

Cherokee Community School District



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Regular Board Meeting
November 20, 2023
WHS Library

Board Members:

Mrs. Jodi Thomas, President
Mrs. Angie Anderson ~ Vice President
Mrs. Patty Brown
Mr. Brian Freed
Mr. Ray Mullins

New Board Members:

Mrs. Jocelyn Riggert
Mr. Jared Barkley
Mrs. Joyce Lundsgaard, Board Secretary
Mr. Tom Ryherd, Superintendent

**Regular Board of Education Meeting - ANNUAL/ORGANIZATIONAL Meeting
Cherokee Community School District, 600 West Bluff Street
Agenda for Monday, November 20, 2023**

The tentative agenda contains a list of subjects known at the time of distribution. A copy of the agenda kept continuously current is available for inspection at the office of the superintendent during regular business hours. This agenda may be changed up to 24 hours before the scheduled commencement of the meeting. The agenda sequence is provided as a courtesy only. The board reserves the right to consider each item in any sequence it deems appropriate. Therefore, we encourage visitors to attend the meeting from the beginning.

NOTICE: If you have comments that you wish to be considered please submit those comments to: Tom Ryherd, Superintendent, at tryherd@ccsd.k12.ia.us by November 20, 2023 by 2:00 PM along with your phone number and you will be called prior to the agenda item you wish to address.

1. Call the meeting to order
2. Pledge of Allegiance and Mission Statement
3. Approve the agenda
4. Roll call of members in attendance
5. Action to excuse board members not in attendance
6. Welcome Visitors Recognition of persons who wish to speak to the board regarding a school issue not on the agenda
7. Consent agenda A. Approve the minutes of the regular meeting [10-16-23] special meeting [11-13-23] B. Approve financial statements C. Approve monthly bills D. Approve fundraising requests E. Approve resignations Jaylene DeVos - CMS Cross Country F. Approve retirements G. Approve internal transfers Evan Maddiota - from CMS Para to CHS Para H. Approve contract extensions Brittany Todd - CMS Para Ruby Wittmayer - CWHS Para
8. Discussion of/ action concerning Secretary-Treasurer's Report - Fiscal Year 2023 A. Operating Fund B. Management Fund C. Physical Plant and Equipment Fund D. Debt Service E. Capital Projects F. Activity Fund G. Nutrition Fund H. Trust and Agency Fund I. Self-Insurance Fund
9. Discussion of/ action concerning closing fiscal accounts for 2022-2023
10. Acceptance of Abstract of Elections - Board Secretary
11. Adjournment - Retiring Board President
12. Call the meeting to order - Superintendent President Pro-Tem
13. Administration of oath to new board members - Board Secretary
14. Election of officers (President) - Superintendent President Pro-Tem
15. Election of officers (Vice President) - Superintendent President Pro-Tem
16. Administration of oath to new officers - Board Secretary
17. Discussion of/ action concerning a resolution recognizing the public service rendered by retiring board members.
18. Discussion of/ action concerning the opening of fiscal accounts for 2023-2024 - Name bank(s) of depository and specific maximum amount for the fiscal year

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

19. Adopt written rules and procedures that will be followed in conducting board meetings
20. Determine time and location of regular school board meetings
21. Adopt resolutions
 - A. Resolution to pay bills when board is not in session
 - B. Resolution to disburse payroll for contracted employees
 - C. Resolution to authorize control of the signature stamp
22. Communication and Reports
 - A. Principals' Building Reports/ Instructional Coaches' Reports
 - B. Directors'/ Superintendent's Report

23. Policy

Clerical Change(s): Clerical changes and edits as recommended by IASB Policy Manual Review by Siobhan Schneider, IASB Policy/Legal Services Director, received on 12/22/21

Affirm: 606.1 Class Size - Class Grouping; 606.3 Animals in the classroom; 606.5 Student Field Trips and Excursions; 606.6 Insufficient Classroom; 607.1 Student Guidance and Counseling Program; 607.2 Student Health Services; 704.3 Investments; 705.02 Credit and Procurement Cards; 706.03 Pay Deductions; 710.01 School Food Program

24. New Business

- A. Discussion of/ information concerning the Cherokee FFA Chapter attendance at the National FFA Convention in Indianapolis.
- B. Discussion of/ action concerning requests for early graduation
- C. Discussion of/ action concerning approval of Cherokee CSD's new teacher mentoring program.
- D. Discussion of/ action concerning Northwest AEA Board of Directors Ballot for District 3.
- E. Discussion of/ action concerning a request to the School Budget Review Committee for modified supplemental amount as related to the English language learning program for students who have exceeded five years of weighting, that are included on the Fall 2023 certified enrollment headcount, in the amount of \$11,246.00.
- F. Discussion of/ action concerning a request to the School Budget Review Committee for open enrolled out students, who were not included in the district's previous year certified enrollment count, in the amount of \$24,089.00.
- G. Discussion of/ action concerning a request to the School Budget Review Committee for Modified Supplemental Amount for Increasing Enrollment of Students in the amount of \$30,604.00.
- H. Discussion of/ information concerning Building and Grounds meeting in December.
- I. Discussion of/ action concerning district appointments
 1. Board Secretary/Treasurer - Joyce Lundsgaard
 2. Newspaper of General Circulation - Chronicle Times
 3. Equity and Affirmative Action Coordinator - Tom Ryherd
 4. Title IX Coordinator - Tom Ryherd
 5. Child Abuse Investigators: Level 1 - Brian Christiansen and Tom Ryherd
 6. Title I Coordinator - Brian Christiansen
 7. Foster Care Coordinator - Brian Christiansen
 8. Homeless Liaison - Matt Malausky
 9. Homeschool Liaison - Krista Miller
 10. Wellness Policy Coordinators - Rachel Doeden and Cara Jacobson
 11. Harassment Investigators - Matt Malausky and Tom Ryherd
 12. Level II Harassment Investigator - Ashley Brady
 13. Legal Counsel - John Cook and Steve Avery
 14. EL Coordinator - Matt Malausky
 15. Migrant Coordinator - Krista Miller
 16. Teacher Quality Team (Administrative Representatives) - Brian Christiansen, Krista Miller, Matt Malausky, Tom Ryherd
 17. Teacher Quality Team (Teacher Representatives) - James De Vos, Abby James, Cindy Husman, Kathy Curtis
- J. Discussion of/ action concerning standing board committees
 1. Curriculum and Instruction
 2. Policy
 3. Finance

*** Note:** The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.

<p>4. Buildings, Grounds, and Capital Projects</p> <p>5. Transportation and Nutrition</p> <p>K. Discussion of/ action concerning the appointment of a board member to the Cherokee County Conference Board</p>
<p>25. Board Committee Reports</p> <p>A. Curriculum and Instruction –</p> <p>B. Policy –</p> <p>C. Finance* –</p> <p>D. Building, Grounds, Capital Projects –</p> <p>E. Transportation, Nutrition –</p>
<p>26. Items of Interest for the Next Meeting [December 18, 2023 @ 5:30 PM]</p> <p>A. Discussion of/ action concerning At-Risk Dropout Prevention Plan</p> <p>B. Discussion of/ information concerning CCSD Building & Grounds Plans and Priorities</p> <p>C. Discussion of/ information concerning CCSD Wellness Policy and Wellness Review</p>
<p>27. Adjournment</p>

Projected Dates/Times for Regular Board of Education Meetings 2023-2024

August 21, 2023 @ 5:30 pm	September 18, 2023 @ 5:30 pm	October 16, 2023 @ 5:30 pm	November 20, 2023 @ 5:30 pm
December 18, 2023 @ 5:30 pm	January 15, 2024 @ 5:30 pm	February 19, 2024 @ 5:30 pm	March 18, 2024 @ 5:30 pm
April 15, 2024 @ 5:30 pm	May 20, 2024 @ 5:30 pm	June 17, 2024 @ 5:30 pm	July 15, 2024 @ 5:30 pm

*** Note: The Board of Education, with a majority vote of the Board, may enter into an closed/exempt session for the purpose of discussing confidential records, litigation, suspension/expulsion hearings, personnel, purchase of real estate, and security or negotiation strategy.**

**Cherokee Community School District
Regular Meeting
October 16, 2023**

The Cherokee Community School District Board of Education held a Regular Meeting on Monday, October 16, 2023 at 5:30 PM. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the meeting to order

The meeting was called to order at 5:30 P.M.

2. Pledge of Allegiance and Mission Statement

The Pledge of Allegiance and Mission Statement were recited.

3. Approve the agenda

Moved by Anderson, seconded by Freed to approve the agenda. All Ayes

4. Roll call of members in attendance

Roll call was taken. Board members present: Patty Brown, Ray E. Mullins II, Angie Anderson, Jodi Thomas, Brian Freed

5. Action to excuse board members not in attendance

All board members were present

6. Welcome Visitors

Visitors were welcomed. Thomas referenced board policy 213, Public Participation in Board Meetings.

7. Consent Agenda

Moved by Brown, seconded by Freed to approve the Consent Agenda. All Ayes

- Minutes of the meetings – Regular Meeting – 9/18/23
- Financial Statements
- Monthly Bills
- Fundraising Request – Cherokee Dance Team – Pom Pom Sales
- Resignations – Cassandra Harman – CES Para; Jennifer Jensen – CES Para
- Internal Transfer – Palmira Menchaca – Food Service to CES Para
- Approve Contact Extensions – Anna Blankers – CES Para; Matt Hoskinson – 7th Boys Basketball; Bob Lee – Boys Varsity Track; Benjamin Mauritz – CES Special Education Teacher

8. Communication & Reports

Administrators highlighted their reports included in the board packet.

9. Policy

Moved by Anderson, seconded by Mullins to affirm 605.1.r.1 Selection of Instructional Materials; 605.2 Instructional Materials Inspection; 605.3 Objection to Instructional Materials; 605.3.e.1. Instructions to the Reconsideration Committee; 605.3.e.2 Reconsideration Form; 605.3.e.3 Sample Letter to Individual Challenging Instructional or Library Materials; 605.3.e.4 Request to Prohibit a Student From Checking Out Specific Library Materials; 605.3.r.1 Reconsideration of Instructional and Library Materials Regulation; 605.4 Technology and Instructional Materials; 605.5 School Library. All Ayes

10. New Business

A. Discussion of/information concerning 2023 ISASP Results

Data Teacher Leaders Tim Stoneking, Kasey Stowater and Angela Carver reviewed the 2023 ISASP (Iowa statewide assessment of student progress) results. Growth was seen district wide.

B. Discussion of/action concerning out of state travel - FTC

Moved by Anderson, seconded by Brown to approve out of state travel for the FTC Robotics Team to league competitions during the FTC season. All Ayes

C. Discussion of/action concerning out of state travel - NASA

Moved by Brown, seconded by Mullins to approve out of state travel for high school science students to Houston for the NASA competition with Mr. DeVos in March. All Ayes

D. Discussion of/action concerning a request to the SBRC for excess costs - LEP

Moved by Mullins, seconded by Brown to approve the request to the School Budget Review Committee for \$8440.12 for excess costs in providing the LEP program during the 2022-23 school year. All Ayes

E. Discussion of/action concerning cooperative sharing agreements – 2023/24

Moved by Brown, seconded by Mullins to approve cooperative sharing agreements for swimming with Spencer CSD and bowling with MMC-RU for the 2023-24 school year. All Ayes

F. Discussion of/action concerning clerical changes – Cherokee CSD Crisis Manual

Moved by Anderson, seconded by Freed to approve clerical changes to the Cherokee CSD Crisis Manual (Emergency Operation Plan). All Ayes

G. Discussion of/information concerning certified enrollment numbers

Tom Ryherd updated the board on the certified enrollment numbers. Resident students increased by 7.2 and open enrolled in students increased by fourteen.

H. Discussion of/information concerning SIAC Meeting

Ryherd thanked all of the members who attended the SIAC meeting, prior to the regular board meeting. The SIAC members reviewed the 2022-23 Annual Progress Report.

I. Discussion of/information concerning IASB Annual Convention – November 15-17

The IASB Annual Convention will be held November 15-17 in Des Moines.

J. Discussion of/action concerning a delegate for the IASB Annual Convention

Anderson volunteered to represent the board as delegate at the IASB Annual Convention. No vote was taken.

Closed Session:

Moved by Anderson, seconded by Mullins to enter into closed session at 6:22 P.M. to conduct the evaluation of the Superintendent as provided in section 21.5(1)(i) of the open meetings law. Roll call vote, Ayes: Freed, Brown, Anderson, Mullins, Thomas

The board resumed in open session at 6:44 P.M.

11. Adjournment

Moved by Brown, seconded by Mullins to adjourn the meeting at 6:46 P.M. All Ayes

Regular Meeting – November 20, 2023 - 5:30 PM



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

**Cherokee Community School District
Special Meeting
November 13, 2023**

The Cherokee Community School District Board of Education held a Special Meeting on Monday, November 13, 2023, beginning at 5:00 P.M. The meeting was held in the WHS Library at 600 W. Bluff St., Cherokee, Iowa.

1. Call the special meeting to order

The meeting was called to order at 5:00 P.M.

Board Members Present: Brian Freed, Patty Brown, Jodi Thomas, Ray E. Mullins II, Angie Anderson

2. Approve agenda

Moved by Anderson, seconded by Mullins to approve the agenda. All Ayes

3. Discussion of action concerning out of state travel

Moved by Brown, seconded by Mullins to approve out of state travel for Special Olympics State bowling in Omaha, NE on November 17. All Ayes

4. Discussion of/action concerning conveyance of Gillette Drive

Moved by Anderson, seconded by Brown to table action regarding acceptance of the conveyance of Gillette Drive by the city. All Ayes

5. Closed Session

A. Discussion of/action to enter into closed session

Moved by Brown, seconded by Freed to go into closed session at 5:14 PM as provided in section 21.5(1) (e) of the open meetings law to conduct a hearing to suspend or expel students for violating board policy 502.75 Students and Illicit Drugs. Roll call vote: Ayes: Mullins, Brown, Anderson, Thomas, Freed

B. Exit closed session

The board resumed in open session at 5:35 P.M.

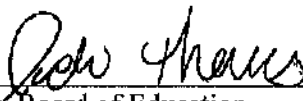
6. Discussion of/action concerning subject of closed session

Moved by Freed, seconded by Brown to adopt the recommendations by Superintendent Ryherd and Principal Malausky as set forth in the written decision of the board of directors. Roll call vote: Ayes: Brown, Freed, Mullins, Anderson, Thomas

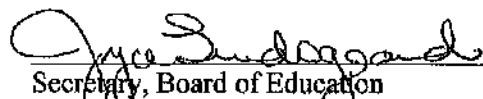
7. Adjournment

Moved by Anderson, seconded by Mullins to adjourn the meeting at 5:38 P.M. All Ayes

Regular Meeting – November 20, 2023



President, Board of Education
Cherokee Community School District



Secretary, Board of Education
Cherokee Community School District

Financial Report -10/31/23

Fund	Beginning Balance	Receipts	Expenditures	Ending Balance
Operating	\$ 2,345,012.39	2,028,364.41	1,217,594.01	3,155,782.79
Management	609,700.40	148,585.05	-	758,285.45
Self-Insurance Fund	863,882.57	13,266.99	16,358.65	860,790.91
Subtotal General Fund	3,818,595.36	2,190,216.45	1,233,952.66	4,774,859.15
Activity	148,860.26	40,482.44	27,940.98	161,401.72
PPEL	91,720.71	136,072.49	19,420.97	208,372.23
Capital Projects (Sales Tax)	2,213,617.11	108,632.00	138,138.59	2,184,110.52
Debt Service	57,132.25	118,101.65	175,233.90	-
Hot Lunch	485,895.29	71,559.58	143,241.50	414,213.37
Trust and Agency	39,698.51	1,164.65	-	40,863.16
Braves Bank	17,447.12	2,276.80	-	19,723.92
Total - All Funds	\$ 6,872,966.61	\$ 2,668,506.06	\$ 1,737,928.60	\$ 7,803,544.07

Published Budget Report
All Funds
10/31/2023

Category	Function #'s	Sub Total Exp.	Expenditures	Amt Published	% of Published
INSTRUCTION	(1000-1999)	2,129,202.38	2,129,202.38	10,540,000.00	20%
Perkins	(5210)	-			
SUPPORT SERVICES	(2000-2999)				
Student Support Svcs	(2000-2199)	80,895.72			
Inst. Staff Support Svcs	(2200-2299)	210,881.14			
General Administration	(2300-2399)	98,883.05			
Building Administration	(2400-2499)	242,086.15			
Business Administration	(2500-2599)	227,321.31			
Plant Operation & Maint	(2600-2699)	682,738.06			
Student Transportation	(2700-2799)	144,222.43			
TOTAL SUPPORT SERVICES			1,687,027.86	5,020,500.00	34%
NON INSTRUCTIONAL PGMS	(3000-3999)	164,810.08	164,810.08	810,000.00	20%
OTHER EXPENDITURES	(4000-5999)				
Facilities	(4000-4999)	1,186,151.74			
Debt Service	(5000-5999)	-			
AEA Support Direct	(5200)	515,165.00			
TOTAL OTHER EXPENDITURES			1,701,316.74	3,810,678.00	45%
TOTAL EXPENDITURES			5,682,357.06	20,181,178.00	28%

Cherokee Community School

Board Report

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
CHS Ind Art Instructional Supplies		
13610	Airgas USA, LLC	308.15
CES Playground Fence Repairs		
14503	American Fence Company	815.00
Mop Service		
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	60.86
Remote for Jenness		
12726	CDW Government, Inc.	6.76
4 new basketball systems at CMS		
30263	CENTER SPORTS, INC	8,301.00
Replaced Outlets		
New Wiring in Shop for Dust Collector		
10034	Champion Electric	2,278.04
Publication Expense		
Publication Expense		
Newspaper Subscription High School		
Newspaper Subscription Central Office		
18221	Cherokee Chronicle Times	434.76
Bumper bus 6		
Repairs to bus 8		
112288	Cherokee Collision Center LLC	26,059.17
WHS Vending Supplies		
11224	Chesterman Company	93.80
FINAL Water Bill		
10084	City of Cherokee	1,997.52
10305	Cornwall, Avery, Bjornstad & Scott	525.00
Braves Mentor Room Dividers		
11035	Ducommun, Linda	29.96
Equipment Repair		
Service Washer in Spec Ed Room		
10245	Ebert's	313.95
WHS FCS Instructional Supplies		
10067	Fareway Stores, Inc.	251.39
Silver Ornaments Lab materials		
11332	Flinn Scientific	54.53
Clothing Allowance - Shoes		
13822	Funderman, Steve	80.24
600 W Bluff - Final		
206 E Indian St - Final		

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User ID: ALG

Vendor Number	Vendor Name	Amount
Invoice Description		
10979	Guardian Pest Solutions	120.00
Annual membership dues		
30834	IOWA BASKETBALL COACHES ASS'N	140.00
Registration Fee		
30733	Iowa High School Speech Association	290.00
Music for the 7-8 Honor Choir 23-24		
Veteran's Day Choral Music 23-24		
Music for the 7-8 Honor Choir 23-24		
Christmas Music for MS		
Christmas Music for MS		
Winter 7-8 Choir Music Order		
WHS Choir Winter Music Order 23-24		
WHS Choir Winter Music Order 23-24		
Jazz Choir Music 23-24- Quote 47741480		
Music for the 7-8 Honor Choir 23-24		
Jazz Choir Music 23-24- Quote 47741480		
CWHS Choir Fall Music Order		
Christmas Music for MS		
Music order for 23-24 NWICDA Dordt HC		
12200	J.W. Pepper and Son, Inc.	1,639.34
Refund		
15061	June, Darnelle	140.00
ELI Money		
13782	Learning A-Z	2,688.00
GoGuardian Student content filtering 3 y		
14765	Limixex, Inc.	6,000.00
Woods 1 192		
Woods 1 193		
Adirondak Chairs Resale 194		
Woods 1 - 195		
Construction Class 196		
Building Repairs		
Returned Items		
11735	Marcus Lumber	1,239.42
IDATP dues/Driver Collecting		
14056	Medical Enterprises, Inc.	840.00
CES Books		
10649	MidAmerica Books	213.60
DEF		
12876	Midwest Lubricants, Inc.	162.50
New Mullions for 1st grade		

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Vendor Number	Vendor Name	Amount
Invoice Description		
entrance		
14115	Midwest Technology Services, LLC	427.50
Playground Equipment		
14651	Miracle Recreation Equipment	1,675.04
Full Registration Early Bird		
30928	NATIONAL FFA ORGANIZATION	240.00
Service Agreement		
13215	Flains Boiler Service	386.66
Flex Plan		
15034	Point C Health	228.00
Hotel - Conference		
13594	Prairie Meadows	327.04
Oil change and look over #16		
11459	Ron's Repair, Inc.	83.00
Fans for bus 12		
12768	School Bus Sales	199.20
Preschool Instructional Supplies		
11884	School Specialty, LLC	240.60
CAPS Registration		
15059	Sioux Center CTE Boosters	150.00
Culture & Climate		
14896	Timmerman, Natasha	16.46
Bus 12 coolant leak		
bus 26, burnt wires, no clearance lights		
Bus 5, brakes and why heater not working		
11226	Trivista-Iowa	1,567.39
Repairs to FB Field Bathroom Door		
11624	Valley Glass Co	335.00
Mandatory 3 hr Class		
17 for 3 hour class		
17 Hr Class. Nancy Sivinski , Deb Kelley		
New Driver Training		
10248	Western Iowa Tech Comm College	900.00
Equipment Repair		
13326	Wiemold Small Engine Repair	37.60
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
CMS Building Improvement		
14217	H and S Electric	7,800.00

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Vendor Number	Vendor Name	Amount	
Invoice Description			
Fund Number	33		
Checking Account ID	2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
New Lighting Outside Bus Barn & Armory			
10034	Champion Electric	3,327.57	
Building Improvement			
14966	Culligan of Spencer	2,578.73	
Fund Number	36		
Checking Account ID	2		
Checking Account ID	3	Fund Number 21	STUDENT ACTIVITY FUND
FTC Shirts/Hoodies			
13763	360 Custom Designs	229.85	
WHS Concessions			
WHS Concessions			
14863	American Popcorn Co.	468.00	
Spirit Poms - Reimbursement			
14675	Bellefy, Kristen	168.61	
Football Awards			
14489	Central Lyon Community School District	68.00	
2 Color Mix Pom			
14352	Champion Team Wear AR	90.95	
CWHS Concession Supplies			
31168	Cherokee Locker, Inc.	168.00	
CMS Concession Supplies			
CWHS Concession Supplies			
11224	Chesterman Company	3,226.80	
Yearbook Workshop			
13787	Hempstead, Brad	225.00	
FFA Dues			
NW District Greenhand Fire Up			
13843	Iowa FFA Association	933.00	
Full Registration Early Bird			
30928	NATIONAL FFA ORGANIZATION	880.00	
XC Meet Timer			
12764	Tesch, Shannon	415.00	
WHS Concession Supplies			
10779	Wiese Oil and Supply	44.00	
Fund Number	21		
Checking Account ID	3		
Checking Account ID	4	Fund Number 61	SCHOOL NUTRITION FUND
Food Service			
19014	Cherokee Comm School District	62,462.21	
Ala Carte Purchases			
11224	Chesterman Company	1,822.10	
Fund Number	61		

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Building Bridges Meeting - Food		
12974	Barkley, Natalie	125.89
Salt, Nurse Supplies, Trans		
Supplies		
10079	Blaine's Culligan	500.00
WHS Art Instructional Supplies		
11466	Blick Art Materials	39.00
Maintenance Supplies		
WHS Ind Arts Instructional		
Supplies		
WHS Ind Arts Instructional		
Supplies		
Black Tables for Events		
Oven Cleaner		
CHS Ind Art Instructional		
Supplies		
CHS Ind Art Instructional		
Supplies		
Tech Supplies		
Brave Designs		
Bulk Seed		
Transportation Supplies		
Nurse Supplies - Go Buckets		
10021	Bongaars Supply	6,144.80
Library Books		
New Releases for library		
CES Book Order		
CES Library Books		
13052	Book Vine, The	274.18
OE Tuition & TLC		
12856	CAM Community School	1,851.96
	District	
Meal Money for State VB & XC		
13234	Cash and Joyce Lundsgaard	180.00
Refunds to Lunch Account		
10865	Cherokee Comm School Food	69.00
	Service	
ITAG Conference Meals & Mileage		
14657	Christiansen, Kacee	231.16
Water & Sewer		
10084	City of Cherokee	4,235.24
Meal at Speech Coach Convention		
10967	De Vos, James	20.43
wrestling membership and state		
parking		
ISP- Curriculum Supplies		
14961	Elan Financial Services	268.85
Culinary 2 & Culinary 1		
Groceries		
Culinary 2 & Culinary 2		
Groceries		

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Vendor Number Vendor Name

Amount

Invoice Description

Items for the CMS Braves Store

CWHS Science Instructional
SuppliesCWHS Science Instructional
Supplies

WHS FCS Instructional Supplies

10067 Fareway Stores, Inc. 541.13

BBQ Casters

15062 Holstein Manufacturing 20.00

Groceries - Canning Lab

Climate & Culture

Climate & Culture

10274 Hy-Vee Food Stores, Inc 100.19

Clothing Allowance - Jeans

14426 Immele, Darla 59.98

Softball Coaches Clinic

30858 Iowa Girls Coaches
Association 100.00

All State Meal Money

31080 Iowa High School Music
Association 37.30

PD

15049 Johnson, Collin 16.99

Mileage, Parking & Stem Games

10268 Letache, Amy 152.48

Electricity

Electricity

Electricity

Electricity

Electricity

Electricity

12363 MidAmerican Energy Company 11,072.65

WHS FCS Instructional Supplies

14027 Puettmann, Katie 29.30

Garbage Collection

10217 Sanitary Services, Inc. 2,373.60

ISP Curriculum

11114 Scholastic, Inc. 217.43

Classroom Materials for 23-24

11884 School Specialty, LLC 13.84

Gasoline & Diesel

10361 Your FleetCard Program 7,329.72

Fund Number 10

Checking Account ID 1

Checking Account ID 2

Fund Number 36

PHYSICAL PLANT & EQUIPMENT

Black Refrigerator for Science
Rooms

10245 Ebert's 674.95

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User ID: ALC

Vendor Number	Vendor Name	Amount
Invoice Description		
Fund Number	36	
Checking Account ID	2	
Checking Account ID	3	Fund Number 21 STUDENT ACTIVITY FUND
Meal Money for State VB & XC		
13234	Cash and Joyce Lundsgaard	2,080.00
Marching Band Flags		
19014	Cherokee Comm School District	1,258.50
Honor Band Fees		
13249	Dan Mangold - NWIBA Treasurer	10.00
registration fee for FTC season		
registration for IOWA FTC		
14961	Elan Financial Services	560.00
CWHS Concession Supplies		
CWHS Concession Supplies		
CWHS Concession Supplies		
CWHS Concession Supplies		
10067	Fareway Stores, Inc.	120.29
Large candy bars for Homecoming week		
Food for officials at VB Tournament		
Large Candy Bars - Homecoming		
Delivery for Homecoming Floral Rentals		
10274	Hy-Vee Food Stores, Inc	190.93
roses for senior night		
11242	Hy-Vee Pharmacy	120.00
Iowa All State Music Festival		
All State Meal Money		
31080	Iowa High School Music Association	56.30
18253	MARTIN BROS. DISTRIBUTING CO., INC.	1,487.04
WHS Prom Fundraiser		
14684	Milwaukee Pretzel Company, LLC	1,197.00
football web belts		
30698	Riddell All American Sports Corp.	123.25
Fund Number	21	
Checking Account ID	3	
Checking Account ID	4	Fund Number 61 SCHOOL NUTRITION FUND
new dryer for the kitchen		
10245	Ebert's	799.90
18253	MARTIN BROS. DISTRIBUTING CO., INC.	42,803.49
Fund Number	61	
Checking Account ID	4	

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Replacement UPS batteries		
office supplies		
walkie talkie to call for support		
Nurse Supplies		
TAG Supplies		
Brave Designs Supplies		
WHS Ind Art Instructional Supplies		
Standing Rolling Desks for mobility		
TAG Supplies		
Replacement Battery for Mac		
Culture and Climate materials		
Wired Number Pad, USB Numeric Keypad 19		
Brave Designs Instructional Supplies		
Batt for Tim S. Cords for Amy L		
Trailer lights for band trailer		
TAG Supplies		
WHS Ind Art Instructional Supplies		
Counseling office supplies		
Perkins Equipment		
goldfish for Bio and College Bio		
Go bucket supplies		
CHS Lang Arts Instruct Supplies		
RPP Funds - 4 Laptops		
RPP '24 PURCHASES		
Cords for Science Renovation		
Foundation Instructional Supplies		
Playground Set		
13771	Amazon Capital Services	10,599.97
Mop Service		
Mop Service		
Mop Service		
10183	Aramark Uniform Services	91.29
AUCA Chicago Lockbox		
Flinn Science Order for James De Vos		
11332	Flinn Scientific	16.23
Mileage 9/27-9/28: 10/23		
10628	Lundsgaard, Joyce	206.00
Jul-Sept Shared Social Worker Billing		
10125	Northwest AEA	11,599.52
Braves Fans - Parking		
10188	Pilot Rock Signs	1,800.00
Pest Extermination		
Pest Extermination		
Pest Extermination		

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Vendor Number	Vendor Name	Amount
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Invoice Description

15025	Plunkett's Pest Control, Inc	294.00
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Postage

14903	Quadient Finance USA, Inc.	569.00
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Book Fair Invoice

13825	Scholastic Book Fairs	4,589.77
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Preschool Instructional Supplies

11884	School Specialty, LLC	5.19
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Gas & Supplies

14251	Spooner, Jason	103.20
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Direct Deposit Check

10720	Storey Kenworthy/Matt Parrott	183.97
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Phone Service

18319	Verizon Wireless	528.91
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Fund Number 10

Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
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Work Comp Insurance

14160	Risk Administration Services, Inc.	4,151.00
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Fund Number 22

Checking Account ID 1	Fund Number 71	SELF-INSURANCE FUND
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Administration Fee

13725	Mid-American Benefits, Inc.	1,987.50
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Fund Number 71

Checking Account ID 1		
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Checking Account ID 2	Fund Number 33	Local Option Sales and Service Tax Fund
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Camera for Library

14115	Midwest Technology Services, LLC	749.00
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Fund Number 33

Checking Account ID 2		
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Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
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XC needs

MS Eball Pants

XC needs

Turtlebox Speaker

13771	Amazon Capital Services	921.92
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CMS Concessions

11224	Chesterman Company	174.00
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Entry Fee for NWICDA 7-8 Honor Choir

NWICDA Honor Choir at Dordt 23-24

14688	ICDA	120.00
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Portable Toilets for XC meet

10/2/23

12780	Koenig Portable Toilets	350.00
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Prom Popcorn Fundraiser

14215	Osage River Popcorn	1,420.50
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Cherokee Community School

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Vendor Number Vendor Name

Amount

Invoice Description

Company

MS bball 11/13

31293 Oswald, Kyle 80.00

MS bball 11/13

14327 Shea, Mark 80.00

Servicing the Wrestling Scales

30166 VANDE BERG SCALES 150.00

Fund Number 21

Checking Account ID 3

Checking Account ID 4

Fund Number 61

SCHOOL NUTRITION FUND

Ala Carte Purchases

11224 Chesterman Company 945.90

Milk - CES 8/31/23-9/30/23

Milk - CMS 8/31/23-9/30/23

Milk - CWHS 8/31/23-9/30/23

14860 East Side Jersey Dairy 3,466.99
ESJD

Food Purchases - Bread

Food Purchases - Bread

Food Purchases - Bread

Food Purchases - Bread

14861 PAN-O-GOLD BAKING CO 789.26

Fund Number 61

Checking Account ID 4

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Vendor Number	Vendor Name	Amount
Invoice Description		
Checking Account ID 1	Fund Number 10	GENERAL FUND
Monthly Server Maintenance		
14649	Advanced Network Professionals	436.85
Mop Service		
10183	Aramark Uniform Services AUCA Chicago Lockbox	30.43
Equipment Repair		
10396	Builder's Sharpening and Service	20.00
Phone, Fax, Internet		
14427	C-M-L Telephone Cooperative Assoc	2,155.83
Boiler Treatment & Pulsafeeder Pump		
14189	Carroll Control Systems, Inc.	1,271.50
Meal Money for State Band		
13234	Cash and Joyce Lundsgaard	30.00
Replaced plug ins, outlets & cords		
Building Repair - Outside Labor		
Outside Labor		
10034	Champion Electric	2,038.24
Iowa Track and Field Clinic		
31991	CHAMPIONSHIP PRODUCTIONS	245.00
Equipment Repair		
12916	Country Tire and Service Inc.	66.53
Communication Services - October 2023		
14832	Donovan Group I	2,500.00
Building Repair -Outside Labor		
14092	Elevate Roofing	530.02
AET Record Subscription		
14044	Ewell Educational Services	210.00
Quarterly Monitoring		
Fire alarm system inspections		
Fire alarm system inspections		
14222	Feld Fire	2,780.92
Garden Soil		
15035	Foundation Analytical Laboratory, Inc	26.00
Tires for 1		
14523	Graham Tire Storm Lake	278.10
Maintenance Supplies		
Maintenance Supplies		
Maintenance Supplies		
Trash Cans		
Maintenance Supplies		
Maintenance Supplies		
13294	Home Depot Pro, The	2,331.04
IHSADA Conference Fee		

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Vendor Number	Vendor Name	Amount
Invoice Description		
14858	IHSADA	125.00
Yearly Membership		
13011	Iowa Pupil Transportation Association	300.00
Veterans Day Jeans Money		
15072	LA Wescott Post #2253	433.00
Repair on Saxophone		
10894	MidBell Music, Inc.	124.57
Outside Labor - Repair Sink & Toilet		
Outside Labor - Repair Sink & Toilet		
Maintenance Supplies		
Building Repairs - Outside Labor		
Building Repairs - Outside Labor		
11495	Modern Heating and Cooling, Inc.	886.71
Iowa Basketball Coaches Clinic		
15069	Nixon, Mike	105.00
CDH Admin Fee		
15034	Point C Health	222.00
van 25		
Van 1 oil change, rotate tires		
Van 23 oil change		
van 2 Oil change, and rotate tires		
11459	Ron's Repair, Inc.	276.00
End Tables - Brave Designs		
14822	Rupp Manufacturing	67.50
Grounds Maintenance		
13615	SCE, LLC	728.36
Lumber - Cherry & Hard Maple		
14415	SE SD Rough Sawn Lumber	316.02
Time & Attendance Software		
11578	Time Management Systems	331.78
bus 26		
5 blower motor,		
Bus 14, Overflow tank, and newbatteries		
Bus 10, Died at Sparkys		
Fix Rubber inserts on dash bus 5		
air filter bus 5		
New tail pipe for bus 4		
11226	Trivista-Iowa	4,126.37
Upkeep Grounds		
14621	Van Holland Lawn Service, Ltd.	1,041.44

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Vendor Number	Vendor Name	Amount
Invoice Description		
Multi Purpose Ramp 50%		
15064	Wheelchair Dynamics, INC	5,100.00
Fuel		
10361	Your FleetCard Program	7,188.50
Fund Number 10		
Checking Account ID 1		
Checking Account ID 2	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
Copier Leases		
Copier Leases		
14869	Access Systems Leasing	1,001.53
Boiler Treatment & Pulsafeeder Pump		
14189	Carroll Control Systems, Inc.	758.25
Building Improvement		
Building Improvement		
Building Improvement		
Building Improvement		
20223	Control System Specialists, LC	968.00
Building Improvement		
13215	Plains Boiler Service	2,871.63
Fund Number 36		
Checking Account ID 2		
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
7th bball 11/20		
14695	Brostad, Mike	80.00
Meal Money for State Band		
13234	Cash and Joyce Lundsgaard	30.00
singlets for CMS and CWH3		
15048	Compound Sportswear, LLC	3,089.00
JV BB game Official for 11/17/23		
14537	Crow, Richard	75.00
NWIBA Jazz Band Fee		
13249	Dan Mangold - NWIBA Treasurer	150.00
MS bball 11/21		
14982	Eddie, Steve	80.00
11/28 MS bball		
MS bball 11/30		
30523	Fuhrman, Mark	160.00
Equipment rental for XC meets		
12787	Galva-Holstein Schools	200.00
MS bball 11/21		
14910	Hilbrands, Dean	80.00
new HS volleyball uniforms		
14593	I29 Sports	3,194.00
Food Pantry Donation		

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Vendor Number	Vendor Name	Amount
Invoice Description		
12656	IC Church CAP Food Pantry	1,335.00
IHSMA Jazz Band Registration		
13329	IOWA HIGH SCHOOL MUSIC ASSOCIA	175.00
Entry fee for Jazz Choir to IL Jazz Fest		
30938	IOWA LAKES COMMUNITY COLLEGE	100.00
Varsity Basketball Official for 11/17/23		
14769	Jenness, Carson	140.00
Varsity Basketball Official for 11/17/23		
14476	Lubbers, Caleb	140.00
11/30 Varsity girls bball		
31446	Maxfield, Ken	140.00
11/30 Varsity girls bball		
14158	McPike, Milt	140.00
Food Pantry Donation		
10959	MID SIOUX OPPORTUNITY	1,335.00
NWIBA District Jazz Festival		
13772	MOC-Floyd Valley HS	150.00
Morningside Jazz Festival		
30757	Morningside University	250.00
Standard Full Registration		
FFA jackets, ties & scarves		
30928	NATIONAL FFA ORGANIZATION	1,502.00
11/30 JV girls bball		
13855	Nelson, Kody	75.00
MS basketball 11/30		
31293	Oswald, Kyle	80.00
Jazz Festival Fee		
14947	Pride of the Dutchmen Band Parents	150.00
11/17/23 JV BB Official		
7th bball 11/20		
11/27 9th bball		
14327	Shea, Mark	230.00
Sine Nomine Honor Band Fee		
13182	Storm Lake Comm School District	100.00
11/17/23 JV BB Official		
14810	Toklheim, Dale	75.00
Food Pantry Donation		
12654	Trinity Lutheran Church Food Pantry	1,335.00
11/30 JV girls bball		
14066	Weaver, Andrew	75.00
11/17/23 JV BB Official		

Cherokee Community School

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Board Report

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Vendor Number Vendor Name

Amount

Invoice Description

11/20 MS bball

31504 Wessling, Doug

155.00

Fund Number 21

Checking Account ID 3

Checking Account ID 6

Fund Number 01

NON-EXPENDABLE TRUST FUNDS

Jeans Scholarship

15070 Northwest Iowa Comm
College & Austen Bosch

200.00

Fund Number 01

Checking Account ID 6

	Operating	Management	Self-Insurance	PEEL	SAVE	Debt Service
JULY 1, 2022						
Bank Balance	539,622	17,956	7,623	27,180	-	-
CD's			348,285	-	-	-
Investment Account	2,396,132	938,289	630,419	847,696	1,443,695	13,928
	<u>2,935,754</u>	<u>956,245</u>	<u>986,326</u>	<u>874,876</u>	<u>1,443,695</u>	<u>13,928</u>
Receipts	14,026,636	469,699	143,711	1,395,879	1,479,134	888,321
Expenditures	14,064,482	423,259	228,353	2,103,203	636,259	888,756
JUNE 30, 2023						
Ending Balance	2,897,908	1,002,685	901,684	167,551	2,286,570	13,493
JUNE 30, 2023						
Bank Balance	144,213	46,617	4,007	145,208	-	-
CD's	-	-	-	-	-	-
Investment Account	2,753,695	956,068	897,677	22,343	2,286,570	13,493
	<u>2,897,908</u>	<u>1,002,685</u>	<u>901,684</u>	<u>167,551</u>	<u>2,286,570</u>	<u>13,493</u>

I, Joyce Lundsgaard, Secretary/Treasurer of the Cherokee Community School District, do hereby certify that this is a true and correct statement of the receipts and disbursements for the fiscal year ending June 30, 2023.


 Joyce Lundsgaard, Secretary/Treasurer

Cash Basis Receipts and Disbursements - July 1, 2022 - June 30, 2023

	Operating Fund	Management Fund	Self-Insurance Fund	Student Activity	PEEL Fund	SAVE	Debt Service	Trust & Agency	School Nutrition
Cash Basis Receipts									
Local Sources	4,980,631	469,500	143,711	457,264	470,693	73,765	888,321	8,695	251,447
State Sources	8,025,972	199			188	1,405,369			6,504
Federal Sources	922,749				848,915.25				544,715
Other Sources	97,284		-		76,083			0	-
Total Receipts	14,026,636	469,699	143,711	457,264	1,395,879	1,479,134	888,321	8,695	802,666
Cash Basis Disbursements									
Instruction	9,089,997	65,516		432,995	-	-		6,055	-
Support Services	3,892,155	357,743	228,353		104,728				723,719
Noninstructional Programs	5,499								69,224
Other Expenditures	1,076,831	-	-	-	1,998,475	636,259	888,756	-	792,943
Total Disbursements	14,064,482	423,259	228,353	432,995	2,103,203	636,259	888,756	6,055	9,724
Net	(37,846)	46,440	(84,642)	24,270	(707,325)	842,875	(435)	2,640	465,236
July 1, 2022 Cash Balance	\$ 2,935,754	\$ 956,245	\$ 986,326	\$ 104,710	\$ 874,876	\$1,443,695	\$ 13,928	\$ 37,940	\$ 474,960
June 30, 2023 Cash Balance	2,897,908	\$ 1,002,685	\$ 901,684	\$ 128,980	\$ 167,551	\$2,286,570	\$ 13,493	\$ 40,580	\$ 474,960

Cherokee Elementary School

**November 2023 Brian Christiansen, Principal
Jen Burch, Instructional Coach**



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

CES is happy to share that we have received a "Commendable" designation for the 2023-2024 Iowa School Performance Profile. CES has successfully transitioned from being an "acceptable" designation for the 2022-2023 school year. This is a direct result of our teachers and staff commitment to continual student growth!

DISTRICT GOAL 2 21ST CENTURY SKILLS

**PROBLEM SOLVING,
TEAM BUILDING &
INTERPERSONAL SKILLS**

4th grade student council members are sponsoring a food drive from November 13th - November 21st. Student council members wanted to complete a service project to benefit our community as we head into the holiday season. Students will help load the donated items on Tuesday, November 21st to be delivered to Mid Sioux Opportunity. A big thank you to student council supervisor, Mrs. Burch, for helping our 4th grade student council members execute their idea.

Students at CES, along with CMS students, participated in Kindness week, November 13th - November 17th. Students and staff participated in various dress up days and completed daily acts of kindness. Thank you CMS for including us in this fun week.

CES would like to thank all of the wonderful businesses and families that have donated winter gear. With the uncertainty of weather temperatures in the last couple of weeks, it is always helpful to have extra items on hand.

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

Aniah Taumoepeau is the CES Novembers Healthy Hero. Aniah is in Mrs. Kremer's 4th grade class. Here is what teachers have said about Aniah, "Aniah is awesome to have in class. She is a quiet, respectful, hard worker. Aniah always knows what is going on and is willing to help anyone that needs it. Aniah asks for help when she needs it and does not give up when there is adversity. Aniah is always willing to try our activities and makes the most of her time in class. Aniah also helps me out after school on the bus by picking up trash and putting the windows up before she gets off the bus." Congratulations, Aniah!!

We want to wish all our students, staff and stakeholders a Happy Thanksgiving!



Cherokee Middle School

November 2023

Krista Miller, Principal

Linda Ducommun, Instructional Coach



DISTRICT GOAL 1 COLLEGE & CAREER READINESS

The November Cherokee Chamber of Commerce Student of the Month is Dreleigh Johnson. Dreleigh is the daughter of Bobby and Jenna Johnson. She is active in volleyball, dance, youth group, FCA, and choir. Her teachers appreciate her for her willingness to help others and her hard work. After graduation, Dreleigh hopes to pursue a career in health or interior design.

DISTRICT GOAL 2 21ST CENTURY SKILLS PROBLEM SOLVING, TEAM BUILDING & INTERPERSONAL SKILLS

CMS Parent Teacher Conferences:

5th Grade - 52/94 -- 56%

6th Grade - 48/86 -- 55%,

7th Grade -- 38/82 -- 46%

8th Grade -- 42/90 -- 46%

51% Attendance Total

DISTRICT GOAL 3 COMMUNICATION & POSITIVE RELATIONSHIPS

The new school performance profiles were recently released. We have been looking through all of our data and reports within the profile. The Cherokee Middle School has been targeted this year in a specific subgroup. We are working with our local AEA and making plans to best support our staff and students working with these students. We are identifying gaps, looking at curriculum and investigating group size to be sure we are supporting them at their level.

Our Student Assistance Team (STAT) and Professional Learning Community (PLC) continues to meet weekly among grade levels on Wednesdays to problem solve on how to help students who may be struggling.

Teachers have been implementing the Social Emotional lessons in their Teacher Advisory groups to discuss various topics in the social emotional area.

Braves Mentoring is going well. We currently have 22 students connected with an adult community member mentor, and looking to add some for the second semester. Students get involved in mentoring by teacher recommendation. The students then fill out informational forms, along with parent permission forms. Our mentors fill out informational forms, and have to complete a background check. We then match students and volunteers according to the forms they filled out. Students and mentors meet once a week for about 45 minutes. We have seen many improvements such as increased attendance, decrease in office referrals and happier, positive demeanors in students.



November 2023 WHS Building Report

District Mission: *"With community involvement, we will empower learners to become contributing members to our changing world"*



Board Goals Work Based Learning Problem Solving and Team Building Skills Technology Iowa Core Communication	<ul style="list-style-type: none">• Parent teacher conference results: 67 families represented, 0 families via email, 12 families came at noon, other times varied from noon until 6:45 p.m. Of the families represented, several had siblings. A good percentage of parents had freshmen students. Several notices were sent out via JMC.• The Veterans Day Program was another success. This event has a lot of moving parts, involving the transportation of students to and from buildings, performances by our band and choir students, and community involvement. This is a great event to bring the community together and celebrate the service of all of our Veterans. GySgt Anthony Miller was the guest speaker, and delivered a very powerful and uplifting message to our students, staff, and community.
Staff Positives	<ul style="list-style-type: none">• A big thank you to James and Jaylene DeVos for their work in organizing another successful Lip Sync contest. I had never been to them, and I have not laughed that hard in a long time. The students did a great job in their performances as well. I saw a side of students I had not witnessed• Alanna Fuller is our Climate & Culture TLC leader. She does an excellent job sharing fun things for us as a staff each month. In November we are having a staff clothing exchange and any items left will be donated to the MHI clothing closet.
Student Positives	<ul style="list-style-type: none">• Congratulations to the following students for being inducted into Cherokee NHS: Logan Allender, Elise Anderson, McKenna Benson, Alli Booth, Aurora Christensen, Edith Deubner, Colton Happe, Lydia Hart, Adyson Jenness, Kassie Leeds, Kael Miller, Kaleb Nelson, Addyson Pigott, Lance Pingel, and Laney Wolfswinkel• Winter sports and activities are off to a great start with practices. Our first games and meets begin the week of Thanksgiving.• We are going to have a holiday door decorating contest for the month of December between homerooms. Central Office staff will serve as the non-biased judges. The students are excited to compete and win the coveted prize of donuts and juice being delivered to their homeroom!
Looking Ahead...	<ul style="list-style-type: none">• Thanksgiving Break November 22-26• Semester tests will be held before winter break this year on December 20-22.

Mr. Matt Malausky- WHS Principal & Mrs. Natalie Barkley- Instructional Coach

Superintendent Report
November, 2023

Board/District Goal #1: To support and expand career opportunities with local entities, in addition to college readiness, by prioritizing/allocating resources

- Building Reports - Principals/Instructional Coaches - on Agenda
- Working with Krystopher Byam of Iowa Workforce Development to explore options to expand our current offering for students for experiences such as work based learning, registered apprenticeships, etc. Myself and a team from the high school had a phone conference with Mr. Byam on Wednesday to begin exploring options for our students.
- Mr. Malausky and I went to Sioux Center to the Siouxland CAPS Summit earlier this month. This is the first time the CAPS summit has been held on the western side of the state. Had the opportunity to talk to other administrators about their CAPS programs and successes and challenges they are experiencing implementing the program.

Board/District Goal #2: To develop problem solving skills, interpersonal skills, and team building skills for all students, while increasing implementation/alignment of Iowa Common Core, by prioritizing/allocating resources.

- Building Reports - Principals/Instructional Coaches - on Agenda
- The last two meetings that I have been to have talked a lot about AI (Artificial Intelligence) in schools. There are generally two approaches, fight it or embrace it. The fact is that AI is here to stay and will only improve on capabilities as it becomes more mainstream. I think it is something we need to continue to learn more about as a district so that we can educate our students on the uses and implementations of this technology.

Board/District Goal #3: Improve communication between all stakeholders in the district that will promote an atmosphere that encourages positive relationships.

- Building Reports - Principals/Instructional Coaches - on Agenda
- Requests for Early Graduation: Kane Rogers, Thianna Shuknecht, Hallie Kennedy, Bryce Robinson, Clarsie Simmons, Ally Renken, Mariah Woosley, Ashton Hill, Ariel Roosa, Maverick Steif, Alyssa Kraft, and Bode Spence.
- We are adding inserts to the winter activities programs highlighting district and building specific highlights. We received positive feedback on the information that was included in our fall programs.

SRO & Technology Update

- **School Resource Officer, Sergeant Brett Gannon**
- **IT Director, Dan Bringle**
 - Our Tech Department has been quite steady this month. This month we had 58 new tickets with 49 completed. On Thursday November 2nd, the Tech Department and Superintendent attended a Cybersecurity Summit in Sioux City. Here, we learned many new ways to help develop tools to help prevent cyber attacks. We are taking cybersecurity very seriously. We have continued the campaigns to make ourselves as a district more aware of security issues and technology.

CLASS SIZE - CLASS GROUPING

It is within the sole discretion of the board to determine the size of classes and to determine whether class grouping will take place. The board may review the class sizes annually.

It is the responsibility of the superintendent to make a recommendation to the board on class size based upon the financial condition of the school district, the qualifications of and number of licensed employees, and other factors deemed relevant to the board.

Legal Reference: Iowa Code §§ 279.8; 280.3.

I.C. Iowa Code		Description
Iowa Code § 279.8		<u>Directors - General</u> <u>Rules - Bonds of</u> <u>Employees</u>
Iowa Code § 280.3		<u>Education Program -</u> <u>Attendance Center</u> <u>Requirements</u>
Cross References		
	Code	Description
606.06		<u>Insufficient</u> <u>Classroom Space</u>

ANIMALS IN THE CLASSROOM

Live animals will not be allowed in school district facilities except under special circumstances and only for an educational purpose. Permission from the principal will be required of anyone wishing to bring an animal into school district facilities. Appropriate supervision of animals is required when animals are brought into the school district facilities.

The person bringing the animal must furnish transportation for the animal brought to school. Animals will not be allowed to travel to and from the student's attendance center on the school bus without prior approval from the principal.

It is the responsibility of the principal to determine appropriate supervision of animals in the classroom.

Legal Reference: Iowa Code § 279.8

I.C. Iowa Code	Description
Iowa Code § 279.8	<u>Directors - General</u> <u>Rules - Bonds of</u> <u>Employees</u>
Cross References	Description <u>Assistance Animals</u>
105	

Approved _____ Reviewed 4/20/2015, 11/20/2017, 9/21/20, 11/20/23

Revised _____

STUDENT FIELD TRIPS AND EXCURSIONS

The principal may authorize field trips and excursions when such events contribute to the achievement of education goals of the school district. The school district will provide transportation for field trips and excursions.

In authorizing field trips and excursions, the principal will consider the financial condition of the school district, the educational benefit of the activity, the inherent risks or dangers of the activity, and other factors deemed relevant by the superintendent. Written parental permission will be required prior to the student's participation in field trips and excursions. Board approval will be required for field trips and excursions which involve unusual length or expense.

Field trips and excursions are to be arranged with the principal well in advance. A detailed schedule and budget must be submitted by the employee. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher may be required to submit a written summary of the event.

Legal Reference: 390 C.F.R. Pt. 390.3(f)
Iowa Code § 279.8
281 I.A.C. 43.9.

I.C. Iowa Code		Description
Iowa Code § 279.8		<u>Directors - General</u> <u>Rules - Bonds of</u> <u>Employees</u>
I.A.C. Iowa Administrative Code		Description
281 I.A.C. 43.9		<u>Transportation -</u> <u>Activity Trips -</u> <u>Deducted</u>
Cross References		
Code		Description
503.01		<u>Student Conduct</u>
503.01-R(1)		<u>Student Conduct -</u> <u>Regulation</u>
503.04		<u>Good Conduct Rule</u>

Approved _____ Reviewed 4/20/15, 11/20/2017, 9/21/20, 10/20/23 Revised _____

INSUFFICIENT CLASSROOM SPACE

It is the goal of the district to create learning environments that encourage the growth and development of each student. Providing classrooms with an appropriate student-teacher ratio is central to achieving this goal. Insufficient classroom space exists when conditions in the district adversely affect the implementation of the district's goals and its educational program.

Insufficient classroom space is determined on a case-by-case basis. In making its determination whether insufficient classroom space exists, the board may consider several factors, including but not limited to, the nature of the education program, the grade level, the available licensed employees, the instructional method, the physical space, student-teacher ratios, equipment and materials, facilities either being planned or under construction, facilities planned to be closed, financial condition of the school district and projected to be available, a sharing agreement in force or planned, a bargaining agreement in force, laws or rules governing special education class size, board-adopted school district goals and objectives, and other factors considered relevant by the board.

This policy is reviewed by the board annually. It is the responsibility of the superintendent to bring this policy to the attention of the board each year.

Legal Reference: Iowa Code § 282.18(13).
281 I.A.C. 17.6(3).

I.C. Iowa Code	Description
Iowa Code § 282.18	<u>Attendance and Tuition - Open Enrollment</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 17.6	<u>Education - Open Enrollment Restrictions</u>
Cross References	Code
103	<u>Long-Range Needs Assessment</u>
103-R(1)	<u>Long-Range Needs Assessment - Regulation</u>
501.15	<u>Open Enrollment Transfers - Procedures as a Receiving District</u>
606.01	<u>Class Size - Class Grouping</u>

Approved _____ Reviewed 4/20/15, 11/20/2017, 9/21/20, 11/20/23 Revised _____

STUDENT GUIDANCE AND COUNSELING PROGRAM

The board will provide a student guidance and counseling program. The guidance counselor will be certified with the Iowa Department of Education and hold the qualifications required by the board. The guidance and counseling program will serve grades kindergarten through twelve. The program will assist students with their personal, educational, and career development. The program is coordinated with the education program and will involve licensed employees.

Legal Reference: Iowa Code § 280.14; 622.10.
281 I.A.C. 12.3(11).

I.C. Iowa Code		Description
Iowa Code § 280.14		<u>Uniform School Requirements - Administrators</u>
		<u>Evidence - Communications in Professional Confidence</u>
Iowa Code § 622.10		
I.A.C. Iowa Administrative Code		Description
281 I.A.C. 12.3		<u>Administration</u>
Cross References		
Code		Description
604.04		<u>Program for At-Risk Students</u>

Approved _____ Reviewed 4/20/15, 11/20/2017, 9/21/20, 11/20/23 Revised _____

STUDENT HEALTH SERVICES

Health services are an integral part of comprehensive school improvement, assisting all students to increase learning, achievement, and performance. Health services coordinate and support existing programs to assist each student in achievement of an optimal state of physical, mental and social well being. Student health services ensure continuity and create linkages between school, home, and community service providers. The school district's comprehensive school improvement plan, needs, and resources determine the linkages.

Except in emergent care situations or child abuse assessments, the district will not administer invasive physical examinations or health screenings of a student that are not required by state or federal law without first obtaining the written consent of the student's parent or guardian.

- Emergent care situation means a sudden or unforeseen occurrence of onset of a medical or behavioral condition that could result in serious injury or harm to a student or others in the event immediate medical attention is not provided. Emergent care situation includes the need to screen a student or others for symptoms or exposures during an outbreak or public health event of concern as designated by the department of public health.
- Invasive physical examination means any medical examination that involves the exposure of private body parts or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening.
- Student health screening means an intentionally planned, periodic process to identify if students may be at risk for a health concern and to determine if a referral for an in-depth assessment is needed to consider appropriate health services. Student health screening does not include an episodic, individual screening done in accordance with professional licensed practice.

The superintendent, in conjunction with the (school nurse, health advisory committee, public health nurse, school health team, etc.) will develop administrative regulations implementing this policy. The superintendent will provide a written report on the role of health services in the education program to the board annually.

Legal Reference: 42 U.S.C. §§ 12101 et seq.
34 C.F.R. pt. 99, 104, 200, 300 et seq.
29 U.S.C. § 794(a)
28 C.F.R. 35
20 U.S.C. 1232g § 1400 6301 et seq..

Iowa Code §§ 22.7, 139A.3. .8, .21; 143.1, 152, 256.7(24), .11, 279; 280.23 .
 281 I.A.C. 12.3(4), (7), (11); 12.4(12); 12.8
 282 I.A.C. 22.
 641 I.A.C. 7.
 655 I.A.C. 6

I.C. Iowa Code	Description
Iowa Code § 139A	<u>Communicable/Infectious Diseases</u>
Iowa Code § 143.1	<u>Public Health Nurses</u>
Iowa Code § 152	<u>Nursing</u>
Iowa Code § 22.7	<u>Confidential Records</u>
Iowa Code § 256.11	<u>DE - Educational Standards</u>
Iowa Code § 256.7	<u>DE - Duties of State Board</u>
Iowa Code § 279	<u>Directors - Powers and Duties</u>
Iowa Code § 280.23	<u>Student Health Services</u>
I.A.C. Iowa Administrative Code	Description
281 I.A.C. 12.3	<u>Administration</u>
281 I.A.C. 12.4	<u>School Personnel</u>
281 I.A.C. 12.8	<u>General Accreditation Standards - Student Achievement</u>
282 I.A.C. 22	<u>Educational Examiners - Authorizations</u>
641 I.A.C. 7	<u>Public Health - Immunizations</u>
655 I.A.C. 6	<u>Nursing</u>
U.S.C. - United States Code	Description
20 U.S.C. § 1232g	<u>Education - FERPA</u>
20 U.S.C. § 6301	<u>Education - Elementary and Secondary Improvement</u>
20 U.S.C. 1400	<u>Education - IDEA - Findings, Purposes</u>

U.S.C. - United States Code

29 U.S.C. §§ 794

DescriptionLabor - VocationRehab RightsPublic Health - EqualOpportunity -Disabilities

42 U.S.C. § 12101

C.F.R. - Code of Federal Regulations**Description**Judicial - Disability -Nondiscrimination

28 C.F.R. 35

Education - Nondiscriminationon Basis of Handicap

34 C.F.R. Pt. 104

Education - AcademicAchievement of Disadvantaged

34 C.F.R. Pt. 200

Education -Disabilities/Children/Assistanceto States

34 C.F.R. Pt. 300

Education - Family Rights andPrivacy

34 C.F.R. Pt. 99

Cross References**Code****Description**Entrance -Admissions

501.04

Testing Program

505.04

Administration ofMedication toStudents

507.02

Administration ofMedication toStudents -Authorization -Asthma, AirwayConstricting orRespiratory DistressMedication Self-AdministrationConsent Form

507.02-E(1)

Administration ofMedication toStudents - ParentalAuthorization andRelease Form for theAdministration ofMedication orSpecial HealthServices to Students

507.02-E(2)

Code**Description**

507.02-E(3)

Administration of
Medication to
Students - Parental
Authorization and
Release Form for
Independent Self
Carry and
Administration of
Prescribed
Medication or
Independent
Delivery of Health
Services by the
Student

507.02-E(4)

Administration of
Medication to
Students - Parental
Authorization and
Release Form for the
Administration of
Voluntary School
Stock of Over-the-
Counter Medication
to Students

Approved _____

Reviewed 4/20/15, 11/20/2017, 9/21, Revised _____
11/20/23

INVESTMENTS

School district funds in excess of current needs shall be invested in compliance with this policy. The goals of the school district's investment portfolio in order of priority are:

- To provide safety of the principal;
- To maintain the necessary liquidity to match expected liabilities; and
- To obtain a reasonable rate of return.

In making investments, the school district shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use to meet the goals of the investment program.

School district funds are monies of the school district, including operating funds. "Operating funds" of the school district are funds which are reasonably expected to be used during a current budget year or within fifteen months of receipt. When investing operating funds, the investments must mature within three hundred and ninety-seven days or less. When investing funds other than operating funds, the investments must mature according to the need for the funds.

The board authorizes the treasurer to invest funds in excess of current needs in the following investments.

- Interest bearing savings, money market, and checking accounts at the school district's authorized depositories;
- Iowa Schools Joint Investment Trust Program (ISJIT); and,
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions.

It shall be the responsibility of the treasurer to oversee the investment portfolio in compliance with this policy and the law.

The treasurer shall be responsible for reporting to and reviewing with the board at its regular meetings the investment portfolio's performance, transaction activity and current investments.

It shall be the responsibility of the superintendent to deliver a copy of this policy to the school district's depositories, auditor and outside persons doing investment business with the school district.

It shall also be the responsibility of the superintendent, in conjunction with the treasurer, to develop a system of investment practices and internal controls over the investment practices. The investment practices shall be designed to prevent losses, to document the officers' and employees' responsibility for elements of the investment process and address the capability of the management.

Legal Reference: Iowa Code §§ 11.2, .6; 12.62; 12B.10; 10A; 12C; 22.1, .14; 28E.2; 257; 279.29; 283A; 285; 502.701; 633.123.

I.C. Iowa Code	Description
Iowa Code § 11.2	<u>Annual Settlements</u>
Iowa Code § 11.6	<u>Audits of Governmental Subdivisions</u>
Iowa Code § 12.62	<u>Treasurer of State - Investments</u>
Iowa Code § 12B.10	<u>Public Funds Investment Standards</u>
Iowa Code § 12C	<u>Deposit of Public Funds</u>
Iowa Code § 22	<u>Open Records</u>
Iowa Code § 257	<u>Financing School Programs</u>
Iowa Code § 279	<u>Directors - Powers and Duties</u>
Iowa Code § 283A	<u>School Meal Programs</u>
Iowa Code § 285	<u>Transportation Aid</u>
Iowa Code § 28E.2	<u>Joint Exercise of Governmental Powers - Definitions</u>
Iowa Code § 502.701	<u>Uniform Securities Act - Public Joint Investment Trusts</u>
Iowa Code § 633.123	<u>Probate Code - Prudent Investments</u>
Iowa Code § 12B.10A	<u>Public Investment Maturity and Procedural Limitations</u>

Cross References

Code	Description
206.03	<u>Secretary (I, II)</u>
206.04	<u>Treasurer</u>

Approved _____ Reviewed 7/20/15, 12/18/17, 11/16/20, 11/20/23 Revised _____

CREDIT AND PROCUREMENT CARDS

Employees may use school district credit cards and/or procurement cards (p-cards) for the actual and necessary expenses incurred in the performance of work-related duties. Actual and necessary expenses incurred in the performance of work-related duties include, but are not limited to travel expenses related to professional development or fulfillment of required job duties, fuel for school district transportation vehicles used for transporting students to and from school and for school-sponsored events, payment of claims related to professional development of the board and employees, and other expenses required by employees and the board in the performance of their duties.

Employees and officers using a school district credit or procurement card must submit a detailed, itemized receipt in addition to a credit or procurement card receipt indicating the date, purpose and nature of the expense for each claim item. Failure to provide a proper receipt will make the employee responsible for expenses incurred. Those expenses are reimbursed to the school district no later than ten working days following use of the school district's credit or procurement card. In exceptional circumstances, the superintendent or board may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances is maintained as part of the school district's record of the claim.

The school district may maintain a school district credit or procurement card for actual and necessary expenses incurred by employees and officers in the performance of their duties. The superintendent may maintain a school district credit or procurement card for actual and necessary expenses incurred in the performance of the superintendent's duties. The transportation director may maintain a school district credit or procurement card for fueling school district transportation vehicles in accordance with board policy.

It is the responsibility of the superintendent to determine whether the school district credit or procurement card use is for appropriate school business. It is the responsibility of the board to determine through the audit and approval process of the board whether the school district credit or procurement card used by the superintendent and the board is for appropriate school business.

The superintendent is responsible for developing administrative regulations regarding actual and necessary expenses and use of a school district credit or procurement card. The administrative regulations will include the appropriate forms to be filed for obtaining a credit or procurement card.

Legal Reference: Iowa Constitution, Art. III, § 31.
Iowa Code §§ 279.8, .29, .30.
281 I.A.C. 12.3(1).

Cross References

	Code	Description
216.03		<u>Board of Directors' Member Compensation and Expenses (I, II)</u>
401.07		<u>Employee Travel Compensation</u>

Approved _____ Reviewed 11/20/23 Revised _____

PAY DEDUCTIONS

The district provides leaves of absences to allow employees to be absent from work to attend to important matters outside of the workplace. As public employers, school districts are expected to record and monitor the work that employees perform and to conform to principles of public accountability in their compensation practices.

Consistent with principles of public accountability, it is the policy of the district that, when an employee is absent from work for less than one work day and the employee does not use accrued leave for such absence, the employee's pay will be reduced or the employee will be placed on leave without pay if:

- the employee has not sought permission to use paid leave for this partial-day absence,
- the employee has sought permission to use paid leave for this partial-day absence and permission has been denied,
- the employee's accrued paid leave has been exhausted, or,
- the employee chooses to use leave without pay.

In each case in which an employee is absent from work for part of a work day, a deduction from compensation will be made or the employee will be placed on leave without pay for a period of time which is equal to the employee's absence from the employee's regularly scheduled hours of work on that day.

Legal Reference: 29 U.S.C. Sec. 2 13(a)
29 C.F.R. Part 541

U.S.C. - United States Code		Description
29 U.S.C. Sec. 2 13(a)		<u>Labor - Fair Labor Standards</u>
C.F.R. - Code of Federal Regulations		Description
29 C.F.R. Pt. 541		<u>Labor - Exemptions</u>
Cross References		Description
	Code	
409.02		<u>Employee Leaves of Absence</u>

Approved _____ Received 8/17/15, 1/15/18, 11/16/20, 11/20/23 Revised _____

SCHOOL FOOD PROGRAM

The school district will operate a school nutrition program in each attendance center. The school nutrition program will include meals through participation in the National School Lunch Program. Students may bring their lunches from home and purchase milk and other incidental items.

School nutrition program facilities are provided to serve students and employees when school is in session and during school-related activities. They may also be used under the supervision of the food service director for food service to employee groups, parent-teacher meetings, civic organizations meeting for the purpose of better understanding the schools, and senior citizens in accordance with law and board policy.

The school nutrition program is operated on a nonprofit basis. The revenues of the school nutrition program will be used only for the operation or improvement of such programs. Supplies of the school nutrition program will only be used for the school nutrition program.

The board will set, and annually review, the prices for school nutrition programs. It is the responsibility of the superintendent to make a recommendation regarding the prices of the school nutrition programs, in accordance with federal and state law.

It is the responsibility of the food service director to administer the program and to cooperate with the superintendent and appropriate personnel for the proper functioning of the school nutrition program.

The district shall comply with all federal and state laws and regulations required for procurement, including the selection and evaluation of contractors. The superintendent or designee is responsible for developing an administrative process to implement this policy, including, but not limited to, procedures related to suspension and debarment for transactions subject to those requirements.

Legal Reference: 42 U.S.C. §§ 1751 et seq..
7 C.F.R. Pt. 210 et seq..
Iowa Code ch. 283A.
281 I.A.C. 58.

I.C. Iowa Code		Description
Iowa Code § 283A		<u>School Meal Programs</u>
I.A.C. Iowa Administrative Code		Description
281 I.A.C. 58		<u>Education - Breakfast and Lunch Program</u>
U.S.C. - United States Code		Description
42 U.S.C. §§ 1751		<u>Public Health - School Lunch Program</u>
Cross References		Description
Code		Description
710.02		<u>Free or Reduced Cost Meals Eligibility</u>
710.03		<u>Vending Machines</u>
710.04		<u>Meal Charges</u>

Approved _____ Reviewed 2/19/18, 12/21/20, 11/20/23

Revised _____

Early Graduates 2023-2024

Kane Rogers
Thianna Shuknecht
Hallie Kennedy
Bryce Robinson
Clarsie Simmons
Ally Renken
Mariah Woosley
Ashton Hill
Ariel Roosa
Maverick Steif
Alyssa Kraft
Bode Spence

October 18, 2023

Jodi Thomas, Board President
c/o Joyce Lundsgaard, Board Secretary
Cherokee CSD
600 W. Bluff Street
Cherokee, IA 51012

Joyce,

The Northwest AEA Board of Directors elections are scheduled to be voted on in November by the school boards of those districts who have seats up for election.

Enclosed with this letter is the ballot for the Northwest AEA Board of Directors election for Cherokee. Please put the election on your November board agenda. Once the board has voted, please return the ballot to me in the enclosed envelope.

If you have any questions, please reach out to me using the contact information below.

Kind regards,



Sherri Wing
Board Secretary
Northwest AEA
712-222-6002
swing@nwaea.org

Enclosure: Election Ballot District 3

WITH OFFICES IN

Cherokee
2020 Highway 3 Bypass
Cherokee, IA 51012

Denison
2008 Highway 59 S.
Denison, IA 51442

Le Mars
940 Lincoln St.
Le Mars, IA 51031

Onawa
801 Tenth St., Ste. A
Onawa, IA 51040

Sioux Center
1382 4th Avenue, NE
Sioux Center, IA 51250

Sioux City
5800 Discovery Blvd.
Sioux City, IA 51111



NORTHWEST AREA EDUCATION AGENCY

**Board of Directors Ballot
District 3**

Cherokee Community School District

**4-Year Term
December 2023 – December 2027**

Vote For One

_____ Roger Brinkert

6016 360th Street
Primghar, IA 51245

Cherokee	23.60%
Marcus-Meriden-Cleghorn	10.15%
MOC-Floyd Valley	40.42%
Remsen-Union	10.60%
South O'Brien	15.23%