

# NSE Student Arrival and Dismissal

## 2017-2018

### Arrival

Doors open at 8:10 a.m. School begins at 8:15 a.m. All students enter either through the gymnasium (bus riders) or cafeteria doors (parent drop off) and proceed to their classroom line, as follows:

- K-2nd Grade line up in the Cafe
- 3rd-5th Grade line up in the Gymnasium

The tardy bell will ring at 8:25 a.m. If your child is tardy, please walk with him/her to the Main Office in order to sign-in your child.

### Students Dropped Off by Parent

In order to maintain a safe and orderly student drop-off loop in our parking lot and minimize the amount of time spent in traffic waiting to drop off your children, we need your help with the following:

DO:

- ★ Constantly watch for children!
- ★ Follow the cones in the traffic loop through the student drop-off zone; do not divert from the established path.
- ★ Pull as far forward as possible once you are in the drop-off zone. Stopping in the loop and not pulling as far forward as you can, dramatically slows down the traffic. It is more efficient to have multiple cars able to unload at the same time. This can be accomplished if you pull as far forward as possible and if your children are ready to exit the car once you stop.
- ★ Students should not exit cars until you have past by the first lamppost in the drop-off zone.
- ★ If you would like to walk your child into school, please park in the parking spaces closest to the playground and walk with your child to the sidewalk through the crossing zone area.
- ★ Have understanding and patience; it will go a long way :)

DO NOT:

- ★ Drop off students in the *bus unloading loop*.
- ★ **Allow your child to walk by him/herself to the sidewalk** if you have chosen to park in the lot. You must exit your vehicle and walk your child to the sidewalk, however, do not walk into or through the coned area that is part of the drop-off zone.

### Students Riding the Bus

- ➔ All bus stop information is located in the Parent Vue under Student Information (Last Tab). Parent Vue is accessible under the Clarkston Schools Webpage at [www.clarkston.k12.mi.us](http://www.clarkston.k12.mi.us)
- ➔ Students riding the bus, will exit the bus in our bus loop and will be directed to enter the gymnasium.

# Dismissal

School dismisses at 3:30 p.m.

- On half days, school dismissal is 11:31 a.m.
- Approximately once a month there will be ½ Day Dismissals on Friday's. Please review the school calendar for these specific dates.

## Students Picked Up by Parent

- Kindergarten Students: Parents must pick their child up in the cafeteria.
- 1st-5th Grade students will exit the cafe doors between 3:25-3:30 p.m.
- On full days, all students should be exited from the cafe by 3:35 p.m.
- Any students still waiting for pick-up at 3:35 p.m. will return to the Main Office, so we can contact parents.

**Should this become a regularly occurring practice, students will need to enroll in after-school Kid's Connection program.**

## Students Riding the Bus

- Students riding the bus are dismissed at 3:30 p.m. to the bus.
- If your child will be riding the bus to/from school, please have him/her ride the bus the first day of school so the transportation department can establish accurate schedules and procedures. If you have transportation questions, please call 623-8040

\*Please note: You can expect that bus times will vary during the first couple weeks of school as we are establishing routines and procedures and also during inclement weather.

## NSE Parking Lot Traffic Flow Map

