00	0.00	0.00	0.00	0.00	0.00
6612	SCHL BREAKFAST PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
6621	STUDENT A LA CARTE-LUNH	0.00	-1,240.50	-1,240.50	0.00	0.00	1,240.50
6622	ADULT SALES	0.00	-96.65	-96.65	0.00	0.00	96.65
6623	STUDENT A LA CARTE-BREK	0.00	0.00	0.00	0.00	0.00	0.00
6600	*TOTALS*	0.00	-1,337.15	-1,337.15	0.00	0.00	1,337.15
6910	RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
6999	ALL OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00
6900	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 6000's							
		0.00	-1,510.64	-1,510.64	0.00	0.00	1,510.64
7000's							
7112	SOCIAL SECURITY REIMB	0.00	0.00	0.00	0.00	0.00	0.00
7100	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
7600	SUBSI MLK,LUN,BRK PROG	0.00	0.00	0.00	0.00	0.00	0.00
7601	SUBSI BREAKFAST PROG	0.00	0.00	0.00	0.00	0.00	0.00
7600	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
7810	SOCIAL SECURITY REIMB	0.00	0.00	0.00	0.00	0.00	0.00
7820	RETIREMENT REIMBURSE	0.00	0.00	0.00	0.00	0.00	0.00
7800	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 7000's							
		0.00	0.00	0.00	0.00	0.00	0.00
8000's							
8531	SUBSI MLK,LUN,BRK PROGS	0.00	0.00	0.00	0.00	0.00	0.00
8533	VALUE DONATED COMMODITI	0.00	0.00	0.00	0.00	0.00	0.00
8500	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
Major Function - 8000's							
		0.00	0.00	0.00	0.00	0.00	0.00
9000's							
9310	GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9330	CAPITAL PROJ FUND TRANS	0.00	0.00	0.00	0.00	0.00	0.00

Condensed Board Summary Report

Fund: 50 CAFETERIA

From 07/01/2021 To 09/30/2021

fabrdcon

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	YTD % Used	Unliquidated Encumbrances	Balance
9300	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
9400	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00
9400	*TOTALS*	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
Major Function -	9000's	0.00	0.00	0.00	0.00	0.00	0.00
<hr/>							
REVENUE Totals		0.00	-1,510.64	-1,510.64	0.00	0.00	1,510.64

Fund Accounting Check Summary

LIQUID ASSET FUND - From 09/01/2021 To 10/12/2021

PB-1

facksmg

check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
0061543	RONALD BECK	PROF-TECH SRVCS-OFFICIALS.....		320.00
0061544	ALEXIS BIXLER	PROF-TECH SRVCS-OFFICIALS.....		160.00
0061545	JEFFREY A. BOWER	PROF-TECH SRVCS-OFFICIALS.....		112.00
0061546	BRYCE BREWER	PROF-TECH SRVCS-OFFICIALS.....		54.00
0061547	FREDERICK T. EISENHUTH	PROF-TECH SRVCS-OFFICIALS.....		160.00
0061548	O. GRANT LITTLE	PROF-TECH SRVCS-OFFICIALS.....		112.00
0061549	MARK F. MARINUCCI	PROF-TECH SRVCS-OFFICIALS.....		160.00
0061550	RONALD J. PRUSCH	PROF-TECH SRVCS-OFFICIALS.....		160.00
0061551	CHEF A SCHWOYER	PROF-TECH SRVCS-OFFICIALS.....		80.00
0061552	ROBERT L. TITMAN	PROF-TECH SRVCS-OFFICIALS.....		240.00
0061553	DANNY E. TROXELL	PROF-TECH SRVCS-OFFICIALS.....		54.00
0061554	CARL ALBERTSON	PROF-TECH SRVCS-OFFICIALS.....		92.00
0061555	BRIAN ALBERTSON	PROF-TECH SRVCS-OFFICIALS.....		92.00
0061556	ALLSTATE BENEFITS	MEDICAL SECTION 125.....		311.10
0061557	WILLIAM R. BARRETT	PROF-TECH SRVCS-OFFICIALS.....		108.00
0061558	BSN SPORTS LLC	EQUIP ORIGINAL & ADD.....		127.20
0061559	HOLLY BYERS	PROF-TECH SRVCS-OFFICIALS.....		80.00
0061560	JAMES A. CAMPBELL / CAMPBELL BUSING	CONTRACTED CARRIERS.....		2,598.65
0061561	CORE KNOWLEDGE	SUPPLIES.....		174.45
0061562	DISCOVERY BENEFITS, INC.	DUES & FEES.....		342.00
0061563	FTL TECH INC.	SUPPLIES.....		7,102.56
0061564	LARRY E. FRENCH	PROF-TECH SRVCS-OFFICIALS.....		92.00
0061565	GRIZZLY INDUSTRIAL INC	SUPPLIES.....		146.93
0061566	TRISTAN D HAUCK	PROF-TECH SRVCS-OFFICIALS.....		92.00
0061567	DOUGLAS O. HUMMEL	PROF-TECH SRVCS-OFFICIALS.....		12.00
0061568	DANIEL S. KLEBON	PROF-TECH SRVCS-OFFICIALS.....		12.00
0061569	JOSEPH M. KLEBON	PROF-TECH SRVCS-OFFICIALS.....		12.00
0061570	MONTOURSVILLE AREA EDUCATION	UNION DUES.....		9,149.90
0061571	MONTOURSVILLE AREA EDUCATIONAL	UNION DUES.....		308.91
0061572	VICTORIA MICHAEL	PROF-TECH SRVCS-OFFICIALS.....		80.00
0061573	MONTOURSVILLE BOROUGH WATER WORKS	WATER-SEWAGE.....		1,033.50
0061574	MUNICIPAL & SCHOOL INCOME TAX OFFICE	OTHER DEDUCTIONS.....		77.73
0061575	ROBERT NEIDIG	PROF-TECH SRVCS-OFFICIALS.....		12.00
0061576	NIVERT METAL SUPPLY	SUPPLIES.....		484.63
0061577	MARK NOLAN	PROF-TECH SRVCS-OFFICIALS.....		92.00

* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

D - Direct Deposit

- Payables within Check
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MONTOURSVILLE AREA SCHOOL DIST

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Fund Accounting Check Summary

fecksmc

LIQUID ASSET FUND - From 09/01/2021 To 10/12/2021

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00061578	SUSQUEHANNA OFFICIALS	PROF-TECH SRVCS-OFFICIALS		100.00
00061579	CHAPTER PIAA			
00061580	PPL ELECTRIC UTILITIES	ELECTRICITY		57.19
00061581	PROMISED LAND BUSING INC	CONTRACTED CARRIERS		19,876.80
00061582	SCOTT SCHLEIG	PROF-TECH SRVCS-OFFICIALS		12.00
00061583	FRANCIS R. SNYDER	PROF-TECH SRVCS-OFFICIALS		92.00
00061584	UGI ENERGY SERVICES, LLC	NATURAL GAS - HEAT		176.96
00061585	UGI ENERGY SERVICES, LLC	ELECTRICITY	NATURAL GAS - HEAT	2,362.22
00061586	FRANCIS J. VOTTERO	PROF-TECH SRVCS-OFFICIALS		12.00
00061587	WILLIAM WAGNER	PROF-TECH SRVCS-OFFICIALS		108.00
00061588	CORELOGIC CENTRALIZED	TAX REFUND	341-12280	483.77
00061589	REFUNDS			
00061590	CORELOGIC CENTRALIZED	TAX REFUND	120-324	2,885.24
00061591	REFUNDS			
00061592	CORELOGIC CENTRALIZED	TAX REFUND	120-15407	4,251.19
00061593	REFUNDS			
00061594	CORELOGIC CENTRALIZED	TAX REFUND	341-8241	1,603.10
00061595	REFUNDS			
00061596	CORELOGIC CENTRALIZED	TAX REFUND	341-11547	1,430.06
00061597	REFUNDS			
00061598	CORELOGIC CENTRALIZED	TAX REFUND	341-11954	1,599.60
00061599	REFUNDS			
00061600	KING CHRISTOPHER M & BRIANA	TAX REFUND	341-11967	1,524.64
00061601	P			
00061602	EYER CASSIE K M	TAX REFUND	341-11849	1,468.12
00061603	LERETA LLC	TAX REFUND	341-8529	983.09
00061604	LERETA LLC	TAX REFUND	120-15412	3,194.55
00061605	LERETA LLC	TAX REFUND	480-9050	1,922.97
00061606	LERETA LLC	TAX REFUND	560-10478	3,924.98
00061607	PENNSYLVANIA HOUSING FINANCE	TAX REFUND	120-15093	9.00
00061608	SNYDER GORDAN L & SUSAN K	TAX REFUND	330-4227	131.59
00061609	WOLESLEAGLE GARY M & SHARON	TAX REFUND	560-9899	2,434.75
00061610	PACE ANALYTICAL SERVICES,	OTH PRCH PROF&TECH SVCS		348.00
00061611	LLC			
00061612	HOLGER SCHULT	PROF-TECH SRVCS-OFFICIALS		80.00
00061613	CHET A SCHWOYER	PROF-TECH SRVCS-OFFICIALS		80.00
00061614	JAMES L. BERGEN	PROF-TECH SRVCS-OFFICIALS		54.00
00061615	ALEXIS BIXLER	PROF-TECH SRVCS-OFFICIALS		112.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check
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MONTOURSVILLE AREA SCHOOL DIST

Fund Accounting Check Summary

LIQUID ASSET FUND - FROM 09/01/2021 TO 10/12/2021

acksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
0061607	CORAL ROSE BLOOM	PROF-TECH SRVCS-OFFICIALS		54.00
0061608	LOCK HAVEN UNIVERSITY	DUES & FEES		450.00
0061609	KENNETH W. NASH, JR.	PROF-TECH SRVCS-OFFICIALS		54.00
0061610	STUART C. ROCKWELL	PROF-TECH SRVCS-OFFICIALS		54.00
0061611	GARY RUNTAS	PROF-TECH SRVCS-OFFICIALS		54.00
0061612	CHARLES SAFFEL	PROF-TECH SRVCS-OFFICIALS		54.00
0061613	HOLGER SCHULT	PROF-TECH SRVCS-OFFICIALS		112.00
0061614	ERIK STEINBACHER	PROF-TECH SRVCS-OFFICIALS		54.00
0061615	WILLIAMSPORT AREA HIGH SCHOOL	DUES & FEES		100.00
0061616	JAMES A. CAMPBELL / CAMPBELL BUSING	CONTRACTED CARRIERS		4,600.00
0061617	JEAN SERVICES	CONTRACTED CARRIERS		14,840.98
0061618	KOSER BUSING	CONTRACTED CARRIERS		74,514.56
0061619	PROMISED LAND BUSING INC	CONTRACTED CARRIERS		22,836.67
0061620	BRIAN ALBERTSON	PROF-TECH SRVCS-OFFICIALS		92.00
0061621	ALLSTATE BENEFITS	MEDICAL SECTION 125		311.10
0061622	CORAL ROSE BLOOM	PROF-TECH SRVCS-OFFICIALS		59.00
0061623	BOROUGH ADMINISTRATOR	LS TAX		1,890.00
0061624	BRYCE BREWER	PROF-TECH SRVCS-OFFICIALS		59.00
0061625	CLEVELAND BROTHERS EQUIPMENT	REPAIRS & MAINT		5,358.00
0061626	CENTRAL SUSQUEHANNA REGION SCHOOL EMPLOYEES	LIFE INSURANCE		963.72
0061627	EMPLOYEE SERVICES LLC	OTHER EMPLOYEE BENEFITS		5,190.60
0061628	FORECAST5 ANALYTICS INC.	TECHNOLOGY RELATED SUPP		14,917.50
0061629	LARRY E. FRENCH	PROF-TECH SRVCS-OFFICIALS		92.00
0061630	FRONTIER	COMMUNICATIONS		506.97
0061631	BRYAN HART	PROF-TECH SRVCS-OFFICIALS		112.00
0061632	TRISTAN D HAUCK	PROF-TECH SRVCS-OFFICIALS		92.00
0061633	DOUGLAS E. KESSLER	PROF-TECH SRVCS-OFFICIALS		59.00
0061634	R.E. MICHAEL COMPANY INC.	SUPPLIES		3,680.24
0061635	MARK NOLAN	PROF-TECH SRVCS-FOOTBALL		92.00
0061636	PA HEARTLAND ATHLETIC CONFERENCE	DUES & FEES		2,750.00
0061637	PPL ELECTRIC UTILITIES	ELECTRICITY		6,795.26
0061638	PPL ELECTRIC UTILITIES	ELECTRICITY		2,695.55
0061639	GARY RUNTAS	PROF-TECH SRVCS-OFFICIALS		59.00
0061640	FRANCIS R. SNYDER	PROF-TECH SRVCS-OFFICIALS		92.00
0061641	TEACHER CREATED MATERIALS	BOOKS & PERIODICALS		599.40

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction c - Credit Card Payment

10/07/2021 11:37:25 AM

MONTOURSVILLE AREA SCHOOL DIST

Fund Accounting Check Summary

LIQUID ASSET FUND - From 09/01/2021 To 10/12/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
0061642	UGI ENERGY SERVICES, LLC	NATURAL GAS - HEAT.....		81.94
0061643	VARSITY TUTORS LLC	PROFESSIONAL ED SVCS.....		2,650.00
0061644	VERIZON WIRELESS	COMMUNICATIONS.....		577.55
0061645	WASHINGTON NATIONAL INSURANCE	CANCER INSURANCE.....		304.50
0061646	RICK ZIMMERMAN	PROF-TECH SVCS-OFFICIALS.....		112.00
0061647	BRIAN R. ZIMMERMAN	PROF-TECH SVCS-OFFICIALS.....		92.00
0061648	CHARLES ZOOK III	PROF-TECH SVCS-OFFICIALS.....		59.00
0061649	A-1 PORTABLE TOILETS	SUPPLIES.....		110.00
0061650	AGORA CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		3,743.41
0061651	AMERICAN TIME & SIGNAL CO.	SUPPLIES.....		461.28
0061652	BAND SHOPPE	SUPPLIES.....		31.95
0061653	BASTIAN TIRE AND AUTO CENTERS	SUPPLIES.....		296.88
0061654	BLAISE ALEXANDER CHEV INC	SUPPLIES.....		56.44
0061655	BLAST INTERMEDIATE UNIT 17	PROFESSNL ED SRVC-IU.....		235,591.05
0061656	BRODART CO.	SUPPLIES.....		219.40
0061657	BSN SPORTS LLC	EQUIP ORIGINAL & ADD.....		3,159.73
0061658	BYU INDEPENDENT STUDY	TUITION - OTHER.....		578.00
0061659	CANON-MCMILLAN HIGH SCHOOL	DUES & FEES.....		600.00
0061660	CAROLINA BIOLOGICAL SUPPLY CO	SUPPLIES.....		3,011.76
0061661	CARR'S TRAILORS AND SUPPLIES	DUES & FEES.....		634.85
0061662	CDW GOVERNEMENT INC	TECH EQUIP REPLACEMENT.....		5,631.18
0061663	CGA-HUSKY FUND	DUES & FEES.....		330.00
0061664	CLARKSON CHEMICAL CO INC	SUPPLIES.....		3,280.50
0061665	COMMONWEALTH CHARTER ACADEMY	TUITION CHARTER SCHOOL.....		53,331.36
0061666	CONTRACT PAPER GROUP, INC	SUPPLIES.....		12,235.28
0061667	COOLE SCHOOL	SUPPLIES.....		1,060.36
0061668	COPI, LLC	SUPPLIES.....		260.00
0061669	CROMPCO LLC	REPAIRS & MAINT.....		1,875.00
0061670	CENTRAL SUSQUEHANNA I U	TECHNOLOGY RELATED SUPP.....		31,378.00
0061671	DR. ROBERT KETTERER CHARTER	TUITION CHARTER SCHOOL.....		124.70
0061672	ECK'S GARAGE INC	DUES & FEES.....		140.00
0061673	ECONOMY AUTO PARTS	SUPPLIES.....	REPAIRS, VEHICLES.....	980.23
0061674	RENTOKIL NORTH AMERICA, INC.	EXTERMINATION SERVICES.....		267.00
0061675	ENVIRONMENTAL SERVICE LABORATORIES, INC.	OTH PRCH PROF&TECH SVCS.....		270.68
0061676	LINCOLN LIBRARY PRESS INC	TECHNOLOGY RELATED SUPP.....		1,270.00

- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction c - Credit Card Payment

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MONTOURVILLE AREA SCHOOL DIST

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Fund Accounting Check Summary

LIQUID ASSET FUND - From 09/01/2021 To 10/12/2021

facksmc

check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
0061677	FAIRFIELD FORD VOLKSWAGEN	DOES & FEES.....		110.00
0061678	FLYLEAF PUBLISHING	BOOKS & PERIODICALS.....		168.15
0061679	FOLLETT SCHOOL SOLUTIONS, INC.	SUPPLIES.....		93.55
0061680	FRY'S PLASTICS	SUPPLIES.....		16.46
0061681	NATHAN D GILBERT	WIRELESS MOUSE.....		78.67
0061682	FRED HAMM INC	DISPOSAL SERVICES.....		2,565.00
0061683	MEGAN HAYES	TRAVEL.....		23.52
0061684	HEGGERTY	BOOKS & PERIODICALS.....		67.99
0061685	HURWITZ BATTERIES , LLC	SUPPLIES.....		46.80
0061686	INFOCON CORPORATION	PROF-TECH SRVCS.....		252.71
0061687	INSIGHT PA CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		3,743.41
0061688	INTERPRETEK	PROF-TECH SRVCS.....		9,146.00
0061689	JOHNSON CONTROLS FIRE PROTECTION LP	REPAIRS & MAINT.....		2,691.84
0061690	JUNIOR LIBRARY GUILD	BOOKS & PERIODICALS.....		402.80
0061691	JUSTICE WORKS YOUTHCARE	TUITION OTHER LEA/STATE.....		416.00
0061692	KAMAN INDUSTRIAL TECHNOLOGIES	SUPPLIES.....		325.91
0061693	KEYSTONE NATURAL TURF	SUPPLIES.....		4,550.00
0061694	LANDERO EQUIPMENT LLC	SUPPLIES.....		1,438.68
0061695	LIGNONIER VALLEY SCHOOL DISTRICT	20-21 TUITION.....		7,594.62
0061696	LINCOLN LEARNING SOLUTIONS	TUITION - OTHER.....		150.00
0061697	SHEALEI LONG	2020 DR. JOHN J ZIMMERMAN AWARD...		597.00
0061698	LOWE'S HOME CENTER INC	SUPPLIES.....		12.70
0061699	LYCOMING CAREER & TECHNOLOGY CENTER	TUIT AREA VO-TECH SCHS.....		21,582.61
0061700	WILLIAM V MACGILL & CO	EQUIP - REPLACEMENTS.....	SUPPLIES.....	588.13
0061701	MARCO TECHNOLOGIES	TECH EQUIP REPLACEMENT.....	REPAIRS/MAINT. EQUIP.....	7,317.81
0061702	MARKS OUTFITTERS	SUPPLIES.....		446.70
0061703	CAFETERIA ACCOUNT	SUPPLIES.....	CAFETERIA DEBT.....	172.55
0061704	UNIVERSAL COMMUNITY BH	TUITION OTHER LEA/STATE.....		201.00
0061705	R.E. MICHAEL COMPANY INC.	SUPPLIES.....		97.79
0061706	MILLCREEK TOWNSHIP SCHOOL DISTRICT	20-21 TUITION.....		5,708.25
0061707	ELERY W NAU INC	SUPPLIES.....		620.33
0061708	NORTH CENTRAL SIGHT SERVICES	DISPOSAL SERVICES.....		88.00

* Denotes Non-Negotiable Transaction

- Payables within Check P - Prenote

d - Direct Deposit c - Credit Card Payment

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MONTCOURSVILLE AREA SCHOOL DIST

Fund Accounting Check Summary

LIQUID ASSET FUND - From 09/01/2021 To 10/12/2021

facksmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00061709	PENNSYLVANIA BAR ASSOCIATION SUPPLIES.....			125.00
00061710	THE PENNSYLVANIA CYBER CHARTER	TUITION CHARTER SCHOOL.....		39,295.34
00061711	PA DEPT. OF LABOR & INDUSTRY-E	DUES & FEES.....		75.51
00061712	PA VIRTUAL CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		2,805.81
00061713	PA PRINCIPALS ASSOCIATION	DUES & FEES.....		595.00
00061714	PAXTON/PATTERSON LLC	SUPPLIES.....		88.60
00061715	UNIVERSITY OF OREGON	BOOKS & PERIODICALS.....		350.00
00061716	PPL ELECTRIC UTILITIES	ELECTRICITY.....		10,881.92
00061717	PPL ELECTRIC UTILITIES	ELECTRICITY.....		3,354.36
00061718	PUBLIC SCHOOL EMPLOYEES	RETIREMENT.....	RETIREMENT CONTRIBUTIONS.....	2,215.78
00061719	QUILL CORP	SUPPLIES.....		1,074.51
00061720	REACH CYBER CHARTER SCHOOL	TUITION CHARTER SCHOOL.....		11,223.27
00061721	REALLY GOOD STUFF, LLC	SUPPLIES.....		1,399.30
00061722	REFRIGERATION SERVICE CO	REPAIRS & MAINT.....		7,602.98
00061723	RELIANCE STANDARD LIFE INS CO	DISABILITY INSURANCE.....		5,912.36
00061724	S A N E	SUPPLIES.....		235.45
00061725	SAVVAS LEARNING COMPANY	BOOKS & PERIODICALS.....		3,804.53
00061726	SCHOOL SPECIALTY LLC	SUPPLIES.....		1,386.28
00061727	SCHOLASTIC INC	BOOKS & PERIODICALS.....		616.16
00061728	SCHOOL MASTERS	SUPPLIES.....		58.99
00061729	ROBERT M SIDES INC	EQUIP - REPLACEMENTS.....	REPAIRS/MAINT. EQUIP.....	2,986.20
00061730	SKANDACOR DIRECT, INC.	SUPPLIES.....		147.62
00061731	MORGAN SOLOMON	SUPPLIES.....		224.00
00061732	SPORTSMAN'S	REPAIRS/MAINT. EQUIP.....	EQUIP ORIGINAL & ADD.....	9,324.68
00061733	SSM GROUP, INC.	PROF-TECH SRVCS.....		2,485.82
00061734	SUN GAZETTE CO	ADVERTISING.....		53.71
00061735	SUSQUEHANNA PHYSICIAN SERVICES	-.....		40.00
00061736	SUSQUEHANNA TRAILWAYS, LLC	TRAVEL.....		1,832.72
00061737	SUSQUEHANNA FIRE EQUIPMENT COMPANY	REPAIRS & MAINT.....		265.00
00061738	SWEET STEVENS KATZ & WILLIAMS LLP	PROF-TECH SRVCS.....		97.50
00061739	SYNOVIA SOLUTIONS LLC	EQUIP ORIGINAL & ADD.....		9,240.00
00061740	TEACHERS SYNERGY, LLC	SUPPLIES.....		47.00

* Denotes Non-Negotiable Transaction

P - Prenote

d - Direct Deposit

c - Credit Card Payment

- Payables within Check

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MONTOURSVILLE AREA SCHOOL DIST

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Fund Accounting Check Summary

LIQUID ASSET FUND - From 09/01/2021 To 10/12/2021

fack9mc

check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
0061741	TEACHER DIRECT	SUPPLIES.....		185.46
0061742	THE CERAMIC SHOP	SUPPLIES.....		2,103.30
0061743	TRAFERA HEADQUARTERS	REPAIRS/MAINT. EQUIP.....		3,100.00
0061744	DANIEL TUCKER	DR JOHN J ZIMMERMAN AWARD.....		588.00
0061745	TURF TRACK & COURT LLC	REPAIRS & MAINT.....		866.48
0061746	UPMC	PROP-TECH SRVCS.....		2,894.18
0061747	VEX ROBOTICS, INC.	SUPPLIES.....		366.70
0061748	VOYAGER SOPRIS LEARNING	TECHNOLOGY RELATED SUPP.....		1,627.50
0061749	C H WALTZ SONS INC	SUPPLIES.....		737.56
0061750	WEISER EDUCATIONAL	BOOKS & PERIODICALS.....		218.37
0061751	WELD TEC SERVICE & SALES	SUPPLIES.....		78.00
0061752	CINDY WENTZLER	SUPPLIES.....		34.44
0061753	WERT BOOKBINDING INC	SUPPLIES.....		180.00
0061754	WESTCOM WIRELESS, INC.	EQUIPMENT - REPLACEMENT.....		10,856.00
0061755	WINTER LUMBER CO	SUPPLIES.....		800.00
0061756	RICHARD STAHL	TAX REFUND.....	4762705.....	39.91
0061757	LAIDACKER WAYNE D	TAX REFUND.....	4808290.....	15.74
0061758	MARKER DENNIS E	TAX REFUND.....	34112280.....	514.65
0061759	YOUNG DAVID J & KAREN S	TAX REFUND.....	12015550.....	568.05
22000072	PAYROLL ACCOUNT	NET PAY.....		296,462.37
22000073	PA STATE COLLECTION &	CHILD SUPPORT.....		364.07
22000074	INTERNAL REVENUE SERVICE	FEDERAL PAYROLL TAXES.....		106,280.39
22000075	PA DEPARTMENT OF REVENUE	STATE PAYROLL TAXES.....		13,688.41
22000076	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT VOYA.....		1,632.96
22000077	TSA CONSULTING GROUP, INC.	EMPLOYEE 403B REMITTANCE.....		13,158.05
22000078	DISCOVERY BENEFITS, INC.	EMPLOYEE HSA REMITTANCE.....		19,158.95
22000079	DELTA DENTAL OF PA	DENTAL CLAIMS & PREMIUMS.....		4,721.40
22000080	MORGAN WHITE GROUP	MEDICAL SECTION 125.....		478.61
22000081	PUBLIC SCHOOL EMPLOYEES	QUARTERLY EMPLOYER REMITTANCE.....		1,230,042.34
22000082	WEX BANK	GASOLINE.....		403.22
22000083	MUNICIPAL & SCHOOL INCOME	SEPTEMBER 2021 REMITTANCE.....		14,652.12
	TAX OFFICE			
22000084	LYCOMING CTY. INS.	OCTOBER 2021 REMITTANCE.....		267,417.45
	CONSORTIUM			
22000085	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT.....		68,771.52
22000086	PAYROLL ACCOUNT	NET PAY.....		322,938.46
22000087	PA STATE COLLECTION &	CHILD SUPPORT.....		364.07
22000088	INTERNAL REVENUE SERVICE	FEDERAL INCOME TAXES.....		114,834.56
22000089	PA DEPARTMENT OF REVENUE	STATE PAYROLL TAXES.....		14,804.90
22000090	PUBLIC SCHOOL EMPLOYEES	EMPLOYEE RETIREMENT VOYA.....		1,663.63

-- Payables within Check P - Prenote * Denotes Non-Negotiable Transaction c - Credit Card Payment

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MONTOURSVILLE AREA SCHOOL DIST

Fund Accounting Check Summary

LIQUID ASSET FUND - From 09/01/2021 To 10/12/2021

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check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
220000091	TSA CONSULTING GROUP, INC.	EMPLOYEE 403B REMITTANCE.....		13,813.05
220000092	DISCOVERY BENEFITS, INC.	EMPLOYEE HSA REMITTANCE.....		19,088.95
220000093	DELTA DENTAL OF PA	DENTAL CLAIMS.....		3,207.00
220000094	PENNSYLVANIA UNEMPLOYMENT COMP	QTRLY U/C TAXES.....		1,481.83
220000095	GE MONEY BANK/AMAZON	BRAKE PEDAL SET.....		799.95
220000096	POWER EQUIPMENT COMPANY	LATCH FOR COOLER.....		50.79
220000097	PARTSTOWN	HALOGEN BULB.....		30.37
220000098	FULL COMPASS SYSTEMS LTD	KEYS.....		22.21
220000099	JAYPRO SPORTS	VOLLEY BALL RUBBER RIM REPLACEMENT		143.30
22000100	SWAG.COM	BOTTLES.....		976.03
22000101	SCHOOL SPECIALTY EPS	VOCABULARY CLASSROOM SETS.....		961.13
22000102	WALMART COMMUNITY/RECSLLC	COMPOSITION BOOKS.....		2.64
22000103	SHURE INCORPORATED	CABLES.....		829.62
22000104	DIAGON FAMILY LIFE SERVICES	NURSE TRAINING.....		360.00
22000105	SAM'S CLUB/SYNCHRONY BANK	KINDERCAMP SNACKS.....		23.08
22000106	WALMART COMMUNITY/RFCSLLC	SUPPLIES.....		2,485.94
22000107	OLLIES BARGAIN OUTLET	SUPPLIES.....		119.98
22000108	STAPLES CREDIT PLAN	SUPPLIES.....		105.00
22000109	THE BUS STOPS HERE	NAME PLATES.....		31.96
22000110	DESIGN SCIENCE, INC.	MATHTYPE APPLICATION.....		319.60
22000111	STAPLES CREDIT PLAN	DRUM.....		298.85
22000112	Pennsylvania Association of Notaries	NOTARIAL JOURNAL.....	EASEL PADS.....	28.84
22000113	GE MONEY BANK/AMAZON	SUPPLIES.....	MARKERS AND FOLDERS.....	10,406.71
22000302	HUDL	HUDL SERVICES.....		900.00
10-GENERAL FUND				3,369,872.99

Grand Total Manual Checks : 2,548,324.31
Grand Total Regular Checks : 821,548.68
Grand Total Direct Deposits: 0.00
Grand Total Credit Card Payments: 0.00
Grand Total All Checks : 3,369,872.99

Fund Accounting Check Summary

MSD CAFETERIA - From 09/01/2021 To 10/12/2021

PB-2

Backsmc

Check #	Vendor Name	Description Of Purchase	Description Of Purchase	Check Amount
00003230	NUTRITION, INC.	FOOD SERVICE MANAGEMENT.....		6,301.04
00003231	NUTRITION, INC.	FOOD SERVICE MANAGEMENT.....		31,956.92
00003232	GENERAL FUND	CAFE WAGES & BENEFITS.....		26,645.29
00003233	K & D FACTORY SERVICE INC	REPAIRS/MAINT. EQUIP.....		763.47
00003234	NUTRITION, INC.	FOOD SERVICE MANAGEMENT.....		49,918.13
00003235	REFRIGERATION SERVICE CO	REPAIRS/MAINT. EQUIP.....		1,297.94
		50-CAFETERIA	116,882.79	
		Grand Total Manual Checks :	0.00	
		Grand Total Regular Checks :	116,882.79	
		Grand Total Direct Deposits:	0.00	
		Grand Total Credit Card Payments:	0.00	
		Grand Total All Checks :	116,882.79	

* Denotes Non-Negotiable Transaction

P - Prenote

C - Credit Card Payment

- Payables within Check

d - Direct Deposit

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MONTOURVILLE AREA SCHOOL DIST

Page 1

**Montoursville Area School District
School Board Agenda
October 12, 2021
7:00 PM
Virtual**

General:

- G-1 Approval of concurrent representation of the Montoursville Area School District, the Montoursville Area School Board, David Shimmel, and Christina Bason in the matter of M.O. and B.O., Parents of G.O.E.O., Minor Children; J. at al. vs Bason, et al., in accordance with the acknowledgement of consent as presented. (Attachment)
- G-2 Approval to contract Conrad Siegel to provide mandatory Affordable Care Act reporting for 2021 at the cost of \$6,800.00 This is the same as 2020. (Attachment)
- G-3 Approval of PSBA Officers:
President Elect – (select one) – Sabrina Backer, David Schaap or Abstain
Vice President – (select one) – Allison Mathis or Abstain
PSBA Insurance Trust Trustees – (select three) – William Laccoff, Nathan Mains, Richard Frerichs, or Abstain
- G-4 Approval to accept a check in the amount of \$14,300 from the Montoursville Area Education Foundation for the purpose of auditorium lighting.
- G-5 Approval of a Use of Facilities request from Joseph Shimko, Faith United Methodist Church, C. E. McCall Middle School, Parking Lot, October 31, 2021, 5:00 PM to 8:15 PM. (Attachment)
- G-6 Approval of an agreement between Montoursville Area School District and Bloomsburg University Nursing Program. (Attachment)
- G-7 Approval for Montoursville Area High School Mock Trial students to have an overnight trip to Cambridge, MA to attend Harvard University for a workshop, October 14 to October 18, 2021. This trip is no cost to the district.
- G-8 Approval for Montoursville Area High School Ski Club to have an overnight trip to Killington Vermont, February 25 to February 27, 2022. This trip is no cost to the district.

Personnel:

- P-1 Approval of the following additions to the coaching staff for the 2021-2022 school year:

Coach	Sport	Position	Stipend	Replacement for:
Matthew Bolt	Wrestling	Assistant Jr High Coach	\$2,600	Chris Molino
Robert Labatch	Girls Basketball	Volunteer Coach	NA	NA

P-2 Approval of the following additions to the support substitute list for the 2021-2022 school year:

Substitute	Position
Cheyenne Hogue	Paraprofessional Substitute
Quincy Waldron	Substitute Health Care Aide

P-3 Approval to establish the position of Assistant Superintendent for Curriculum and Communication as well as the job description. (Attachment)

P-4 Approval of the following additions to the Guest Teacher Substitute List for the 2021-2022 school year:

Guest Teacher
Michael Board
Eric Fraley
Gerald Hammaker
Jesse Rocco

P-5 Approval of the following additions to the Extracurricular Activity positions for the 2021-2022 school year:

Employee	Position	Stipend	Replacement for:
Benjamin Kutay	Assistant Band Director	\$1,000	Michael Wrench
Kirstin Gist	High School Drama Production Director	\$1,000	Rebecca Hall
Jordan Miller	High School Drama Production Lighting Director	\$300	Rebecca Hall
Rebecca Hall	High School Drama Production Stage Manager	\$100	New Position
Jared Gist	High School Drama Production Set Design	\$190	Gene Clark
Jared Gist	High School Chorus Accompanist	\$680	Bethany Fisher

Transportation:

T-1 Approval of Promiseland Bussing rates in the amounts of \$2,493.93 and \$2,712.55 for September 2021. (Attachment)

T-2 Approval of the following addition to the School Bus Driver list for the 2021-2022 school year:

Driver:	Bus Contractor
Jonathan Katzmaier	Koser Bussing

Policies:

PY-1 Approval of the first reading of the following policy: (Attachment)

Policy 218.3 Bullying/Cyberbullying

ATTACHMENTS



LEVIN LEGAL GROUP

ATTORNEYS AT LAW
Phone 215.938.6378
Fax 215.938.6375

G-1

MICHAEL IRA LEVIN
ALLISON S. PETERSEN
PAUL J. CIANCI, LL.M.
DAVID W. BROWN
RICHARD B. GALTMAN
JAMES J. MUSIAL
MICHAEL SWEENEY
JULIA ANN LEVIN, LL.M.

Of Counsel
ANNE E. HENDRICKS

September 25, 2021

VIA EMAIL ONLY (dshimmel@montoursville.k12.pa.us)

David Shimmel, President
Montoursville Area School District
50 N Arch Street
Montoursville, PA 17754

VIA EMAIL ONLY (cbason@montoursville.k12.pa.us)

Christina Bason, Superintendent
Montoursville Area School District
50 N Arch Street
Montoursville, PA 17754

Re: Acknowledgement and Consent to Levin Legal Group's Concurrent Representation
of Christina Bason, David Shimmel and the Montoursville Area School District

*M.O. AND B.O., PARENTS OF G.O.E.O., MINOR CHILDREN; J, at al. vs. BASON,
et al;* Docket No.: 4:21-cv-01566-MWB

Dear Folks:

The Levin Legal Group, P.C. ("LLG" or "the Firm") has been asked to represent each of the School District defendants (collectively referred to as "You" or "Your" or "the School District Defendants") in the matter of *M.O. AND B.O., PARENTS OF G.O.E.O., MINOR CHILDREN; J, at al. vs. BASON, et al.*, (hereafter "the Case" or "the Engagement")

Under Pennsylvania's Rules of Professional Conduct, which govern the conduct of lawyers licensed to practice in this state, neither the Firm nor any attorney at the Firm may undertake the concurrent representation of the School District Defendants in the Case unless the risks inherent in such concurrent representation are fully explained to You and You consent after such disclosure.

Concurrent representation of multiple clients in the same matter, as is being requested of this Firm in connection with the Case has possible advantages, including the potential ability to pool resources, economize costs, expedite the preparation and negotiation of legal documents, and streamline other legal decision-making. On the other hand, concurrent representation also carries potential legal risks given that certain business or legal decisions may result in disparate impact on the different clients (e.g., different liability exposure, for example), and that actions or decisions that might be in the best interests of one client might not necessarily be in the best interests of the other client(s).

After careful consideration of the nature of the work that this Firm is being requested to provide in connection with the Case, we do not believe that, at the moment, this Firm's representation of one of the clients will be adversely affected by the representation of the others. However, we will remain sensitive to any developments that may change our analysis of the situation, and we ask that you do the same and that you bring any such developments to our immediate attention.

Shared Information. You agree and acknowledge that there will be complete and free disclosure and exchange of all information that the Firm receives from any or all of You during the firm's representation of you in the Case. You agree and acknowledge that such information shall not be confidential between or among any of You, irrespective of whether the Firm obtains such information in conferences that may have taken place before the date of this letter. The Firm will not, however, be obligated to repeat to any of You any information received by any of You that the Firm deems is not material to the Engagement.

Conflict of Interest. You acknowledge and agree that, despite Your current consensus on all material issues, it is possible that disagreements and other differences may arise between and among You in the future. In that event, the Firm will request that You resolve any such differences between or among You without the Firm's involvement or assistance. If You cannot resolve Your differences and those differences result in a conflict of interest that would materially limit the Firm's ability to provide competent and diligent representation to all of You with respect to the Engagement, then You agree that, at the Firm's discretion, the Firm shall withdraw from the representation of one or more of the clients that may be conflicted ("Conflicted Clients") and shall continue to represent the others, and that, as a result of such withdrawal, the Firm may use any information that Conflicted Clients disclosed to the Firm against Conflicted Clients in the Engagement and may take positions adverse to the interests of Conflicted Clients in the Engagement or in any subsequent action or proceeding. Conflicted Clients acknowledge and agree that Conflicted Clients shall be responsible for obtaining his or her own legal representation and for the cost of that representation, unless the Conflicted Clients has applicable insurance. It is beyond the scope of this Engagement for the Firm to advise any client regarding insurance coverage.

You agree that none of You shall use the Firm's joint representation of any, or all, of You in the Engagement as a basis for seeking to disqualify the Firm from representing any of You in the Engagement or in unrelated matters, now or in the future.

Representation in Unrelated Matters. You agree and acknowledge that the Firm currently represents the Montoursville Area School District in unrelated matters and that the Firm may represent the School District in unrelated matters now and in the future.

Independent Counsel. You agree and acknowledge that each of You has been advised to consult with independent legal counsel concerning the terms of the Engagement and this joint representation.

Payment of Firm's Fees and Costs. The School District and/or its insurance carrier ("Payor"), if any, agrees to pay the Firm's fees and costs associated with this Engagement. Even if there is insurance that may pay part of the fees and costs associated with the Engagement, the School District shall ultimately be responsible to pay the Firm's fees and costs incurred herein. However, if there is insurance that has appointed LLG to represent You, we will comply with any applicable litigation guidelines.

The Firm's invoices for this Engagement shall be sent to the School District and to Payor as applicable. However, should it be determined that You acted outside the scope of Your employment or office with the School District, the School District may decide not to pay the Firm's fees and costs incurred to continue to represent one or more of the individuals in this Engagement and the Firm and I may withdraw as counsel for said individuals.

Accordingly, we ask that, you sign and return this letter consenting to the Firm's concurrent representation of You in the Case, subject to the terms and conditions outlined herein above.

The Board of School Directors as a whole must authorize concurrent representation with respect to the entity. The action must be at a public meeting. I recommend that the motion be couched as follows: "Motion made by _____ and seconded by _____ to approve concurrent representation of the School District, the School Board, David Shimmel, and Christina Bason in the matter of *M.O. AND B.O., PARENTS OF G.O.E.O., MINOR CHILDREN; J, et al. vs. Bason, et al.*, in accordance with the acknowledgment and consent as presented."

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SIGNATURE PAGE FOLLOWS.]

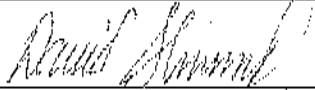
Montoursville Area School Board, Christina Bason and David Shimmel
Saturday, September 25, 2021
Page 4 of 4

If you have any questions or concerns, please let me know.

Very truly yours,
LEVIN LEGAL GROUP, P.C.

Michael I. Levin, Esquire

AGREED AND ACCEPTED:



David Shimmel, President

Date: 9/26/2021



Christina Bason

Date: 9/26/21




David Shimmel, in his Personal Capacity

Date: 9/26/2021



Health & Welfare Benefits Consulting

Submitted By:
Frederick J. Gard, A.S.A.
Consulting Actuary

 **Conrad Siegel**

501 Corporate Circle
P.O. Box 5900
Harrisburg, PA 17110

conradsiegel.com

Proposal for
Montoursville Area School District
2021 ACA Employer Reporting
September 10, 2021

About Us

Conrad Siegel is an independently owned firm based in Harrisburg for 50 years. We offer a comprehensive approach to employee benefit issues from all types of retirement plans to health and welfare benefit plans using proven actuarial principles and expertise.

We work with hundreds of clients ranging from small, closely held businesses to Fortune 500 companies with international offices. We tailor our services to precisely and cost-effectively meet your goals. Our formula for success is rooted in our actuarial expertise and our clients' satisfaction with the quality of service we provide.

Independent, Objective Advice

- Committed to providing objective, unbiased advice, always in our client's best interest.
- A fee-based philosophy – our fees are fully disclosed and completely transparent.
- **NO HIDDEN COSTS** – we eliminate commissions from insurance policies, where possible, and return them to you through lower premiums.

Proactive, Cost-Effective Solutions

- Our strategic planning process removes the reactive "crisis management" aspect of employee benefits administration and allows you to regain a proactive role in designing and managing your employee benefits programs.
- We simplify your role in managing the employee benefit programs.
- We provide assurance to you that your benefit programs are administered in the most cost efficient manner possible.
- We anticipate issues before they develop into problems.

Precision

- Our in-house benefits attorney and a compliance committee ensure compliance with reporting requirements and plan operation.
- Peer review of all major consulting assignments and supervision by a qualified actuary.
- A professional staff that pays attention to detail for you.

Expertise

- With 90+ professionals, including over 20 actuaries on staff, we are one of the 25 largest actuarial firms in the United States measured by number of actuaries on staff.
- We have computer specialists who make sure our systems are technologically up-to-date and ready to meet your needs.
- We provide benefits consultation to more than 1,200 corporations, partnerships, professional associations, school districts, and governmental entities at the national, state and local levels.

- Our knowledge of the central Pennsylvania employee benefits marketplace is second to none! We have access to all benefits products available to meet your needs.
- Our Health and Welfare Benefit Survey results provide valuable information about benefit strategies used by over 300 local employers.
- We are central Pennsylvania's premier employee benefits firm with the resources and expertise of a large national firm. This means you will receive the personalized service you deserve but on a cost-effective basis.

With Conrad Siegel, you are assured that your employees are getting the greatest value for the money spent.

Firm Representatives



Frederick J. Gard, A.S.A., Consulting Actuary – As a member of Conrad Siegel's Health & Welfare team, Fred works with many self-funded health benefit plans on their claims tracking, projections, and annual ratings. Fred uses his actuarial expertise to help his clients understand the potential impact of plan design changes on reserve and rate/budget calculations. Prior to his work in healthcare, Fred specialized in analyzing funding, accounting, and termination liabilities for corporate defined benefit plans. Fred joined Conrad Siegel in 2016, after graduating with a B.S. degree in mathematics, summa cum laude with distinction, from Syracuse University. His professional affiliations include: Associate of the Society of Actuaries and Member of the American Academy of Actuaries.



Jonathan A. Sapochak, F.S.A., Partner and Consulting Actuary – Jon specializes in health and welfare benefit plans and works with school district trusts, private sector employers, large associations and Taft-Hartley health and welfare trusts. He is proficient in budget/fund projections, reserve and rate calculations, benefit and claim analysis, prescription drug benefit analysis and contracting, excess loss pricing and analysis, employee cost-sharing arrangements, and insurance company rate negotiations. Jon joined Conrad Siegel in 2004, and has a B.S. degree in mathematics, magna cum laude from Clemson University. His professional affiliations include: Fellow of the Society of Actuaries and Member of the American Academy of Actuaries.



James P. Pyne, Partner and Benefit Consultant – Jim works with private sector employers, school district trusts, and other tax exempt organizations. Jim has special expertise in consulting with and preparing employers for the impact of healthcare reform. He is proficient in health and welfare plan design strategy, plan funding, insurance company rate negotiations, claim analysis, reserve and rate calculations, and welfare compliance related topics. Jim joined Conrad Siegel in 2006 and is a member of the firm's Health and Welfare Compliance Committee. He has a B.S. degree in mathematics, cum laude from Villanova University.



Robert M. Glus, F.S.A., Partner and Consulting Actuary – Rob is a Healthcare Actuary who specializes in group health benefit plan consulting (including medical, prescription drug, dental, vision, disability, life, paid-time off, etc.). He works with private sector employers, tax-exempt organizations, large associations, and Taft-Hartley health and welfare trusts. Rob specializes in consulting with school district health trusts. He is proficient in postretirement medical plan valuations under SFAS 106 and GASB 45, benefit and claims analysis, health and welfare plan design and funding, reserve and rate calculations, insurance company rate negotiations, and employee cost-sharing arrangements. He is a partner of the firm and is the chairperson for the firm's Health and Welfare Committee and is a member of the Marketing Committee. Prior to joining Conrad Siegel in 1996, Rob worked in the pension department of a large actuarial consulting firm in New York City. Rob has a B.S. degree in mathematics from Bucknell University. His professional affiliations include: Fellow of the Society of Actuaries and Member of the American Academy of Actuaries.

As a Conrad Siegel Health & Welfare client, you have unlimited access to the knowledge base and expertise of the entire Health & Welfare department, which is comprised of 12 full-time benefits professionals, including Consulting Actuaries, Benefit Consultants, Actuarial Analysts and Benefit Specialists.

Our mission is to provide excellent, independent, professional actuarial consulting, employee benefit consulting, and employee benefit administration services to our clients

Summary of Proposed Services

Compliance with §6055 & §6056 Employer Reporting Mandate under the Affordable Care Act

In early 2022, employers must complete government form filings with respect to the individual mandate (§6055 reporting) and the large employer mandate (§6056 reporting), as required by law. Filing requirements include IRS reporting and employee notices detailing calendar year 2021 health care offerings, coverage elections and employee status information. Outlined below is the scope of services included under this proposal:

- **Assistance with tracking employee data.** We will assist in establishing what data elements need recorded, and assist with establishing tracking requirements for non-hourly employees.
- **Review of benefit eligibility and employee premium cost-sharing.** We will analyze your organization's benefit eligibility and cost-sharing provisions with regard to the Employer Shared Responsibility mandates and the Affordable Care Act regulations regarding full-time status.
- **Determination of "full-time" employees.** §6056 reporting must be provided for all full-time employees, as defined under the Affordable Care Act (ACA). Using the data provided by your organization, we will determine the full-time employees that must be reported.
- **Completion, filing and mailing of §6055 and §6056 reporting, as applicable to your organization.** We will complete, file and mail §6055 reporting, forms 1094-B and 1095-B and/or §6056 reporting, forms 1094-C and 1095-C, as applicable to your organization.
- **Risk Analysis.** We will evaluate any potential financial penalty exposure associated with the Employer Shared Responsibility requirements, and provide recommendations to mitigate those exposures in the future.
- **Active support for questions during and after the filing process.** We will assist your organization with understanding the reporting requirements, the filing process and addressing any employee questions that arise with regard to the forms the employees receive.
- **Assistance with employee communications.** We will assist your organization with crafting employee communication language to help your employees understand the importance and implications of the ACA Reporting process and documents.
- **Filing of corrected forms.** We will provide comprehensive assistance with resolving errors identified in the electronic filing process, and complete filings of corrected forms with the IRS.
- **Consulting regarding ACA Marketplace notices.** We will assist with review of the ACA Marketplace notices, and help the employer determine whether or not there is a need to appeal any notices of advance premium credits.

Compliance with Employer Reporting at State/District Levels

In early 2022, plan sponsors must also provide certain individual coverage information to applicable states or districts. We will assist your organization in completing filings with applicable jurisdictions as needed, including New Jersey, California, and Washington D.C.

Our Philosophy Is To Fully Disclose All Fees.

Our fee for the proposed consulting services is \$6,850.

Quote Assumptions:

This quote assumes that the data provided in the request is complete and error free and will be provided in an electronic format (spreadsheet format) that allows for easy editing and sorting. If significant data work is required, extra fees may apply (we would discuss this possibility in advance of performing the extra data work).

This quote assumes that census data and supplemental information necessary to complete the filing will be provided to us in a timely manner allowing for adequate time to complete the filing.

This quote does not include onsite Board presentation meetings, in-depth consulting memorandums and/or substantial data integrity fixes.

This quotes does not include responses to IRS inquiries. The cost of this service would depend on the scope of the work involved, and the fee would be discussed with you prior to any work being performed.

To the extent that you would like our involvement in other areas beyond the scope of services listed, we would bill you at our hourly rates. For 2021, these rates would be:

Consulting Actuary	\$340 per hour
Benefit Consultant	\$290 per hour
Associate Actuary	\$255 per hour
Actuarial/Benefit Analyst	\$185-\$220 per hour

We are pleased to present our proposal for Health & Welfare consulting services and are prepared to begin working with you immediately.

References are available upon request.

Faith Church Trunk or Treat

General Info

Event ID:	1917249
Location:	C.E. McCall Middle School
Status:	Requested
Created on:	9/22/2021
Schedule (1):	Faith Church Trunk or Treat
Owner:	JOSEPH Shinko - jshinko@faithum.net
Category:	
Public:	Yes

Event Contacts

Name	Email	Phone
JOSEPH Shinko	jshinko@faithum.net	5709320371

Faith Church Trunk or Treat

Description:	Faith Church is providing a safe space for trick or treaters of all ages to receive candy on Halloween. Cars and their owners will be decked out in unique costumes which will be lined up to provide lots of great treats and excitement on this festive occasion.		
Upcoming Occurrences (1):	(Su) 10/31/2021		
Setup:	5:00 PM		
Event Time:	6:00 PM-8:30 PM		
Tear down:	8:15 PM		
Number of People:	400		

Event Items

Name	Type	Setup in Configuration	Note
Parking Lot Space			

Event Request Details

Non-Profit Organization?	Yes
Will an admission fee be charged?	No
Will a participation fee be assessed?	No
Is organization membership limited to residents of the Monticourville Area School District?	No
Is event participation limited to residents of the Monticourville Area School District?	No
Name of organization's supervisors to be in attendance:	Larry Leland and Joseph Shinko

- Valid Cert on file
- Joe ok
- McCall ok

[Handwritten signature]
10/5/21



Department of Nursing

Nursing School/School Districts

AGREEMENT

THIS AGREEMENT, is made this _____ day of _____, _____, by and between **BLOOMSBURG UNIVERSITY OF PENNSYLVANIA** (hereinafter referred to as "University"), an educational institution of the State System of Higher Education, Commonwealth of Pennsylvania and the school/school district Montoursville Area School District, 50 North Arch Street, Montoursville, PA 17754 (hereinafter "School/School District").

WHEREAS, the School/School District is equipped with the facilities and professional staff necessary to provide an educational experience to the University's students enrolled in the Bachelor of Science in Nursing program, Master of Science in Nursing program, and/or Doctorate of Nursing Practice; and

WHEREAS, the University is an educational institution that provides a degree in the area of nursing; and

WHEREAS, the University is desirous of providing a school health clinical experience; and

WHEREAS, the School/School District is desirous of establishing a relationship with the University whereby the University students may receive school health clinical experience in their area of matriculation subject to the provisions of this Agreement.

NOW THEREFORE, the parties intend to be legally bound to the following terms:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY:

- a. *Selection of Students.* The University will be responsible for the selection of qualified students to participate in the clinical experience. Selected students must have the appropriate educational background and skills consistent with the contemplated educational experience planned at various levels. The parties will mutually agree upon the number of students selected for each school health clinical program.
- b. *Education of Students.* The University shall assume full responsibility for the classroom and clinical education of its students. The University shall be responsible for the administration of the program, the curriculum content, the requirements of matriculation, grading, faculty appointments and graduation.

- c. *Supervision of Students.* The University shall provide faculty who will periodically monitor student activities during clinical visits. Faculty will supervise all undergraduate clinical activities.
- d. *Submission of Candidates.* The University will submit the names of the students to a designated representative of the School/School District at least two weeks prior to the clinical assignment.
- e. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising students of their responsibilities under this Agreement. The students will be advised of their obligations to abide by the policies and procedures of the School/School District and should any student fail to abide by any policy and/or procedure, he or she may be expelled from the program.
- f. *Health and Security Status.* The University will require its students who are participating in the clinical experience to comply with the health status and security clearance requirements of the School/School District and/or state regulatory agencies, including but not limited to, physical examinations, other vaccinations as required by regulatory agency, current Act 34 Pennsylvania state criminal history report, current Act 151 child abuse report, and Act 114 FBI federal criminal history background check. Proof of compliance must be presented prior to admission into the program. If additional examinations or medical steps are required because of the nature of the clinical experience involved, the student will be in compliance as a condition for participation.
- g. *Scheduling of Clinical.* The University will plan the assignment and schedules of those participating in the clinical experience in cooperation with the School/School District.
- h. *Professional Liability Insurance.* Students are responsible for procuring professional liability insurance at their own expense. The limits of the policy will be a minimum of \$1,000,000.00 per claim and \$3,000,000.00 aggregate. This policy must remain in full force and effect for the duration of the clinical assignment.

The School/School District understands that as an Agency of the Commonwealth, the University is prohibited from purchasing insurance. As a public university and state instrumentality, there is no statutory authority to purchase insurance and it does not possess insurance documentation. Instead, it participates in the Commonwealth's Tort Claims Self-Insurance program administered by the Bureau of Risk Management of the Pennsylvania Department of General Services. This program covers Commonwealth/ University-owned property, employees and officials acting within the scope of their employment, and claims arising out of the University's performance under this Agreement, subject to the provisions of the Torts Claims Act, 42 Pa.C.S.A. §§ 8521, et seq.

II. DUTIES AND RESPONSIBILITIES OF THE SCHOOL/SCHOOL DISTRICT:

- a. *Student Participation in Clinical Experiences.* The School/School District agrees to allow a mutually agreed upon number of students of the University to participate in a clinical experience. The School/School District agrees that the students selected for the program will be permitted to participate at dates and times mutually agreed upon between the School/School District and the University.
- b. *Student Health/Administration.* The School/School District will have sole authority and control over all aspects of student health services. The School/School District will be responsible for and retain control over the organization, operation and financing of its services.
- c. *Policies of School/School District.* The University will review with each student, prior to the clinical assignment any and all applicable policies, codes, or confidentiality issues related to the clinical experience. The School/School District will provide the University all the applicable information at least two weeks in advance of the Student's participation.
- d. *Changes in Participation.* The School/School District shall have the authority to remove a student who fails to comply with the School/School District's policies and procedures. If such a removal occurs, the School/School District will immediately contact the responsible University Faculty Advisor.
- e. *Designation of Representative.* The School/School District will designate a person to serve as a liaison between the parties who will meet/conference periodically with representatives of the University in order to discuss, plan and evaluate the experience of the student(s).
- f. *Orientation.* The School/School District will provide orientation for students and faculty, give reports and assist students and faculty in providing optimum school health care for student clients. The faculty and students will fully cooperate with the School/School District personnel in providing optimum school health care.
- g. *Reporting of Student Progress.* The School/School District will provide all reasonable information requested by the University on a student's work performance. If there are any student evaluations, they will be completed and returned according to any reasonable schedule agreed to by the University and the School/School District.
- h. *Student Records.* The School/School District will protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent the written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

III. MUTUAL TERMS AND CONDITIONS:

- a. *Term of Agreement.* The term of this Agreement shall be five years from the date of execution. This Agreement may not exceed a period of five years.
- b. *Termination of Agreement.* The University or the School/School District may terminate this Agreement for any reason with ninety (90) days notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the School/School District terminate this Agreement prior to the completion of an academic semester, any students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- c. *Nondiscrimination:* The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. BU students are protected by the Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the Americans with Disabilities Act (ADA) of 1990. Montoursville Area School District agrees to cooperate with BU in its investigation of claims of discrimination or harassment. Reporting of Sexual Violence and Sexual Harassment and Identification of Resources: Montoursville Area School District shall report any incident in which a student is the victim of sexual assault, dating violence, domestic violence, stalking or sexual harassment to Bloomsburg University's Title IX Coordinator in the Office of Equity and Accommodations at 570 389-4529). The site shall identify resources, such as medical care and counselling that are available to any student who has been the victim of sexual assault, dating violence, domestic violence or stalking.
- d. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- e. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- f. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this Agreement to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- g. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract. This provision shall not be construed to limit the Commonwealth's rights, claims or defenses which arise as a matter of law pursuant to any provisions of this contract. This provision shall not be

construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or the University.

- h. *Entire Agreement.* This Agreement represents the entire understanding between the parties. No other contemporaneous oral or written understandings or promises exist in regards to this relationship.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Bloomsburg University of Pennsylvania

Montoursville Area School District

School District Name (Print)

Mary L. Vezendy

Date

Authorized Signature

Date

Senior Executive Associate

Agency Open Records/Right to Know
Officer

Print Name/Title

**Assistant Superintendent
(Responsible for Curriculum and Communications)**

Job Responsibilities

The Assistant Superintendent will be responsible for the Curriculum and Instruction K-12. They will plan, organize, coordinate, evaluate and direct all phases of Curriculum development and articulation. The Assistant Superintendent shall be a strong leader in the design, implementation, and management of a complex District-wide system focused on continuous improvement of student performance and achievement. The Assistant Superintendent of K-12 Education shall have extensive experience in and sophisticated knowledge of curriculum, best practices in instruction and assessment, school operations and management, leadership development, and a demonstrated record of success in leading strategic educational initiatives that result in measurable improved student achievement.

The Assistant Superintendent will also be responsible for the Communications of the district. They will provide leadership and direction for accurate, transparent and consistent communications with all stakeholders, both internal and external. They will be able to utilize appropriate communication methods to promote an understanding and appreciation of the District's efforts to provide students with the best possible education, to celebrate the achievements of students and staff and to provide useful information to the community while improving public perceptions of the District. They must be able to utilize technology to ensure the highest quality messaging through photography, print, social media and any future digital communication tools necessary.

Qualifications

The highest quality candidate chosen for this position will have a vast knowledge of our community and be recognized as a person of integrity, objectivity and sincerity. The Assistant Superintendent shall be a strong leader in the design, implementation, and management of a complex District-wide system focused on continuous improvement of student performance and achievement.

The Assistant Superintendent shall have extensive experience in and knowledge of curriculum, best practices in instruction and assessment, school operations and management, leadership development, and a demonstrated record of success in leading strategic educational initiatives that result in measurable improved student achievement.

DUTIES:

Curriculum and Instruction

Assists the Superintendent of Schools and Administrative Team in the identification, recruitment, selection and placement of educational staff members throughout the district.

Ensures an orientation process for all educational personnel as currently stipulated in the Pennsylvania Educator Induction Plan Guidelines.

Maintains up to date policies regarding the educational programs of the district.

Maintains up to date job descriptions of all staff who are directly responsible for the educational programs of the district.

Coordinates curriculum, instruction, and assessment (Chapter 4 Regulations) for all K-12 departments and programs including Art, Business, Career Readiness, Computer Science, English, Family & Consumer Science, Mathematics, Music, Physical Education & Health, Science, Social Studies, STEM, Technology Education, World Languages and any new curriculums established by the Pennsylvania Department of Education.

- a. To coordinate and attend department and grade level meetings related to curriculum and technology matters with appropriate personnel.
- b. To work with the building principals on directing, planning, implementing, evaluating and improving the instructional programs.
- c. To develop and maintain a current curriculum scope and sequence chart, K-12, and disseminate such information via district communications annually.
- d. To ensure curriculum continuity within each grade and between grade levels through classroom visitation to ascertain written curriculum is actually being taught K-12.
- e. To provide leadership of and oversight for K-12 Department Heads for annual department goal-setting and subsequent meetings, in cooperation with the building principals.
- f. To observe and participate in the evaluation process of all non-tenured teachers, if requested by the building principal.
- g. To annually assist the building principals and district office in software rollovers of students and schedules.

Directs the planning, publication, implementation, and evaluation of K-12 District curricula through the multi-year curriculum cycle in cooperation with other District administrators.

- a. To direct the planning, editing and utilization of all courses of study.
- b. To collaborate with the High School Principal and annually update the Course of Study book; identifying all changes and presenting the Course of Study book to the Board of Education for approval.

Coordinates the selection of textbooks, instructional materials, software, equipment, and media resources; directs publication and maintenance of curriculum guides and materials for use in the instructional programs; and maintains District-wide curriculum materials.

- a. To evaluate the District's textbooks, software and other instructional materials to ensure pertinence.
- b. To promote the study, exploration and utilization of new technologies available for the classroom.

- c. To evaluate classroom tools such as “apps” to determine value, consistency and appropriate content.

Coordinates program evaluation and testing, assesses test scores, and uses this data to drive instructional methods and practices which have a direct correlation to the academic and financial success of the School District.

- a. To assume leadership in establishing consistent academic standards designed to meet the needs of all students K-12.

Monitors implementation of District and state-mandated testing and assessments to measure student performance. Analyzes data on student testing and assessment. Reviews, modifies, and initiates District strategic educational initiatives, curriculum and instruction for continuous improvement of student achievement and growth.

- a. Prepares a variety of narrative and statistical reports regarding the K-12 programs and standardized test scores which will be evaluated and shared with administration and staff.
- b. To coordinate and implement the state mandated curricular requirements.

Communications

To assist the Superintendent of Schools in developing partnerships with community groups and act as an additional liaison between school and community.

To assist the Superintendent of Schools in partnering with colleges and universities to attract potential teachers to our district.

To assist the Superintendent of Schools in partnering with colleges and universities to offer practicum hours/student teaching experiences to candidates meeting the expected requirements.

To assist the Superintendent of Schools in collaborating with local industries to develop internships, mentorships and/or experiential opportunities for students to gain practical work experience.

To assist the Superintendent of Schools in maintaining the values, purpose, vision and mission of the district and express such through written documents, publications, and other electronic means in an effort to represent the intrinsic value the programs and student opportunities bring to our community.

To assist the Superintendent of Schools as a Cabinet level position on all matters that are considered private, disaster, emergency or grief communications within the community.

District Oversight

To be present at Executive Sessions with the Superintendent of Schools, the Business Manager and the school board.

To act as the Superintendent of Schools in the absence of the Superintendent of Schools.

Cognitive Abilities

Must possess the ability to establish and maintain productive working relationships with staff, business associates, and general community while limiting any personal relationships with staff. Must be able to maintain objectivity without favoritism or bias. Must be able to work on multiple tasks and prioritize appropriately. Must have the ability to recognize areas of concern relating to educational issues and propose or recommend appropriate solutions to problems. Must be able to communicate effectively, exercise initiative and make independent decisions to reschedule work to meet deadlines or to effectively handle emergency work.

Requirements for the position include:

- Superintendent's Letter of Eligibility as required by the Commonwealth of Pennsylvania.
- At least three years of experience as a building principal.
- At least five years of experience as a classroom teacher.
- Demonstrated knowledge and application of effective education principles, practices and trends.
- Computer literacy.
- Must be able to lead change and lead people and to bring both together to meet District goals with a focus on results.
- Must be able to ensure that targeted goals and initiatives are achieved.
- Must possess business acumen and the ability to build coalitions.
- Must be able to enhance overall educational programs and services for all students by building capacity and consistency for effective change and sustainability.
- Must increase capacity, accountability, and efficiency for improved effectiveness among administrative and professional personnel.
- Must enhance communication, critical thinking skills, and collaboration among administrative and professional personnel.
- Must promote team-building and shared responsibilities among administrative and professional personnel.
- Must perform the above responsibilities at a high level.

Physical Demands

Frequent travel to School District offices, buildings, classroom and grounds. Frequent traversing throughout various buildings. Sitting for extended periods. Standing for periods of time. Moderate lifting from 15-30 pounds. Some moving of various items - up to 30 pounds. Manual dexterity to use office equipment. Repetitive operation of computer keyboard.

Sensory Abilities

Ability to communicate effectively in all aspects of the job.

Work Environment

Generally, office setting year-round.

Temperament

Ability to work as a leader, coordinator and a member of a team. Must be courteous and able to effectively manage job responsibilities. Must be cooperative, congenial, service oriented, and promote these qualities. Ability to work in an environment with frequent interruptions. Ability to be respectful and empathetic.

Workplace Expectations

Ability to follow directions and give direction to others. Ability to complete assigned tasks without supervision. Ability to communicate, comprehend and perform complex computations. Ability to use correct grammar, sentence structure and spelling. Ability to compose clear, concise sentences and paragraphs. Ability to organize office setting to efficiently accomplish tasks. Ability to multitask. Ability to work independently and make work-related decisions. Ability to exercise good judgment in prioritizing tasks. Ability to communicate effectively at all organizational levels. Ability to operate office equipment. Ability to use computer technology efficiently including word processing, presentation/webpage software, PowerPoint and Excel software applications. Ability to appropriately handle confidential information in accordance with District policies. Ability to use technology for group meetings, presentations

Terms of Employment

Twelve-month work year. Terms and conditions of employment shall be as agreed upon by the Assistant Superintendent and Board and incorporated into a written agreement between the Board and the Assistant Superintendent. The length of the period of employment must conform to Section 1073 of the Pennsylvania School Code.

Evaluation

Performance will be evaluated annually by the Superintendent of Schools.
This job description is subject to change as determined by the Superintendent of Schools.

PROMISED LAND BUSING DAILY RATES
2021-2022 SCHOOL YEAR

<u>BUS</u>	<u>SEPT (1)</u>	<u>SEPT (2)</u>	<u>OCT (1)</u>	<u>OCT (2)</u>
20	\$ 547.89	\$ 512.15		
21	\$ 361.49	\$ 243.89		
22	\$ 333.71	\$ 335.54		
23	\$ 315.60	\$ 291.06		
24	\$ 349.33	\$ 423.89		
25	\$ 387.92	\$ 405.51		
26	\$ -	\$ 179.96		
27	\$ 197.99	\$ 320.55		
TOTAL DAILY RATE	\$ 2,493.93	\$ 2,712.55	\$ -	\$ -



Book	Policy Manual
Section	200 Pupils
Title	Bullying/Cyberbullying
Code	218.3
Status	First Reading
Legal	1. 24 P.S. 1303.1-A 2. 24 P.S. 1302-E 3. Pol. 236.1 4. Pol. 103 5. Pol. 103.1 6. Pol. 218 7. 22 PA Code 12.3 8. 20 U.S.C. 7118 9. 24 P.S. 1302-A 10. Pol. 236 11. Pol. 233 Pol. 113.1
Adopted	May 9, 2006
Last Revised	June 9, 2015

Purpose

The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.

Definitions

Bullying means an intentional electronic, written, verbal or physical act or series of acts directed at another student or students, which occurs in a school setting

{X} and/or outside a school setting,

that is severe, persistent or pervasive and has the effect of doing any of the following:[1]

1. Substantially interfering with a student's education.
2. Creating a threatening environment.
3. Substantially disrupting the orderly operation of the school.

Bullying, as defined in this policy, includes cyberbullying.

School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.[1]

Authority

The Board prohibits all forms of bullying by district students.[1]

The Board encourages students who believe they or others have been bullied to promptly report such incidents to the building principal or designee.

Students are encouraged to use the district's report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of bullying shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of bullying brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be bullying under this policy but merits review and possible action under other Board policies.

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, in accordance with applicable law and Board policy. [2][3]

Title IX Sexual Harassment and Other Discrimination

Every report of alleged bullying that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a bullying investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged bullying.[4][5]

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of bullying or participation in an investigation of allegations of bullying is prohibited and shall be subject to disciplinary action.

Delegation of Responsibility

Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.

The Superintendent or designee shall develop administrative regulations to implement this policy.

The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.[1]

The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.[1]

District administration shall annually provide the following information with the Safe School Report:[1]

1. Board's Bullying Policy.
2. Report of bullying incidents.
3. Information on the development and implementation of any bullying prevention, intervention or education programs.

Guidelines

The Code of Student Conduct, which shall contain this policy, shall be disseminated annually to students.[1][6][7]

This policy shall be accessible in every classroom. The policy shall be posted in a prominent location within each school building and on the district website.[1]

Education

The district

{x } may

{ } shall

develop, implement and evaluate bullying prevention and intervention programs and activities. Programs and activities shall provide district staff and students with appropriate training for effectively responding to, intervening in and reporting incidents of bullying.[1][8][9][10]

Consequences for Violations

A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:[1][6][11]

1. {x } Counseling within the school.
2. {x } Parental conference.
3. {x } Loss of school privileges.
4. {x } Transfer to another school building, classroom or school bus.
5. {x } Exclusion from school-sponsored activities.
6. {x } Detention.
7. {x } Suspension.
8. {x } Expulsion.
9. {x } Counseling/Therapy outside of school.
10. {x } Referral to law enforcement officials.

249-Attach 1 Report Form.pdf (161 KB)

**DISCRIMINATION/SEXUAL HARASSMENT/BULLYING/
HAZING/DATING VIOLENCE/RETALIATION
REPORT FORM**

The Board declares it to be the policy of this district to provide a safe, positive learning and working environment that is free from bullying, hazing, dating violence, sexual harassment and other discrimination, and retaliation. If you have experienced, or if you have knowledge of, any such actions, we encourage you to complete this form. The Title IX Coordinator will be happy to support you by answering any questions about the report form, reviewing the report form for completion and assisting as necessary with completion of the report. The Title IX Coordinator's contact information is:

Position: _____

Address: _____

Email: _____

Phone Number: _____

Retaliation Prohibited

The district, its employees and others are prohibited from intimidating, threatening, coercing, or discriminating against you for filing this report. Please contact the Title IX Coordinator immediately if you believe retaliation has occurred.

Confidentiality

Confidentiality of all parties, witnesses, the allegations and the filing of a report shall be handled in accordance with applicable law, regulations, Board policy, procedures, and the district's legal and investigative obligations. The school will take all reasonable steps to investigate and respond to the report, consistent with a request for confidentiality as long as doing so does not preclude the school from responding effectively to the report. If you have any questions regarding how the information contained in this report may be used, please discuss them with the Title IX Coordinator prior to filing the report. Once this report is filed, the district has an obligation to investigate the information provided.

Note: For purposes of Title IX sexual harassment, this Report Form serves initially as an informal report, not a formal complaint of Sexual Harassment under Title IX.

I. Information About the Person Making This Report:

Name: _____

Address: _____

Phone Number: _____

School Building: _____

I am a:

☐ Student ☐ Parent/Guardian ☐ Employee ☐ Volunteer ☐ Visitor

☐ Other _____ (please explain relationship to the district)

If you are not the victim of the reported conduct, please identify the alleged victim:

Name: _____

The alleged victim is: ☐ Your Child ☐ Another Student ☐ A District Employee

☐ Other: _____ (please explain relationship to the alleged victim)

II. Information About the Person(s) You Believe is/are Responsible for the Bullying, Hazing, Harassing or Other Discrimination You are Reporting

What is/are the name(s) of the individual(s) you believe is/are responsible for the conduct you are reporting?

Name(s):

The reported individual(s) is/are:

☐ Student(s) ☐ Employee(s)

☐ Other _____ (please explain relationship to the district)

III. Description of the Conduct You are Reporting

In your own words, please do your best to describe the conduct you are reporting as clearly as possible. Please attach additional pages if necessary:

When did the reported conduct occur? (Please provide the specific date(s) and time(s) if possible):

Where did the reported conduct take place?

Please provide the name(s) of any person(s) who was/were present, even if for only part of the time.

Please provide the name(s) of any other person(s) that may have knowledge or related information surrounding the reported conduct.

Have you reported this conduct to any other individual prior to giving this report?

☐ Yes ☐ No

If yes, who did you tell about it?

If you are the victim of the reported conduct, how has this affected you?

I affirm that the information reported above is true to the best of my knowledge, information and belief.

Signature of Person Making the Report

Date

Received By

Date

FOR OFFICIAL USE ONLY

This section is to be completed by the Title IX Coordinator based on reviewing the report with the complainant or other individual making the report.

The purpose of this form is to assist the Title IX Coordinator in gathering information necessary to properly assess the circumstances surrounding the reported conduct to determine if the allegations fall under the definition of Title IX sexual harassment or if the matter merits review and action under the Code of Student Conduct and/or other Board policies. The Title IX Coordinator shall gather as much information as possible in cases of incomplete or anonymous reports (including those that may be received through the Safe2Say Something program) to assess the report.

Upon receipt of the report, The Title IX Coordinator shall promptly contact the complainant regarding the report to gather additional information as necessary, and to discuss the availability of supportive measures as described in Policy 103 and Attachment 3. The Title IX Coordinator shall consider the complainant's wishes with respect to supportive measures.

I. Reporter Information:

Name: _____

Address: _____

Phone Number: _____

School Building: _____

Reporter is a:

- ☐ Student ☐ Parent/Guardian ☐ Employee ☐ Volunteer ☐ Visitor
- ☐ Other _____ (please explain relationship to the district)

If the reporter is not the victim of the reported conduct, please identify the alleged victim:

Name: _____

The alleged victim is: ☐ Reporter's Child ☐ Another Student ☐ Another Employee

☐ Other: _____ (please explain relationship to the alleged victim)

II. Respondent Information

Please state the name(s) of the individual(s) believed to have conducted the reported violation:

Name(s):

The reported respondent(s) is/are:

- ☐ Student(s) ☐ Employee(s)
- ☐ Other _____ (please explain relationship to the district)

III. Level of Report:

- ☐ Informal ☐ Formal (see additional information below on Title IX formal complaints)

IV. Type of Report:

- ☐ Title IX Sexual Harassment ☐ Discrimination ☐ Retaliation ☐ Bullying
- ☐ Hazing ☐ Dating Violence ☐ Other _____

Nature of the Report (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Race | <input type="checkbox"/> Age |
| <input type="checkbox"/> Color | <input type="checkbox"/> Creed |
| <input type="checkbox"/> Religion | <input type="checkbox"/> Sex |
| <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Sexual Harassment (Title IX) |
| <input type="checkbox"/> National Origin | <input type="checkbox"/> Ancestry |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> Pregnancy |
| <input type="checkbox"/> Handicap/Disability | <input type="checkbox"/> Bullying |
| <input type="checkbox"/> Hazing | <input type="checkbox"/> Dating Violence |

V. Reported Conduct

Describe the reported conduct below, including specific actions, dates, times, locations and any other details necessary to properly assess the reported incident(s).

How often did the conduct occur?

Is it being repeated? ☐ Yes ☐ No

Do the circumstances involve a student identified as a student with a disability under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act?

☐ No.

☐ Yes, please identify the student with a disability and contact the Director of Special Education.

Date Director of Special Education was contacted: _____

How has the conduct affected the alleged victim's ability to fully participate in the school's academic, programs, activities or school employment?

What is the alleged victim's relationship with the alleged respondent?

Insert names, descriptions, and/or contact information of individuals believed to have observed the conduct or who otherwise may have knowledge of the conduct and/or related circumstances.

Additional observations or evidence including pictures, texts, emails, video or other information submitted to the Title IX Coordinator.

VI. Safety Concerns

Are there safety concerns that may require Emergency Removal of or Administrative Leave for a respondent? (This requires an individualized safety and risk analysis as to whether there is an immediate threat to the physical health or safety of a student or other individual.)

☐ No.

☐ Yes, please describe:

VII. Other Reports

Has the conduct been reported to the police or any other agency?

☐ No

☐ Yes Date reported: _____ Agency: _____

VIII. Identification of Policies Implicated by Reported Conduct

Check all that apply:

☐ Policy 103. Discrimination/Title IX Sexual Harassment Affecting Students

☐ Policy 104. Discrimination/Title IX Sexual Harassment Affecting Staff

☐ Policy 247. Hazing

☐ Policy 249. Bullying

☐ Policy 252. Dating Violence

☐ Other _____

To meet the definition of Title IX sexual harassment, the conduct must have taken place during a district education program or activity involving a person in the United States. An **education program or activity** includes the locations, events or circumstances over which the district exercises substantial control over both the respondent and the context in which the sexual harassment occurs. Title IX applies to all of a district's education programs or activities, whether such programs or activities occur on-campus or off-campus.

Did the incident occur during a during a school program or activity involving a person in the United States?

☐ Yes

☐ No

To meet the definition of Title IX sexual harassment, the conduct needs to satisfy one or more of the following (please check all that apply):

☐ A district employee conditioning the provision of an aid, benefit, or district service on an individual's participation in unwelcome sexual conduct, commonly referred to as quid pro quo sexual harassment.

☐ Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to a district education program or activity.

☐ Sexual assault, dating violence, domestic violence or stalking.

Dating violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship is determined by the following factors:

- Length of relationship.
- Type of relationship.
- Frequency of interaction between the persons involved in the relationship.

Domestic violence includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving federal funding, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Sexual assault means a sexual offense under a state or federal law that is classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation.

Stalking means stalking on the basis of sex, for example when the stalker desires to date a victim. Stalking means to engage in a course of conduct directed at a specific person that would cause a reasonable person to either:

1. Fear for their safety or the safety of others.
2. Suffer substantial emotional distress.

IX. Recommended Course of Action

After consultation with the complainant and consideration of the reported information, the Title IX Coordinator directs the report to proceed under the provisions of (check all that apply):

☐ No further action at this time. Reason:

☐ Policy 247. Hazing

☐ Policy 249. Bullying

☐ Policy 252. Dating Violence

☐ Other _____

☐ Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students: Attachment 2
Discrimination Complaint Procedures

☐ Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff: Attachment 2
Discrimination Complaint Procedures

☐ Policy 103. Discrimination/Title IX Sexual Harassment Affecting Students: Attachment 3 Title
IX Sexual Harassment Procedures and Grievance Process for Formal Complaints

☐ Policy 104. Discrimination/Title IX Sexual Harassment Affecting Staff: Attachment 3 Title IX
Sexual Harassment Procedures and Grievance Process for Formal Complaints

X. Title IX Information to Complainant

What supportive measures were discussed with the complainant, and what were the complainant's wishes with respect to supportive measures?

Upon designating a course of action under Title IX sexual harassment, the Title IX Coordinator will promptly:

1. Explain to the complainant the process for filing a formal complaint.
2. Inform the complainant of the continued availability of supportive measures with or without the filing of a formal complaint.
3. The Title IX Coordinator shall contact a student complainant's parents/guardians and provide them with information regarding the report and Title IX sexual harassment procedures and grievance process for formal complaints.

If the complainant/reporter, school staff or others with professional knowledge relating to the complainant's health and well-being indicate that notifying the parents/guardians could cause serious harm to the health or well-being of the complainant or other person(s), the Title IX Coordinator will determine, in consultation with such individuals and upon advice of legal counsel, whether to withhold or delay notification of the report from the complainant's parents/guardians.

4. Determine what supportive measures may be offered to the respondent.
5. Determine whether the complainant wishes this report to be treated as a formal complaint.

XI. Title IX Coordinator Signature

I recommend the above course of action based on my consultation with the complainant and the information available at this time.

Title IX Coordinator: _____

Date: _____

XII. Title IX Formal Complaint Action

The Title IX Coordinator shall have the complainant check the appropriate box and sign and date below to indicate whether or not the complainant wishes to have this form serve as a formal complaint pursuant to Title IX.

I would like my report to be treated as a formal complaint pursuant to Title IX.

☐ Yes

☐ No

Complainant's Signature: _____

Date: _____

If the complainant does not wish this report to be treated as a formal complaint pursuant to Title IX, the Title IX Coordinator must assess whether actions limited to supportive measures are a sufficient response to alleged behavior, or whether a formal complaint process is necessary to investigate and address the situation adequately. For example, if disciplinary action would be warranted if allegations are true, if the respondent is an employee, or if further investigation is needed to assess the extent of the behavior and impact on others, it may be clearly unreasonable not to initiate the formal complaint process. The Title IX Coordinator may consult with the school solicitor and other district officials in making this decision.

As Title IX Coordinator, I have determined that, notwithstanding the complainant's preference, it is necessary to proceed with the Grievance Process for Formal Complaints for the following reasons:

Therefore, I am signing this form for the purpose of serving as the formal complaint initiating that process:

Title IX Coordinator's Signature: _____

Date: _____

ADMINISTRATIVE BOARD REPORTS

MONTOURSVILLE AREA SCHOOL DISTRICT

50 North Arch Street,
Montoursville, Pennsylvania 17754-1900

Christina Bason
District Superintendent
(570) 368-2491 ext. 6100

Mrs. Brandy N. Smith
Business Manager/Board Secretary
(570) 368-2491 ext. 6200

Special Education School Board Report October 2021

- I am now starting my fourth week in the Montoursville Area School District and appreciate the welcome that I've received from the faculty and staff. I spent my first two weeks scheduling meetings with the administration to learn specific student, staff and building level needs, as well as how we can best support each other moving forward.
- On October 11, I was able to meet with the special education staff and shared with them my entry plan. I will be concentrating the first couple months learning the school district procedures and how they relate to special education.
- Since beginning of this school year, there were 25 identified students move into our school district. We are required to provide the students with the same level of service that they received in their previous school district. For the out of state students, this process involves our School Psychologist evaluating each of the students to determine their eligibility for special education services within Pennsylvania. There were also 17 early intervention students transition to school age services. This is an increase from years past.
- Since starting, there have been 5 full day IEP meeting days scheduled.

Respectfully submitted,

Timothy Hanner
Supervisor of Special Education

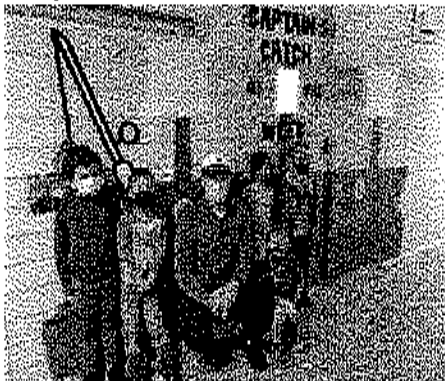
TO: Montoursville Area School District Board of Directors
FROM: Jamie Yonkin
RE: October 2021- School Board Report for Loyalsock Valley Elementary

Valley Garden— Valley Garden is officially finished. Students started the garden last year and harvested it at the beginning of this year. The garden grew tomatoes, peppers, squash, zucchini, lettuce, beats, and one carrot. The harvest was placed out front of the school and students and parents had the opportunity to take the vegetables home with them.



PBIS— Is up and running with two new committee members and we now have a representative from each grade level. We are working on developing more school wide PRIDE rewards:

- Mr Yonkin's Catch of the Week— a random drawl of students who have earned PRIDE points through out the week. Acknowledged on K-4 news, picture taken and hung in front on the "Ship"



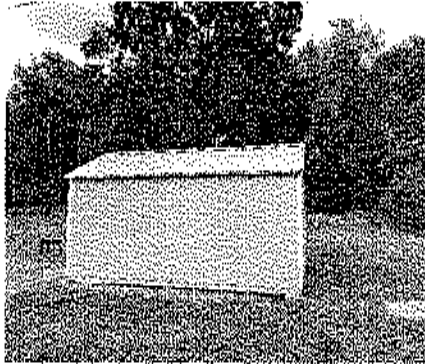
- Students of the Week— Each teacher nominates a student from their classroom, they are acknowledged on K-4 news and receive a special prize/points.
- Establishing monthly incentives. October is tape Mr. Yonkin to the wall. Will have new "big goal" for each month.

Walk a Thon— 10/1/21. We had a beautiful day and want to send a huge shout out to Mr. Cillo for coming out and heading up the event. Also, a huge shout out to the PTO who helped with the event from checking laps and to bring snacks and water. The kids did a great job and earned \$5,626.33. We will celebrate with a small assembly on 10/15/21 and the top earner from each grade level will get to throw a pie in Mr. Yonkin's face.

Homecoming— Mr. DeLong set up guest readers, the Homecoming Court, to read to Valley students on 10/7/21. This was a great success and meant a lot to the Valley kids. The Valley also tied into the High Schools spirit week for homecoming and went blue and gold on 10/8/21.

Fall Fun Day – 10/8/21. Valley students decorated large wooden cut out pumpkins by classrooms. These will be displayed in the front of the Valley for the month of October. Pictures to come in next update.

New Shed – Special thanks to Joe Gnoffo and his staff for the removal of our old shed and the installation of the new one. This all occurred on 10/5/21.



Coming Up

10/14/21 – Ag Day – 4th grade students

10/15/21 – Fire Prevention Day

10/19/21 – 4th Grade trip to Montour Preserve

TO: Montoursville Area School District Board of Directors
FROM: Darrin Feerrar
RE: October 2021- School Board Monthly Report for Lyter Elementary

- **School-wide Fundraiser- 2021 Warrior Walk.** Thank you to the parents, local businesses, families, and friends of Lyter Elementary School. The PTO sponsored the annual Walk for Education on October 15th at Memorial Stadium. The PTO hopes to collect pledges from friends/family of students for laps walked and make a successful event to support events, special activities, field trips, and the education of our elementary students. We are looking forward to good exercise for a good cause...providing outstanding educational experiences for our students!

Other Lyter Happenings:

- Our Lyter PTO has been working hard to brainstorm different ways to raise funds to support the education our students receive at school.
 - **Weis4Schools-** you can register your Weis Rewards customer card to link with Lyter Elementary and earn money for our school while you shop. Weis Markets will provide a portion of customer sales to support local schools. Contact the Lyter office for a copy of the barcode that will link your Weis Rewards card to supporting Lyter Elementary.
 - **Amazon Smile-** link your Amazon account to Amazon Smile and declare Lyter Elementary as an entity you wish to support. Your Amazon purchases can help raise money for the students of Lyter Elementary.
 - **Food Truck Fridays-** local food truck vendors were in the Lyter Walnut Street parking lot from 4:30-7:30 pm on Friday, October 8. All vendors donated to the Lyter PTO to benefit the students of Lyter Elementary.
- **Fire Prevention Day** was held on Friday, October 8. Members of the Willing Hand Volunteer Fire Company presented fire safety lessons to our students. This annual event is a highlight for our students. The students learned about various fire truck apparatus and valuable fire safety tips. The program was highlighted by students climbing into the fire trucks, operating a real hose from the fire truck, and watching a firefighter climb to the top of the ladder truck. Thank you to all the members of each fire department for providing this annual experience to our students.
- **The Playground Peace Patrol** is getting prepared for duty at each elementary school. The school counselors (Mrs. Weiler and Mrs. Lorson) are training a select group of 3rd/4th graders at each school to become peer mediators. The Peace Patrol will be on duty throughout the year to help other students solve conflicts peacefully and promote a positive experience at recess time.
- **H.S. Students Visit Lyter & LVE-** Members of the Homecoming Court and some Fall Athletes traveled to Lyter for a brief visit during Homecoming week. The high school students read some of their favorite children's books to the students. This has become an annual event which the elementary students look forward to each year.
- **Key Club Pen Pals.** Members of the High School Key Club have embarked on a year-long Pen Pal Mentoring Program with our 4th grade students at both elementary schools. The Key Club students were matched with a 4th grader and monthly correspondence will occur throughout the year. The monthly letters will focus on themes of good character while the students get to know more about each other. The 4th graders met their Pen Pal at a special assembly in September. A mid-year and end of year meeting is also planned. A big thank you is extended to the Key Club advisor, Mrs. Tira.

Other Upcoming Events:

- **Picture Day-** Thurs., Oct. 21
- **Title I Family Night Event** (Oct 19-virtual)
- **Red Ribbon Week** (Oct. 25-29)
- **Book Fair** (Oct. 22-Nov 1)

- Parent Conferences (Nov 4 and 5).
- Student Picture Retakes/Make-Ups- Thurs., Nov. 19

To: Montoursville Area School District Board of Directors

From: Curtis J. Myers - Principal

Re: October 2021 – School Board Monthly Report for C.E. McCall Middle School

Builders Club Induction:

The McCall Builders Club Induction ceremony will occur in the McCall Commons on Wednesday, October 13, 2021 at 7 PM. We are pleased to announce 26 new members to the club!

Congratulations to our newly elected officers: Chair of Communications – Adam Shearer, Secretary – Kenna Bennett, Treasurer –Giovanni Catino, Vice President – Carlos Tira, and President – Lillian McCulloch

Student Council:

We have several students interested in being Student Council representatives here at McCall. Two students from each grade level will represent the McCall student body by planning future events and fundraisers. Friday, October 8, is election day and interested students have been busy preparing. Results from this election will be provided the next board report. Special thanks to Mrs. Breneisen and Ms. Steppe for their work as teacher advisors for our students this year.

Weis4School:

Thank you to our local Montoursville Weis for the \$400 donation to use for student activities. Weis has graciously offered the program again this year. Please visit our McCall Facebook page for details on how our parents, families, and community can support student activities here at McCall.

Map Growth Assessment:

All students in grades 5-8, just finished taking the first of three practice MAP Growth Mathematics and English Language Arts exams. MAP Growth is the most trusted and innovative assessment for measuring achievement and growth in K-12 math, reading, and language usage. It provides teachers with accurate, and actionable evidence to help target instruction for each student or groups of students regardless of how far above or below they are from their grade level. We plan on utilizing the October 11 in-service day for additional training on reviewing the reports with the support representative from MAP. Stay tuned for additional updates on MAP growth in upcoming reports.

Picture Retakes:

GoPhoto will be here on Monday, October 18, for picture retakes. Any student who missed picture day has the opportunity to have their picture taken this day.

McCall Choir Concert:

Please consider joining us on Wednesday, October 27 at 6:00pm for a grade 5-8 choir concert here in the Commons. Miss Buirleigh and her choir students look forward to an exciting performance here at McCall.

5th grade Penn College Science Festival:

I'm pleased to announce that Penn College is planning an in-person Science Fair this spring! Our students thoroughly enjoy the opportunity to visit Penn College and learn about the innovative science initiatives they have to offer. I will provide further updates as I receive them.

Montoursville Area High School

700 Mulberry Street | Montoursville, Pennsylvania 17754-1900
570-368-2611 | 570-368-2768 (fax)



Board Report

October 7, 2021

Chris King, Assistant Principal

- ∞PSAT's are scheduled for **October 13th** for all underclassmen.
- ∞**Tutoring** has been offered to the students for any student struggling with a subject.
- ∞**Saturday School** is scheduled for **October 16th**.
- ∞**Homecoming** was on **October 8th**.
- ∞There are currently **42** students enrolled in Lyco C.T.C.
- ∞Mr. Hepburn will be hosting **Ag Day** at his farm on **October 14th**.

MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR BOARD MEETING Virtual

Tuesday, September 14, 2021
7:02 PM

Pledge to the flag
Call to order - Board President
Roll call - Board Secretary

MEMBER

x Daniel L. Albert
x Susan Beery
Scott W. Konkle
x Jennifer L. Marriott
x Dottie M. Mathers, Vice President
x William S. Ruffing

MEMBER

x David Shimmel, President
x Ronald E. Snell
x Dale Ulmer
x *Richard Galtman, Solicitor
x *Christina Bason, Superintendent
x *Brandy N. Smith, Business Mgr./Bd. Secretary
*(Non-Voting Member)

OTHERS

 Feerrar, Darrin - Elementary School Principal
x Gnoffo, Joseph - Supervisors of Buildings and Grounds
x King, Christopher - Assistant Middle/High School Principal
x Myers, Curtis - Middle School Principal
x Peipher, Sebastian - Lead Network Administrator
x Taormina, Daniel - High School Principal
x Yonkin, Jamie - Elementary School Principal
x Residents x Media x Students

Approval of minutes for the following meetings:

- Board Meeting, Tuesday, August 10, 2021

Motion: Ruffing Second: Snell
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: Motion Carried

Motion to suspend Policy 006

Motion: Snell Second: None
Result: Motion Failed

Mr. Snell stated he would like to suspend policy 006 to permit the addition of a motion to allow for a parental consent exemption on the masking order.

Prior Presentation

Pastor Larry Leland offered a prayer.

Mark Oberheim gave a presentation on why he believes the mask mandate should be lifted citing studies regarding mask use in various settings.

Public Comment

Danielle Lanzer thanked Mr. Snell and Mark Oberheim. She shared concerns about the Board not listening to the public. She also had concerns about masks and the ventilation at the elementary schools.

Brenda Oberheim shared concerns about the creation of an assistant superintendent position. She also said she would like to see the district leave the masking decision up to the parents.

Karen Nibert said that she believes masks are the best option to keep students learning in person. She shared concerns about ventilation and spacing during lunch.

Sharon Meyer said she is disappointed that the meeting is virtual. She would like the mask mandate to be voted on. She shared displeasure with the creation of an assistant superintendent position and would like the position to be a curriculum coordinator position only.

Catherine Burns shared concerns about emails from the superintendent and board members. She asked why the meetings went to Zoom format.

Bethany Marcello said that she is in favor of masks. She shared her support for filters and fans at the Elementary Schools. She shared her appreciation for the school board.

Greg Dangle said he has no problem with masks, but he has a problem with the choice not being up to the parents. He said he feels that the school board not listening to the public.

Nevin Weaver thanked Mr. Snell for his communication. He is disappointed with the lack of communication by the Board. He expressed concern with the assistant superintendent position and the lack of choice in masking.

Kyle Taylor said that mask mandates are not legal. He asked the board to listen to the community.

Tanya Shafer said that the board is making it too difficult for her to get an exemption for her son.

Dan Asiello called for structured mask breaks and district provided masks. He said he would love to hear about math curriculum changes at the elementary level and the building projects for the elementary schools.

Cory Flick called for the community to listen to scientists and the government on the masking mandate. He said the board should not even entertain going against the mandate.

B Carey said that the board should listen to the community. They thanked the people who are speaking up.

Sere Altebrando asked for the district to work with students who have issues with the masks but cannot get exemptions. She also asked for the district to educate students on how to wear them properly.

George Aguirre thanked Mr. Snell for trying to make a motion. He said he is against the mask mandate, assistant superintendent position, and the current solicitor situation. He asked for resignations.

Winifred Christian stated the reasons why she is against the mask mandate.

Jenna Gerardi shared displeasure with the masking policy and the lack of mask breaks.

Marissa Mahonski said she is upset that some students are not standing for the pledge of allegiance.

Kim Watne requested a vote for there to be parental consent for masking.

Kara Wolfe thanked Mr. Snell and Dr. Beery for their email responses. She asked for the masks to be optional. Shannon Oeler said that masking should be up to the parents.

Curtis Twigg said that he believes masks should be optional for the students.

Mindy Vlacich expressed disappointment in some of the board members not responding to her emails. She said she is in favor of the parental consent for masks.

Callie Kleinman said the choice on masks should be up to the parent.

Seth Neitz stated that the choice to wear a mask should be up to the students.

Joslyn Dougherty said that she would like to see a vote on parental consent for masking. She expressed disappointment for not getting responses from some of the board members.

Liberty Matthews said that she would not wear a mask to school.

Seanna Rehn said that she is in favor of wearing a mask. She said that a lot of other students feel the same.

Kimberly Rehn said that she believes the district is following the health and safety plan.

Ericka Shaffer said she is disappointed in the district. She expressed concern over her student's ability to learn with a mask on.

Amanda Wright said her daughter's education is suffering from the masks. She said that the district should be making more accommodations.

Cooper Jarrett said he believes masks are pointless as they are not worn properly or enforced.

Robert Vlacich said that masks should be a personal choice. He said he is against the new assistant superintendent position and the current solicitor the district uses.

Trisha Capron said that wearing a mask should be the choice of the parent. She said that the board and superintendent do not respond to their emails.

Motion to suspend policy to allow the board meeting to extend past two hours

Motion: Snell Second: Beery
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

Dr. Mathers expressed concern with the meeting going too late for board members and community members who work early.

Mr. Shimmel suggested holding the meeting until 11:00 pm then continuing it another night.

Mr. Snell suggested suspending public comment at 10:00 pm to complete the school business then continuing public comment.

Mr. Shimmel said he does not have the authority to suspend public comment. He said a motion would need to be made to suspend the public comment.

Motion to suspend public comment at 10:00 pm to attend to school business and agenda items. If time allows, then the board will resume public comment.

Motion: Snell Second: Beery
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

Makayla Berninger said that she was refused education because she would not wear a mask.

Jadyn Milholin said she should be able to choose whether she wears a mask or not.

Tara Crebs thanked the district, administrators, students, and fellow teachers and said she will miss being a part of the district.

Erik Steinbacher said that he believes wearing a mask should be a choice.

Margaret Steinbacher said that she believes wearing a mask should be up to her.

Joey Minnella said that he believes masking and vaccination should be a choice and brought up concerns about the current solicitor.

Catherine Lechrone said that she believes masks are the best way to ensure the safety of the students.

Vanessa Fought said that she thought the email sent out before the meeting was offensive. She said she will keep fighting for her kids.

Gallahad Mallery said he appreciated everyone who spoke during the meeting. He said that he was not in favor of the proposed assistant superintendent position and asked for better communication from the board.

Derreck Lanzer stated that he supports parental choice. He said that he does not believe the district needs an assistant superintendent position. He said that air conditioning and proper ventilation should be a priority in the elementary schools.

Zachary Smith stated that he believes masks work.

Business Manager's Report

A. General Fund and Cafeteria Fund Treasurer's Report

Motion: Ulmer Second: Marriott
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

B. Budgetary Transfers – None

C. Presentation of Bills (Roll Call)

General Fund	– \$ 2,319,576.70
Cafeteria Fund	– \$ 16,138.90

Motion: Ulmer Second: Marriott
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

Agenda Items

• General

- G-1 Approval of an agreement between Montoursville Area School District and Interpretak. (Attachment)
- G-2 Approval of a Use of Facilities request from Carol Kuntz, Threat Assessment Coordinator for PDE, Montoursville Area High School, Broad Street Conference room, October 11, 2021, 7:30 AM – 4:00 PM. (Attachment)
- G-3 Approval of an agreement between Montoursville Area School District and Employee Assistance Group. (Attachment)

Motion: Marriott Second: Mathers
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

- G-4 Approval of increasing the rate of pay for Substitute Teachers:

Position	From	To
Regular Substitutes and Guest Teachers	\$90.00 a day	\$110.00 a day after 30 days in same assignment \$125.00 per day
Retired Montoursville Teachers	\$90.00 a day	\$135.00 a day after 30 days in same assignment \$150.00 per day
Exclusive Substitutes	\$100.00 a day	\$135.00 a day after 30 days in the same assignment \$150.00 per day plus offered the single Bronze plan in health insurance

Motion: Marriott Second: Ulmer
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Ulmer
No: Snell
Absent: Konkle
Result: **Motion Carried**

Mr. Snell asked what the rates were at other school districts.

Mrs. Bason replied with an example of how other districts are working their pay structure.

- G-5 Approval of an agreement between Montoursville Area School District and Forecast5. (Attachment)

Motion: Ulmer Second: Mathers
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Ulmer
No: Snell
Absent: Konkle
Result: **Motion Carried**

Mr. Snell stated that he believes the benefits do not support the cost of the software.

Mr. Shimmel said he believes if it is used correctly it will be a good tool.

G-6 Approval of an agreement between Montoursville Area School District, South Williamsport, Loyalsock Township School District, Williamsport Area School District and St. John Neumann Regional Academy for Cooperative Sports Agreement. (Attachment)

Motion: Mathers Second: Marriott
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: Motion Carried

- Personnel

P-1 Approval of the extension of a Professional Employee Contract, including tenure, too the following members of the professional staff who have completed three years of satisfactory service on a Temporary Professional Contract:

Employee	Subject Area	Building
Amanda Walter	Biology	Montoursville Area High School
Andrea Burleigh	Music	C. E. McCall Middle School
Christopher Morgan	Music	C. E. McCall Middle School

Motion: Beery Second: Mathers
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: Motion Carried

P-2 Approval of a retirement from a member of the professional staff:

Employee	Position	Years of Service	Effective
Debra Taylor	Art	17 Years	January 26, 2022

Motion: Marriott Second: Mathers
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: Motion Carried

Mrs. Bason thanked Debra Taylor for her time and her unique approach to teaching art.

P-3 Approval of the following resignation from a member of the support staff:

Employee	Position	Effective
Kristin Detato	Paraprofessional	August 27, 2021

Motion: Ulmer Second: Marriott
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: Motion Carried

P-4 Approval to establish the position of Assistant Superintendent for Curriculum and Communication:

Motion to postpone agenda item P-4 until the next meeting.

Motion: Beery Second: Mathers
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

P-5 Approval of the following additions to the teacher substitute list for the 2021-2022 school year:

<u>Substitute</u>	<u>Certification</u>
Kirsten Winner	Elementary
Michael Cillo	Physical Education
Victoria Stetts	Art
Tatiana Beard	Elementary

Motion: Marriott Second: Beery
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

P-6 Approval of the following addition to the Substitute Paraprofessional list for the 2021-2022 school year:

<u>Substitute</u>
Rebecca Chow

Motion: Marriott Second: Snell
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

P-7 Approval of the following additions to Long-Term Professional positions:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>	<u>Replacement for:</u>
Kirsten Winner	Elementary	August 24, 2021 to October 22, 2021	101912
Erica Hepburn	Elementary	2021-2022 School Year	New Temporary Position
Lauren Caputo	Elementary	2021-2022 School Year	New Temporary Position

Motion: Ulmer Second: Beery
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

Mr. Snell asked if any of them were for third grade. Mr. Snell asked if students moving to homeschooling and cyber schooling impacted the need for these positions.

Mrs. Bason replied that it did not.

P-8 Approval of the following additions to the Guest Teacher substitute list for the 2021-2022 school year:

Guest Teacher		
Barbara Calaman	Randy Holmes	Annette Pennella
Gretchen Carpenter	Lynne Hopkins-Alvarez	Christy Phillips
Jonathon Correll	Caleb Huff-Love	Amanda Pollari
Dana Culver	Wendy Hunter	Tammy Robbins
Angela DiRocco	Kevin Kilpatrick	Brenna Segraves
Vicki Eberhart	Karen Kirk	Joseph Shimko
Divia Feinstein	Laurie Long	Don Smith
Sherry Francis	Heidi Mnkandhla	Diane Souter
Thomas Gargiulo	John Mott	Madison VanCuren
Heather Giaudrone	Bryan Patel	Brian Vanverstrauf
Elizabeth Haldeman	Hannah Paulhamus	
Cammy Hemenway	Fillin Peace	

Motion: Beery Second: Marriott
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: Motion Carried

P-9 Approval of the following FMLA leave from a member of the staff:

Employee	Effective
101371	August 16, 2021

Motion: Marriott Second: Mathers
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: Motion Carried

P-10 Approval of the following unpaid leave of absence from a member of the staff who already used 10 unpaid days for the 2021-2022 school year:

Employee	Leave Dates:
101460	October 12 to October 27, 2021

Motion: Ruffing Second: Ulmer
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: Motion Carried

P-11 Approval of the following additions to the Extracurricular Activity positions for the 2021-2022 school year:

Employee	Position	Stipend	Replacement for:
Robin McKenna	After School Monitor	\$1,000	Chris Gemberling and Mary Beth Logue
Emily Sweeney	Freshmen Class Advisor	\$221	NA

Jennie Crawford	Freshmen Class Advisor	\$221	NA
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Motion: Mathers Second: Ulmer
 Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
 No: None
 Absent: Konkle
 Result: **Motion Carried**

P-12 Approval of the following resignations from members of the Professional staff:

Employee	Position	Effective
Elijah Skinner	School Counselor	August 18, 2021 – will hold for 60 days
Ashley Heckrote	Special Education	August 18, 2021 – will hold for 60 days
Tara Crebs	Math	September 1, 2021 – will hold for 60 days

Motion: Snell Second: Ruffing
 Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
 No: None
 Absent: Konkle
 Result: **Motion Carried**

Mrs. Bason thanked each member of the staff for their contributions.

P-13 Approval of the following resignation from the position of District Wide Technology Coordinator:

Employee	Effective
Dan Taormina	August 1, 2021

Motion: Mathers Second: Marriott
 Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
 No: None
 Absent: Konkle
 Result: **Motion Carried**

P-14 Approval of the following position change effective September 15, 2021:

Employee	Position From	Position To	Salary
Sebastian Peipher	Lead Network Administrator	Director of Technology	\$78,000 pro rata

Motion: Ulmer Second: Mathers
 Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Ulmer
 No: Snell
 Absent: Konkle
 Result: **Motion Carried**

Mr. Snell made a motion to table P-14 until they find out if the position is Act-93 and what the increase in pay would be. There was no second.

P-15 Approval of the following additions/changes to the coaching staff for the 2021-2022 school year:

Coach	Sport	Position	Stipend	Replacement for:
Marissa Hall	Girls Basketball	Assistant Coach	\$1,900	Olivia Erb
Cameron Ott	Football	Assistant Coach	\$3,000	Michael Boughton
Jeremy Eck	Football	Assistant Coach	\$3,000	Christopher Molino

Dan Tucker	Football	Volunteer Coach	NA	NA
Mark Mussina	Boys Basketball	Head Coach	\$3,900	Mike Mussina
Mike Heinbach	Boys Basketball	Assistant JV Coach	\$3,200	Craig Weaver
Ed Rogers	Boys Basketball	7 th Grade Coach	\$2,600	Mike Cillo
Mike Cillo	Boys Basketball	Volunteer Coach	NA	NA
Teresa Shaffer	Cheerleading	Volunteer Coach	NA	NA
Jessica Cole	Cheerleading	Assistant JV Coach	\$2,500	Teresa Shaffer
Amanda Walter	Girls Soccer	Assistant Coach	\$1,900	Olivia Erb
Thomas George	Softball	Assistant Coach	\$2,000	Sean Gair

Motion: Marriott Second: Mathers
 Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
 No: None
 Absent: Konkle
 Result: **Motion Carried**

P-16 Approval to add Gina Uvari as a Temporary WOL Communications Coordinator position. (Attachment)

Motion: Mathers Second: Marriott
 Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
 No: None
 Absent: Konkle
 Result: **Motion Carried**

- **Transportation**

T-1 Approval of the School Bus Drivers and Monitors for the 2021-2022 school year. (Attachment)

T-2 Approval of Promiseland Bussing rates in the amount of \$749.81 for August 2021. (Attachment)

Motion: Mathers Second: Marriott
 Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
 No: None
 Absent: Konkle
 Result: **Motion Carried**

Other Reports

A. Committee Reports

- PSBA – Fall advocacy day scheduled 10/14
- Policy Committee – Nothing to report
- IU Rep. – Nothing to report
- LCTC Rep. – Meeting on Thursday, September 16th
- Memorial Gardens – Presentation in October or November for the Board
- Budget – Nothing to report
- Buildings and Ground – Nothing to report
- Montoursville Foundation – Nothing to report
- Extra-Curricular Activities – Nothing to report

Public Comment

Catherine Burns stated that she is not happy with the school board and superintendent, except for Mr. Snell. She asked how long the meetings will be virtual.

Nevin Weaver said he believes the lawsuit is the direct reflection of leadership and asked for resignations.

Mr. Ruffing asked Mr. Shimmel when the district can refer people to speak to the leaders in Harrisburg regarding the decision making on masks. He said the district cannot gamble with student's education and tax payer dollars.

Dr. Beery said that this is a lawful order. She does not want to go against the law.

Mr. Snell asked why they would not hold a special meeting regarding masks.

Daniel Asiello stated that we don't have a majority present to be able to say what the majority of people want. He said that he does not believe an assistant superintendent position is needed, but agrees that the district needs a curriculum director. He asked what the district borrowing power will be and said he does not think that the name calling is appropriate or helpful.

B Carey asked why there hasn't been a vote on the mask issue.

Greg Dangle said that the district shouldn't have to follow the masking order.

Tanya Shaffer said that she believes when a school board member asks for more information before a vote they should be given that information.

Karen DiSalvo said that she has reviewed the order and she believes it will not be upheld as valid. She said that administrators will not lose their jobs or licenses.

Gallahad Mallery stated that he would like a new solicitor. He asked if the board would allow a vaccine mandate.

Brenda Oberheim asked why the request to put an item on the agenda was ignored. She also asked for the board members to fight for the students against the masking order.

Corey Flick stated that he believes someone's right to live outweighs someone's right to not wear a mask. He said there is history of vaccines being mandated in this country. He stated that the goal is to keep students in school and the masks help accomplish that.

Sharon Meyer thanked the board for tabling agenda item P-4. She said that she is disappointed that there could not be a discussion on the mask mandate.

Amanda Wright asked why accommodations aren't being made for students who need it. She also asked why a survey hasn't gone out to parents.

Caroline Lecrone said that people should be thanking the board for the job they are doing. She said that she believes this debate is bigger than the local level and any complaints should be taken to the state.

Robert Beminger said he believes that the district should follow the other districts in the area who have allowed for parents to choose whether students wear masks.

Jenna Gerardi stated that she was upset she was not allowed to enter the school to bring her son his lunch despite having a mask on and that her son does not get a mask break.

Jenna Wommer said that she is disappointed with the district and she is looking to transfer her students.

Motion to extend the meeting past 11:00 pm

Motion: Snell Second: Beery
Yes: Albert, Beery, Marriott, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Konkle
Result: **Motion Carried**

Danielle Lanzer said that she hopes the board will communicate more with the public.

Kay Blair said that if people want kids receiving in person education then maybe they should reconsider their position on masking.

Alyssa Moser said that college students do have to wear masks around campus.

Zach Shaffer commented on board elections.

Cheryl Widell said she is disappointed that the board members aren't responding to members of the community.

Trisha Capron called for better security at the schools when releasing students for pick up.

Mr. Ruffing asked if the last comment was true regarding student pick up.

Mrs. Bason stated that there are systems in place and orders that the buildings follow when releasing students.

George Aguirre said that you are able to walk into the school and pick up a student without identification.

Jessica Neitz said she is not sure what the Board is scared of losing if they choose to vote on making masks optional.

Shalea Aikey said that she believes the masks aren't doing anything to prevent the spread. She also said that air quality is not good under the mask.

Amanda Wright shared her experience with the process of student pick up at the middle school. She said that identification is not asked for.

Joslyn Dougherty shared that identification was never asked for at Loyalsock Valley or the middle school when she has picked up her students.

Felicia Miller shared that she has had the same experiences with picking up her students.

Cheryl Widell said that she has never been asked for identification when picking up her students.

Mr. Snell said that this issue is very concerning to him and that he thinks it should be addressed.

Mr. Shimmel agreed that it needs to be taken care of immediately.

Greg Dangle asked where the board stood on mandatory vaccines.

Tanya Shaffer said that there should be more privacy regarding student medications as well.

Catherine Burns wanted to recognize how much time Mr. Snell has devoted to the district.

Mr. Ruffing said that the public cannot just make false statements about the board and administration. He said that he did not hear anyone say what they would do if they were on the board.

Mr. Albert stated that he appreciates everyone's concerns. He shared concerns about the legal ramifications that would come from defying the order. He said that board members should not be singled out and that they all care about the students.

Mr. Snell asked if ESSERs funds could be used for antibody testing for families who need it.

Mrs. Bason said that they could be used for that purpose.

Mr. Snell asked the Board if the District would mandate the vaccine.

Mr. Shimmel, Mr. Ruffing, and Mr. Albert said they would not support a vaccine mandate.

Mr. Snell asked how long the board would be conducting meetings via Zoom.

Mr. Shimmel said as long as visitors need to be masked, they will be conducting meetings via Zoom.

Mr. Ruffing said he is in favor of Zoom meetings because of higher attendance and engagement.

Mr. Snell said that both options should be available. He said he does not believe that there are people who are scared to speak or give their information out because of their opinion.

Mr. Ruffing said that he has been contacted by many people who feel that way.

ADJOURNMENT OF THE REGULAR MEETING 11:58 PM

Motion: Ruffing Second: Beery

Voice Vote: Unanimous

David Shimmel, President

Brandy N. Smith, Board Secretary

MONTOURSVILLE AREA SCHOOL DISTRICT

MINUTES FOR WORK SESSION

Virtual

Tuesday, September 28, 2021

7:08 PM

Pledge to the flag

Call to order - Board President

Roll call - Board Secretary

MEMBER

☐ Daniel L. Albert
☒ Susan Beery
☒ Scott W. Konkle
☐ Jennifer L. Marriott
☒ Dottie M. Mathers, Vice President
☒ William S. Ruffing

MEMBER

☒ David Shimmel, President
☒ Ronald E. Snell
☒ Dale Ulmer
☐ *Richard Galtman, Solicitor
☒ *Christina Bason, Superintendent
☒ *Brandy N. Smith, Business Mgr./Bd. Secretary
*(Non-Voting Member)

OTHERS

☐ Feerrar, Darrin - Elementary School Principal
☐ Gnoffo, Joseph - Supervisor of Buildings and Grounds
☒ Hanner, Tim – Supervisor of Special Education
☐ King, Christopher - Assistant Middle/High School Principal
☐ Myers, Curtis - Middle School Principal
☐ Peipher, Sebastian – Director of Technology
☐ Taormina, Daniel - High School Principal
☒ Yonkin, Jamie - Elementary School Principal
☒ Residents ☒ Media ☒ Students

Announcements

Mr. Shimmel announced the executive sessions on 9/14 and 9/28.

Prior Presentation

Mr. Snell said that he believes it is time that the district hires for a curriculum position. He said that he does not think the district needs an assistant superintendent or PR position. Mr. Snell stated that it would be more cost effective to just hire a curriculum coordinator. He said he wasn't sure if the curriculum committees were still meeting.

Mrs. Bason clarified that curriculum committees have been meeting.

Mr. Shimmel stated that he envisioned that most of this position would be curriculum related while working with the committees and at times a communication position would be valuable. He also said he would like to re-address the elementary building projects.

Dr. Beery said the district got a lot of good savings the past few years, but sees this position as a good long-term solution for the district. She said she thinks the communication aspect is more in line with communicating with parents regarding concerns for what is being taught in addition to communication with teachers.

Mr. Snell said there is currently a bill introduced regarding transparency with curriculum for school districts.

Mr. Shimmel asked if putting the positions on the October Board agenda would be too soon.

Mr. Snell said he did not want the position on the agenda in its current form. He said he does not think the district needs an assistant superintendent position. He also said the district needs to be careful with the money being spent.

Mr. Ulmer said the position makes a lot of sense. He said the complexity of administration has changed and this position would be an asset.

Mr. Snell said that a PR person is not needed. He said the district should bring back the fall and spring newsletters.

Mr. Ulmer said that the position isn't a PR person. He said it is a position that will enhance the sharing of valuable information with parents, teachers, and the board.

Mr. Snell said the board should not be branding the school district.

Dr. Beery stated that knowing the expected salary range for an assistant superintendent vs. a curriculum coordinator would be helpful in deciding.

Mr. Ruffing said the assistant superintendent position would be very beneficial. He said that the district would be getting a lot more from the position for not much more money.

Mr. Shimmel said that the progression of the job description will dictate when it will be on the agenda.

Mr. Ruffing shared that he and other board members had received emails from members of the public that said they were intimidated by sharing their opinions in front of others who felt differently than them. He said they preferred virtual meetings so they may speak without fear. Mr. Ruffing said that Mr. Snell said he did not believe that was happening; he asked if Mr. Snell would apologize.

Mr. Snell asked how many emails he received.

Mr. Ruffing said he had received several emails as well as in person conversations.

Mr. Snell said that meetings should be in person with a zoom option.

Public Comment

Greg Dangle said he appreciated the security changes that were made as a result of the last meeting. He said he does not feel there is a need for an assistant superintendent position.

Mr. Shimmel said that the superintendent's job evaluation was done recently and that her performance has been above satisfactory. He said to say that she is not doing her job is a misunderstanding of what the job entails.

Daniel Asiello said that he had good conversations with the principals regarding mask breaks. He also said that the principals should be putting out newsletters to the parents on a monthly basis. He said he believes the superintendent should handle district communication.

Sharon Meyer said that there has to be set mask break times implemented throughout the day. She said that the curriculum coordinator should be the focus, not an assistant superintendent.

Brenda Oberheim said that many members of the public said last meeting that they did not want an assistant superintendent position. She said that she believes virtual meetings aren't fair because not everyone has the internet.

Mr. Snell said it should be a requirement that the Board and Administration have their camera on for the meeting.

Zachary Smith said that he appreciates the virtual meetings because of how far away he lives. He said that it is more convenient. He also said that he feels more comfortable speaking in a virtual setting.

Agenda Items

- **General**

G-1 Approval of a use of facilities request from Kenny Smith, Montoursville Youth Football and Cheer, Lyler Elementary Gym, September 13, 2021 to November 18, 2021 on Monday, Wednesday and Thursday, 5:15 PM – 7:15 PM. (Attachment)

Motion: Mathers Second: Snell
Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Marriott
Result: **Motion Carried**

- **Personnel**

P-1 Approval of the following addition to the staff (Attachment):

Employee	New Position	Effective
Susan Wood	Educational Interpreter	September 29, 2021

Motion: Mathers Second: Ruffing
Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Marriott
Result: **Motion Carried**

P-2 Approval of the following resignation from a member of the Support Staff:

Employee	Position	Effective
Mary Hensler	Paraprofessional	September 10, 2021

Motion: Ruffing Second: Mathers
Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Marriott
Result: **Motion Carried**

P-3 Approval of the following resignation from a member of the Professional staff:

Employee	Position	Effective
Daniel Heinrichs	Biology Teacher	September 15, 2021 – will hold for 60 days

Motion: Mathers Second: Ruffing
Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Marriott
Result: **Motion Carried**

Mrs. Bason said that Mr. Heinrichs has been an asset to the District and she wishes him well.

P-4 Approval of the following addition to the Professional Staff, tentative effective date November 28, 2021:

Employee	Position	Salary	Replacement For
Shane Laudenslager	Special Education	Masters Step 14 \$77,526 pro rata	Ashley Heckrote

Motion: Ulmer Second: Beery
Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Marriott
Result: **Motion Carried**
Mr. Laudenslager gave his professional background.

P-5 Approval of the following addition to the Support Staff, effective September 29, 2021:

Employee	Position	Hours	Rate of Pay	Replacement For
Rebecca Chow	Paraprofessional	5.5	\$12.50/hour	Mary Hensler

Motion: Mathers Second: Beery
Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Marriott
Result: **Motion Carried**

P-6 Approval of the following additions to the extracurricular activity positions for the 2021-2022 school year:

Employee	Position	Stipend	Replacement For
Kristen Gist	Choral Performance at Loyalsock Valley Elementary School	\$212.00	Jaclyn Gilbert
Kristen Gist	Chorus Director	\$1,311.00	Jaclyn Gilbert
Katrina Emick	Bus Monitor	\$700.00	Paula Pulizzi and Deb Taylor

Motion: Ulmer Second: Beery
Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Marriott
Result: **Motion Carried**

P-7 Approval of the following additions to the coaching staff for the 2021-2022 school year:

Coach	Sport	Position	Stipend	Replacement For
Caitlin Shek	Cheerleading	Assistant	\$2,100.00	Jessica Cole
Thomas George	Girls Basketball	8 th Grade Coach	\$2,600.00	Ashley Burger

Motion: Mathers Second: Ruffing
Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
No: None
Absent: Albert, Marriott
Result: **Motion Carried**

P-8 Approval of the following addition to the teacher substitute list for the 2021-2022 school year:

Substitute
Shannon Rockwell

Motion: Mathers Second: Beery
 Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Snell, Ulmer
 No: None
 Absent: Albert, Marriott
 Result: Motion Carried

Mr. Snell asked Mr. Shimmel to have a second public comment period.

Mr. Shimmel stated that the public was already given the opportunity to speak.

ADJOURNMENT OF THE REGULAR MEETING 8:05 PM

Motion: Ruffing Second: Konkle
 Yes: Beery, Konkle, Mathers, Ruffing, Shimmel, Ulmer
 No: Snell
 Absent: Albert, Marriott
 Result: Motion Carried

David Shimmel, President

Brandy N. Smith, Board Secretary