

**Oelrichs School District 23-3**  
**MIDDLE SCHOOL SOCIAL STUDIES TEACHER**  
**JOB DESCRIPTION**

**TITLE:** Middle School Social Studies Teacher

**QUALIFICATIONS/REQUIREMENTS:**

- A. Education: Meet certification requirements as established by the State of South Dakota.
- B. Experience Desired: Have knowledge of teaching techniques that meet the diverse needs of students.
- C. Other Requirements: Possess effective student management skills as it relates to scheduling, discipline, and assessment. Possess management, organization, and leadership skills, including the ability to initiate and follow through on ideas and projects. Possess effective oral and written communication skills. Communicate effectively with individuals of varied cultural and educational backgrounds. Have ability to be flexible in working with students at all developmental levels. Have skills in human relations and conflict management.

**REPORTS TO:** Principal

**SUPERVISES:** Students

**PERFORMANCE GOAL:** To develop in each pupil an appreciation of American ideals and cultural heritage; to motivate each pupil to understand and exercise his/her rights, privileges, and responsibilities as a citizen; to develop understanding of the geographical, historical, cultural and political factors which influence the development of the world regions; to encourage pupils to develop sound opinions based on study of facts concerning operation of political and economic systems.

**PERFORMANCE RESPONSIBILITIES:**

1. Teaches courses in social studies, history, geography, American government, political science or humanities to middle school pupils utilizing the course of study adopted by the District and other appropriate curriculum publications as guidelines in teaching individual course content.
2. Develops lesson plans to teach a balanced social studies program involving factual background material, material on current events, discussion time and other appropriate activities designed to encourage pupils to develop skills and attitudes, draw conclusions, and achieve improved interpersonal relationships.
3. Provides opportunities, when needed, for individualized and small group instruction to adapt the curriculum to the needs of each pupil.
4. Develops knowledge of the purpose, structure, and operation of the American governmental and economic system and the rights and responsibilities of American citizenship.

5. Makes current material from the mass media available to pupils; plans and guides discussions of current problems against the background of geographical environment and history of area being studied.
6. Develops an understanding of the contributions of racial, religious and political groups to American culture.
7. Develops knowledge of political and economic systems of other nations and their influence on personal freedom, education and living standards.
8. Encourages pupils to become aware of the complexity and inter-relations of local, state, national and world problems.
9. Establishes and maintains standards of pupil behavior needed to provide an orderly, productive classroom environment.
10. Evaluate each pupil's progress in social studies knowledge and skills.
11. Selects and requisitions books, instructional aids and supplies; maintains required inventory records.
12. Supervise daily and check homework, ensure students' academic progress and serve as a primary point of contact for parents.
13. Regularly assess student mastery of key skills and concepts and use this data to differentiate instruction to meet student needs.
14. Participates in faculty committees and sponsorship of student activities.
15. Participates cooperatively with the appropriate administrator(s) to develop the method by which he/she will be evaluated in conformance with district guidelines.
16. Perform other duties as assigned.

**EVALUATION:**

Performance of this position will be evaluated in accordance with provisions of the Board of Education's policy on evaluation for professional personnel.

**TERMS OF EMPLOYMENT:**

Salary and work year as established by the Board of Education.

*The above description is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.*