

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

November 20, 2019

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Tschantz at 7:30 p.m. on Wednesday, November 20, 2019 in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence.

ROLL CALL

Roll Call showed members Mr. Frank Besacon, Mr. TJ DeAngelis, Mrs. Lisa Gwin, Mrs. Sue Herman, Mr. Philip Keener, Mrs. Susie Lawson, Mr. Don Noble, Dr. Greg Roadruck, Mr. Dan Stavnezer, Kurt Steiner, Mr. Doug Stuart, Mrs. Ann Tschantz and Mrs. Sue Williams were in attendance.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

A motion by Mr. Steiner was seconded by Dr. Stavnezer to approve the November 20, 2019 agenda, corrections, additions and deletions.

I. OPENING

Revision of F. Public Hearing to consider the proposed 2020-2021 School Year Calendar (copies available) (~~Voiee~~ – removed)

III. TREASURER’S CONSENT AGENDA

A. Finance

Removal of 3. Approval of the revisions to the 2019-2020 Student Activity Account (SAA) Budgets proposed per the SAA Account Portfolio (copies available)

IV. SUPERINTENDENT’S CONSENT AGENDA

A. Certified Employment

Revision to 3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUBSTUTUTE TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	HS Nursing	V	14	\$36.86 (was \$35.79)	10/02/19

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS – (Con't)

Addition of 4. Approval for Angela Ramsay to be paid 1/7 of her salary for teaching zero period during the 2019-2020 school year

B. Classified Employment

Removal of 1. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and negotiated agreement for the 2019-2020 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
TBD	AA Principal	New 1	TBD days + 4 holidays (prorated from 260 days + 11 holidays @ 8 hrs/day)	TBD (7/11)	TBD	TBD

Removal of 2. Employment of TBD for training up to 40 hours maximum at TBD per hour/part-time/as needed/per time sheets effective TBD through TBD

Addition of 4. Involuntary transfer of the following person(s) as full-time Classified Personnel as per Board Policy and negotiated agreement for the 2019-2020 school year effective December 3, 2019:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Hornfeck, Stacey	AA Principal (was AA Attendance/Reception)	2nd 1	210 days + 10 holidays @ 8 hrs/day (was 200 days + 10 holidays)	5 (7/11)	10
Tackett, Dale	AA Front Office Manager	C	233 days + 11 holidays @ 8 hrs/day (was 228 days + 11 holidays)	5	24
Tuttle, Stefanie	AA Attendance/Reception (was Classified Support Specialist)	New 1	200 days + 10 holidays @ 8 hrs/day (was 184 days + 10 holidays)	5 (7/11)	5

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS – (Con't)

F. Approval to accept the following donations:

Addition of 4. 1997 International Dump Truck from the Wayne County Board of Commissioners for use in the Truck Mechanics program, with an approximate value of \$6,000

V. REGULAR AGENDA

A. Documents and Materials

Addition of 6. Approval of the revised Career Technical Student Organization (CTSO) Handbook

VIII. EXECUTIVE SESSION

A. Executive Session

Addition of 3. Discussion of disputes involving the Board that are the subject of pending or imminent court action

Roll call vote on the motion was as follows: Mr. Steiner, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck. Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

Theresa Morgan

1. Presentation of a grant check from Jayne Meyer, AEP to Powerline Technologies

STUDENT AND STAFF RECOGNITION

Updates given from:

Triway High School, Mr. Nate Schindewolf, Superintendent, Mr. Scott Wharton, Principal
Wooster High School, Michael Tefs, Superintendent, Tyler Keener, Principal, Bill Gantz, Board Member

1. High School Staff Excellence Awards
Jeff Mehling, Welding Instructor
Alan Ross, Transportation Specialist
2. Triway Student Recognition
Carter Withrow, Interactive Media, WCSCC Student of the Month
Rylee Oberly, Powerline Technologies, WCSCC Student of the Month
Jesse Hyatt, Ag Mechanics, WCSCC Perseverance Award
Kyle Hutchison, Ag Mechanics, WCSCC Achievement Award

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

STUDENT AND STAFF RECOGNITION - (Con't)

3. Wooster Student Recognition

Nicholas McIntyre, Electronics and Computer Networking, WCSCC Student of the Month
Derek Johnson, Criminal Justice, WCSCC Student of the Month
Mackenzie Block, Business Entrepreneurship, WCSCC Perseverance Award
Austen Young, Buildings and Grounds, WCSCC Achievement Award

4. Other Schools

Kyle Sindlinger, Engineering Technologies, WCSCC Student of the Month
Caleb Burkholder, Welding Technologies, WCSCC Student of the Month
Aria Hines, Patient Care Technologies, WCSCC Perseverance Award
Emma Gabbard, Criminal Justice, WCSCC Achievement Award

5. Adult Education Staff Excellence Awards

Amy Conner, Cosmetology Instructor

SCHOOL YEAR CALENDAR

Public Hearing to consider the proposed 2020-2021 School Year Calendar

BOARD MINUTES

A motion by Mrs. Herman was seconded by Mr. Stavnezer to approve the minutes from the October 16, 2019 Regular Meeting.

Voice call vote on the motion was as follows: Mrs. Herman, Mr. Stavnezer, Mr. Besancon, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. William and Mrs. Tschantz – all say yes.

The motion was carried.

SUPERINTENDENT'S REPORT

A motion by Mr. Stavnezer was seconded by Mr. Stuart to approve the Superintendent's Report as follows:

- A. Director's Report
- B. Principal's Report
- C. Updates on Superintendent's Advisory Committees
- D. Ashland University Corporate Partnership
- E. Important Upcoming Dates and Times

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S REPORT – (Con't)

EVENT	DATE	DAY	LOCATION	TIME
OSU/Michigan Tailgate Party	11/27/19	W	WCSC – Heritage Room	11 a.m. – 1:30 p.m.
Thanksgiving Holiday	11/28/19- 11/29/19	Th, F		
Open House	12/05/19	Th	WCSCC	4:45 p.m. – 7:45 p.m.
WCSCC Board of Education Meeting	12/18/19	W	G101/Board Room	7:00 p.m. Reception/ 7:30 p.m. Regular Meeting

Voice call vote on the motion was as follows: Mr. Stavnezer, Mr. Stuart, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mrs. Noble, Dr. Roadruck, Mr. Steiner, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

TREASURER'S CONSENT AGENDA

A motion by Mr. Stuart was seconded by Mrs. Lawson to approve the Treasurer's Consent Agenda as follows:

1. Approval of the list of purchase orders and budgetary check register for October 2019
2. Approval of the Financial Reports for October 2019
3. Approval of the following Change Fund for the 2019-2020 year:

2019-2020 CHANGE FUND	
TO	AMOUNT
Hospitality	\$100.00

Roll call vote on the motion was as follows: Mr. Stuart, Mrs. Lawson, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA

A motion by Mrs. Herman was seconded by Mrs. Williams to approve the Superintendent's Consent Agenda as follows:

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

A. Certified Employment

1. Employment of the following personnel as Extra Help Tutors for the 2019-2020 school year as needed, per time sheets, per the negotiated agreement:

LAST	FIRST	STEP	HOURLY RATE
Brown	Scott	0 Bachelors	\$19.96

2. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2019-2020 year:

LAST	FIRST	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Hendershot	Melissa	Adult Education Certified - Supplemental	II	3	\$18.64	11/20/19
Rodgers	Lorie	Adult Education Certified – Supplemental	V	9	\$31.80	10/01/19

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2019-2020 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	CLASS	STEP	HOURLY RATE	EFFECTIVE
Glendinning	Jacquelyn	HS Nursing	V	14	\$36.86	10/02/19

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

4. Approval for Angela Ramsay to be paid 1/7 of her salary for teaching zero period during the 2019-2020 school year

B. Classified Employment

1. Employment of up to four person(s) as Paid Interns for Adult & Community Education part-time/hourly/per time sheets/as needed, at minimum wage, with a maximum of 29.5 hours per week for the 2019-2020 school year
2. Involuntary transfer of the following person(s) as full-time Classified Personnel as per Board Policy and negotiated agreement for the 2019-2020 school year effective December 3, 2019:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Hornfeck, Stacey	AA Principal (was AA Attendance/ Reception)	2nd 1	210 days + 10 holidays @ 8 hrs/day (was 200 days + 10 holidays)	5 (7/11)	10
Tackett, Dale	AA Front Office Manager	C	233 days + 11 holidays @ 8 hrs/day (was 228 days + 11 holidays)	5	24
Tuttle, Stefanie	AA Attendance/ Reception (was Classified Support Specialist)	New 1	200 days + 10 holidays @ 8 hrs/day (was 184 days + 10 holidays)	5 (7/11)	5

C. Consultant Contracts

D. Volunteers

E. Approval to remove the following from inventory:

1. Gold Volvo from R.G. Drage will have parts kept for training purposes and the remainder will be scrapped
2. Various computers, printers, monitors, etc. to be removed from inventory and/or sold to Liberty Prep for a total of \$600

F. Approval to accept the following donations:

1. Donation of steel from Morrison Welding for use in the Welding Technologies program, with an approximate value of \$1,800

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

SUPERINTENDENT'S CONSENT AGENDA – (Con't)

2. Donation of carbon steel from EBNER Furnaces for use in the Welding Technologies program, with an approximate value of \$1,200
3. Weld wire and material from Will-Burt for use in the Welding Technologies program, with an approximate value of \$1,575
4. 1997 International Dump Truck from the Wayne County Board of Commissioners for use in the Truck Mechanics program, with an approximate value of \$6,000

Roll call vote on the motion was as follows: Mrs. Herman, Mrs. Williams, Mrs. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart and Mrs. Tschantz – all say yes.

The motion was carried.

REGULAR AGENDA

GRANTS AND AGREEMENTS

A motion by Mrs. Lawson was seconded by Mr. Noble to approve the Grants and Agreements as follows:

1. Approval of the Employment Services Contract Addendum with the Tri-County Educational Service Center (copies available)
2. Approval of a proposal from Rea & Associates, Inc. and The Cyber 6 Group LLC for the purpose of providing a GLBA Security Risk Assessment and Vulnerability Review in the amount of \$9,000 (copy available)
3. Approval of the use of G101/Board Room, buses and drivers for three days for the Vital Connections program in June 2020
4. Approval of the use of RAMTEC, buses and drivers for two days of STEM Camp at the end of July and beginning of August 2020

Roll call vote on the motion was as follows: Mrs. Lawson, Mr. Noble, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

RESOLUTIONS

None

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

DOCUMENTS AND MATERIALS

A motion by Mr. Steiner was seconded by Mr. Stavnezer to approve the Documents and Materials as follows:

1. Approval of the Course of Study for CNC & Advanced Manufacturing
2. Approval of the revised Adult & Community Education Student Handbook
3. Approval of the following overnight field trip request:
 - a. *Approximately 20 students, 3 advisors, and 0 parents to attend SkillsUSA Fall Leadership Conference Greater Columbus Convention Center – Columbus, OH 1/14-11/15/19*
4. Approval of the following job descriptions
 - a. Safety Coordinator - AE
 - b. AE Aspire Coordinator
 - c. AE AA Grant Funded Programming - Receptionist
5. Approval of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
1310	Revised	Employment of Treasurer
1340	Revised	Non-Reemployment of the Treasurer
1615	New	Use of Tobacco by Administrators
2450	Revised	Community and Adult Education
3215	Revised	Use of Tobacco by Professional Staff
4215	Revised	Use of Tobacco by Classified Staff
5200	Revised	Attendance
5230	Revised	Late Arrival and Early Dismissal
5350	Revised	Student Mental Health and Suicide Prevention
5512	Revised	Use of Tobacco
7300	Revised	Disposition of Real Property/Personal Property
7434	Revised	Use of Tobacco on School Premises
7440.03	New	Small Unmanned Aircraft Systems
8403	Revised	School Resource Officer
8462	Revised	Student Abuse and Neglect
8500	Revised	Food Services

6. Approval of the revised Career Technical Student Organization (CTSO) Handbook

Voice call vote on the motion was as follows: Mr. Steiner, Mr. Stavnezer, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

NEW BUSINESS

A motion by Mrs. Lawson was seconded by Mrs. Herman to approve the New Business as follows:

- A. Approval of an Ashland University Corporate Partnership for tuition discounts for employees, their spouse, and dependent family.

Roll call vote on the motion was as follows: Mrs. Lawson, Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mr. Noble, Dr. Roadruck, Mr. Stavnezer, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies

NUMBER	STATUS	TITLE
6423	Revised	Use of Credit Cards

- B. Board discussion

EXECUTIVE SESSION

A motion by Mr. Stavnezer was seconded by Mrs. Herman to go into Executive Session at 8:55p.m. for the purpose of employment and compensation of a public employee.

1. Consideration of the evaluations of the Superintendent and Treasurer
2. Preparing for negotiations with public employees
3. Discussion of disputes involving the Board that are the subject of pending or imminent court action

Roll call vote on the motion was as follows: Mr. Stavnezer, Mrs. Herman, Mr. Besancon, Mr. DeAngelis, Mrs. Gwin, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart, Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

Dr. Kip Crain and Mary Workman left the meeting at 9:15pm

President Tschantz called the Board back to Regular Session at 9:34 p.m.

ADJOURNMENT

A motion by Mr. Besancon was seconded by Mr. Stavnezer to adjourn the November Regular Board Meeting at 9:34 p.m.

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education

ADJOURNMENT (Con't)

Voice call vote on the motion was as follows: Mr. Besancon, Mr. Stavnezer, Mr. DeAngelis, Mrs. Gwin, Mrs. Herman, Mr. Keener, Mrs. Lawson, Mr. Noble, Dr. Roadruck, Mr. Steiner, Mr. Stuart. Mrs. Williams and Mrs. Tschantz – all say yes.

The motion was carried.

President

Treasurer

Minutes of the Regular Meeting of the Wayne County
Joint Vocational School District Board of Education