EXCELSIOR MIDDLE SCHOOL – How to Create a Family PowerSchool Account

PowerSchool is our student database system where parents/guardians can access our daily bulletins, your child's grades, attendance, and update your child's emergency information at registration time.

You will need to go to the Linn-Mar web page: www.linnmar.k12.ia.us and click on "PUBLIC" under the PowerSchool heading in the left hand column.

User Name

Password

Hawna trouble logging In?

You will NOT have a personalized login user name and password until you create an account. Click on "Create Account".

Create an Account

Create a parent/guardian account that allows you to view all of your students will open account that allows you to view all of your students will preferences. Learn more.

1. The screen below will appear

Create Parent/Guar	JIAN ACCOUNT			
First Name		Joshua		
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Email		itoll@mail.com		
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assword		**********		Stron
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Student Name	Access ID Access ID 2864 Note: Use parent access II	Access Password Access Password O's and passwords	Relationship Father, naturaVadoptiv - Choose - Choose - Choose	A .

This is where you will setup access to ALL your students. Next, enter the parent first and last name, and email.

Create a personalized user name and password to be used with the account. Use no apostrophe's and it must be at least six characters. Once you set up your family account with a personalized password the buildings can no longer lookup your password if you forget it; so please write it down for future reference.

Link **ALL** of your students to your family account by entering each student's **LEGAL** name; the **parent** access ID and Access Password. Select the relationship you are to the student.

Click Enter and you should be ready to login.

4. Assuming you are successful, you will receive this message.



Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.

Login
User Name
Password
Having trouble logging in?

Your assigned Access ID & Password :

Student Name:

Access ID:

Access Password

If Parent/Guardians share the same account, ONLY ONE Parent/Guardian may access the account at a time.

After successfully logging in, you will see a series of tabs under the PowerSchool logo listing your student family members.

• Select the appropriate name to change the page to that student's information.



What if you forget your login information?

On the login page click on Having Trouble Logging in?

If you forgot your Password:

- Fill in your User Name
- Fill in your E-Mail Address
- Hit Enter

The system will authenticate your information and send you a Security Token with to re-set your Password to the E-Mail address listed.

It is important to note that the Security Token sent is only good for 30 minutes. If the fails to re-set the Password in that allotted time, you will need to repeat the process. If you forgot your User Name:

Click on the Forgot User Name tab

- Enter your E-Mail Address
- Hit Enter

The system will authenticate your information and send you an E-Mail listing your Name.

Login	
Jser Name	
Password	instructions on how
Having bouble logging in? Submit	Parent/Guardian
Recover Account Login Information	
To recover your account login information, provide the	information below.
To recover your account login information, provide the Forgot Password? Forgot User Name?	information below.