

**NOTICE OF INTENT TO PROVIDE HOME INSTRUCTION**  
**20\_\_\_\_-20\_\_\_\_ SCHOOL YEAR**  
**DUE NO LATER THAN AUGUST 15. THIS IS A STATE DEADLINE.**

**Please print or type when completing this form.**

Name of Parent/Guardian \_\_\_\_\_

Address \_\_\_\_\_

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided by [§ 22.1-254.1](#) of the Code of Virginia, in lieu of having them attend school.

Name(s) of Child(ren)	Date of Birth	Grade Level
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Name of public school(s) in your attendance zone: \_\_\_\_\_

I wish to be recognized as eligible to provide home instruction by selecting the option indicated below. (Check one below.)

- ☐ **I have a high school diploma or a higher credential. A GED does not meet this criteria.**  
(Attach a copy of the documentation that shows this and a list of subjects to be taught for each child.)
- ☐ **I have the qualifications prescribed by the Board of Education for a teacher.** (Attach a copy of a teaching license or a statement to this effect from the Virginia Department of Education and a list of subjects to be taught for each child.)
- ☐ **I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.** (Attach a notice of acceptance or other evidence of enrollment showing the name and address of the school and the courses in which each child is enrolled.)
- ☐ **I have attached to this notice a statement which describes why I am able to provide an adequate education for my child(ren).**

As prescribed in [§ 22.1-254.1](#) of the Code of Virginia, I have included or will provide the school division with a list of the curriculum and evidence of having met one of the above criteria along with this Notice by August 15 of each year. If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division.

I understand that by August 1 following this school year, I must provide evidence of educational achievement prescribed in [§ 22.1-254.1](#) of the Code of Virginia, which defines the requirements for home instruction.

I hereby certify that I am the parent or guardian of the child(ren) listed above.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

Mail, email, fax, or hand-deliver this completed form along with appropriate documentation to: Kristie Linn, Coordinator for Homeschool and Homebound/Virtual Programming, at Pittsylvania County Schools, P.O. Box 232, Chatham, VA 24531. If you have questions, call 434-432-2761, and speak to Kristie Linn Ext. 5054. Office Hours: 8:00 a.m. – 4:00 p.m.