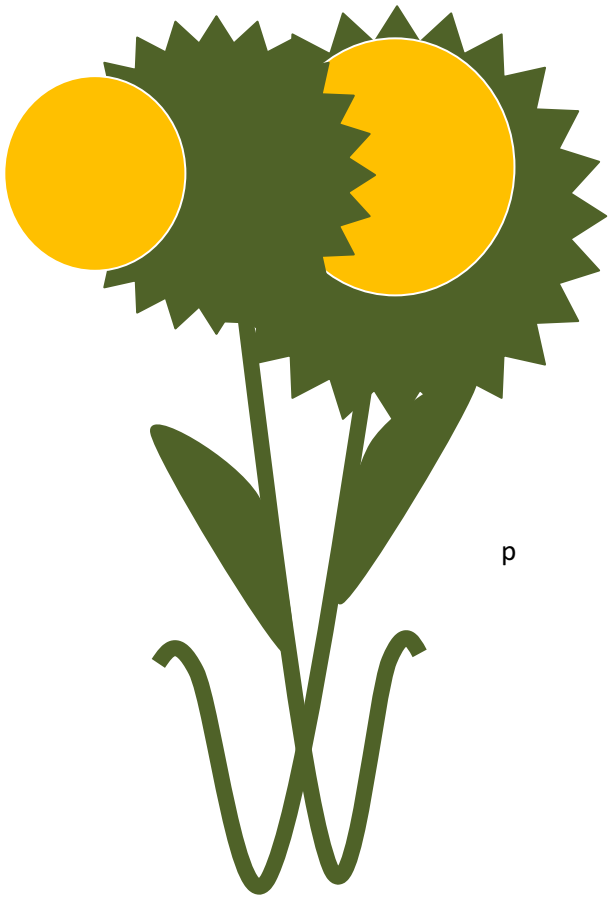
OBJECTIVE: SWBAT Create and Format Objects using Autoshapes in MSWord

FRONT LOADED VOCABULARY

Autoshapes
Ribbon
Formatting
Commands
Grouping

DO NOW: Follow opening procedures by:

1. Clocking In and organizing workstation
2. Open Email
3. Review front-Loaded Vocabulary Words
4. Take out notebook. Enter today's date in the right corner.



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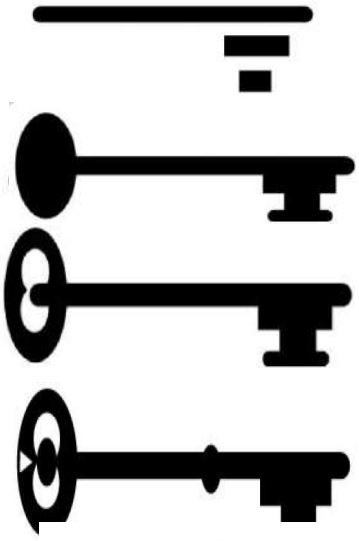
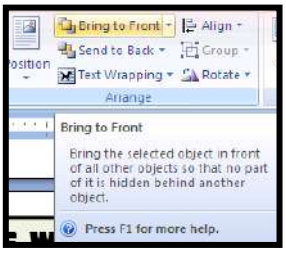
Looking at the image, how many shapes were used to create it?
-Describe at least 3 formatting commands that might have been applied.

Basic Graphic Design Using MS Word!

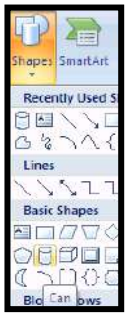
1. Using the Page Layout Tab, Margins Command, change the Margins to Narrow 5. All Around
2. Insert a rounded rectangle and shape it across the top of the page to create the above heading. Format the font Antique Olive Compact, Size 16 Bold, Center. Apply Fill Color light green and Black Outline 3 points.
3. Create a Skelton Key by combing the appropriate shapes:
    a. Rectangle Fill and Line Color both black for the lengthy part
    b. Regular rectangle for the keyhole parts
    c. White Ovals for the tip and black oval for the middle



4. Each shape must be formatted for Text Wrapping "In front of Text". It may be necessary to use

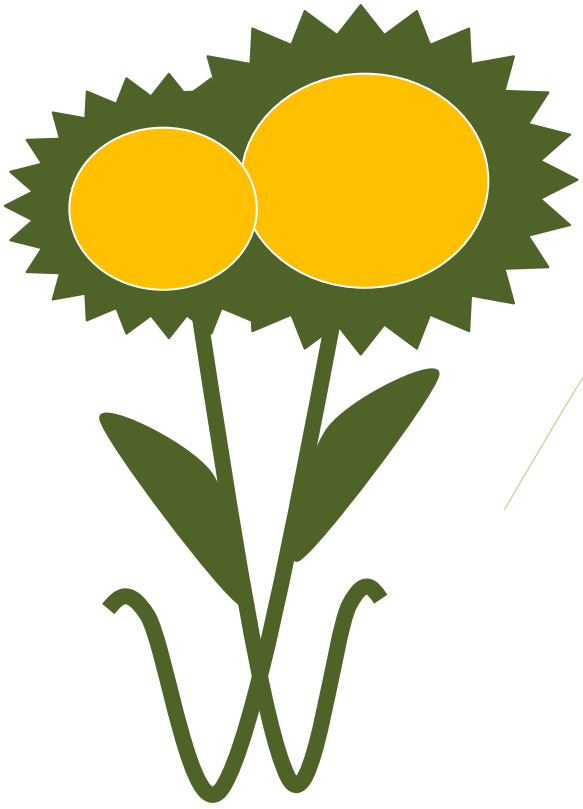


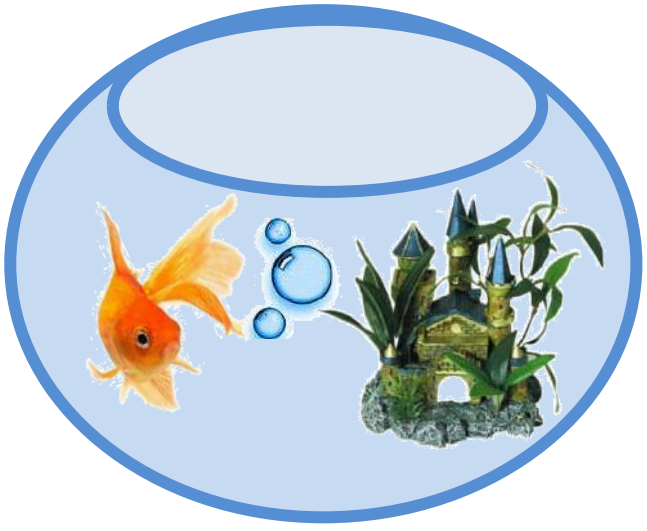
5. Use your previous learned skills, knowledge of auto shapes, clipart, and word art to design a can of tuna fish using can shape and oval shape.



6. Use Stars, Ovals and Curve shapes to create one or more flowers.
7. Use the No Symbol and clipart to appropriate clipart to create a "No Eating Sign"
8. Using Ovals, and Clipart create a fishbowl with accessories
9. Add your name using word art, Save As My Shapes

Basic Graphic Design Using MS Word!





Your Name