

NHS REMOTE LEARNING SCHEDULE (EFFECTIVE APRIL 6, 2020)

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8-10	Staff/Department Meetings Educator Common Planning Time Student Services Meetings Counselor Appointments Library				Catch Up/Work Day for staff and students
10-11	Period 1 Student Work/Class Lesson	Period 3 Student Work/Class Lesson	Period 4 Student Work/Class Lesson	Period 6 Student Work/Class Lesson	
11-12	Period 1 Live Office Hour	Period 3 Live Office Hour	Period 4 Live Office Hour	Period 6 Live Office Hour	
12-1	Period 2 Student Work/Class Lesson	WIN Block (What I Need)	Period 5 Student Work/Class Lesson	Period 7 Student Work/Class Lesson	
1-2	Period 2 Live Office Hour	WIN Block (What I Need)	Period 5 Live Office Hour	Period 7 Live Office Hour	
2-3	WIN Block (What I Need) Appointments include: Counselors, Llibrary, Dr. Galligan & Mrs. Derrane, Deans, Extra Help, Special Education support.				

For Students:

- **Scheduled class periods** are suggested work times that students can work on the assignments provided by their teachers and view teacher prepared lessons, videos, and resources. This is a structure to help students manage their time, not necessarily a live meeting. Students may complete this work outside of this window as well. In some cases, teachers may offer live two way conferencing during this time that students would be asked to attend, but flexibility will be given if a student is not able to attend.
- **Live office hours** are times when teachers will be available to hold question and answer sessions, discussions, and help students complete the required assignments for the week. They are not mandatory for students to attend, but students are encouraged to attend as it provides valuable connections to one another and additional academic support. These will occur through live two way conferencing and using the “google chat feature.” Please note that live two way conferencing cannot be recorded.
- **WIN Block = “What I Need” for students.** Students may schedule meetings with counselors, administrators, teachers, librarians, deans, or use the time to complete school work.
- **Reminder:** Please check Google Classroom and school email regularly and communicate openly with your teachers, counselors, deans, and administrators if there are barriers to your participation and/or completion of assignments.

We recognize the flexibility that is needed for both students and teachers during this trying time. While we ask all teachers to stick to the posted schedule as much as possible, we recognize there may be times this is not possible. Accordingly, if an educator needs to change an office hour time, they will give students advance notice and reschedule to an open WIN period, a Friday work day, or during the 8-10 session based on availability. In all cases, flexibility will be allowed for students who may not be able to attend.

Assignments:

- Generally speaking, teachers will release assignments on Google Classroom between 2PM of the day before the scheduled class and 10 AM of the day the class is scheduled. Educators will then support students during office hours throughout the week. Assignments would then be due before the next week when the class is scheduled again. (Example: Period 3 work assigned between 2 PM Monday and 10 AM Tuesday, supported during the week, and then due by the next Tuesday at 10.) Grades will be updated in Aspen after assignments are turned in.

Timeline:

- *Week 1 4/6: Week 1 4/6:* Review of skills, deepening of skills - no new concepts. Total of 2-2.5 hours/week of expected work for students per class inclusive of meeting time (not inclusive of office hours). Work completed and effective participation will be used to boost a student's existing term 3 grade via extra credit of 3 points (example B to B+, B+ to A-, or a failing grade to

a passing grade). The goal of this week is for everyone to get used to the schedule and offer students ways to boost their grade and engage in the remote learning plan.

- *Week 2 4/13:* Slowly roll out new material and the credit process for assignments.
- *Week 3: 4/20:* April vacation
- *Week 4: 4/27* Continue new material and credit process for assignments.

Conclusion:

- This schedule attempts to provide both structure and flexibility at the same time for our students, families, and staff. We know there will be some kinks to work out, and we will work tirelessly to do so. It is also a schedule that mirrors our approach to teaching and learning at the high school level. In the event that a school closure is extended beyond May 4, this schedule is one that can remain in place indefinitely.