



**Kip Crain, Superintendent**  
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, November 20, 2019**

**7:30 P.M.**

**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the November 20, 2019 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
  - 1. Presentation of a grant check from Jayne Meyer, AEP to Powerline Technologies
- E. Student and Staff Recognition
  - 1. High School Staff Excellence Awards  
Jeff Mehling, Welding Instructor  
Alan Ross, Transportation Specialist
  - 2. Triway Student Recognition  
Carter Withrow, Interactive Media, WCSCC Student of the Month  
Rylee Oberly, Powerline Technologies, WCSCC Student of the Month  
Jesse Hyatt, Ag Mechanics, WCSCC Perseverance Award  
Kyle Hutchison, Ag Mechanics, WCSCC Achievement Award
  - 3. Wooster Student Recognition  
Nicholas McIntyre, Electronics and Computer Networking, WCSCC Student of the Month  
Derek Johnson, Criminal Justice, WCSCC Student of the Month  
Mackenzie Block, Business Entrepreneurship, WCSCC Perseverance Award  
Austen Young, Buildings and Grounds, WCSCC Achievement Award

4. Other Schools

Kyle Sindlinger, Engineering Technologies, WCSCC Student of the Month  
Caleb Burkholder, Welding Technologies, WCSCC Student of the Month  
Aria Hines, Patient Care Technologies, WCSCC Perseverance Award  
Emma Gabbard, Criminal Justice, WCSCC Achievement Award

5. Adult Education Staff Excellence Awards

Amy Conner, Cosmetology Instructor

F. Public Hearing to consider the proposed 2020-2021 School Year Calendar (copies available)  
**(Voice)**

G. Motion to approve the minutes from the October 16, 2019 Regular Meeting **(Exhibit B) (Voice)**

H. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT'S REPORT (VOICE)**

A. Director's Report **(Exhibit C)**

B. Principal's Report **(Exhibit D)**

C. Updates on Superintendent's Advisory Committees

D. Ashland University Corporate Partnership

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
OSU/Michigan Tailgate Party	11/27/19	W	WCSC – Heritage Room	11 a.m. – 1:30 p.m.
Thanksgiving Holiday	11/28/19- 11/29/19	Th, F		
Open House	12/05/19	Th	WCSCC	4:45 p.m. – 7:45 p.m.
WCSCC Board of Education Meeting	12/18/19	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting

***Motion to approve Superintendent's Report (Voice)***

**III. TREASURER'S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for October 2019 **(Exhibit E)**
2. Approval of the Financial Reports for October 2019 **(Exhibit F)**
3. Approval of the revisions to the 2019-2020 Student Activity Account (SAA) Budgets proposed per the SAA Account Portfolio (copies available)
4. Approval of the following Change Fund for the 2019-2020 year:

2019-2020 CHANGE FUND	
<b>TO</b>	<b>AMOUNT</b>
Hospitality	\$100.00

*Motion to approve the Treasurer's Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Employment of the following personnel as Extra Help Tutors for the 2019-2020 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Brown	Scott	0 Bachelors	\$19.96

2. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Hendershot	Melissa	Adult Education Certified - Supplemental	II	3	\$18.64	11/20/19
Rodgers	Lorie	Adult Education Certified – Supplemental	V	9	\$31.80	10/01/19

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	HS Nursing	V	14	\$35.79	10/02/19

**B. Classified Employment**

1. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
TBD	AA Principal	New 1	TBD days + 4 holidays (prorated from 260 days + 11 holidays @ 8 hrs/day)	TBD (7/11)	TBD	TBD

2. Employment of TBD for training up to 40 hours maximum at TBD per hour/part-time/as needed/per time sheets effective TBD through TBD
3. Employment of up to four person(s) as Paid Interns for Adult & Community Education part-time/hourly/per time sheets/as needed, at minimum wage, with a maximum of 29.5 hours per week for the 2019-2020 school year

**C. Consultant Contracts (none)**

**D. Volunteers (none)**

**E. Approval to remove the following from inventory:**

1. Gold Volvo from R.G. Drage will have parts kept for training purposes and the remainder will be scrapped
2. Various computers, printers, monitors, etc. to be removed from inventory and/or sold to Liberty Prep for a total of \$600

**F. Approval to accept the following donations:**

1. Donation of steel from Morrison Welding for use in the Welding Technologies program, with an approximate value of \$1,800
2. Donation of carbon steel from EBNER Furnaces for use in the Welding Technologies program, with an approximate value of \$1,200
3. Weld wire and material from Will-Burt for use in the Welding Technologies program, with an approximate value of \$1,575

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

## V. REGULAR AGENDA

### A. Grants and Agreements (Roll Call)

1. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center (copies available)
2. Approval of a proposal from Rea & Associates, Inc. and The Cyber 6 Group LLC for the purpose of providing a GLBA Security Risk Assessment and Vulnerability Review in the amount of \$9,000 (copy available)
3. Approval of the use of G101/Board Room, buses and drivers for three days for the Vital Connections program in June 2020
4. Approval of the use of RAMTEC, buses and drivers for two days of STEM Camp at the end of July and beginning of August 2020

### *Motion to approve Grants and Agreements (Roll Call)*

### B. Resolutions (Roll Call) (none)

### C. Documents and Materials (Voice):

1. Approval of the Course of Study for CNC & Advanced Manufacturing (copy available)
2. Approval of the revised Adult & Community Education Student Handbook (copy available)
3. Approval of the following overnight field trip request:
  - a. *Approximately 20 students, 3 advisors, and 0 parents to attend SkillsUSA Fall Leadership Conference Greater Columbus Convention Center – Columbus, OH 11/14-11/15/19*
4. Approval of the following job descriptions (copies available):
  - a. Safety Coordinator - AE
  - b. AE Aspire Coordinator
  - c. AE AA Grant Funded Programming - Receptionist
5. Approval of the following revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
1310	Revised	Employment of Treasurer
1340	Revised	Non-Reemployment of the Treasurer
1615	New	Use of Tobacco by Administrators
2450	Revised	Community and Adult Education
3215	Revised	Use of Tobacco by Professional Staff

4215	Revised	Use of Tobacco by Classified Staff
5200	Revised	Attendance
5230	Revised	Late Arrival and Early Dismissal
5350	Revised	Student Mental Health and Suicide Prevention
5512	Revised	Use of Tobacco
7300	Revised	Disposition of Real Property/Personal Property
7434	Revised	Use of Tobacco on School Premises
7440.03	New	Small Unmanned Aircraft Systems
8403	Revised	School Resource Officer
8462	Revised	Student Abuse and Neglect
8500	Revised	Food Services

***Motion to approve Documents and Materials (Voice)***

**VI. NEW BUSINESS (ROLL CALL)**

- A. Approval of an Ashland University Corporate Partnership for tuition discounts for employees, their spouse, and dependent family (copies available)

**VII. ITEMS OF DISCUSSION**

- A. First reading of the following revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
6423	Revised	Use of Credit Cards

- B. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (**Roll Call**):
  - 1. Consideration of the evaluations of the Superintendent and Treasurer, and
  - 2. Preparing for negotiations with public employees

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, December 18, 2019.  
The reception will begin at 7:00 p.m. and the meeting will begin at 7:30 p.m.**