



Meeting Notes

PROJECT: New Jordan Acres Elementary School - #17-078
Date: September 7, 2017
Attendees: Special Education with OT/PT, Resource Teachers, Behavior Classroom Teacher,
Two Speech Teachers, Life Skills and Social Worker
Lyndon Keck and Suzanne Morin of PDT Architects
Purpose: Teacher Interview Notes

These notes were taken by Lyndon Keck and Suzanne Morin to the best of their ability. Please suggestion corrections within three (3) working days.

Topic	Agenda/Notes	Action
	1. Barbara Gunn is the Head of Special Education. She should be consulted regarding policy decisions.	
	2. This group was worried about what kind of services are going to be offered to Pre-K students and that will affect their individual program areas.	
	3. This group felt that a testing room should be located directly adjacent to the Pre-K program.	
	4. This group was disappointed that Special Education functions were spread out and not centralized.	
	5. This group was disappointed that only 25% of the Special Education rooms had outside windows ore access to sunlight.	
	6. This group asked why there would be two art rooms and only one gymnasium.	
	7. The speech rooms are generally for one adult working with four children in thirty minute sessions.	
	8. They need two speech areas; these need to be open rooms with the ability for closed, movable storage.	
	9. OT/PT does not have windows, this is o.k. if they have skylights.	



Meeting Notes

Topic	Agenda/Notes	Action
	10. OT/PT is fine sharing a large space. They don't want their own spaces.	
	11. PDT to check with Central Office concerning Title One/RTI, which is Response To Intervention. Right now they have 6-1/2 RTI people. PDT now shows four distinct rooms for RTI.	
	12. This group questioned if there were enough functional Life Skills and Behavior classrooms.	
	13. This group thinks there may need to be one more Special Education room.	
	14. This group is concerned about getting many more medically fragile students in their special education programs.	
	15. This group suggested moving Speech to where the resource rooms presently are.	
	16. Additional suggestion to move Resource to the location of the work room.	
	17. Work rooms don't need windows but full time staff do.	
	END OF MEETING NOTES	