

**Robert Shaner, Ph.D.**  
Superintendent

**Debi Fragomeni**  
Deputy Superintendent of Teaching and Learning



**Matthew McDaniel, CPA**  
Assistant Superintendent of Business Operations

**David Murphy**  
Assistant Superintendent for Human Resources

52585 Dequindre Road, Rochester, Michigan 48307. Phone: 248.726.3000. Fax: 248.726.3105.

Memorandum of Recommendation  
July 31, 2023

TO: Debi Fragomeni, Deputy Superintendent of Teaching and Learning,  
Acting Superintendent

FROM: Matthew McDaniel, Assistant Superintendent for Business  
Operations

RE: **Recommendation for Approval of Musson Observation  
Window**

On June 8, 2023 the district advertised a Request for Proposals for the Musson Elementary School Observation Window project in the local publication, the Rochester Post, and posted RFP documents on the Purchasing pages of the district's website, Sigma, and BidNet Direct. The district received eighteen (18) responses for six (6) categories of construction trade on the due date. A public reading of bids received was conducted on June 22, 2023 at 2:00pm.

An observation window is to be installed between two rooms for teacher development which will allow teaching staff to observe teaching sessions with students. The window is 4' high and 6' wide and is located in a 2 hour fire rated block wall and is fabricated to meet fire codes. The scope also includes a countertop below the window and blinds for the window.

Bids were reviewed and evaluated by a team from Frank Rewold and Son Inc., and by Pete Muscio, Director of Capital Projects for Rochester Community Schools. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary. The bids were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews and evaluations were conducted according to the attached documentation and recommendation submitted by Mike Gagnon of Frank Rewold & Son which was reviewed by Peter Muscio and Jennifer Fickel, Purchasing Supervisor.

The source of funding is the Bond Fund.

Based on this information, we recommend **THAT the Board of Education award the following contracts to:**

Category:	Vendor:	Amount:
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A – Masonry	Connolly Masonry	\$11,800
B – Millwork	Sterling Millwork	\$5,000
C – Aluminum Glass & Glazing	B & B Glass	\$16,273
D – Painting	RNC Paint Systems	\$1,250
E – Roller Shades	The Sheer Shop	\$1,721
F – Electrical	RH Electrical Services, Inc.	\$1,450
		<b>\$ 37,494</b>

**for a contract sum of \$37,494.00, and we recommend THAT the Board of Education approve the Allowances and CM Fees as detailed in the attached analysis, in the amount of \$40,540.00, for a Total of Current Project Costs for July 31, 2023, in the amount of \$78,034.00.**



July 12, 2023

Mr. Matthew McDaniel  
Executive Director of Business Operations  
Rochester Community Schools  
501 W. University Drive  
Rochester, MI 48307

**RE: Award Recommendation for the RCS Bid Package 34 – Musson Observation Window**

Dear Mr. McDaniel:

Frank Rewold and Son Inc. accepted bids for the RCS Bid Package 34 – Musson Observation Window project on June 22, 2023 at 2:00 p.m. This project was publically advertised in the local newspaper and the state of Michigan bid website as required. A public bid opening was held on June 22, 2023 at 2:00 p.m., and all bids were sealed upon delivery, publically opened, and read aloud.

All bids were recorded on the attached *Bid Opening Summary*. A total of 18 bids were received for 6 bid categories on this project. Frank Rewold and Son Inc. interviewed the lowest qualified bidders and based on the interviews, recommend the attached contract awards.

Please contact me at (248) 618-0220 if you have any questions about these recommendations.

Sincerely,

**FRANK REWOLD AND SON INC.**

Mike Gagnon  
Project Executive

c: Jennifer Fickel, RCS  
Pete Muscio, RCS  
Mike Durand, Ghafari Associates

Attachments

<b>Contract Recommendations</b>		<b>Subtotals</b>	<b>Totals</b>
<u>Bid Package A - Masonry</u>			
Connolly Masonry	Base Bid	\$ 11,800	
9706 Andersonville Road			
Clarkston, MI 48346			
	Performance and Labor Bond	NA	
	Contract Recommendation		\$ 11,800
<u>Bid Package B - Millwork</u>			
Sterling Millwork	Base Bid	\$ 5,000	
24000 Research Drive			
Farmington Hills, MI 48357			
	Performance and Labor Bond	NA	
	Contract Recommendation		\$ 5,000
<u>Bid Package C - Aluminum Glass &amp; Glazing</u>			
B&B Glass	Base Bid	\$ 16,273	
3885 Industrial Drive			
Rochester Hills, MI 48309			
	Performance and Labor Bond	NA	
	Contract Recommendation		\$ 16,273
<u>Bid Package D - Painting</u>			
RNC Paint Systems	Base Bid	\$ 1,250	
3094 Otter drive			
Troy, MI 48083			
	Performance and Labor Bond	NA	
	Contract Recommendation		\$ 1,250
<u>Bid Package E - Roller Shades</u>			
The Sheer Shop	Base Bid	\$ 1,721	
7393 23 Milke Road			
Shelby Twp. MI 48316			
	Performance and Labor Bond	NA	
	Contract Recommendation		\$ 1,721
<u>Bid Package F - Electrical</u>			
RH Electrical Services, Inc.	Base Bid	\$ 1,450	
1397 Piedmont Ave., Suite 300			
Troy, MI 48083			
	Performance and Labor Bond	NA	

	Contract Recommendation		\$ 1,450
	<b>Total Contract Recommendations</b>		<b>\$ 37,494</b>
<b>Other Project Costs</b>		Subtotals	Totals
	<u><b>Allowances</b></u>		
	General Contingency 15%	\$ 5,624	
	Moving Allowance	\$ 2,500	
	Temp Opening Enclosure Allowance	\$ 2,500	
	3rd Party Inspection Allowance	NA	
	Utility Company Fees	NA	
	Permits and Fees	NA	
	Allowance Subtotal		\$ 10,624
	CM General Conditions and Staff		28,230
	CM Fee (1.5%)		1,375
	CM Liability Insurance (0.4%)		311
	CM Bond (1.3% of Bid Categories)		NA
	<b>Total Other Project Costs</b>		<b>\$ 40,540</b>
<b>Total All Project Costs</b>			<b>\$ 78,034</b>

Category No. :  
 Project:  
 Bid Category/Description:

A  
**10290 - Rochester Community Schools - Musson Observation Window**  
Masonry

Bids Due: 6/22/2023 at 2:00 p.m.
Bids Opened: 6/22/2023 at 2:00 p.m.

Company	Base Bid	Bid Memo 1	Trade Alt	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
Grit Services	\$14,000		NA		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
DC Byers	\$27,250		NA		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Connolly Masonry	\$11,800		NA	\$150	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Alkbaugh Masonry	\$19,800		NA	\$396	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Brothers & Bricks LLC	\$29,721	x	NA		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Apparent Low Bidder:</b>	\$ 11,800.00							

**Company Name:** Connolly Masonry

Bids Recorded By: Mike Gagnon, Frank Rewold and Sons Inc.

Category No. :  
Project:  
Bid Category/Description:

B  
10290 - Rochester Community Schools - Musson Observation Window  
Millwork

Bids Due: 6/22/2023 at 2:00 p.m.
Bids Opened: 6/22/2023 at 2:00 p.m.

Company	Base Bid	Bid Memo 1	Trade Alt	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
City Renovation and Trim	\$14,000	x	NA	\$500	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Graham Construction Corporation	\$24,650		NA	\$250	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sterling Millwork	\$5,000	x	NA		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Apparent Low Bidder:	\$ 5,000.00							

Company Name: Sterling Millwork  
Bids Recorded By: Mike Gagnon, Frank Rewold and Sons Inc.

Category No. :  
 Project:  
 Bid Category/Description:

C  
10290 - Rochester Community Schools - Musson Observation Window  
Aluminum , Glass, and Glazing

Bids Due: 6/22/2023 at 2:00 p.m.
Bids Opened: 6/22/2023 at 2:00 p.m.

Company	Base Bid	Bid Memo 1	Trade Alt	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
Pearl Glass & Metals	\$28,840	x	NA		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Vol Alt, Qual
B&B Glass	\$16,273	x		\$325	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Apparent Low Bidder:	\$ 16,273.00							

Company Name: B&B Glass  
 Bids Recorded By: Mike Gagnon, Frank Rewold and Sons Inc.

Category No. :  
Project:  
Bid Category/Description:

D

10290 - Rochester Community Schools - Musson Observation Window  
Painting

Bids Due: 6/22/2023 at 2:00 p.m.

Bids Opened: 6/22/2023 at 2:00 p.m.

Company	Base Bid	Bid Memo 1	Trade Alt	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
Bella Paint & Design	\$2,575	x	NA	\$85	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
RNC Paint Systems	\$1,250	x	NA		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Tom Furnari Painting LLC	\$2,500		NA		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Apparent Low Bidder:</b>	\$ 1,250.00							

Company Name: RNC Paint Systems

Bids Recorded By: Mike Gagnon, Frank Rewold and Sons Inc.

Category No. :  
 Project:  
 Bid Category/Description:

E  
10290 - Rochester Community Schools - Musson Observation Window  
Roller Shades

Bids Due: 6/22/2023 at 2:00 p.m.
Bids Opened: 6/22/2023 at 2:00 p.m.

Company	Base Bid	Bid Memo 1	Trade Alt	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
Vertical Vics Custom Drapery and Blinds	\$2,565	x	NA		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Triangle Window Fashions	\$3,316		NA	\$60	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
The Sheer Shop	\$1,721		NA	\$39	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Qual.
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Apparent Low Bidder:</b>	\$ 1,721.00							

Company Name: The Sheer Shop  
 Bids Recorded By: Mike Gagnon, Frank Rewold and Sons Inc.

Category No. :  
Project:  
Bid Category/Description:

F

**10290 - Rochester Community Schools - Musson Observation Window**  
Electrical

Bids Due: 6/22/2023 at 2:00 p.m.

Bids Opened: 6/22/2023 at 2:00 p.m.

Company	Base Bid	Bid Memo 1	Trade Alt	P/L/M Bond Cost	Iran Economic Sanction	Familial Disclosure	Bid Security	Comments
Summit Electric	\$1,815	x	NA	\$200	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
RH Electric	\$1,450	x	NA	\$37	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Qual
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Apparent Low Bidder:	\$ 1,450.00							

Company Name: RH Electric

Bids Recorded By: Mike Gagnon, Frank Rewold and Sons Inc.