

## **Mineola Union Free School District, Mineola, NY**

### **Business Meeting Agenda**

*The Mission of the Mineola Union Free School District is to inspire each student to be a life-long learner, pursue excellence, exhibit strength of character and contribute positively to a global society.*

### **Board Goals for 2023-2024**

#### ***Educational***

- Expand innovative opportunities for learners to participate in courses and unique real- life experiences to build agency and develop readiness skills for college and careers. This initiative continues to emphasize and incorporate self-directed learning and learner voice and choice.
  - Offer new, in person certification opportunities: EMT certification, Cybersecurity certification (Security Plus), CPR/First Aid
  - Create PAVE @ Synergy (Providing Access to Virtual Experiences) this cadre of asynchronous, self-directed courses will prepare learners to sit for industry standard certifications.
  - Create a new community in KidOYO that replicates our teacher SNAX PD opportunities. Learners will be able to challenge themselves with asynchronous, self-paced 'courses' on a variety of creation tools.
  - Develop opportunities for learners to communicate with and learn from experts in a variety of career disciplines through asynchronous online experiences.
- Continue to develop the process for implementation of the Learner Portfolio Grades 3-12. The portfolio will serve as a place for learners to document and reflect upon their educational journey in real time, and as a showcase of their work and accomplishments throughout their school years in Mineola.
- Continue to refine and build our structured literacy model with an emphasis on phonological awareness, decoding and sight word recognition. (in both languages for our dual language learners)

#### ***Facilities***

- Articulate the 5-year Capital improvement plan that addresses the outstanding items in the new Building Condition Survey (BCS). Plan should also include building enhancements related to future programs.

#### ***Finance***

- Not to exceed the allowable tax levy cap while continuing to maintain and enhance all of our programs and facilities.

**DATE: Thursday, November 16, 2023 Synergy Building - 7:00 p.m.**

#### **Board of Education**

Dr. Margaret Ballantyne, President  
 Patrick Talty, Vice President  
 Cheryl Lampasona, Trustee  
 Brian Widman, Trustee  
 Stacey DeCillis, Trustee

#### **Central Office**

Michael Nagler, Ed.D., Superintendent of Schools  
 Catherine Fishman, Deputy Superintendent  
 Jack Waters, Interim Admin for Business & Operations  
 Cindy Velez, District Clerk

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Reading of Mission**

**D. Moment of Silent Meditation**

**E. Dais & Visitor Introductions**

**F. Student Organization Report**

**G. BOE Reports**

1. Comments from Board Trustees
2. Comments from Board President
3. Comments from Superintendent

**H. Old Business**

**I. New Business**

**RESOLUTION #25 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School approves the removal of the following policies.

Policy #1511 - Agenda Format (Agenda Preparation and Dissemination)  
Policy #6460 - Jury Duty  
Policy #5330 - Budget Transfers

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: \_\_\_\_\_

**RESOLUTION #26 - BE IT RESOLVED** that the Board of Education of the Mineola Union Free School District waives the first formal reading of the following revised board policy due to ther availability on the information table and the website.

Policy #5140 - Administration of the Budget

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: \_\_\_\_\_

**RESOLUTION #27 - Resolution to Approve Letter of Engagement**

**BE IT RESOLVED** that the Board of Education of Mineola Union Free School District hereby approves the letter of engagement with Appraisers and Planners Inc., 9 East 40th Street, New York, NY, to appraise a certain property, the location of which has been made known to the Board of Education, but is not being publicly disclosed at this time as disclosure could impair contract negotiations, and authorizes the Superintendent of Schools to execute said letter of engagement.

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: \_\_\_\_\_

**RESOLUTION #28 - Resolution to Retain GHD, Inc. to Conduct Phase I Environmental Site Assessment**

**BE IT RESOLVED** that the Board of Education of Mineola Union Free School District hereby accepts the proposal of GHD, Inc. to perform a Phase I Environmental Site Assessment at a cost not to exceed \$6,500 on a certain property, the location of which has been made known to the Board of Education, but is not being publicly disclosed at this time as disclosure could impair contract negotiations, and directs the Superintendent of Schools to authorize GHD, Inc., to proceed with said assessment.

**Motion:** \_\_\_\_\_

Second: \_\_\_\_\_

Yes:                      No:

[illegible]

Passed: \_\_\_\_\_

## J. CONSENSUS AGENDA

**RESOLUTION #29** - BE IT RESOLVED that the Board of Education approves the consensus agenda items J.1.a.1. through J.4.d.1., as presented.

**Motion:** \_\_\_\_\_

Second: \_\_\_\_\_

Yes: \_\_\_\_\_ No: \_\_\_\_\_

<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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Passed: Yes \_\_\_\_\_ No \_\_\_\_\_

1. **Accepting of Minutes**
  - a. That the Board of Education accepts the minutes of the November 2, 2023 Workshop Meeting as presented.
2. **Instruction**
  - a. **Appointments**

1. That the Board of Education approves the appointment of Aislinn Oliveri, to the position of Probationary Physical Education Teacher, retroactive to September 1, 2022 with a salary of MA Step 5 \$87,312 and a Probationary Period from September 1, 2022 to August 31, 2026.
- b. **Appointment(s) - Clubs/Stipends**  
That the Board of Education approves the following Clubs/Stipends for 2023-2024 school year:

<b><u>Club</u></b>	<b><u>Teacher</u></b>	<b><u>Stipend</u></b>
1. MS Chess Club	Nelida R. De Almeida	\$986.00
2. MS FLL (Robotics)	Austin J. Nowak	\$1,556.00
- c. **Instruction: Committee on Special Education**
  1. That the Board of Education approves the CSE and CPSE meetings for September 23, 2023 through October 31, 2023
- d. **Instruction: Student Actions**
  1. That the Board of Education approves the following overnight field trip for NYSSMA All State Winter Conference:

The following students have been selected to perform at NYSSMA All-State Winter Conference November 30-December 3, 2023, Rochester Convention Center, Rochester, NY and Eastman School of Music. The students will be taking the bus up and down provided by Nassau Music Educators Association NMEA and staying overnight 3 nights.

Students:

    - Daniel Perrino - Symphony Orchestra
    - Michael Jimenez - Symphonic Band
    - Paul McKenna - Symphonic Band

Chaperone

    - Marc Ratner
  2. That the Board of Education approves the following out-of-state field trips for the Winter Guard Competitions:

February 3, 2024 - Hillsborough High School, 466 Raider Blvd. Hillsborough, NJ  
February 17, 2024 - Brick Memorial Lake Riviera Middle School, 171 Beaverson Blvd Brick Township, NJ  
March 2, 2024 - South Brunswick High School, 750 Ridge Road, South Brunswick, NJ  
March 9, 2024 - Bridgewater-Raritan High School, 600 Garretson Road Bridgewater, NJ  
April 6, 2024 - Allentown High School, 27 High Street Allentown, NJ  
April 21, 2024 - Championship Show CURE Insurance Arena, 81 Hamilton Avenue Trenton, NJ

Number of Students: Approx. 20  
Supervision: Kevin Sandoval, Megan Connolly, Melissa Connolly  
Transportation: Mineola UFSD Busses
  3. That the Board of Education approves the Athletic Advanced Placement Process request for the following student:
    - Erin Gayson - Bowling

3. **CIVIL SERVICE**

a. **Appointment(s)**

1. That the Board of Education approves the appointment of Laura Stewart, to the position of Part Time Teacher Aide at Hampton Street, retroactive to November 6, 2023 with a salary on Step 1 of \$15.53/hr.
2. That the Board of Education approves the appointment of Kathryn Mortillo, to the position of Substitute Teacher Aide for the District, retroactive to November 6, 2023 with a salary of \$16.00/hr.
3. That the Board of Education approves the appointment of Roseli Vesperman, to the position of 6hr 10 month Bus Driver for the District, retroactive to November 6, 2023 with a salary on Step 1 of \$32,480.00.
4. That the Board of Education approves the appointment of Michael Lawler, to the position of Cleaner at the High School, effective November 28, 2023 with a salary on Step 1 of \$46,690.00.
5. That the Board of Education approves the appointment of Amarfe Perez Rosso, to the position of Substitute Cleaner for the District, effective November 17, 2023 with a salary of \$16.00/hr.

b. **Leave of Absence - Unpaid Medical**

1. That the Board of Education grants a request to Ines Barrera, 10 Month Bus Driver for the District, for an unpaid Medical Leave of Absence, up to 12 weeks FMLA, effective November 4, 2023.

4. **BUSINESS / FINANCE**

a. **Treasurer's Report**

1. That the Board of Education approves the Treasurer's Reports for the period ending October 31, 2023.

b. **Approval of Invoices and Payroll**

1. That the Board of Education accepts the Invoices and Payroll for the period ending October 31, 2023.

**Invoices**

A/P Warrant #9	Oct. 4, 2023	\$ 1,102,649.82
A/P Warrant #10	Oct. 25, 2023	\$ 2,639,491.83

**TOTAL EXPENSES** **\$ 3,742,141.65**

**Payroll #7 (October 13, 2023) & #8 (October 31, 2023)**

General Fund	\$ 4,892,100.27
Federal Fund	\$ 58,248.36
<b>TOTAL PAYROLL</b>	<b>\$ 4,950,348.63</b>

c. **Internal Claims Audit Report**

1. That the Board of Education approves the Internal Claims Audit Reports for October 1, 2023 through October 31, 2023

d. **Business/Finance - Contract Approvals**

1. That the Board of Education approves to accept Psychosocial Evaluation Agreement between Eden II School for Autistic Children, Inc, and Mineola UFSD

**K. Superintendent's Report**

Superintendent of Schools' Reports

Presentations:

1. Climate Survey Results - Catherine Fishman

Superintendent Comments

**L. Public Comments**

**M. Executive Session      Time: \_\_\_\_\_ p.m.**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:	No:
_____	_____
_____	_____
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_____	_____
_____	_____

Passed: \_\_\_\_\_

**N. Adjournment      Time: \_\_\_\_\_ p.m.**

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Yes:	No:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Passed: \_\_\_\_\_

**Respectfully Submitted,  
Cindy Velez  
District Clerk**