

## Sunrise Elementary PTO Agenda

September 16th, 2024

6:00pm Sunrise LMC

### A. Officer Reports

a. Welcome to New Members: Introduction of members: Welcome Jessica Schneider, Abbey Helf, Rabia Bibi, and Annie Vaughn! We are so glad you joined us tonight!

We meet the third Monday of every month. Our meeting dates are: October 21<sup>st</sup>, November 18<sup>th</sup>, January 20<sup>th</sup>, February 17<sup>th</sup>, March 17<sup>th</sup>, April 21<sup>st</sup>, and May 19<sup>th</sup>, all at 6:00pm. Please make sure to join us on the Band app. This gives PTO updates. Emily will send out a link to join the Band App soon.

b. Principal- Sean: Thanks for being here! This is his 13<sup>th</sup> year at Sunrise. Sean stated that a great, strong PTO helps make a great school community. He also mentioned ACT 20. This is a legislation that is mandated throughout the state in regard to Language Arts. There will be some new programs (especially for phonics in 3rd grade and below) This law will also require more testing. If anyone has questions about ACT 20, feel free to contact Sean.

Sean also mentioned that Sunrise needs more noon supervisors. Contact Melissa in the office if interested!

c. Treasurer- Adam (Emily) – Emily explained the checking and savings account balance (below).

Checking Account	<b>\$9,172.40</b>
Savings Account	<b>\$2,518.06</b>
<b>TOTAL</b>	<b>\$11,690.46</b>

Emily also mentioned that the focus of PTO is to sponsor students, staff, and community with these funds.

### B. Old Business

- **Apparel Sale** – Gina has emailed Kenny Rose (no response yet), Emily looked into Fox Cities Embroidery (a little more expensive). Last year we used Hummingbird Apparel. The merchandise was good, but we had some challenges with communication. CL Apparel was brought up by Jessica as a possible business for the apparel sale. **We need someone to head up this committee**, as the previous person is no longer a part of PTO. The person heading up the apparel sale would need to run a sale in the Fall with a business and order the 4<sup>th</sup> grade t-shirts (Woodland or Maplevue t-shirts) in the Spring. The apparel sale usually happens in October. **If you are interested in helping with the apparel sale, please let Emily know!**
- **Teacher Fruit** for Monday mornings- **We are looking for a volunteer to go to Kwik Trip every Monday morning to pick up fruit and drop it off to the Sunrise Teacher Lounge.** This is a weekly commitment. If interested, please let Emily know.
- **Snack Box Update** -The old snack machine has been removed and replaced with a snack cart. The snack cart is now located in the mailroom. Teachers can leave money in a lock box or write an IOU. At the end of each quarter, PTO will send “bills” to teachers who owe money for snacks. Gina will keep in contact with Katie Prucha and Melissa Vircks regarding restocking the snack cart as needed.
- **Fun Run (Friday, October 4<sup>th</sup>)**
  - \$8890 is the current amount raised from week one! Our goal is \$20,000!
  - Gina is organizing prizes weekly. Thank you!

- Volunteers- We need many volunteers for the Fun Run. PTO members will be invited to volunteer first, and then a Sign-Up Genius will be sent out to Sunrise Families to sign up for volunteering before, during, and after the event.
- Who will run this- Kelly B. has volunteered to help run the Fun Run. She will be the one making announcements, etc. Thank you!
- T-shirts will be handed out on the day of the Fun Run. Each student will also receive a ribbon and cookie at the end of the Fun Run.
- **Fun Run Meeting: September 30<sup>th</sup> at 6:00pm in the Sunrise LMC. Please attend this meeting if you plan on volunteering during the Fun Run.**
- Emily will order cookies from Simple Simon. She will also pick up some Oreos or Made Good snacks for students who are peanut/tree nut free.
- Kristen's husband Chris will be at Sunrise the morning of the Fun Run to help set up the cones/course.
- **Teacher Start Up** – For classroom teachers, we gave \$50 gift cards (Amazon, Target, or Walmart) to be used for classroom supplies. At Christmas, we also give gift cards to all staff, but these can be used for personal use.
- **Directory**- Gina has typed in the directory information we have received (from the form that was handed out at Meet the Teacher). Thanks Gina! We will ask Melissa if the link to the directory can be put at the top of the weekly newsletter for parents/families to easily find.
- **Room Parents** – We will not be having room parents this year.
- **Meet the Teacher**
  - Feedback- Everyone who attended said the event went well. The Fun Run information was sent out to all students.
  - Ice Cream- Everyone enjoyed the Culver's custard. The employees serving the ice cream were great and very friendly. Kelly H. will be sending a thank you note to Culver's.
  - Balloons – Melinda Armstrong (a Sunrise parent) has a new business called Lush Balloons. She donated a balloon photo prop, which was a fun addition to Meet the Teacher. Kelly H. will be sending a thank you note to her as well.

## **New Business**

- **Trunk or Treat Event- Wednesday, 10/23**
  - Pizza – This year, we will order pizza from Little Caesars. Families will be able to pre-order \$5 pizzas for their family. At the event, they will be able to pick up the pizzas that they have already paid for.
  - Trunks- Trunks will be set up at 5:00pm.
  - Timeline- The Trunk or Treating event will be held from 5:30-7:30 pm.
  - Mr. Arboleda will be the DJ during the event.
  - **October 7<sup>th</sup> at 6:00pm in the Sunrise library will be the Trunk or Treat meeting.**
- **Parent Teacher Conferences- November 7th and 11th** – PTO provides meals for the staff. Families can Venmo or bring in sides/desserts, drinks (Sign-Up Genius). Emily will ask if Aline is willing to head this up again this year. We will talk more about this during our October meeting.

- **Snack donations (Guidance Counselor)**- Mrs. Frion reached out regarding PTO purchasing snacks to provide to students who may not have a snack. Emily will contact Mrs. Frion to see what types of snacks she would like, and we will purchase them.
- **Grade Level Sponsorship**- PTO gives \$500 per grade level (K-3) to buy supplies, fund a trip, etc. PTO is encouraging staff to reach out for help if they need any supplies, etc. PTO also pays for the 4<sup>th</sup> grade Madison field trip. Nikki mentioned sending out a list to families showing what each grade level spent the money on (to show families what the Fun Run money goes towards).
- **Popcorn and Popcorn Machines** – We are going to use Mike’s Popcorn this year. We had two popcorn machines and some boxes of popcorn left over. Kaukauna Soccer Booster Club (Boys and Girls) bought the large popcorn machine for \$75 and paid \$50 for boxes of popcorn. The smaller popcorn machine and some boxes of popcorn were bought by Emily for \$50 and half a box of popcorn for \$40.
- **Quarterly Appreciation** (End of Quarter November 8th) – Gina and Kristen are going to work on a teacher’s lounge refresh, including new table cloths and a new table for the coffee machine.
- **Herd Game**- Friday, January 31st – Heather sent out the date via the Band App. She is also coordinating with Trevor at the Herd game.
- **Popcorn Fridays Dates** – Each student will receive a 2 cup pre-bagged popcorn bag from Mike’s popcorn. Volunteers will have to count and sort the popcorn bags. Rachel has volunteered to help count the bags and is available most of the popcorn Fridays. We will need to get a list that includes the number of students in each class from Melissa.
  - October 11<sup>th</sup> – Annie will count bags of popcorn and bring to classrooms.
  - December 20th – Rachel will count bags of popcorn and bring to classrooms.
  - February 28th
  - April 25th
- **Family Bingo Night**- Possibly in March or April? We have the Bingo game materials, and we would just need to purchase prizes.
- **Book Club**- This will begin in January and will end in February. The book chosen is The BFG. We will finish the book club in February by watching the movie. Emily will check to see if we can watch the movie in the high school auditorium.
- **Skate City**- Nikki asked if we were going to have another Skate City night. We will wait for Fun Run totals and see what our budget looks like. We will bring this up again at the November meeting.
- **Pavement Paintings**- Emily will reach out to Miki Wise. She is the advisor of the Art Club for Kimberly High School. We will ask to see if the Art Club would be able to make/paint obstacle courses/ etc. on the playground pavement. Sean will check with the improvement plan to see when the pavement would be redone.
- Gina mentioned about adding money into the budget for the 4K for next year. More information about 4K coming to Sunrise will be coming later this year.

## Next Meeting Dates:

**September 30<sup>th</sup> at 6:00 pm in the Sunrise Library- Fun Run Meeting**

**October 7<sup>th</sup> at 6:00pm in the Sunrise Library- Trunk or Treat meeting**

**October 21<sup>st</sup> at 6:00pm in the Sunrise Library- PTO meeting**