

Baker School District 5J
SOUTH BAKER INTERMEDIATE & HAINES ELEMENTARY
MUSIC TEACHER

Notice of Position Opening: In/Out of District
Date Open: July 6, 2021

POSITION DESCRIPTION

- Baker School District is currently seeking a candidate for the position of Music Teacher, 1.0 FTE, at South Baker Intermediate and Haines Elementary beginning the 2021-2022 school year.
- See Video: <https://www.baker5jcareers.org/working-in-baker-video>.

PROFESSIONAL REQUIREMENTS AND PREFERRED QUALIFICATIONS

- This position requires the candidate to hold, or be eligible to hold an Oregon Teaching License with the proper endorsement and authorization for the assignment.
- Prior successful experience teaching music to students in an elementary school setting strongly preferred (i.e. choral and band).
- Master's degree (M.A.) or equivalent strongly preferred.

MINIMUM QUALIFICATIONS

- Working knowledge of instruction for voice and simple instruments at the elementary school level.
- Sing unselfconsciously to illustrate and to demonstrate correct techniques, corrective measures, and musical expressiveness.
- Conduct music accurately and expressively with confidence.
- Play textbook and/or chordal accompaniments on the piano, autoharp, guitar, and ukulele, and play simple folk songs on the recorder.
- Knowledge of Orff, Kodaly, ETM and Manhattanville approaches sufficient to incorporate appropriate elements into an eclectic instructional program.
- Knowledge of child development at each level of instruction, with special attention to motor skills.
- Know several approaches of how to present a song at each grade level and the concepts which can be taught through the song.
- Working knowledge of basic classroom rhythm instruments.
- Able to utilize and instruct simple percussion accompaniment.
- A primary professional interest in elementary classroom music as a teaching assignment.
- Strong personal musicianship and excellent classroom management.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Collaborates with principals and staffs of assigned buildings to establish a workable class schedule which insofar as possible accommodates the needs of each building.
- Teaches students to sing with a clear, free, in-tune sound.
- Builds and maintains a choir which presents performances (using 2 and 3-part music) of high musical quality for the school and community in which the group is well-disciplined and makes a good appearance; Ensures all classrooms have an opportunity for public performance.
- Designs or selects and uses planned sequences of instruction for music reading, guitar/ukulele, and recorder.
- Teaches fundamentals for beginning band so that students develop individual and group skills.
- Matches activities and materials to individual and group skills and needs.
- Conducts interesting and well-paced classes, using a variety of instructional techniques, strategies, and materials appropriate to the lesson.
- Collaborates with the support services team to develop Individual Education Programs (IEP's).
- Ensures that instructional activities and materials are clearly related to District, school, and department goals and objectives.
- Provides instruction based on designated instructional guides.
- Establishes and maintains an orderly and supportive classroom environment in which students are actively participating and show respect for one another and for the teacher.
- Maximizes time when students are paying attention and working on tasks directly related to the subject

matter.

- Gives clear directions and makes sure students understand what to do before undertaking assignments.
- Assesses, keeps track of, and provides feedback often to students on their progress.
- Maintains accurate inventory records of sheet music, instruments, and equipment.
- Supervises students in own music groups in out-of-school performances and activities.
- Establishes and maintains a good working relationship with building administrators and staff; cooperating to resolve problems in a professional manner so that the concerns of all parties are considered.
- Collaborates with the band and orchestra instructor to further the total music program in the school.
- Communicates effectively and frequently with parents or guardians to ensure a positive educational experience for the students and family.
- Follows specified standards, policies, and procedures of the building and District.
- Perform other duties as assigned by the Supervisor.

CONTRACT INFORMATION

- The certified salary scale for the 2021-2022 school year is \$36,638 - \$69,450, depending on years of experience and level of education. Baker School District allows all teaching experience years (substitute years not included) and education to be used in placing the teacher on the salary schedule.
- This position has one extra duty stipend attached to it. Annual Salary Range for the stipend is \$2,051 - \$2,381.
- Currently, teacher contracts are approximately 1547 hours with a four-day work week. Certified staff report for one Friday per month for meetings and PD activities.
- Baker School District 5J offers a comprehensive and competitive benefits package with multiple choices available to employees. Benefits offered include medical, dental and vision insurance, life insurance, short- and long-term disability, long term care, tax-deferred retirement savings plans, and more. In addition, the District shall pay the six percent (6%) employee contribution (PERS) required by ORS 238.200 and ORS 238A.330.
- This position will begin at the start of the 2021-2022 school year.

APPLICATION PROCEDURE

You must apply through Frontline at <https://www.applitrack.com/Baker5J/onlineapp/> to be considered and added to the applicant pool. If you have any questions, please call Cathy Martin, Personnel Department, at 541-524-2260, Ext. 1004, or email at cathy.martin@bakersd.org.

- **In District (Current Employee on Contract with the District)**
In order to be added to the applicant pool, apply through Frontline and upload a Letter of Interest and a current Resume. Please do not email your documents directly to Cathy Martin.
- **Out of District**
Apply through Frontline and upload a Letter of Interest, a current Resume, and three current Letters of Recommendation.

DISTRICT POLICY

It is the district's policy to provide veterans and disabled veterans with preference as required by law. During the application process, a veteran will need to submit the following:

- Copy of the Certificate of Release or Discharge from Active Duty (DD Form 214 or 215). **OR** Proof of receiving a non-service connected pension from the US Dept. of Veteran's Affairs.
- Disabled veterans must also submit a copy of their Veterans disability preference letter.

CLOSING DATE

- Open Until Filled.

Baker School District is an equal opportunity educator and employer and does not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin, marital status, age, veterans' status, familial status, genetic information, disability, culture and/or financial status.