

Sunrise Elementary PTO Agenda

January 27th, 2025

6:00pm Sunrise LMC

A. Officer Reports

- a. Welcome – Liz, our Vice President, ran the meeting today. No new members joined us this month.
- b. Principal- Sean (not at meeting, on vacation)
- c. Treasurer- See Summary Below and PDF Handout

Accounts	
Cash & savings	
Nonprofit Checking *****5191	\$22,119.37 Available balance Current balance: \$22,119.37
Nonprofit Savings *****2780	\$2,518.18 Available balance Current balance: \$2,518.18

We reviewed the PDF handout of all expenses that was handed out at the meeting.

B. Old Business

- Teacher Holiday Gift Cards
 - Thank you Kelly for doing all the cards!
 - Thank you Pam for ordering through the Target App!
 - These were delivered after Christmas due to them not arriving on time. Emily sent out email to staff regarding these being late. Staff received the gift cards when they returned to school in January.
- Apparel Sale-Gina- We are waiting on hearing from Kenny Rose regarding our final number of items sold and also any amount of money PTO will receive from the sale. Working with this business went smoothly and there seemed to not be any issues with delivery/pick up of items.
- Snack Box-Update – Snacks were refilled by Liz. Gina will check IOUs and work with Emily to let staff know who owes money.
- Popcorn Friday
 - Thank you, Annie and Abbey, for sorting and delivering during the Popcorn Friday in December!
 - Next popcorn Friday is February 28th. Jess and Abbey have volunteered to help hand out popcorn. Melissa Vircks mentioned to make sure to add an additional 1-2 bags of popcorn per classroom for the teachers/just in case of spills.
 - Check has been sent for invoice (\$375.00)
- Quarterly Appreciation-Kristen
 - Thursday, 1/30- Kristen will be handing out the quarterly appreciation treat to all

staff members.

- The 3rd quarter treat will be handed out mid-March.
- Herd Game-We do not have an update on the number of students who are attending yet.
 - We had an original deadline set, but the Herd organization extended the deadline to give people more time to sign up. Melissa DuVal sent out an email blast with the updated Herd information to all families at Sunrise.
 - Some PTO members mentioned that the games can be expensive, which is maybe why not as many people bought tickets.
 - PTO members mentioned possibly having one “Kimberly” night that all schools are invited to. This is something to look at for next year.
- Family Book Club-Liz and Kelly
 - Number of families signing up: We do not have an exact number at this time.
 - JRG has been reserved for movie. February 12th 6-8pm
 - Emily and Committee will meet with JRG Tech in February closer to the event.
 - No food/drink allowed.
 - This year we opted out of paying for the use of the Goosechase App, as it is very expensive. Some PTO members mentioned that it has been a little difficult not having some type of platform to discuss the book on. We came up with the idea of possibly creating a Facebook group or group on the Band App for next year’s book club, so the members can discuss questions, etc. about the book.
 - This year’s date of the movie is on a Wednesday. We’ll look into having a different date next year, as many people are busy with religion on Wednesdays and may not be able to attend the event.
- Art Club Donation/Kindergarten Playground
 - Miki and the students were very appreciative of the donation!
 - The Kindergarten students are enjoying the paintings on their playground.

New Business

- Winter Carnival Updates/Ideas-Liz
 - We are going to put this idea on hold for now. To run the carnival, we would need a lot of parent volunteers during the day. We are not sure if we would have the amount of volunteers needed to make this event successful. We will come back to this next year.
- Grade Level Sponsorships-Melissa Vircks
 - 4th Grade Trip and shirts will be paid for. Kristen will email Melissa DuVal about the amount of shirts we need for each school.
 - Melissa Vircks will check with grades K-3 to see what they would spend the money on. Each grade level will get \$250 to spend.
 - Kristen Heaver will email specials teachers, special education, and Mrs. Frion

about possibly sponsoring something they may need.

- Skate City Night-Nikki
 - The date of the Skate City Night is February 20th. Nikki will make a flier for this event and send it out ASAP.
 - PTO members agreed to pay for Sunrise students. Last year we paid for about \$150 students. Students will get a drink card and skate rentals will be covered.
 - Siblings and other family members who attend will pay \$8/person.
- Family Bingo Night
 - We are going to put this event on hold, as we have the Skate City Night coming up soon.
- Scoops for Schools-Nikki
 - Nikki will email Culvers regarding this. Last year we sold the coupons in April so students would receive the coupons in May. The coupons could then be used throughout the summer.
- Summer Send Off
 - Emily touched base with Fox Valley Food Trucks and Mischief and Magic. Both are on board with the event. We just need to let M&M know how many artists they should reserve for us.
 - Last year we had 4 Glitter Tattoo Artists and Four Face Painters- We think this is a great number. We would just ask that we spread out the artists and face painters, as they were all very close together last year.
 - We discussed that we do not need to have the animal bus come. We think that the tattoo artists, face painters, and balloon animal artists are great and kids really enjoyed them last year.

Possible Budget Forecast:

- Summer Sendoff
 - DJ- \$550
 - Tattoos/Face Painting-\$3,000
 - Balloons \$600
- Scholarships \$1,000 – 2 \$500- Emily will give a check to Melissa DuVal.
- Teacher Appreciation-\$1000- Will discuss as it gets closer. One PTO member mentioned having a coffee truck come one morning and each staff member could pick out a drink from the truck, PTO would pay for these drinks.
- Popcorn Friday-\$800
- Bingo Night - We will revisit for next year.
- Skate City Night-\$1192.60 (Last year's cost, assuming we will have similar turnout)
- Carnival: Ice Cold Emergency \$900 (end of year Sunrise Carnival)
- Grade Level Sponsorships - \$250 per grade level, 4th grade will have field trip to Madison

and intermediate shirts paid for.

Approximately \$10,000 left to spend for sure this year. This does not include Grade Level Sponsorships and is minimum for Summer Send Off Event.

***Next Meeting: February 17th @ 6:00pm in Sunrise LMC**