

Student Handbook

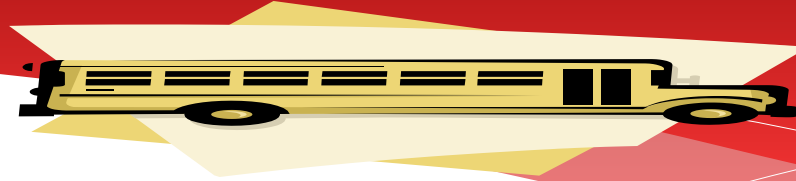
Monroe High School

Student Use of School Phone



Students who need to call home during school hours must obtain a pass from their teacher to use the telephone located in the front office. Students are not allowed to use cell phones or other electronic devices during school hours with the exception of their lunch period. Students may use their cell phones in the cafeteria, hawk's nest or courtyard during their lunch period. Students are encouraged, however, to leave these and other valuable items at home.

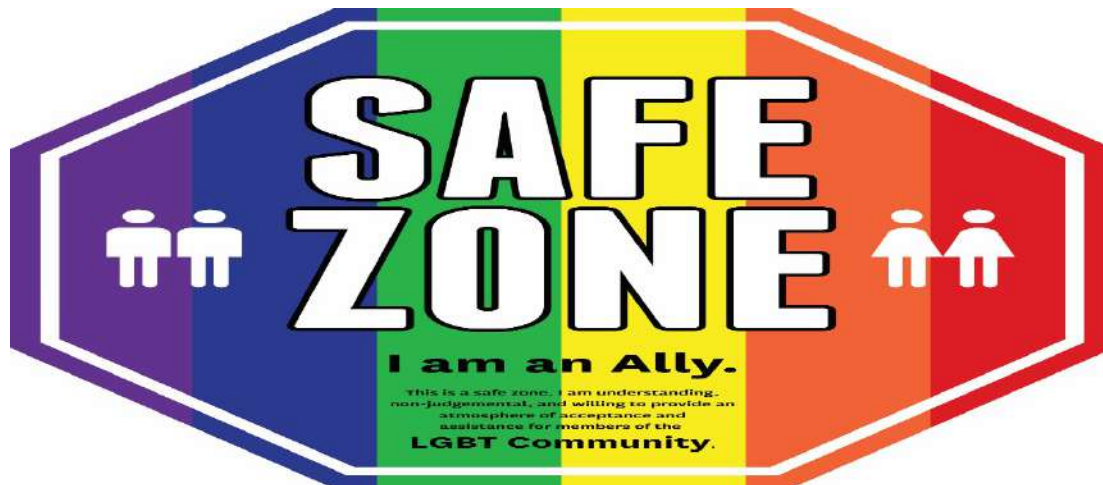
Bus Riders



Any student wishing to ride a bus that is not their normally assigned bus must present a signed parental note to that effect (with parent contact information included) to the guidance department or an administrator for approval before their lunch period on that day. Once guidance/administration has confirmed that note with a parent the student will be provided with a bus pass for that afternoon. The student must present the bus pass to the bus driver when boarding the bus. If a student wishes to ride a bus that is not their normally assigned bus in the morning the student must follow the previously described procedure the day before.

Securing Personal Items

- * Leave them at home: Cell phones, headphones, technology devices, and anything that is of value to you



Absences/tardiness



- * A student is considered tardy if they are not **in class** when the bell rings at the beginning of a period.
- * Students who are late for school because the school bus was late will be given a late bus pass by an administrator when they arrive and will not be counted as tardy.
- * Students who are late for class must report to the front office for to receive a pass and sign in through ident a kid.
- * Students who miss more than 15 minutes of a class will be marked absent in that class .

Tardiness



- * **TARDY POLICY:** Monroe High School will continue to use the following tardy system for the 2016-17 school year. All Teachers will actively supervise all transitions. Teachers will be at the doors as the warning bell rings encouraging students to get to class on time. When the tardy bell rings students who are tardy to class will be locked out of their classroom. Teachers, on planning that period, will “sweep” the students to the Control Room (Cafeteria) or to the gym lobby where they will be assigned after-school detention or lunch detention to be served either that same day, or the day after. Students are then sent back to their classroom with a pass to be admitted. Students who fail to report to their assigned after-school detention or lunch detention will be assigned the next level of consequence. Chronic violators of the MHS tardy policy will receive more severe consequences from the appropriate administrator.
- * **Students who fail to complete the consequences of the tardy policy will be written up for insubordination and the following consequences will be given:**
 - * First Offense – 2 hours of academic development
 - * Second Offense – 4 hours of academic development
 - * Third Offense – ISS for entire day
 - * Fourth Offense – 2 Day of ISS
 - * Fifth Offense – 1 Day of OSS
 - * Sixth Offense – 1 Day OSS for each additional tardy

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Dress Code

- * Cut-off tee shirts, tank tops, spaghetti strap tops, tops that show cleavage, biker shorts, biker pants, leggings/jeggings/tights or any clothing that is overly revealing (short shorts, net tops, etc.). Leggings or any other tight leg coverings may only be worn if they are worn with another garment which is at least longest finger-tip length at its shortest point.
- * Any clothing with profane/disruptive wording or pictures on it that advertise the use of alcohol, guns, gangs, drugs, etc.
- * Nothing may be worn that signifies membership to any group other than a Monroe High School sponsored club or group.
- * Pants, shorts and skirts may not be worn below the hips and should be no shorter than arm length (longest fingertip length.) If the student's fingers touch skin when arms all fully extended downwards, the length of the garment is inappropriate.

Dress Code Contd...

- * Undergarments should not be visible.
- * No clothing is to be worn with holes above the knees or showing any skin. Clothing that inappropriately reveals skin or undergarments (rips, tears, holes, fraying, excessive sheerness, cut-outs...) may not be worn.
- * Students may wear jeans with holes if they are below the knee or with leggings to prevent any skin from showing
- * No pajamas or pillows.
- * No hats, hoods, sunglasses, chains, ear muffs, gloves, bandanas, hair picks, cake cutters, spiked jewelry, pacifiers, etc. will be worn in the building at any time. If hats are brought to school, they are to be kept in lockers or in book bags during the day. Hats being carried will be confiscated and returned the last day of school. This rule applies to boys and girls.
- * Shoes are to be worn at all time. Flip flops, sandals and open toe shoes are worn at your own risk. Bedroom shoes/house slippers are not allowed at any time.



Compliance with Directions of Teachers and Other School Personnel

Failure to comply with student behavioral expectations will result in:

- * First Offense – Two hours of Detention
- * Second Offense – Four hours of Detention
- * Third Offense – One day ISS
- * Fourth Offense – One day out-of-school suspension
- * Fifth Offense – Three days out-of-school suspension
- * Sixth Offense- Six days out-of-school suspension

Repeated In-School Suspension

- * A student being sent to ISS repeatedly may be subject to additional disciplinary action for the chronic disruption/behavior as deemed appropriate by administration.

Being In an Unauthorized Area

- * Students shall not be in unauthorized areas during the school day without a pass from a teacher or administrator



Disruptive Conduct

- * Excessive noise, running, horseplay, or any other unsafe or disruptive conduct is not permitted on school grounds
- * First Offense – Two hours of Detention
- * Second Offense – Four hours of Detention
- * Third Offense – One day ISS
- * Fourth Offense – One day out-of-school suspension
- * Fifth Offense – Three days out-of-school suspension
- * Sixth Offense- Six days out-of-school suspension

Inappropriate Interpersonal Behavior

- * All students shall conduct their relationships according to acceptable community standards. Inappropriate public displays of affection will not be allowed.
- * First Offense – Two hours of Detention
- * Second Offense – Four hours of Detention
- * Third Offense – 1 day ISS
- * Fourth Offense-One day of out-of-school suspension



Trespassing



Students will not willfully enter or remain in any school structure (including all Union County Public Schools), conveyance, or property without having been authorized, licensed, invited, or refuse to depart after being warned by authorized personnel.

- * First Offense – Three days out-of-school suspension
- * Second Offense – Five days out-of-school suspension
- * Third Offense – Recommendation for Long Term Suspension

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Cheating

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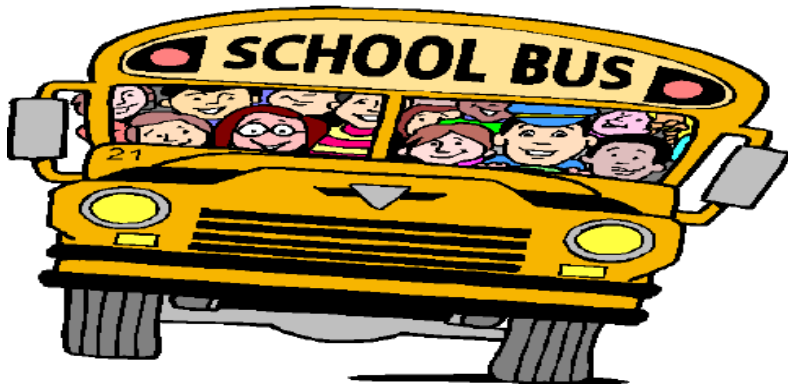
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- * Cheating, lying, plagiarism and stealing are not acceptable and are considered violations of Monroe High School's Honor Code. Students shall not cheat on tests, examinations or assignments

- * First Offense
 - A. Grade "zero" on stated assignment*
 - B. Parent contact by teacher
 - C. Discipline referral to administrator and referral to counselor
- D. Two hours of Detention
- * 2nd Offense
 - Four hours of Detention
- 3rd Offense
 - ISS
- 4th Offense
 - OSS

Bus misbehavior

- * You must comply with all school bus rules and regulations



- * First offense: Two hours of Detention
- * Second Offense – Four hours of Detention
- * Third offense – 1 day ISS
- * Fourth Offense-One week bus suspension

Traffic and Student Parking

Parking permits may be revoked at any time by the principal in the same manner
as suspensions are invoked.

- * Student vehicles lacking proper parking permits may be towed away at the owner's expense. Students parked in designated fire zones, no parking areas, or areas other than those assigned/authorized may also be towed away at the owner's expense in accordance with NC 115C-46

Students in non-compliance with directions of the principal, assistant principals, or principal's designee

- * First Offense – One day out-of-school suspension
- * Second Offense – Three day out-of-school suspension
- * Third Offense – Six days out-of-school suspension and recommendation for long-term suspension.

Forging notes, failure to identify self, providing false information or failure to provide required information

Students shall not provide school personnel or parent/guardian with false information by making a change in a written paper or other genuine

- * First Offense – Two hours of Detention*
- * Second Offense – Four hours of Detention*
- * Fourth offense- 1 day ISS
- * Third Offense – Two days of out-of-school suspension
- * *Special circumstances may warrant an out-of-school suspension for first or second offenses.

Gambling

Students shall not participate in any form of gambling or games of chance/skill for money or other items of value on school grounds or at school sponsored events. Cards will be confiscated and not returned.

- * First Offense – One day out-of-school suspension
- * Second Offense – Three days out-of-school suspension
- * Third Offense – Six days out-of-school-suspension and recommendation for long-term suspension for the remainder of the school year.

Fees (New this year)

- * **Athletic Fees:**

- * Students who have an outstanding athletic fee at the end of the school year will be ineligible for all sports the following year or until fees from the previous years are paid.

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- * Students who have an outstanding balance, will lose the following privileges until fees are paid:
- * Parking, Prom, Attendance, Athletic Events, Non Curricular field trips and/or other school based activities requiring monetary admission.