



CITY OF SOMERVILLE, MASSACHUSETTS  
KATJANA BALLANTYNE  
MAYOR

**MEMO**

**To:** Honorable Somerville School Committee

**From:** Office of Mayor Ballantyne

**Re:** School Building Committee Update

**Date:** 5/3/24

**Attachment:** SBC Member Composition Form Submitted to MSBA on 5/3/24

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Dear Honorable School Committee:

In accordance with Massachusetts School Building Authority (MSBA) requirements and timelines, we have completed the assembly of the School Building Committee and submitted all required materials to the MSBA.

Attached please find the School Building Committee membership form submitted to the MSBA today, May 3, 2024, for Somerville's new MSBA pre-K-8 school project to replace the Winter Hill Community Innovation School.

Our call for community member volunteers yielded an outstanding pool of well-qualified candidates, and we are very excited about the broad range of perspectives and expertise these members will bring to the process. You may also recognize many of the names of City and Somerville Public Schools officials from the SHS SBC who will bring their experience from our last, successful MSBA project.

Please note that our intention will be for Director of Infrastructure and Asset Management Rich Raiche to serve as Interim Chair to convene the Committee for organization, at which point we will select a Chair going forward. We will, of course, send an update once that occurs.

This information along with more details on members and next steps will be shared with the School Committee, school community, and broader community next week. But as we have just filed, we wanted to swiftly apprise you of the completion of this step of the MSBA process.

Please let us know if you have any questions or need anything else from us for this milestone.

Thank you.





CITY OF SOMERVILLE, MASSACHUSETTS  
KATJANA BALLANTYNE, MAYOR

May 2, 2024

Sarah Przybylowicz, MSBA Project Coordinator  
Massachusetts School Building Authority  
40 Broad Street, Fifth Floor  
Boston, Massachusetts 02109

Dear Ms. Przybylowicz:

In accordance with 963 CMR 2.00, attached for your review and approval is the membership of the School Building Committee for the Winter Hill Community School located in the City of Somerville. The Committee was formed in accordance with the provisions of all applicable statutes, local charters, by-laws and agreements of the City of Somerville. Committee Members include the following:

(Please provide name, title, address and phone number of each member, **and indicate who the Chair of the School Building Committee is.** Also, please indicate whether the member has voting power. Some categories may have more than one name. All members must be included)

Designation	Name and Title	Address	Email Address and Phone Number	Voting Member ?
SBC member who is MCPPO certified*	Richard E. Raiche, Director of Infrastructure & Asset Management  Interim Chair	DPW Building 1 Franey Road Somerville, MA 02145	rraiche@somerville ma.gov 617.625.6600 x 5410	Yes
Local Chief Executive Officer	Mayor Katjana Ballantyne	City Hall 93 Highland Ave Somerville, MA 02143	mayor@somervillem a.gov 617.625.6600 x 2100	Yes
Administrator or Manager**	Mayor Katjana Ballantyne	City Hall 93 Highland Ave Somerville, MA 02143	mayor@somervillem a.gov 617.625.6600 x 2100	See above

School Committee Member (minimum of one)	Andre Green, Ward 4 School Committee	SPS Admin Offices 167 Holland Street Somerville, MA 02144	agreen@k12.somerville.ma.gov	Yes
Superintendent of Schools	Dr. Ruben Carmona	SPS Admin Offices 167 Holland Street Somerville, MA 02144	rcarmona@k12.somerville.ma.us 617-625-6600 ext. 6005	Yes
Local Official responsible for Building Maintenance	Jill Lathan, DPW Commissioner	DPW Building 1 Franey Road Somerville, MA 02145	jlathan@somerville.ma.gov 617.625.6600 x 5110	Yes
Representative of Office authorized by law to construct school buildings	Mayor Katjana Ballantyne	City Hall 93 Highland Ave Somerville, MA 02143	mayor@somervillem.a.gov 617.625.6600 x 2100	See above
School Principal	Courtney Gosselin, WHCIS Principal	Edgerly Education Center 8 Bonair Street Somerville, MA 02145	cgosselin@k12.somerville.ma.us 617.629.5680	Yes
Member knowledgeable in educational mission and function of facility	Kathleen Seward, Coordinator for K-8 Curriculum, Instruction & Assessment	SPS Admin Offices 167 Holland Street Somerville, MA 02144	kseward@k12.somerville.ma.us 617-625-6600, ext. 6047	Yes
Local budget official or member of local finance Committee	Edward Bean, Finance Director/Auditor	City Hall 93 Highland Ave Somerville, MA 02143	ebean@somervillem.a.gov 617-625-6600, ext. 3210	Yes
Members of community with architecture, engineering and/or construction experience	Emily Grandstaff-Rice, Architect	35 Warwick Street Somerville, MA 02145	egr@egrfaia.com 617.388.6654	Yes

Other: Please provide brief background info/expertise	Jesse Clingan, Somerville City Council	City Hall 93 Highland Ave Somerville, MA 02143	councilorjesseclingan@gmail.com 617.290.1904	Yes
	Shawn Maguire Brown School Principal	201 Willow Ave Somerville, MA 02144	smaguire@k12.somerville.ma.us 617.629.5620	Yes
	Courtney Koslow, WHCIS Parent	11 Glenwood Rd Somerville, MA 02145	Courtney.koslow@gmail.com 617.308.8132	Yes
	Richard Heidebrecht, Brown School Parent	222 Willow Ave Somerville, MA 02144	heidebrechtjr@yahoo.com 617.699.3704	Yes
	Daniel Grayton, Resident with municipal finance experience	189 Willow Ave Somerville, MA 02144	DanielGrayton@gmail.com 978.835.6993	Yes
	Hanna Bao, Resident and SPS parent with development experience	90 Morrison Ave Somerville, MA 02144	hannasongwoods@gmail.com 617.309.8364	Yes
	Suraj Rajbanshi, Resident and SPS parent with engineering background	65 Beacon St Somerville, MA 02143	surajrbn@yahoo.com 617.230.2248	Yes

Listed below is the past performance of the school building committee, the building committee (temporary or permanent), or any other committee responsible for oversight, management, or administration of the construction of public buildings and its individual members:

N/A

After approval of this committee by the Authority, the (City, Town or Regional School District) will notify the Authority in writing within 20 calendar days of any changes to the membership of duties of said committee.

Sincerely,

  
Mayor Katjana Ballantyne

Authorized Signature for the City, Town, or Regional School District

Approved by MSBA

Date

\* Please attach the certification from the Office of the Inspector General demonstrating completion of the MCPPO Program.

\*\* "Administrator or Manager" refers to a Town Administrator, Town Manager, or to an equivalent position.