

Mrs. Lee's: Need To Knows
2018-2019
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Hello, welcome to Room 429. For those of you that do not know me already, I am Mrs. Lee and I will be your teacher for the 2018-2019 school year. This is the start of my 23rd year teaching in Bolger Middle School. As well as teaching, I have held several coaching and summer positions within the Keansburg School District. I am looking forward to a very exciting school year. This year our class will be partaking on a very socially, emotionally and educationally rewarding journey. We will engage in an ongoing relationship with a group of senior citizens from the Bayshore Senior Day Center. We will perform community service as we bag food at Project Paul on a monthly basis. We will be transformed into baristas as we operate Café 429 for the teachers. We will run the Bolger School Store, the annual Holiday Shop and the Scholastic Book Fair. We will work around the school building as we deliver mail, and prepare the cafeteria. We will also attend several class trips throughout the year. Ms. Pigott will be joining us on our journey. Together we will grow as individuals, a team and as TITANS!

Classroom Rules

1. Listen carefully
2. Follow directions
3. Work quietly
4. Respect others, the school building and personal property
5. Try your best

Grading Policy

A	90 -100
B	80 -89
C	70-79
D	65-69
F	64 or below

Behavior Policy

The class works on a reward system, earning play money for individual behavior and overall class behavior. Pennies can be used towards purchasing school supplies, toys or a free homework pass or towards a class reward, such as playing the game table in the classroom. In the event a negative behavior does occur, the consequences are followed in a tier system. See attached sheet to better understand the Rewards/Consequences structure setup in the classroom.

Students will write a weekly letter to their parents/guardians at the end of the week explaining how his/her week at school went. The student signs the letter. I sign the letter (adding any comments, as deemed necessary) and the letter goes home and is signed by a parent/guardian. The letter is brought back to school signed on Monday. This letter is used to hold the student responsible for their daily actions. It also keeps the parent/guardian informed and by signing it the parent/guardian is stating that he/she read it and understands how his/he child is doing in school both academically and behaviorally. The student will receive a higher reward level starting the day the letter is returned to school each week.

Procedures

Homeroom Procedures

1. Enter room and place homework folder in bin on counter
2. Hang jacket and book bag
3. Perform daily classroom job
4. Get subject folder out of file cabinet
5. Sharpen pencil
6. Get out needed materials for class

Period Procedures

1. Get subject folder out of file cabinet
2. Sharpen pencil
3. Get out needed materials for class
4. Place subject folder back in file cabinet at end of class

End Of Day Procedures

1. Get folder from bin
2. Get out materials for homework
3. Copy homework down from board
4. Put homework book and materials in folder
5. Get book bag from hooks
6. Pack book bag

Bathroom/Nurse Procedures

1. Ask permission
2. Take pass
3. Return pass when re-entering room

Topics of Study

Social Studies

Geography Skills
Transformation from hunter-gather to agriculture
Technologies of hunter/gathers
Codified Laws
Development of language
Trade

Science

Rocks, minerals, erosion
Properties of Earth Materials – rock cycle
Plate Tectonics
Earthquakes and volcanoes
Climate and Weather
Interdependence of Humans on Earth
Changes of Environmental Conditions
Objects in the Universe

Language Arts

Reading strategies
Literary elements such as plot, character e., conflict, point of view, setting, and theme.
Writing conventions of the English language.
Strategies to infer the meaning of unknown words.
Collaborative and collegial discussions.
Summarize speech for main idea.
Make an organized presentation.
Narrative techniques

Math

Numerical expressions
Patterns and relationships
Place value system
Decimals
Equivalent fractions measurement units
Represent and interpret data

Homework Policy

- Homework may be assigned each night from Monday- Thursday.
- Homework will only be assigned on Fridays if it is a long- term project, make – up work from an absence, or if a child is falling behind.
- All homework is due the next day.
- Students will have one extra day for every day that they were absent to complete their make-up work.
- All homework is graded on a five- point scale. Every day late is minus one point. The fifth day missing results in a zero.
- Every 20 assignments total 100 points, which will be counted as a grade.
- Homework may not be given every day in every subject.
- Most homework will be assignments that the student could not finish during class.
- Any major projects will be given a week or more ahead of time.
- Every Friday (or whatever day the school week ends on) a letter will be brought home to be signed).
- Homework can only help, not hurt a student!!!!!!!!!!

Rewards

Pennies

Requirements: Be prepared and well behaved (no higher than a warning on the Consequences tier)

Rewards: (per period)

If the student brings in his/her letter on:

Monday – 25c

Tuesday – 20c

Wednesday – 15c

Thursday – 10c

Friday – 5c

No letter returned – 1c a period per day

- This system is contingent on the fact that the student meets the requirements each day.

Consequences

Level I – warning

Level II – time out from group or activity, remain in the classroom or
take a walk with the paraprofessional

Level III – loss of privilege

Level IV – loss of privilege and a note home

Level V – loss of privilege, phone call home

Level VI – loss of privilege, phone call home and a referral to the office

Severe Clause – (immediate danger or threat to oneself or someone else) – sent to office

September 7, 2018

Dear Parent/Guardian,

Please read and discuss this packet with your child and return this page only with both a student's and a parent/guardian's signature by September 14th.

I have read and understand Mrs. Lee's Rules, Procedures and Policies.

Student Signature _____ Date: _____

Parent/ Guardian's Signature _____ Date:

I'm looking forward to a very successful and cooperative year with you and your child.

I encourage you to attend "Back to School" Night on September 18th. At this time I would be happy to address any concerns or answer any questions you may have.

Thank you,

Mrs. Lee