

REGULAR MEETING MINUTES  
November 27, 2018

**CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on November 27, 2018, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 31, 2018.

**ROLL CALL**

Dan Castles, Board Secretary, called roll at 7:02pm:

**Present:** Dolores Bartram, Brooke Clayton, Michael Donaldson, Patricia Frizell, Christopher Hoff, Kimberly Kelaher- Moran, Robert Ketch, Matt Kitchen, and Michael Mankowski

**Absent: NONE**

**Also Present:** John Niesz, Superintendent of School and John Bennett, Attorney (7:09)

**PLEDGE OF ALLEGIANCE**

Number of public present: 27

**PUBLIC AGENDA ITEMS -**

- **Stephen Sternik** – Thank you to the Board of Education for employment in the district

**RECOGNITIONS:**

- **Erin Gomez** – Recognized for Garden State Film Festival Educator of the Year.

**RESOLUTION AUTHORIZING EXECUTIVE SESSION -**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

(1) **Personnel**

(2)

(3)

It is anticipated that the length of time of this executive session will be 15 minutes and that action may be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: **Robert Ketch**

SECONDED BY: **Patricia Frizell**

IN: 7:07    OUT: 7:21

<b>EXECUTIVE SESSION RESOLUTION TO CLOSE</b>	
<b>MOVED BY</b>	Donaldson
<b>SECONDED BY</b>	Kitchen
<b>AYE</b>	All in Favor
<b>NAY</b>	
<b>ABSTAIN</b>	

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

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**BS-01 APPROVAL OF MINUTES**

Motion by Frizeil and seconded by Bartram to approve the following minutes:  
Regular Meeting October 16, 2018

Roll Call Vote: 9 in favor, 0 opposed, 0 absent

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. INTENT TO RETIRE-DIST.**

The following individual has given her intent to retire effective November 27, 2018:  
Little, Cheryl Paraprofessional

**B. RESIGNATION-DIST.**

Approve the following resignations, as submitted:

Kolk, Linda	Nurse	Eff. 12/21/18
Sternik, Stephen	Payroll Clerk	Eff. 1/15/19

**C. LONG TERM SUBSTITUTE TEACHER-DIST.**

Approve the following individual for the position, dates and salary indicated:

Burgess, Ryan (Oliva)	Long Term Sub. 11/28/18-TBD Science	\$125.00 per day-60 days \$200.00 per day-61+ days
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Account # 15-130-100-101-30

Sypniewski, Melissa (Coughlin)	Long Term Sub. 9/1/18-TBD Basic Skills	\$125.00 per day-60 days \$200.00 per day-61+ days
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Account # 15-230-100-101-20

**D. TRANSFERS-NON PROFESSIONAL STAFF-2018-2019**

Approve the following individuals for the position indicated for the 2018-2019 school year:

Butch, Brian	<u>From:</u> Paraprofessional-JC	<u>To:</u> Paraprofessional-DIST. Eff. 10/24/18
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Account # 15-212-100-106-40

Dambaugh, Mark	<u>From:</u> Health/PE-Bolger 100%	<u>To:</u> Gross Motor/PMRS Pre-K 1/3 & Health/PE-Bolger 2/3
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Account # 20-218-100-100-10

Account # 15-130-100-101-30

**E. LEAVE OF ABSENCE -- DIST**

Approve the following individual be granted a Medical Leave of Absence beginning November 12, 2018 returning November 19, 2018 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Pigott, Megan

Approve the following individual be granted a Medical Leave of Absence beginning November 12, 2018 returning November 19, 2018 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Tritto, Tonya

Approve the following individual be granted a Maternity / Childcare Leave of Absence beginning February 25, 2019 returning September 1, 2019 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Lufrano, Dana

Approve the following individual be granted a Medical Leave of Absence beginning January 2, 2019 returning February 19, 2019 using allowable sick days followed by unpaid leave. This leave will be deducted from his entitlement under FMLA/NJMLA:

Stark, Thomas

**F. READING WORKSHOP TURNKEY TRAINING**

Approve the following prep time hourly rate of \$37.00 per hour for 17 hours not to exceed \$629.00.

Josselyn, Karen

Account # 20-271-200-100-60

**G. KEANSBURG AFTER SCHOOL PROGRAM - (KAP) - 2018-2019 DIS**

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program from November 28th, 2018 through June 7, 2019.

Program Site Coordinator-JC

Smith, Tara \$37.00 per hour, 140 hours, not to exceed \$5,180.00

Paraprofessional:

Baeza, Nancy \$19.94 per hour, 175 hours, not to exceed \$3,489.50

Nurse

Fiorentino, Marie \$37.00 per hour, 210 hours, not to exceed \$7,770.00

Vaccaralli, Patricia \$37.00 per hour, 210 hours, not to exceed \$7,770.00

Afterschool School Counselor

Kohler, Stefania \$37.00 per hour, 140 hours, not to exceed \$5,180.00

Substitute Nurse

Baltazar, Tanya \$37.00 per hour, as needed

Silva, Deborah

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Substitute Teachers \$37.00 per hour, as needed  
Donnelly, Nicole  
Iacouzzi, Melissa  
Sirimus, Louise  
Steakin, Nicolle  
Account # 20-095-100-100-60

H. VOLUNTEER ATHLETIC PARAPROFESSIONAL AIDE – 2018-2019 – HS

Approve the following individual to volunteer for the 2018-2019 school year, at no cost to the district:

Vloyanetes, Nicolas Wrestling

I. SUBSTITUTE TEACHERS/PARAPROFESSIONALS - DIST

Approve the following individuals be added to our substitute teacher/paraprofessionals list for the 2018-2019 school year at the rates listed below:

Burgess, Ryan  
Cartwright Wallace, Candace^ Elem. Ed.  
Lee, Kimberly A.  
Manglona, Mathew^  
Mason, Marcy  
Muller, Jennifer^  
Nelson, Diane  
Pigott, Megan  
Piza Garcia, Nidia^  
Schaefer, Renee^  
Vargas, Laura  
Vloyanetes, Nicolas^

^pending completion of paperwork

\$100.00 = Substitute Teacher  
\$85.00 = Substitute Paraprofessional  
Account#: 11-190-100-101-52

J. STUDENT TEACHING - DIST

Approve the following students be permitted to complete their student teaching:

Kean University

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Hill, William	Various PE/Phys Ed.	KHS	Spring 2019
Jackson, Alan	David Lee / Daniel White	JCCS/JRB	Spring 2019
Seely, Leah	Jillian Corcione	JCCS	Spring 2019

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**K. CLINICAL EXPERIENCE - DIST**

Approve the following individual be permitted to complete his clinical experience in Special Education with Tracey Hyer, hours to be completed before and after school and during lunch for the 2018-2019 school year:  
Bigelow, Shane

Approve the following individual be permitted to complete her clinical experience in Elementary / Special Education with a teacher that is to be determined, hours to be completed before and after school and during lunch for the 2018-2019 school year:  
Monteiro, Jessica

**GENERAL:**

1. DISTRICT H-I-B REPORT – 2017-2018

Approve the monthly district H-I-B Report for the month of November 2018:  
Ref. Exhibit # 1

2. 2018-2019 SCHOOL CALENDAR REVISION-DIST.

Approve the revised 2018-2019 school calendar Trimester dates for the Joseph C. Caruso School, as submitted:

Ref. Exhibit # 2

3. 2018-2019 TRIP LIST-REVISED-DIST.

Approve the Revised 2018-2019 Trip List, as submitted:  
Ref. Exhibit # 3

4. SCHOOL BUS EVACUATION DRILL-2018-2019-DIST

Port Monmouth Road Pre-K	9/18/18	8:00 a.m.-8:15 a.m.
Caruso Preschool TCU's	9/19/18	8:00 a.m.-8:15 a.m.
Joseph C. Caruso School	10/15/18	9:00 a.m.-1:00 p.m.
Keansburg High School	10/22/18	8:20 a.m.-9:15 a.m.

5. CURRICULUM APPROVAL

Approve the following Curriculum Documents:

Dance	Grades K-12
Theater	Grades K-12

6. MEMORANDUM OF UNDERSTANDING – KEAN UNIVERSITY AND SCHOOL- BASED YOUTH SERVICES PROGRAM -DIS

Approve the MOU between the Keansburg High School's School Based Youth Services Program and Kean University for the purpose of conducting a school based research study on 9<sup>th</sup> grade students participating in Reducing the Risk curriculum in health classes.



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**11. HOME INSTRUCTIONS 2018-2019**

Approve the following students to receive home instruction for the 218-2019 school year:

Student I.D.	H.I. #	Grade	Reason	Tutor	Start	End
9084275475	9	3	Administrative	K. Josselyn	10-10-18	TBD
4845841302	10	10	Administrative	D. Patterson	10-15-18	TBD
1142901401	11	8	Medical	S. Mangles J. Book	10-12-18	TBD
8874020194	12	K	Administrative	K. Josselyn	10-22-18	11-2-18
6260923547	13	8	Administrative	K. McGuire	11-2-18	TBD

Account # 11-150-100-101-80 Employee

**Superintendent's Report**

<b>Personnel: A through K</b>			
<b>General: 1 through 11</b>			
	Yes	No	Abstain
Bartram	X		X on "H" and "I" only
Clayton	X		
Donaldson	X		
Frizell	X		
Hoff	X		
Kelاهر-Moran	X		
Ketch	X		
Kitchen	X		
Mankowski	X		
Motion by:	Kitchen		
Second by:	Frizell		
Roll Call Vote	9 in favor 0 opposed 0 absent 1 abstain Motion carried		

**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF AUGUST AND SEPTEMBER SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of September 30, 2018 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of September 30, 2018 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$1,176,022.45.

**BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING**

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$1,114,212.30.

**BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING-**

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

See Exhibit "A"

**BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the October 15, 2018 payroll in the amount of \$1,061,886.85, the October 30, 2018 payroll in the amount of \$1,154,731.49 and the November 15, 2018 payroll in the amount of \$1,054,211.62

**BS-07: APPROVAL OF INTERLOCAL SERVICE AGREEMENT WITH THE BOROUGH OF KEANSBURG – CROSSING GUARDS**

Recommend that the Board of Education approve the Inter-local Service Agreement with the Borough of Keansburg as appended to and made a part of the minutes.

See Exhibit "B"

**BS-08: APPROVAL OF INTERLOCAL SERVICE AGREEMENT WITH THE BOROUGH OF KEANSBURG – TENNIS COURTS**

Recommend that the Board of Education approve the Inter-local Service Agreement with the Borough of Keansburg as appended to and made a part of the minutes.

See Exhibit "C"

**BS-09: COPIER LEASE THROUGH ATLANTIC TOMORROWS OFFICE**

Approve a copier lease for the District Wide Child Study Team Offices and the Main Office at the Joseph R. Bolger Middle School under state contract number A40467 for a total cost of \$50,910.00.

**BS-10: APPROVAL OF PARKING FOR THE DEPARTMENT OF TRANSPORTATION ON VACANT LOT - LORRAINE PLACE**

APPROVE the Department of Transportation to use the vacant lot located on Lorraine Place for the parking of construction vehicles for a 12 day paving project to be completed on Route 36.

**BS-11: RATIFICATION OF KAA AGREEMENT**

WHEREAS the Keansburg Board of Education (hereinafter referred to as the "Board") and the Keansburg Administrators' Association (hereinafter referred to as the "KAA") have negotiated a successor agreement for the 2019-2020, 2020-2021, and 2021-2022 school years (hereinafter referred to as the "Agreement"); and

WHEREAS the KAA has, by a majority vote of its membership, ratified the Agreement;

NOW THEREFORE BE IT RESOLVED that the Board hereby ratify and approve the terms of the Agreement for the 2019-2020, 2020-2021, and 2021-2022 school years, which are attached to this Resolution and made a part hereof.

Exhibit "D"

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**Board Secretary's Report**

BS-02 through BS-11			
	Yes	No	Abstain
Bartram	X		X on "BS-07 and BS-08" only
Clayton	X		X on "BS-07 and BS-08" only
Donaldson	X		
Frizell	X		
Hoff	X		
Ketch	X		
Kelaheer-Moran	X		
Kitchen	X		
Mankowski	X		
Motion by:	Clayton		
Second by:	Frizell		
	9 in favor 0 opposed 0 absent 2 abstain		
Roll Call Vote	Motion carried		

**PUBLIC**

- **Anne Hazeldine-** Thanks Board on Behalf of the KAA
- **Mary Jo Fabiano-** Notified Board of upcoming events

**BOARD COMMENTS**

- **Mr. Hoff** – Updated Board on ongoing events
- **Ms. Clayton-** Christmas tree lighting tomorrow, November 28, 2018
- **Ms. Moran** – Thanks KEA for Opioid Event.

**MOTION ON ADJOURNMENT**

Motion by Bartram and seconded by Ketch to adjourn this meeting.  
 Roll call vote: 9 in favor, 0 opposed, 0 absent, and 0 abstain; motion carried.  
 Closed the meeting at 7:47pm  
 Respectfully submitted:



**Daniel Castles**  
 Business Administrator/  
 Board Secretary  
 dc/bmw  
 C: John Niesz  
 Administrators  
 Board Members