

**Brookline High School Field Trip Application**  
Brookline – World Health Summit – Regional Conference  
Montreal, Quebec May 6 - 9 2017

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Forms to be completed by parents/students

Prepared by:

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Emily Gardner GLC participant in 11<sup>th</sup> grade  
Rebecca Downes GLC participant in 10<sup>th</sup> grade  
Lyra Johnson GLC participant in 11<sup>th</sup> grade

Chaperones:

Ben Kahrl, History and GL teacher at BHS, Lead chaperone  
James Gardner, enthusiastic parent, co-Lead Chaperone

## ***Statement of Purpose***

### **Brookline High School**

Serving nearly 1800 students, Brookline High School represents the whole world, and it is a laboratory for the future of our global society. The student body is diverse in terms of race, nationality, culture, and socio-economic strata. The school is 9% African American, 14% Asian, 11% Hispanic, 61% White, and 5% Multi-Ethnic. At Brookline High School students come from over 69 countries and speak 44 different languages. We are proud of our diversity; and we have simultaneously created unity amidst the diversity, as our students pursue two common goals – academic success and exemplary citizenship.

### **Connection to Global Leadership Course**

The Global Leadership course has four major units: Cultural Awareness, Global Diplomacy, Global Economics, and Global Development. The trip to Montreal for the World Health Summit Regional Meeting connects directly to the first and last of these units.

The trip connects to the Global Leadership in several central ways. The course begins with a unit about the importance for leaders to be culturally sensitive and aware of differing cultural morals, mores, and customs around the world. The very theme of the whole conference speaks to this as it is about pluralistic societies, thus making accepting and being educated about different cultures of the utmost importance.

The Global Leadership curriculum culminates in a unit on Global Development where students must identify a health challenge in a low income country. They then must identify what part governmental institutions, for-profit companies, foundations, and non-governmental organizations play in solving these types of challenges. Several presentations hit directly on this idea. They include a session on “Migrant Health” and “Environmental, Social and Cultural Determinants of Indigenous Peoples’ Health”.

In Global Leadership, we have a “speakers series” where students must contact a professional who has worked in the field of Global Development and invite them to the class, either through remote connection or actually visiting the class, to talk about their work promoting development. At the World Health Summit, they will be forming a network of potential speakers for future classes as well as seeing and meeting many of these same type of speakers first hand.

## **World Health Summit - Regional Conference**

The World Health Summit (WHS) brings together stakeholders and decision-makers from every field in the healthcare spectrum, providing the perfect forum for exchange with experts from academia, industry, politics and civil society. The 2016 meeting was hosted in Berlin, Germany with a focus on Refugee and Migrant Health. Having first started in 2008, the 2016 Summit was the largest conference yet. This link offers information about the format and content of the 2016 conference.

<http://www.worldhealthsummit.org/>

We are extremely fortunate that the Regional Meeting of the World Health Summit is being held in Montreal this coming year. This summit brings professionals of all different areas of expertise, who are at the pinnacle of the global health sphere together. It is sure to be an inspiring two day event, where they will share and solve problems pertaining to global health. The expected attendance of the conference this year is 800-1,000 healthcare professionals. The Regional Meeting of the World Health Summit 2017 will be held in Montreal, and it is the first of the regional meetings to be held in North America. The theme of the conference this year is: “Health and Healthcare Delivery in Pluralistic Societies.” It will focus on the question of human diversity in the practice, education, research and public policy pertaining to health. The following link will provide further details about the details and the itinerary conference as they are posted: <http://www.worldhealthsummit.org/regional-meeting.html>

This summit develops the skills of young people through workshops, online learning communities, and high-level networking opportunities in order to increase youth participation in decision-making processes at the global level. Although Brookline High School students will be the only high school students attending, this is a great way to show our maturity and represent Brookline High School properly. There will also be multiple opportunities for young people to network with professionals in the field. In addition, we are looking to bring a panel to conference at Brookline High school that combines both women’s role in health and add a youth influence to the summit. We are partnering with a group called Women in Global Health (<http://www.womeningh.org/>) to make this panel happen.

Attending the “Regional Meeting of the World Health Summit in Montreal” directly supports the Mission of the Public Schools of Brookline. The Mission States: “To ensure that every student develops the skills and knowledge to pursue a productive and fulfilling life, to participate thoughtfully in a democracy, and to succeed in a diverse and

evolving global society.” This meeting will provide the perfect setting for students to develop many imperative skills and traits such as: becoming active global citizens, and developing strong interpersonal skills. These kinds of skills are ones that can be introduced in a classroom environment, but the best and most effective way of grasping what it means to be a global citizen and how to interact with experienced adults comes through real world experience. This conference provides an opportunity for students to challenge themselves and work within a situation that may make them uncomfortable at first, leading to an increase self-confidence and assertiveness. As mentioned in the Mission, our global society is constantly changing, and therefore as much exposure as we can get to the ever-evolving world, the better. This conference is the ideal experience for fulfilling the goals of the Public Schools of Brookline.

The process of applying for, and getting accepted to, this conference will be student led. Students who had previously gone to Berlin for the World Health Summit heard about their regional meeting at the conference in Berlin. Due to the experience of the World Health Summit, students are eager to extend their experience and knowledge in Montreal. This trip will serve as another step in their study in the global field, in hopes for further opportunities and experience. It is also an amazing opportunity for those who have not previously been involved in travel with BHS, to get a chance to do so.

Additionally, the trip also supports the Vision Statement, which reads: “The Public Schools of Brookline Dynamic, Collaborative, Equitable Engaged with the Community Contributing to the World.” Students will learn from experts on a world stage and how they can help contribute to issues in Global Health. The conference has many of the leading International Non-Governmental Organizations, government agencies, such as U.S. Agency for International Development, Department for International Development, The World Health Organization and the European High Commission , and many other development agencies from around the world. The trip further supports the Vision Statement in that it is an opportunity to comprehend what our role as members of the Brookline High School community is in relation to Global Health. In this Conference we will hear from and also meet leaders from governmental and prominent Non-Governmental Organizations. Many of the organizations and universities that these speakers will be coming from can be found here:

[http://medecine.umontreal.ca/wp-content/uploads/sites/8/2016/10/Sponsorship\\_proposal.pdf](http://medecine.umontreal.ca/wp-content/uploads/sites/8/2016/10/Sponsorship_proposal.pdf)

Further, the trip supports the third Strategic Area of Focus, which reads: “Strategic Area of Focus: Thriving in a Complex Global Society -- Goal 3. Prepare students with the intellectual, interpersonal and reflective skills needed to thrive in an

increasingly complex and diverse global society. Strategy 3.1: Develop opportunities to enhance the global awareness of every student. Strategy 3.5: Create opportunities for student-led discussion and debate over matters related to moral and ethical global issues. While attending the conference, students will develop considerable global awareness about developments in the healthcare field, in particular throughout the world. They will not only be discussing myriad health challenges across the globe, but doing so with professionals from various parts of the world. Students will also have a chance to discuss with professionals, CEOs, and world leaders the moral and ethical issues involved with healthcare. Although all attendees will be deeply dedicated to the cause of Global Health, there is considerable difference of opinion as to how to promote health and to overcome the moral and ethical challenges at hand to push these ideas forward. The convention will be rich with discussions, debates and keynote speeches.

The trip will involve approximately twenty students. There is at least some interest in the global health field that we know of (approximately 70 applications for Women Deliver—conference on women’s development). This will be the third time that we have organized a trip to a development conference like this, and will therefore have experience in conference style, organizing kids, meal planning, etc. Currently, we have a BHS teacher, Ben Kahrl and one BHS parent, James Gardner who will be the chaperones.

The trip will involve approximately twenty students and four chaperones, two teachers and two parents due to the van size. We are aware of interest in this field due to the Berlin Summit and the Women Deliver conference as well. In addition, many students who attended the World Health Summit in Berlin received many questions from students who would be interested in trips such as this one. We are experienced in the requirements of planning a trip like this, and have Ben Kahrl to support our process and guide us when necessary in planning. We have recruited a very engaged and involved parent, James Gardner.

Finally, students will be able to attend plenary sessions. These sessions are extremely educational. Liam Downey, a student who attended the World Health Summit in Berlin, said: “I thoroughly enjoyed all of the sessions that we attended. They provided a very inspirational insight into global work that we rarely hear about in the U.S. It was also at these sessions that we were able to talk to amazing change makers.” This quote serves as proof of the educational value of the sessions. There will be four sessions every time slot, so there will be a diverse range of selections of discussion topics for the students.

Current plenary sessions:

<https://www.registration-whs.com/Program/WHS2016>

Previous plenary sessions:

<https://www.registration-whs.com/Program/WHS2015>

**The Itinerary will consist of the following:**

Currently the driving plans are based on a envisioned plan, there might be some adjustments made when nearing the date based on car rental and hotel availability.

May 6th - leave in the morning at 8:30am, one parent will drop Mr. Gardner and Mr. Kahrl off at Hertz to pick up the vans and then pick them up upon return at the end of the trip. The chaperones and students will then drive to Montreal for a mid afternoon arrival.

May 7th - day of sightseeing in Montreal

May 8th and 9th - attend conference and return to Boston. Arrival in Boston roughly midnight after the 6 hour drive.

Highlights of the Conference include the following:

- 1) Attending sessions on an array of topics, and from renowned speakers on the pressing issues in world health, especially on the subjects of innovation and health, education, social and cultural aspects of healthcare, and delivery of healthcare to specific groups (such as migrants).

[http://medecine.umontreal.ca/wp-content/uploads/sites/8/2016/09/whs\\_program\\_full.pdf](http://medecine.umontreal.ca/wp-content/uploads/sites/8/2016/09/whs_program_full.pdf)

- 2) Meeting leaders in all different fields in healthcare, and getting the opportunity to connect with them, and potentially bring their expertise back to BHS
- 3) Getting a closer look at careers in global health and the steps needed to start.

## **APPLICATION FOR ALL OUT-OF-STATE, OVERNIGHT TRIPS**

### **TRIP LOGISTICS:**

1. **Name of Field Trip:** Brookline World Health Summit 2017 Regional Meeting
2. **Educators Requesting Field Trip Approval:** Ben Kahrl
- 2b. **Students Requesting Field Trip Approval:** Maansi Patel, Emily Gardner, Rebecca Downes, and Lyra Johnson
3. **School:** Brookline High School      **Grade Level:** 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>
4. **Have you reviewed the new School Committee Policy I 3 a. for Field Trips?**  
Yes
5. **Have you reviewed the document, *Administrative Procedures for School Sponsored Field Trips*?**      Yes
6. **What is your destination?** Montreal, Canada
7. **What is the date you are leaving Brookline?** Saturday, May 6, 2017.
8. **What is the date you are returning to Brookline?** Tuesday, May 9, 2017  
(anticipated evening return)
9. **Do the dates of the trip conflict with any religious holidays or observances?** No
10. **How many days will students miss from school?** Two
11. **How are students being transported?**
  - a. from Boston to Montreal: driving (vans)    in Montreal on foot.
  - b. Montreal to Boston: driving (vans)
12. **How many students will be participating in the field trip?** ~20
13. **What members of the student body are eligible for the trip?** All 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grade students who have demonstrated an interest in international affairs and development through coursework (specifically, but not limited to Global Leadership), Global leadership club membership, previous travel, or extensive volunteer experience.
14. **How are students selected to participate in this field trip?** Students will be selected based on the following criteria:
  - Strong academic record (good study habits, participation, attendance)
  - Interest in global health and international aid work
  - Ability to serve as an ambassador from Brookline and the United States
  - Sensitivity to other people and cultures
  - Previous experiences away from home
  - Successful completion of the application

- Participation in Global Leadership Club
- Interview with sponsoring teacher
- Perceived potential for personal growth

**15. Where will students be staying?**

At a hotel in Montreal, within walking distance of conference.

Holiday Inn (Centreville)

**16. What are the names and cell phone numbers of the primary staff chaperones on the trip?**

Ben Kahrl, James Gardner,  
Ben (508) 717-2302 James (617) 697-0402

17. All of our chaperones have experience with international travel, and have either led student groups and/or participated in exchange trips in the past. They will be supervising the students and available to them on a 24-hour basis.

A. Benjamin Kahrl

B. While in Montreal, the teacher-chaperones will be using their American cell phones for easy parent contact.

***EDUCATIONAL RELEVANCE:***

**19. What is the purpose of the trip and how does it relate to the Brookline High School Course Syllabi?**

The purpose of this trip is to further expose students to the issues in World Health and Development. These topics are covered directly, both in the Global Leadership Course and the Global Leadership Club. One of the major emphases of the Course is teamwork and public presentation skills. Through this Summit we will be able to witness presentations from both leaders who have vast amounts experience, and young doctors and innovators who are newer to their work. This will provide us with the chance to see and understand what makes a presentation strong, and what major weakness are. From this, we can discuss and reflect, and bring our new understandings back to each and every presentation we do at Brookline High School, no matter what class. Presentation skills are life skills, and the more exposure we get to complex professional presentations from experienced adults, the more we will be able learn. In addition to learning from the presenters at the Summit, we can also learn from each other. This Conference is a challenge; we will be the youngest people there, and have had the least experience in the medical world. Due to this, we will need to support each other as peers and as friends. This Summit will allow us to build teamwork skills, get exposure to global issues, and develop presentation skills. This summit will not only allow for the



development of team building skills but it will also allow students to develop individually. The networking atmosphere

This issues relates *directly* to the curriculum of Global Leadership, which will be the primary, though not exclusive, source for students who will participate. Students will be drawn from the Global Leadership Club as well, though again not exclusively. The Global Leadership class, as the name suggests, works at helping students both understand and experience the skills of being a global leader. During the third term, students specifically study the challenges of global health and the work that international non-governmental organizations do, in combination with local and national governments, as well as the United Nations, to help solve some of these health challenges.

## **20. Describe activities planned before the trip to prepare students:**

We want Brookline High School students to be armed with the information they need to get the most out of the conference. This means doing extensive research with the students attending. To do this we will host regular Z-Block and occasional X-Block meetings for the students who will be in attendance, and also host one after school meeting that will involve both the students and their parents or guardians. Not only will we use this time to go over the ground rules and expectations, we will also work on effective communication tactics, and answer any and all questions students may have. We also hope to incorporate the opportunity to video chat with contacts we met at the World Health Summit in Berlin, in order for students to get the chance to ask any other questions, and get further educated on what the program is like. We are also going to focus on educating the students involved on the issues that will be discussed, and ones that were prominent in the past. We want the students to be as prepared as possible, so we will continue to take their input on what they would like to work on throughout the preparation process.

As the Summit approaches, we will help students pick out what sessions they will go to, and guide them in their research on the speakers and what the session will pertain to. In addition, we will discuss the differences in the types of sessions, in order to make sure that they feel comfortable and confident when entering the conference.

The students will be responsible for any work they miss, and for communicating well in advance with teachers (though we will confirm well before that that has been done). All

missing assignments will be turned in on time, and some may be completed or submitted online while we are absent, as there is wireless connection at the hotel.

**Describe activities planned after the trip to wrap-up/reflect:**

Students who participate will be asked to discuss the conference with both the Global Leadership class and the Global Leadership Club. Further, we will work to coordinate with the Sagamore for a possible article or use of social media during and after the event. We know already that we will be posting to a blog, much like the one's done after/during Brookline High School's trips to Denmark and Germany.

Students taking part in the trip will continue to remain in contact with the professionals they meet at the Summit. This will hopefully lead to further opportunities to connect these adults with BHS students, and spread their knowledge throughout the high school. Through video chatting and potentially live visits, we aim to bring what this Conference provides for us back to BHS.

***ACCESSIBILITY AND STUDENT SAFETY:***

**21. To what extent does the field trip group reflect the diversity of the school population? What efforts will be undertaken to ensure that, to the greatest extent possible, the participants in this field trip are representative of the school population?**

Once the School Committee has approved the trip, we will make a focused effort to encourage applications from a wide spectrum of BHS students, as to create a group that reflects BHS as a whole. We will do everything within our reach to accommodate for any all disabilities that students may have. Both the summit and the hotel are wheelchair accessible, and public transportation is as well.

This trip is open to all 9th, 10th, 11th, and 12th graders, though preference will be given to upperclassmen, and especially to members of the Global Leadership class and Club. We understand that not all people interested in the trip can make it to the Global Leadership Club meetings, so we will take into account people's involvement in classes such as Global Leadership and Social Justice, and clubs like Amnesty International. In order to increase awareness about this trip, we will make sure to not only advertise it to not only the aforementioned classes and clubs, but also to the Steps to Success and African-American/Latino Scholars programs. We will make sure that students are aware

of the availability of scholarships, so that the cost of the trip does not deter anyone from applying.

This trip will have a ***Needs Blind*** admissions process whereby applications for financial aid are submitted separate from regular applications and will not be revealed until after selections are made. The financial aid process will award students a percentage of his or her trip that will be covered and we will ensure that percentage is paid for by school fund raising activities.

**22. What measures are planned to ensure student safety on the trip, including chaperone coverage, student behavior contracts, etc?**

All four chaperones will be with the students at all times, and the behavior requirements will have been thoroughly addressed during the meetings prior to departure. In addition, behavior contracts will have been signed as a requirement for attending the trip. Parents will also be fully informed of what the standards are, further enforcing the importance of these rules. The chaperones will be with the students constantly, and take extra precautions for the safety of the group when going to and from the conference, and while sightseeing. Montreal is an especially safe place, and if any State Department advisories are issued, we will follow them in their entirety.

**23. What is the name and location of the medical facility closest to your destination?**

Montreal:

Hôpital Saint-Luc <http://www.chumontreal.qc.ca/aller-au-chum/hopital-saint-luc>  
1058, rue Saint-Denis, Montréal (Québec) H2X 3J4

Emergency Information about the hospital is available here:

<http://www.chumontreal.qc.ca/patients-et-soins/patient/j-ai-besoin-d-aller-a-l-urgence-es-t-ce-vraiment-le-meilleur-endroit-pour>

**24. Will students be swimming? No**

**25. If travelling outside of the United States, please attach the appropriate Department of State notices and advisories.**

There are currently no State Department travel alerts or travel warnings for Canada. We will continually monitor the State Department website in the unlikely event of changing

conditions. U.S. Consulate General: 315 Place d'Youville, Suite 500 Montreal, Québec H2Y 0A4 Phone: 514-398-9695 Fax: 514-398-9748

## **FUNDING:**

### **26. What is the cost of the trip?**

The projected cost is **\$770** per student. This cost includes: the van and gas costs, conference admission fee, most meals during the time:

For a detailed budget, please refer to the budget document.

### **27. How will the field trip be funded?**

The funding for the trip will come from the families of the participants. Because of this, we are of course attempting to keep the cost as reasonable as possible. For scholarships, we will do a combination of including a contribution in the price of the trip, and fundraising as well.

### **28. What accommodations are made for students who cannot afford the expenses of the trip? Are partial and/or full scholarships available?**

Scholarships will be available. We will divide the scholarship funds between those who apply and receive financial aid. We will have enough for a full scholarship, and quite close to a second. Our goal is to make this trip accessible to any applicant, and so we will also make it a priority to clarify the fact that cost should not deter anyone. We will advertise the trip widely across the school in order to get a group that represents BHS as whole.

Furthermore, we will let students know that scholarships are available and that all scholarship requests will remain confidential. Students may complete a separate scholarship application that will in no way restrict their selection to participate. If additional funds are needed, additional fundraisers will be planned to supplement them. Acceptance to the trip will be determined separately from scholarship awards so as not to influence selection process.

Anyone who makes further inquiries into the availability of scholarships will have their privacy, and their requests will be completely confidential. Acceptance to the trip will be entirely separate from scholarship requests, as we do not want that to be of any influence. Though we do not plan to run any fundraisers, we will without hesitation if scholarship money is needed to be raised.

**29. If fundraisers are planned to help lower the cost of the trip for all students, please describe those plans here.**

Families will have the option of contributing financially to a travel scholarship fund. We will also solicit individual donors who have expressed an interest in supporting student exploration of the development world. A committee of students and parents will be formed to assist in fundraising efforts. All students involved are expected to participate actively in all fundraising activities. We are also looking to use fundraising toolkits and guides (from websites like <http://www.global-changemakers.net> ) to create a more effective fundraising strategy.

**Other relevant information for the World Health Summit 2017:**

**Emergency Numbers in Montreal:**

- U.S. citizens visiting Montreal should note that the emergency number for the police, rescue, and fire departments is 112.
- U.S. Consulate General Montreal Phone Number: 514-398-9695
- Nearest Police Station: PDQ 21 Centre-ville (Ville-Marie Est), île Notre-Dame, île Sainte-Hélène, Vieux-Montréal, 1180, rue Sainte-Élisabeth, Telephone: 514-280-0121, Fax: 514-280-0621,

**Submitted by:**

Educators: Benjamin Kahrl BHS. \_\_\_\_\_

Date: \_\_\_\_\_

Parents: James Gardner \_\_\_\_\_

Date: \_\_\_\_\_

Social Studies Curr. Coordinator: Gary Shiffman \_\_\_\_\_

Date: \_\_\_\_\_

Headmaster: Anthony Meyer

Signature : \_\_\_\_\_ Date: \_\_\_\_\_

## **Projected Costs**

<b>Transportation</b>	Qty	Cost per item	Total	What we can get it down to
12-seater vans (including driver, we need a total of 2 drivers per van)	2	\$950 (\$830 w/ (subjected to change with insurance added)	\$1900	If we get the vans as close to now as possible, we can get the cost down to \$830 each, \$1660 total
Parking (parking at the convention center Palais de congres)	2x4 (subject to change, van will not be used everyday in city)	\$25	\$200	\$200
Transportation between hotel and convention center each day. short walk	1	\$0	\$0	\$0
		<b>\$105</b>	<b>\$2,100</b>	<b>\$1,860</b>
<b>Lodging</b>				
Holiday Inn Centreville Montreal	3 nights 11 rooms 10+ rooms = discount	~\$155 per night + tax	\$6,150	\$5,032 If the 2 extra rooms are not needed the price will go down to
				<b>\$5,032</b>
			<b>Total: \$6,150 Individual: \$307</b>	
<b>Entry Fees</b>				
Registration fee for Conference	24 people 1 time	\$113 (150 Canadian dollars)	\$2,712	
		<b>\$ 135.60</b>	<b>\$2,712</b>	

<b>Food</b>				
Breakfast for 3 days (check with hotel package, 18 CAD per room with hotel so we can go with that option <a href="#">LOOK AT HOTEL OPTION \$446 total</a>	3 mornings 24 people	\$10 each per day (cover chaperone)	\$720	\$446 With hotel option
Dinner 4 days. (last day will be for the road)	4 dinners 24 people	\$24 each per day (cover chaperone)	\$2,304	
		<b>\$151.20</b>	<b>\$3,024</b>	<b>\$2,750</b>
<i>Sub-Total</i>			<b>\$14,000</b>	<b>\$12,250</b>
				<b>BUDGE IS TIME SENSITIVE (EARLIER= CHEAPER= BETTER)</b>
Contribution to Travel Scholarship	~18	\$75 per person	\$1,350	\$1,350
Total			\$15,350	\$13,600

Estimated Cost per Student: approximately \$770 for twenty students. Potential savings will bring it down to just under \$700.



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## **Proposed Timeline**

### **Application & Recruitment Timeline 2016-2017**

Oct.-Nov.2016	Teacher and Parent chaperones meet to prepare documents
Nov. 2016	Proposal presented to Headmaster, Superintendent, School Committee
Nov./Dec. 2016	Announcement in Global Leadership Class, Social Justice Class, African-American and Latino Scholars Program, along with Global Leadership Club, and Amnesty International. Distribute Applications.
January 2017	Review applications. Applications will include signed relevant documents so that they are prepared if the student is accepted.
February 2017	Inform students that they are accepted. Collect first check for \$300 Work with admittees on possible fundraising opportunities and also possibly assist organizers of the conference in any way possible.
End of February 2017	Student Application Deadline. Review applications, interview as needed. Interview and accept students for the remaining spots.
February 2017	Notify students/families of acceptance. Accept second \$ deposit from accepted students.
Last week of March 2017	Parent Meeting #1 - an evening in the last week of March Last Payment due (\$470.00) Any remaining documents that are necessary collected here.
May 6th 2017	Departure for Montreal

### Student Guidelines and Contracts

Students participating in the 2017 World Health Summit Regional Conference to Mon will abide by Brookline High School rules and regulations as stated in the Handbook, as well as those enumerated in this document.

1. Students and parents/guardians will agree to and sign the rules explained in the STUDENT BEHAVIOR CONTRACT (see attached).
2. Students and parents/guardians will agree to and sign the information and rules explained in the HEALTH INFORMATION SHEET FOR FIELD TRIPS (see attached). Students on medication must be able to self-medicate or give early notification if a parent/guardian must accompany the trip.
3. Parents/guardians must agree to and sign the information explained in the PERMISSION AND RELEASE FORM FOR MONTREAL TRIP (see attached).
4. Students must be in good academic standing to participate in the program.
5. Students must be aware of and follow airport and terminal procedures.
6. Students are responsible for their own spending money. The chaperones will be responsible for the group expenses.
7. Students are responsible for acquiring or renewing their own passports. They must make five copies of their passport and give them to Mr. Kahrl.
8. Students must honor all deadlines and attend all student and parent/student meetings. If this is not possible, they must see Mr. Kahrl in advance to receive the information.
9. Students and parents are aware that each deposit for the trip and final payment is non-refundable once it is made as

In addition, the student and his/her parent are advised that School Committee and the Superintendent may cancel a trip at any time, including up to the day of departure, if that it deemed necessary for student safety.

I, (print student name) \_\_\_\_\_, have read the packet and agree to the information listed above.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, (print parent name) \_\_\_\_\_, have read the packet agree to the information above.

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

STUDENT BEHAVIOR CONTRACT  
CODE OF CONDUCT:

1. I agree that while I am traveling with the Brookline High School Exchange Trip to Montreal, I will not use or possess non-prescription drugs, tobacco or alcohol. If at any Conference sponsored event where alcohol is present, I will not consume any and will be accompanied by a chaperone at all times.
2. I agree to and will abide by the curfew. At the appointed time, I will go to my room and observe quiet. Bed checks will occur after curfew to ensure that the students are where they are supposed to be.
3. I agree to uphold all laws and regulations as dictated by local, State and Federal governments (i.e. under age drinking, assault, shoplifting, etc.). I agree to respect the property of others and to pay for any losses and/or damages for which I am found responsible.
4. I agree never to leave the hotel without permission from my chaperone. Should I be granted permission to leave, I will be accompanied by other members of my group.
5. I understand the responsibilities of traveling in a group and will respect meeting times and places.
6. I understand that I am under the direct responsibility and authority of the assigned chaperones, and I will follow and abide by any rules and/or decisions made by these persons.

I am signing this Contract, and hereby giving my word of honor that I will follow the above Code of Conduct while traveling in Montreal with Brookline High School from May 6th to May 9th, 2017. As a representative of Brookline High School, I understand that my behavior is critical to the success of the trip and as a precedent for future exchanges. Any violation of these rules will result in disciplinary action (i.e. being sent back to the United States at my parent's expense, or being suspended from a performance or activity).

Student's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I have read the above contract signed by my child.

Parent / Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_