

**Letter of Agreement  
between the  
Novi Community School District  
and the  
Novi Education Association**

**NEA: Addition of a Schedule B ELD Family Engagement Coordinator**


The Novi Community School District is committed to supporting innovative programs that enhance student learning and family engagement; and has identified the need for an ELD Family Engagement Coordinator to support English Learner families and ensure effective communication and outreach. As a result, the Parties agree to add a Schedule B program coordinator position as follows:

**ELD Family Engagement Coordinator**

- A new Schedule B position titled **ELD Family Engagement Coordinator** will be established.
- The ELD Family Engagement Coordinator will be responsible for coordinating outreach and engagement activities that support English Learner families.
- The Coordinator will receive a flat-rate stipend of **\$5,000** per school year.
- This position will be in effect for the duration of the current collective bargaining agreement unless otherwise renegotiated.

Agreed,

Novi Community School District

  
Dr. Laura Carino, Asst. Superintendent of  
Talent Management & Development

10-24-24

Date

Novi Education Association

  
Mr. Matthew Burry, NEA President

10/24/24  
Date