Mrs. Decker
Kindergarten Class
Parent Academy HowTo

First, open the computer.

Next, press the button to turn it on.

- *Wait patiently, sometimes it might take a little bit to load.
- *If it seems like it isn't doing anything, be sure everything is plugged into a power source.

Second, log-in to the computer.
User-student
Password-Ringwood1

Once computer is loaded, click the zoom icon.

Zoom should load onto the screen.

At the top right hand corner, click Join a Meeting.

Type in the Meeting ID: 815 763 2492 given, (unless told otherwise), click Join.

When the box pops up to enter meeting passcode, type in passcode: decker (all lowercase), click join meeting.

*It will not open until the meeting starts.

Once the meeting starts, a box will pop up to join with video. Click Join with Video.

Then a box will pop up to join with Computer Audio. Click Join with Computer Audio.

*There is a button to mute/unmute the microphonestudents might need help doing this during the meeting to answer questions.

It's really very simple! If you have any questions, you can send me a Facebook message, call/text, or email ddecker@ringwood.k12.ok.us