

INDIAN BOARD OF EDUCATION

PIERRE INDIAN LEARNING CENTER

JOB TITLE NATIVE LANGUAGE TEACHER

DEPARTMENT ACADEMIC

SUPERVISOR PRINCIPAL

QUALIFICATIONS: (List minimal requirements, education & experience)

Bachelor's Degree in education preferred; high school diploma or GED Certificate with South Dakota Department of Education Native American Language Culture Permit considered. Incumbent must be fluent in at least one Native American language. Knowledge of Native American culture and history is required. Experience in teaching and/or working with Native American children is preferred.

JOB OBJECTIVES: (Give summary statement of specific area of work.)

To instruct students of varying developmental levels in Native languages and culture. Incumbent must be able to provide language exposure and instruction to students in the Lakota language (and D and N dialects), Michif, Arikara, Omaha-Ponca, and Ho-Chunk languages. Ability to teach and transfer knowledge of language and traditional values and history to students in a classroom setting is necessary.

NORMAL WORKING SCHEDULE FOR THIS POSITION:

As per assigned schedule.

GENERAL GUIDELINES:

Incumbent will work within the general guidelines set forth in the Policies and Procedures established for the Pierre Indian Learning Center by the Indian Board of Education, under the general direction of the designated official of the Learning Center or his/her authorized representative.

ACCOUNTABILITY:

Incumbent will be directly responsible to the supervisor named above or his/her successor and shall be expected to exercise independent judgement and initiative in regard to work functions.

INSERVICE TRAINING REQUIREMENTS:

Incumbent shall attend all training sessions scheduled for his/her department or for the full staff of the Center to broaden his/her knowledge and understanding of PILC programs and operations and to contribute to program development.

CONFIDENTIALITY:

Incumbent shall maintain a professional stance on all occasions and shall maintain appropriate professional confidentiality.

REPRESENTATIVE DUTIES:

- Reports directly to the Principal.
- Will be responsible for development and implementation of a Native language and culture program for all students.
- Will research information related to Native Languages, and develop and submit weekly lesson plans.
- Will develop Native language curriculum for use within his/her classroom.
- Will provide instruction, maintain student records, evaluate student progress, supervise students during school day activities, and attend staff meetings and trainings.
- May be required to supervise students in the cafeteria or at recess.
- Will report to his/her supervisor regarding all aspects of the Native language program.
- Will comply with all requirements of the ISEP Bilingual program, and have all mandated documentation prepared in preparation for ISEP audit.
- Performs other duties assigned.

Revised 5/2020