

MINUTES OF PROCEEDINGS OF SCHOOL BOARD

Regular

Garretson School

6:30 p.m.

October 8, 2007

Present:

Darla deWit

Don Wagner

Jeff Storment

Todd Tilberg

Robert Arend, Superintendent

Rod Fischer, Business Manager

Also present: Karn Barth, Michelle Heitkamp,

Jacki Liester, Heidi Fink, Tana

Clark, Mary Tillberg

Absent: Darryl Nelson

The meeting was called to order by President deWit at 6:30 p.m.

President deWit led the Pledge of Allegiance.

President deWit welcomed all guests and visitors.

Action 08034: President deWit called for any additions to the Board agenda.

Superintendent Arend noted two additions to the agenda, item "D", Curriculum Course Guidelines under new business and also item "E" under new business, Interlakes Action Financial Agreement, motion by Wagner, second by Storment, to approve the agenda as amended, motion carried.

Michelle Heitkamp spoke to the Board requesting they consider adding additional bleacher seating at the athletic complex on the visitors' side of the football field.

Action 08035: Motion by Storment, second by Tilberg to approve moving 4 sections of the baseball bleachers to the Athletic Complex to place on the visitors' side of the field, motion carried.

Action 08036: Motion by Wagner, second by Tilberg to approve the following consent agenda items: Minutes from the September 10, 2007 regular meeting, payment of the October 2007 claims; September 2007 financial statements; public school exemption #08-05 and #08-06, September vehicle report, and

Diesel Prices 9-13-07

Midway	\$2.81	(not available)
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Palisades	\$2.8362 (quote)	\$2.8692 (actual),
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motion carried.

Financial Report

The Business Manager presented a financial report of receipts, disbursements and cash balances for the month of September, 2007 as listed below:

Receipts: Taxes, \$24,508.41; County Sources, \$2,445.40; State Aid, \$134,868.00; Federal Sources, \$12,445.35; Interest, \$4,470.44; Misc., \$4,837.67; Rural Electric Receipts, \$20,305.50.

Expenditures: Verified Claims, \$125,896.75; Salaries; Instructional Staff, \$119,177.17; Guidance, \$3,432.11; Library, \$3,143.03; Office of Principal, \$10,682.07; General Administration, \$6,169.60; Business, \$7,253.78; Central, \$19,850.17; CoCurricular, \$6,465.42; Special Education, \$20,373.59; School Lunch, \$10,241.67; Payroll Grand Total, \$206,788.61.

Cash Balances, September 30, 2007: General Fund, \$766,760.95; Capital Outlay, \$130,975.14; Special Education, \$157,379.84; Pension Fund, \$134,929.74; Bond Fund, \$166,281.68; Nutrition Services, \$4,267.81; Flex Account, \$3,003.12.

Trust and Agency Fund: Club and Class Accounts, Receipts, \$18,554.59; Expenditures, \$17,916.88; Cash Balance, \$32,839.14; Imprest Account Expenditures –Xcel Energy, \$6,694.71, Utilities; Robert Arend, \$70.00, Exp. Reimb.; Arlington School, \$30.00, Entry Fee; Randy Clausen, \$70.00, Referee; Dakota ACAC, \$60.00, Reg. Fee; Lyle Gillen, \$88.50, Referee; Carla Lynn, \$70.00, Referee; SDAESP, \$87.90, Dues; Cindy Trager, \$88.50, Referee; Center for Disabilities, \$175.00, Reg. Fee; Dell Rapids School, \$30.00, Entry Fee; First Bank, \$1,104.42, Reg. Fee, Airfare; Al Hansen, \$70.00, Referee; Lennox School, \$35.00, Entry Fee; Paul Ortman, \$88.50, Referee; Deb Qualseth, \$70.00, Referee; Steve Riswold, \$158.50, Referee; Ryan Sage, \$70.00, Referee; West Central School, \$30.00, Entry Fee.

The Board had the second reading and reviewed proposed policy - Section G: Personnel. It was noted to include in the policy a job description for the Special Education Director and also to remove the policy that requires employees to complete a pre-employment physical.

Action 08037: Motion by Tilberg, second by Storment to approve Section G: Personnel Policy with the changes as noted, motion carried.

The Board heard the first reading of updated policies of Section I – Instruction.

Superintendent Arend updated the Board on the progress of the Comfort Station construction project including Project Inspection #5.

Action 08038: Motion by Storment, second by Wagner to approve RFP #2 for ceiling changes in the add amount of \$2,229.40, motion carried.

Superintendent Arend also reported on the Comfort Station final walkthrough and noted there are a few items that still need to be taken care of.

The Board had the first reading on the Curriculum Course Guidelines.

Superintendent Arend reviewed the financial agreement with Interlakes Action regarding reimbursement of expenses for the Headstart Program.

Action 08039: Motion by Wagner, second by deWit to approve the Interlakes Action Financial Agreement, motion carried.

Principal Barth reported on the basics of the mentor program for newer teachers and also the processes and procedures. She also updated the Board on the Discovery Club and said she has a parent volunteer to organize the Club.

Supt. Arend reported on the following:

- a) Prairie Lakes Coop – in the process of changing the by-laws.
- b) Regional ASBSD meeting Oct. 16, 2007 in Mitchell, SD from 6:00 p.m. – 9:00 p.m.
- c) Negotiations Workshop in Sioux Falls on Nov. 1, 2007 at the Sioux Falls Ramkota.
- d) Delegate Assembly will be held Nov. 16, 2007 in Pierre, SD.
- e) The 2007-2008 TCAP proposal has been approved by the State Board of Education.
- f) A Crisis Management telephone tree was distributed to the Board members.
- g) The ESA has formed a Steering Committee to consider new revenue producing or cost saving ideas.
- h) Rubber mats have been purchased to be installed in some of the high traffic areas of the playground.
- i) Minnehaha and Lincoln County Superintendents have met to discuss the possibility of opening an area Multi-District School.

- j) A new School Resource Officer, Jeff Thoreson, has been hired and is on duty at the Garretson School District.
- k) The State has offered free influenza vaccine to South Dakota students from ages 6 months through 18 years of age.

Action 08040: Motion by Storment, second by Wagner to move to executive session at 7:44 p.m. to discuss a personnel issue, motion carried.

At 8:07 p.m. Darryl Nelson arrived and assumed his place at the Board conference table.

The Board came out of executive session at 8:50 p.m.

Action 08041: Motion by Tilberg, second by Storment to adjourn the meeting at 8:51 p.m., motion carried.

Approved by the Garretson Board of Education this _____ day of _____, 2007.

President

Business Manager